



PARK DISTRICT of OAK PARK

PARK DISTRICT OF OAK PARK
Regular Park Board Meeting
Oak Park Conservatory
615 Garfield Street
Oak Park, IL 60302

Thursday, May 19, 2022

AGENDA

- I. Call to Order/Roll Call**
- II. Approval of Agenda**
- III. Annual Community Service Awards**
- IV. Visitor/Public Comment**
Each person is limited to three minutes. The Board may set a limit on the total amount of time allocated to public comments.
- V. Consent Agenda**
 - A. Approval of Cash and Investment Summary*
 - B. Approval of Warrants and Bills*
 - C. Approval of Minutes*
 - D. Disposal Ordinance 2022-05-01*
 - E. Approval of Ethics Ordinance Annual Review
 - F. Approval of OSLAD Resolution for Barrie Park*
 - G. Approval of FOPCON PACT Agreement*
 - H. Approval of SEOPCO PACT Agreement*
 - I. Approval of Township Youth Engagement Agreement*
 - J. Approval of VOP/PDOP Funding Agreement for CRC*
- VI. Staff Reports**
 - A. Executive Director's Report*
 - B. Updates and Information*
 - C. Revenue/Expense Status Reports*
- VII. Old Business**
 - A. Recreation and Facility Program Committee – Commissioner Wollmuth
 1. CRC Fitness Equipment Agreements*
 - B. Parks and Planning Committee – Commissioner Worley-Hood
 - C. Administration and Finance Committee – Commissioner Wick
 1. 2023 Budget Timeline/Guidelines*
- VIII. New Business**
- IX. Commissioners' Comments**
Commissioner Wick
Commissioner Wollmuth
Commissioner Lentz
Commissioner Worley-Hood
President Porreca
- X. Closed Session**
- XI. Adjourn Meeting**



CASH AND INVESTMENT SUMMARY- April 2022

	Byline	IPDLAF	CD's	PMA - iPRIME	IMET	Apr-22 TOTAL	Mar-22 TOTAL
General Fund							
10 - Corporate	8,868,370	9,088	-	8,552,489	(13,765,585)	3,664,362	3,993,854
Special Revenue Funds							
15 - IMRF	(1,666,920)	1,603	-	-	1,921,897	256,580	281,553
16 - Liability	(1,506,956)	8,965	-	-	2,167,135	669,144	675,653
17 - Audit	(110,410)	237	-	-	125,115	14,943	15,390
20 - Recreation	(3,828,059)	4,979	-	-	10,785,827	6,962,746	7,224,481
21 - Museum	(77,637)	1,220	-	-	546,453	470,036	466,469
22 - Special Recreation	(2,503,210)	17,121	-	-	2,928,129	442,041	434,087
25 - Special Facilities	1,288,266	3,288	-	-	593,203	1,884,757	1,770,112
85 - Cheney Mansion	301,665	462	-	-	52,326	354,453	351,763
Capital Funds							
70 - Capital Projects	1,104,967	78,051	-	-	6,036,613	7,219,631	7,061,584
70 - 2021 Debt Certificate	-	-	-	4,805,396	-	4,805,396	6,005,419
Total Cash Available to District	1,870,077	125,013	-	13,357,885	11,391,114	26,744,088	28,280,365
Distribution %:	6.99%	0.47%	0.00%	49.95%	42.59%	100.00%	100.00%
Other Funds							
50 - Health Insurance Fund	269,034	345	-	-	350,799	620,178	598,171
x - Memorial Trust	174,173	-	-	-	-	174,173	172,240
xx - Working Cash	207,870	-	-	-	-	207,870	207,870
Total Cash Across All Funds	2,521,153	125,358	-	13,357,885	11,741,914	27,746,309	29,258,645



PARK DISTRICT
of OAK PARK

Park District of Oak Park
Cash Status Report
As of April 30, 2022

Operating Accounts

Byline Bank	0.400%	\$	2,484,837
iPrime Liquid Money Market	0.027%	\$	8,552,489
iPrime Liquid Money Market - 2021 Bonds	0.027%	\$	4,805,396
Illinois Metropolitan Investment Fund	0.018%	\$	11,747,681
Illinois Park District Liquid Asset Fund Account	0.002%	\$	125,358
		\$	27,715,761

Operating Investment Accounts

Working Solvency	\$	27,715,761
2021 Solvency	\$	16,390,337

Park District of Oak Park
Voucher List for the Month of April
Presented to the Board of Commissioners
At their Meeting on May 19, 2022

AP ACCOUNT DISTRIBUTION BY ACCOUNT

Park District Of Oak Park

Check Dates 04/01/2022 To 04/30/2022 Pay Dates 04/01/2022 To 04/30/2022

FY 2022

Both Accruals And Non Accruals

Open & Paid Vouchers

Check Run 0 To 2147483647

Voucher Number	Vendor	PO Number	Check Number	Pay Date/Check Date	Amount (\$)
10 CORPORATE FUND					
10-00-14-00040 ACCOUNTS RECEIVABLE					
47988	HUNTINGBK HUNTINGTON BANK		510926	04/23/2022	208.95
10-00-14-00040 ACCOUNTS RECEIVABLE Subtotal					\$208.95
10-00-21-20109 IMRF WITHHOLDING					
47619	IMRF ILL MUNICIPAL RETIREMENT FUND		53516	04/08/2022	38,817.11
10-00-21-20109 IMRF WITHHOLDING Subtotal					\$38,817.11
10-00-21-20111 HEALTH INSURANCE SECTION 125					
47699	PDRMA PDRMA		53576	04/15/2022	11,663.46
10-00-21-20111 HEALTH INSURANCE SECTION 125 Subtotal					\$11,663.46
10-00-21-20114 UNION DUES					
47715	SEIU SEIU LOCAL 73		53579	04/15/2022	167.36
47715	SEIU SEIU LOCAL 73		53579	04/15/2022	167.36
10-00-21-20114 UNION DUES Subtotal					\$334.72
10-00-21-20117 AFLAC SECTION 125					
47557	AFLAC AFLAC ATTN: REMITTANCE PROCESSING		53463	04/01/2022	459.60
47801	AFLAC AFLAC ATTN: REMITTANCE PROCESSING		53624	04/29/2022	445.44
10-00-21-20117 AFLAC SECTION 125 Subtotal					\$905.04
10-00-21-20118 AFLAC					
47557	AFLAC AFLAC ATTN: REMITTANCE PROCESSING		53463	04/01/2022	215.00
47801	AFLAC AFLAC ATTN: REMITTANCE PROCESSING		53624	04/29/2022	215.00
10-00-21-20118 AFLAC Subtotal					\$430.00
10-00-21-20119 I LIFE					
47714	NCPERS NCPERS GROUP LIFE INSURANCE		53556	04/15/2022	6.00
47714	NCPERS NCPERS GROUP LIFE INSURANCE		53556	04/15/2022	6.00
10-00-21-20119 I LIFE Subtotal					\$12.00
10-00-21-20120 ICMA WITHHELD					
47559	ICMA ICMA RETIREMENT TRUST		53474	04/01/2022	1,318.20
47713	ICMA ICMA RETIREMENT TRUST		53551	04/15/2022	1,808.70
47803	ICMA ICMA RETIREMENT TRUST		53632	04/29/2022	2,012.98
10-00-21-20120 ICMA WITHHELD Subtotal					\$5,139.88
10-00-21-20131 ICMA ROTH IRA WITHHELD					
47559	ICMA ICMA RETIREMENT TRUST		53474	04/01/2022	254.60
47713	ICMA ICMA RETIREMENT TRUST		53551	04/15/2022	254.60
47803	ICMA ICMA RETIREMENT TRUST		53632	04/29/2022	254.50
10-00-21-20131 ICMA ROTH IRA WITHHELD Subtotal					\$763.70
10-00-21-20132 BRIGHT START PROGRAM					
47558	BRIGHTSTA BRIGHT START COLLEGE SAVINGS PRC		53466	04/01/2022	100.00
47712	BRIGHTSTA BRIGHT START COLLEGE SAVINGS PRC		53532	04/15/2022	100.00
47802	BRIGHTSTA BRIGHT START COLLEGE SAVINGS PRC		53626	04/29/2022	100.00
10-00-21-20132 BRIGHT START PROGRAM Subtotal					\$300.00
10-00-51-00111 WAGES - FULL TIME					
47560	ICMA ICMA RETIREMENT TRUST		53475	04/01/2022	7,299.00

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10-00-51-00111 WAGES - FULL TIME Subtotal					\$7,299.00
10-00-52-00200 LEGAL COUNSEL					
47669	ELROD ELROD FRIEDMAN LLP	20220164	53545	04/15/2022	1,788.50
10-00-52-00200 LEGAL COUNSEL Subtotal					\$1,788.50
10-00-52-00204 COMPUTER (IT) SERVICE					
47623	NOVEN NOVENTECH, INC	20220025	53517	04/08/2022	8,930.00
47639	TIAABANK TIAA BANK	20220090	53523	04/08/2022	1,480.00
47649	AMILIA AMILIA		53529	04/15/2022	9,113.57
47721	ACTIVITY ACTIVITY MESSENGER		510876	04/23/2022	45.00
47722	ADOBE ADOBE SYSTEMS, INC		510877	04/23/2022	479.10
47723	ARCHIVE ARCHIVE SOCIAL, INC.		510888	04/23/2022	199.00
47751	AMERIEAG AMERICAN EAGLE.COM		510885	04/23/2022	550.00
47782	NOVEN NOVENTECH, INC	20220025	53614	04/22/2022	86.25
47791	IDASH IDASHBOARDS IVIZ GROUP	20220425	53609	04/22/2022	4,215.00
47793	BASECAMP BASECAMP-37 SIGNALS LTD		510890	04/23/2022	29.00
47897	ARCHIVE ARCHIVE SOCIAL, INC.		510888	04/23/2022	199.00
47935	VERI VERIZON		510984	04/23/2022	437.00
10-00-52-00204 COMPUTER (IT) SERVICE Subtotal					\$25,762.92
10-00-52-00205 TOWNSHIP INTERVENTIONIST					
47820	OAKPKTWN OAK PARK-RIVER FOREST TOWNSHIPS	20220442	53641	04/29/2022	3,315.00
10-00-52-00205 TOWNSHIP INTERVENTIONIST Subtotal					\$3,315.00
10-00-52-00208 COPYING AND PRINTING- INTERNAL					
47622	IMPACT IMPACT NETWORKING LLC	20220089	53515	04/08/2022	3,180.94
47771	DELAGE DE LAGE LANDEN PUBLIC FINANCE	20220102	53601	04/22/2022	3,763.45
10-00-52-00208 COPYING AND PRINTING- INTERNAL Subtotal					\$6,944.39
10-00-52-00299 CONTRACTUAL SERVICES - OTHER					
47580	PAYCOM PAYCOM PAYROLL, LLC		53482	04/01/2022	2,586.86
47670	FLEX FLEXIBLE BENEFIT SERVICE CORP.	20220167	53546	04/15/2022	120.00
47698	PAYCOM PAYCOM PAYROLL, LLC		53575	04/15/2022	4,606.27
47701	PICKENS PICKENS-KANE BUSINESS SERVICES	20220082	53578	04/15/2022	85.00
47822	PAYCOM PAYCOM PAYROLL, LLC		53643	04/29/2022	2,813.26
47832	VILLFIN VILLAGE OF OAK PARK FINANCE	20220437	53647	04/29/2022	500.00
10-00-52-00299 CONTRACTUAL SERVICES - OTHER Subtotal					\$10,711.39
10-00-52-00650 BANK SERVICE CHARGE					
47658	CARDCONN CARD CONNECT		53535	04/15/2022	219.43
10-00-52-00650 BANK SERVICE CHARGE Subtotal					\$219.43
10-00-53-00300 OFFICE EXPENSE					
47739	AMAZ AMAZON.COM		510884	04/23/2022	35.95
47743	AMAZ AMAZON.COM		510884	04/23/2022	469.14
47746	AMAZ AMAZON.COM		510884	04/23/2022	5.98
47746	AMAZ AMAZON.COM		510884	04/23/2022	26.87
47746	AMAZ AMAZON.COM		510884	04/23/2022	10.91
47856	GARVEY'S GARVEY'S OFFICE PRODUCTS		510915	04/23/2022	109.26
47856	GARVEY'S GARVEY'S OFFICE PRODUCTS		510915	04/23/2022	356.99

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10-00-53-00300 OFFICE EXPENSE Subtotal					\$1,015.10
10-00-53-00405 COMPUTER EQUIPMENT					
47737	AMAZ AMAZON.COM		510884	04/23/2022	119.98
10-00-53-00405 COMPUTER EQUIPMENT Subtotal					\$119.98
10-00-56-00600 EMPLOYEE RECOGNITION					
47909	SAM'S SAM'S CLUB DIRECT		510962	04/23/2022	200.40
10-00-56-00600 EMPLOYEE RECOGNITION Subtotal					\$200.40
10-00-56-00610 DUES AND SUBSCRIPTIONS					
47872	IPRA ILLINOIS PARKS & RECREATION ASSOCIATION		510930	04/23/2022	279.00
47949	WOMENPUB WOMEN IN PUBLIC FINANCE		510995	04/23/2022	25.00
10-00-56-00610 DUES AND SUBSCRIPTIONS Subtotal					\$304.00
10-00-56-00620 ADMINISTRATIVE EXPENSE					
47735	AMAZ AMAZON.COM		510884	04/23/2022	183.30
47855	FROMYOU FROM YOU FLOWERS		510913	04/23/2022	88.17
47861	GFOA GOVERNMENT FINANCE OFFICERS ASSOCIATI		510917	04/23/2022	445.00
47874	JEWELS JEWEL - OSCO		510931	04/23/2022	27.74
47921	STAR STARSHIP CATERING		510971	04/23/2022	397.59
47921	STAR STARSHIP CATERING		510971	04/23/2022	-52.84
10-00-56-00620 ADMINISTRATIVE EXPENSE Subtotal					\$1,088.96
10-00-56-00621 DIRECTOR EXPENSE					
47797	CHGOTRIB CHICAGO TRIBUNE MEDIA GROUP		510895	04/23/2022	27.72
47863	HARVARD HARVARD BUSINESS REVIEW		510921	04/23/2022	120.00
10-00-56-00621 DIRECTOR EXPENSE Subtotal					\$147.72
10-00-56-00655 RECRUITMENT					
47572	GROWING GROWING COMMUNITY MEDIA NFP	20220327	53472	04/01/2022	25.00
47841	CRAIG CRAIGSLIST.COM		510898	04/23/2022	225.00
47870	IPRA ILLINOIS PARKS & RECREATION ASSOCIATION		510930	04/23/2022	305.00
10-00-56-00655 RECRUITMENT Subtotal					\$555.00
10-00-58-00820 TELECOMMUNICATIONS					
47769	COMCAST COMCAST	20220092	53600	04/22/2022	8,085.97
47937	VERI VERIZON		510984	04/23/2022	1,782.50
10-00-58-00820 TELECOMMUNICATIONS Subtotal					\$9,868.47
10-35-52-00265 FLEET SERVICE					
47705	VILFLE VILLAGE OF OAK PARK-FLEET	20220386	53584	04/15/2022	187.43
47706	VILFLE VILLAGE OF OAK PARK-FLEET	20220394	53585	04/15/2022	204.28
10-35-52-00265 FLEET SERVICE Subtotal					\$391.71
10-35-52-00275 CUSTODIAL SERVICES					
47666	CRYSTAL CRYSTAL MGMT & MAINTENANCE SERVIC	20220378	53543	04/15/2022	410.00
10-35-52-00275 CUSTODIAL SERVICES Subtotal					\$410.00
10-35-52-00299 CONTRACTUAL SERVICES - OTHER					
47617	ILLI ILLINI POWER PRODUCTS COMPANY	20220361	53514	04/08/2022	499.23
47620	ILLI ILLINI POWER PRODUCTS COMPANY	20220374	53514	04/08/2022	170.03
47726	ALADEC ALARM DETECTION SYSTEMS, INC.		510879	04/23/2022	251.67

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10-35-52-00299 CONTRACTUAL SERVICES - OTHER Subtotal					\$920.93
10-35-52-00650 BANK SERVICE CHARGE					
47658	CARDCONN CARD CONNECT		53535	04/15/2022	314.13
10-35-52-00650 BANK SERVICE CHARGE Subtotal					\$314.13
10-35-53-00301 UNIFORMS					
47834	WILL WILL ENTERPRISES, INC.	20220434	53650	04/29/2022	178.75
10-35-53-00301 UNIFORMS Subtotal					\$178.75
10-35-53-00313 SUPPLIES - BUILDING MATERIALS					
47566	CARHOR CARLIN HORTICULTURAL	20220348	53468	04/01/2022	692.36
47742	AMAZ AMAZON.COM		510884	04/23/2022	29.99
47742	AMAZ AMAZON.COM		510884	04/23/2022	37.00
47742	AMAZ AMAZON.COM		510884	04/23/2022	18.87
47742	AMAZ AMAZON.COM		510884	04/23/2022	148.06
47746	AMAZ AMAZON.COM		510884	04/23/2022	48.84
47884	MENARDS MENARD'S		510940	04/23/2022	13.00
10-35-53-00313 SUPPLIES - BUILDING MATERIALS Subtotal					\$988.12
10-35-53-00320 MISCELLANEOUS SUPPLIES					
47744	AMAZ AMAZON.COM		510884	04/23/2022	72.59
47774	FORPRI FOREST PRINTING CO. INC.	20220416	53605	04/22/2022	576.60
10-35-53-00320 MISCELLANEOUS SUPPLIES Subtotal					\$649.19
10-35-53-00340 SUPPLIES-HORTICULTURAL CONTROL					
47566	CARHOR CARLIN HORTICULTURAL	20220348	53468	04/01/2022	293.28
47567	CARHOR CARLIN HORTICULTURAL	20220348	53468	04/01/2022	207.48
47876	KOPPERT KOPPERT BIOLOGICAL SYSTEMS, INC.		510932	04/23/2022	255.53
47876	KOPPERT KOPPERT BIOLOGICAL SYSTEMS, INC.		510932	04/23/2022	275.73
47876	KOPPERT KOPPERT BIOLOGICAL SYSTEMS, INC.		510932	04/23/2022	276.16
47876	KOPPERT KOPPERT BIOLOGICAL SYSTEMS, INC.		510932	04/23/2022	126.04
47876	KOPPERT KOPPERT BIOLOGICAL SYSTEMS, INC.		510932	04/23/2022	159.78
10-35-53-00340 SUPPLIES-HORTICULTURAL CONTROL Subtotal					\$1,594.00
10-35-53-00420 FURNISHINGS					
47640	ULINE ULINE INC	20220359	53524	04/08/2022	960.00
10-35-53-00420 FURNISHINGS Subtotal					\$960.00
10-35-53-11100 GIFT SHOP					
47926	TERRITORI TERRITORIAL SEED COMPANY		510975	04/23/2022	194.25
47926	TERRITORI TERRITORIAL SEED COMPANY		510975	04/23/2022	299.85
10-35-53-11100 GIFT SHOP Subtotal					\$494.10
10-35-53-14400 BIRTHDAY PARTY SUPPLIES					
47736	AMAZ AMAZON.COM		510884	04/23/2022	9.75
47744	AMAZ AMAZON.COM		510884	04/23/2022	44.63
47744	AMAZ AMAZON.COM		510884	04/23/2022	26.00
47846	DOLL DOLLARTREE		510902	04/23/2022	37.50
47846	DOLL DOLLARTREE		510902	04/23/2022	41.25
47846	DOLL DOLLARTREE		510902	04/23/2022	25.00
10-35-53-14400 BIRTHDAY PARTY SUPPLIES Subtotal					\$184.13

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10-35-56-00610 DUES AND SUBSCRIPTIONS					
47674	ILLDPTAG ILLINOIS DEPT OF AGRICULTURE	20220383	53552	04/15/2022	60.00
47931	UOFI U OF IL ONLINE PAYMENT		510982	04/23/2022	25.00
10-35-56-00610 DUES AND SUBSCRIPTIONS Subtotal					\$85.00
10-35-56-11100 GIFT SHOP - SALES TAX					
47618	ILLDEP ILLINOIS DEPT. OF REVENUE		53513	04/08/2022	100.00
10-35-56-11100 GIFT SHOP - SALES TAX Subtotal					\$100.00
10-35-58-00800 ELECTRICITY					
47601	CLEARWAY GIP III ZEPHYR ACQUISITION PARTNERS	20220375	53497	04/08/2022	197.25
47664	COMED COMED	20220207	53541	04/15/2022	818.34
10-35-58-00800 ELECTRICITY Subtotal					\$1,015.59
10-35-58-00810 NATURAL GAS					
47680	NICOR NICOR GAS	20220206	53557	04/15/2022	1,216.25
47770	CNE CONSTELLATION NEWENERGY - GAS DIVISION	20220259	53599	04/22/2022	1,194.89
10-35-58-00810 NATURAL GAS Subtotal					\$2,411.14
10-35-58-00830 WATER					
47985	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SEV		510988	04/23/2022	426.75
10-35-58-00830 WATER Subtotal					\$426.75
10-50-52-00260 PROPERTY REPAIR					
47569	FEMORAN F.E. MORAN INC MECHANICAL SERVICES	20220343	53470	04/01/2022	11,180.00
47650	ANDLOCK ANDERSON LOCK	20220392	53530	04/15/2022	396.00
47651	ANDLOCK ANDERSON LOCK	20220392	53530	04/15/2022	198.00
47652	ANDLOCK ANDERSON LOCK	20220392	53530	04/15/2022	369.38
47653	ANDLOCK ANDERSON LOCK	20220392	53530	04/15/2022	247.50
47654	ANDLOCK ANDERSON LOCK	20220392	53530	04/15/2022	198.00
47678	MCDONTIM TIMOTHY BRUCE MCDONALD	20220401	53582	04/15/2022	950.00
47725	ALADEC ALARM DETECTION SYSTEMS, INC.		510879	04/23/2022	248.19
47729	ALADEC ALARM DETECTION SYSTEMS, INC.		510879	04/23/2022	495.15
47731	ALADEC ALARM DETECTION SYSTEMS, INC.		510879	04/23/2022	888.60
47732	ALADEC ALARM DETECTION SYSTEMS, INC.		510879	04/23/2022	1,454.28
47733	ALADEC ALARM DETECTION SYSTEMS, INC.		510879	04/23/2022	2,214.00
47734	ALADEC ALARM DETECTION SYSTEMS, INC.		510879	04/23/2022	1,198.47
47756	ALLTYPES ALL TYPES ELEVATORS, INC.	20220413	53590	04/22/2022	341.00
47757	ALLTYPES ALL TYPES ELEVATORS, INC.	20220413	53590	04/22/2022	165.00
47758	ALLTYPES ALL TYPES ELEVATORS, INC.	20220413	53590	04/22/2022	165.00
47759	ALLTYPES ALL TYPES ELEVATORS, INC.	20220413	53590	04/22/2022	165.00
47760	ANDERSONE SOUTH WEST INDUSTRIES, INC.	20220412	53591	04/22/2022	165.00
47763	ARROW ARROW LOCKSMITH SERVICE	20220403	53593	04/22/2022	527.00
47824	STEFL TIM STEFL INC.	20220435	53645	04/29/2022	140.00
47825	STEFL TIM STEFL INC.	20220435	53645	04/29/2022	280.00
47826	STEFL TIM STEFL INC.	20220435	53645	04/29/2022	140.00
47827	STEFL TIM STEFL INC.	20220435	53645	04/29/2022	280.00
47828	STEFL TIM STEFL INC.	20220431	53645	04/29/2022	980.00
47829	STEFL TIM STEFL INC.	20220431	53645	04/29/2022	420.00
47830	STEFL TIM STEFL INC.	20220431	53645	04/29/2022	280.00
47901	RESTROOMD RESTROOM DIRECT		510955	04/23/2022	256.51

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Voucher Number	Vendor	PO Number	Check Number	Pay Date/Check Date	Amount (\$)
10-50-52-00260 PROPERTY REPAIR					
47904	ROYAL ROYAL PIPE & SUPPLY CO.		510958	04/23/2022	517.34
10-50-52-00260 PROPERTY REPAIR Subtotal					\$24,859.42
10-50-52-00265 FLEET SERVICE					
47590	ATLASBOB ATLAS BOBCAT COMPANIES	20220360	53490	04/08/2022	434.64
47591	ATLASBOB ATLAS BOBCAT COMPANIES	20220360	53490	04/08/2022	1,286.10
47655	ATLASBOB ATLAS BOBCAT COMPANIES	20220388	53531	04/15/2022	40.41
47704	VILFLE VILLAGE OF OAK PARK-FLEET	20220386	53583	04/15/2022	2,049.09
47705	VILFLE VILLAGE OF OAK PARK-FLEET	20220386	53584	04/15/2022	1,916.53
47706	VILFLE VILLAGE OF OAK PARK-FLEET	20220394	53585	04/15/2022	11,099.88
47707	VILFLE VILLAGE OF OAK PARK-FLEET	20220394	53586	04/15/2022	2,052.70
47869	I-PASS I-PASS ILLINOIS TOLLWAY		510929	04/23/2022	25.40
10-50-52-00265 FLEET SERVICE Subtotal					\$18,904.75
10-50-52-00275 CUSTODIAL SERVICES					
47666	CRYSTAL CRYSTAL MGMT & MAINTENANCE SERVIC	20220378	53543	04/15/2022	4,895.00
47667	CRYSTAL CRYSTAL MGMT & MAINTENANCE SERVIC	20220378	53543	04/15/2022	690.00
10-50-52-00275 CUSTODIAL SERVICES Subtotal					\$5,585.00
10-50-52-00280 SCAVENGER SERVICE					
47589	WESTCOOK WEST COOK COUNTY SOLID WASTE AC	20220336	53489	04/01/2022	387.91
47778	LRS LAKESHORE RECYCLING SYSTEMS, LLC	20220414	53611	04/22/2022	1,086.00
47939	WASTE WASTE MANAGEMENT CO.		510990	04/23/2022	1,496.93
10-50-52-00280 SCAVENGER SERVICE Subtotal					\$2,970.84
10-50-52-00286 SPORTS FIELD IMPROVEMENTS					
47648	ADVANTURF ADVANCED TURF SOLUTIONS	20220377	53528	04/15/2022	7,751.00
47665	CONSER CONSERVE FS, INC.	20220396	53542	04/15/2022	5,093.00
47671	FORPRI FOREST PRINTING CO. INC.	20220390	53547	04/15/2022	53.75
47930	TURFTEC TURF-TEC INTERNATIONAL		510979	04/23/2022	87.90
10-50-52-00286 SPORTS FIELD IMPROVEMENTS Subtotal					\$12,985.65
10-50-52-00650 BANK SERVICE CHARGE					
47658	CARDCONN CARD CONNECT		53535	04/15/2022	71.00
10-50-52-00650 BANK SERVICE CHARGE Subtotal					\$71.00
10-50-53-00301 UNIFORMS					
47588	WAREHOUS WAREHOUSE DIRECT OFFICE	20220333	53488	04/01/2022	333.45
47736	AMAZ AMAZON.COM		510884	04/23/2022	-234.95
47744	AMAZ AMAZON.COM		510884	04/23/2022	46.02
47744	AMAZ AMAZON.COM		510884	04/23/2022	184.99
47761	ARAMARK ARAMARK UNIFORMS	20220411	53592	04/22/2022	70.98
47762	ARAMARK ARAMARK UNIFORMS	20220411	53592	04/22/2022	42.97
47821	OCHOA RAMON OCHOA		53642	04/29/2022	94.90
47834	WILL WILL ENTERPRISES, INC.	20220434	53650	04/29/2022	387.50
10-50-53-00301 UNIFORMS Subtotal					\$925.86
10-50-53-00310 SUPPLIES-PARKS					
47568	CONSER CONSERVE FS, INC.	20220334	53469	04/01/2022	2,490.00
47593	BALL BALL HORTICULTURAL CO.	20220356	53492	04/08/2022	506.91
47595	BALL BALL HORTICULTURAL CO.	20220356	53492	04/08/2022	4.00

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10-50-53-00310 SUPPLIES-PARKS					
47596	BALL BALL HORTICULTURAL CO.	20220356	53492	04/08/2022	250.63
47744	AMAZ AMAZON.COM		510884	04/23/2022	29.99
47765	BALL BALL HORTICULTURAL CO.	20220417	53595	04/22/2022	433.37
47781	MIDWEST MIDWEST TRADING HORTICULTURAL SUF	20220353	53613	04/22/2022	2,385.89
47833	VILLFIN VILLAGE OF OAK PARK FINANCE	20220433	53648	04/29/2022	2,474.54
47866	HOME HOME DEPOT		510925	04/23/2022	29.67
47866	HOME HOME DEPOT		510925	04/23/2022	199.96
47878	LANDZIE LANDZIE LLC		510934	04/23/2022	269.98
47880	LOWES LOWES		510937	04/23/2022	264.88
47905	RUSSO RUSSO POWER EQUIPMENT		510959	04/23/2022	136.99
47906	RUSSO RUSSO POWER EQUIPMENT		510959	04/23/2022	265.37
47912	SHERWIN SHERWIN-WILLIAMS CO.		510965	04/23/2022	3,053.60
10-50-53-00310 SUPPLIES-PARKS Subtotal					\$12,795.78
10-50-53-00311 SUPPLIES- CLEANING & HOUSEHOLD					
47709	WAREHOUS WAREHOUSE DIRECT OFFICE	20220389	53588	04/15/2022	897.59
47710	WAREHOUS WAREHOUSE DIRECT OFFICE	20220389	53588	04/15/2022	45.44
47711	WAREHOUS WAREHOUSE DIRECT OFFICE	20220389	53588	04/15/2022	119.52
47790	ULINE ULINE INC	20220406	53619	04/22/2022	1,240.79
10-50-53-00311 SUPPLIES- CLEANING & HOUSEHOLD Subtotal					\$2,303.34
10-50-53-00313 SUPPLIES - BUILDING MATERIALS					
47640	ULINE ULINE INC	20220359	53524	04/08/2022	906.20
47736	AMAZ AMAZON.COM		510884	04/23/2022	179.90
47753	ARROW ARROW LOCKSMITH SERVICE		510889	04/23/2022	26.00
47753	ARROW ARROW LOCKSMITH SERVICE		510889	04/23/2022	107.25
47753	ARROW ARROW LOCKSMITH SERVICE		510889	04/23/2022	24.00
47753	ARROW ARROW LOCKSMITH SERVICE		510889	04/23/2022	16.70
47777	GRAINGER GRAINGER, INC.	20220405	53607	04/22/2022	46.24
47857	GEM GEM ELECTRIC SUPPLY, INC.		510916	04/23/2022	40.77
47857	GEM GEM ELECTRIC SUPPLY, INC.		510916	04/23/2022	21.88
47866	HOME HOME DEPOT		510925	04/23/2022	47.39
47866	HOME HOME DEPOT		510925	04/23/2022	61.50
47866	HOME HOME DEPOT		510925	04/23/2022	112.84
47866	HOME HOME DEPOT		510925	04/23/2022	19.12
47866	HOME HOME DEPOT		510925	04/23/2022	304.80
47866	HOME HOME DEPOT		510925	04/23/2022	160.82
47866	HOME HOME DEPOT		510925	04/23/2022	488.00
47866	HOME HOME DEPOT		510925	04/23/2022	823.56
47866	HOME HOME DEPOT		510925	04/23/2022	318.00
47866	HOME HOME DEPOT		510925	04/23/2022	32.55
47895	PELICAN PELICAN WIRELESS		510949	04/23/2022	5.98
47895	PELICAN PELICAN WIRELESS		510949	04/23/2022	30.00
47904	ROYAL ROYAL PIPE & SUPPLY CO.		510958	04/23/2022	29.70
47911	SCHAU SCHAUER'S HARDWARE		510964	04/23/2022	29.21
47911	SCHAU SCHAUER'S HARDWARE		510964	04/23/2022	29.88
47911	SCHAU SCHAUER'S HARDWARE		510964	04/23/2022	32.37
47911	SCHAU SCHAUER'S HARDWARE		510964	04/23/2022	53.97

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47912	SHERWIN SHERWIN-WILLIAMS CO.		510965	04/23/2022	-14.00
47914	SOUTH SOUTH SIDE CONTROL SUPPLY CO.		510968	04/23/2022	100.00
47915	SOUTH SOUTH SIDE CONTROL SUPPLY CO.		510968	04/23/2022	172.00
10-50-53-00313 SUPPLIES - BUILDING MATERIALS Subtotal					\$4,206.63
10-50-53-00410 EQUIPMENT					
47565	BURRI BURRIS EQUIPMENT COMPANY	20220335	53467	04/01/2022	1,125.88
47581	REIN REINDERS, INC	20220338	53483	04/01/2022	584.70
47582	REIN REINDERS, INC	20220338	53483	04/01/2022	411.88
47624	NUTOYS NUTOYS LEISURE PRODUCTS	20220362	53518	04/08/2022	1,397.36
47736	AMAZ AMAZON.COM		510884	04/23/2022	-184.95
47736	AMAZ AMAZON.COM		510884	04/23/2022	227.94
47736	AMAZ AMAZON.COM		510884	04/23/2022	619.84
47746	AMAZ AMAZON.COM		510884	04/23/2022	17.98
47776	GRAINGER GRAINGER, INC.	20220410	53607	04/22/2022	44.59
47785	REIN REINDERS, INC	20220407	53617	04/22/2022	75.75
47786	REIN REINDERS, INC	20220407	53617	04/22/2022	205.43
47883	MCMaster MCMaster-CARR SUPPLY CO.		510939	04/23/2022	424.86
10-50-53-00410 EQUIPMENT Subtotal					\$4,951.26
10-50-56-00605 CONFERENCE AND TRAINING					
47890	PDRMA PDRMA		510948	04/23/2022	20.00
47891	PDRMA PDRMA		510948	04/23/2022	210.00
10-50-56-00605 CONFERENCE AND TRAINING Subtotal					\$230.00
10-50-56-00610 DUES AND SUBSCRIPTIONS					
47871	ICLEI ICLEI LOCAL GOVERNMENTS		510927	04/23/2022	1,200.00
10-50-56-00610 DUES AND SUBSCRIPTIONS Subtotal					\$1,200.00
10-50-58-00800 ELECTRICITY					
47601	CLEARWAY GIP III ZEPHYR ACQUISITION PARTNERS	20220375	53497	04/08/2022	416.97
47602	CLEARWAY GIP III ZEPHYR ACQUISITION PARTNERS	20220375	53498	04/08/2022	50.98
47603	COMED COMED	20220157	53499	04/08/2022	30.99
47606	COMED COMED	20220158	53502	04/08/2022	283.53
47607	COMED COMED	20220159	53503	04/08/2022	251.52
47608	COMED COMED	20220161	53504	04/08/2022	150.29
47609	COMED COMED	20220160	53505	04/08/2022	267.64
47616	HUDSON HUDSON ENERGY - IL	20220178	53512	04/08/2022	219.73
47660	COMED COMED	20220207	53537	04/15/2022	595.47
47662	COMED COMED	20220199	53539	04/15/2022	984.11
47664	COMED COMED	20220207	53541	04/15/2022	2,457.98
10-50-58-00800 ELECTRICITY Subtotal					\$5,709.21
10-50-58-00810 NATURAL GAS					
47681	NICOR NICOR GAS	20220399	53558	04/15/2022	104.52
47682	NICOR NICOR GAS	20220196	53564	04/15/2022	592.73
47683	NICOR NICOR GAS	20220195	53565	04/15/2022	451.39
47684	NICOR NICOR GAS	20220194	53566	04/15/2022	398.85
47685	NICOR NICOR GAS	20220205	53567	04/15/2022	795.28
47690	NICOR NICOR GAS	20220192	53559	04/15/2022	274.36

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10-50-58-00810 NATURAL GAS					
47691	NICOR NICOR GAS	20220191	53560	04/15/2022	625.45
47693	NICOR NICOR GAS	20220189	53562	04/15/2022	419.46
47694	NICOR NICOR GAS	20220188	53563	04/15/2022	1,211.49
10-50-58-00810 NATURAL GAS Subtotal					\$4,873.53
10-50-58-00820 TELECOMMUNICATIONS					
47837	COMCAST COMCAST		510897	04/23/2022	111.85
47840	COMCAST COMCAST		510897	04/23/2022	169.90
10-50-58-00820 TELECOMMUNICATIONS Subtotal					\$281.75
10-50-58-00830 WATER					
47951	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SEV		510988	04/23/2022	10.50
47952	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SEV		510988	04/23/2022	10.50
47953	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SEV		510988	04/23/2022	10.50
47954	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SEV		510988	04/23/2022	10.50
47955	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SEV		510988	04/23/2022	10.50
47956	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SEV		510988	04/23/2022	10.50
47957	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SEV		510988	04/23/2022	10.50
47958	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SEV		510988	04/23/2022	16.00
47960	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SEV		510988	04/23/2022	16.00
47961	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SEV		510988	04/23/2022	16.00
47962	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SEV		510988	04/23/2022	16.00
47963	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SEV		510988	04/23/2022	16.00
47964	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SEV		510988	04/23/2022	16.00
47965	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SEV		510988	04/23/2022	16.00
47966	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SEV		510988	04/23/2022	16.00
47967	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SEV		510988	04/23/2022	16.00
47969	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SEV		510988	04/23/2022	16.00
47970	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SEV		510988	04/23/2022	16.00
47971	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SEV		510988	04/23/2022	26.00
47972	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SEV		510988	04/23/2022	29.25
47973	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SEV		510988	04/23/2022	29.25
47974	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SEV		510988	04/23/2022	29.25
47975	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SEV		510988	04/23/2022	31.50
47976	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SEV		510988	04/23/2022	42.50
47977	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SEV		510988	04/23/2022	42.50
47978	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SEV		510988	04/23/2022	42.50
47979	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SEV		510988	04/23/2022	82.25
47980	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SEV		510988	04/23/2022	82.25
47983	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SEV		510988	04/23/2022	107.77
47984	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SEV		510988	04/23/2022	108.75
47986	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SEV		510988	04/23/2022	784.50
10-50-58-00830 WATER Subtotal					\$1,687.77
Fund 10 Subtotal					\$243,580.45
16 LIABILITY					
16-00-52-00513 LIABILITY					
47677	LANER LANER MUCHIN , LTD	20220358	53554	04/15/2022	265.00

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16-00-52-00513 LIABILITY					
47740	PROTECT PROTECT YOUTH SPORTS PRIORITY RES		510950	04/23/2022	398.00
16-00-52-00513 LIABILITY Subtotal					\$663.00
16-00-52-00514 EMPLOYEE SCREENINGS					
47575	ILLSTA ILLINOIS STATE POLICE DIV. OF ADMINISTRA	20220328	53477	04/01/2022	60.00
16-00-52-00514 EMPLOYEE SCREENINGS Subtotal					\$60.00
16-00-53-00350 RISK CARE MANAGEMENT					
47564	AT&TAED AT&T MOBILITY	20220100	53465	04/01/2022	317.80
47736	AMAZ AMAZON.COM		510884	04/23/2022	231.57
47746	AMAZ AMAZON.COM		510884	04/23/2022	163.08
47746	AMAZ AMAZON.COM		510884	04/23/2022	25.17
47749	AHA AMERICAN HEART ASSOCIATION		510878	04/23/2022	35.00
47750	AHA AMERICAN HEART ASSOCIATION		510878	04/23/2022	165.00
47764	AT&T AT&T	20220100	53594	04/22/2022	322.80
47858	GLOBAL GLOBAL INDUST/ EQUIPMENT COMPANY		510918	04/23/2022	205.19
47920	TEXASCPR TEXAS CPR TRAINING		510976	04/23/2022	500.00
47920	TEXASCPR TEXAS CPR TRAINING		510976	04/23/2022	1,500.00
16-00-53-00350 RISK CARE MANAGEMENT Subtotal					\$3,465.61
Fund 16 Subtotal					\$4,188.61
17 AUDIT					
17-00-52-00299 CONTRACTUAL SERVICES - OTHER					
47815	LAUT LAUTERBACH & AMEN, LLP	20220422	53635	04/29/2022	860.00
17-00-52-00299 CONTRACTUAL SERVICES - OTHER Subtotal					\$860.00
Fund 17 Subtotal					\$860.00
20 RECREATION					
20-00-21-20135 REFUNDS DUE					
47647	CURIE LAUREN CURIE		53544	04/15/2022	10.00
20-00-21-20135 REFUNDS DUE Subtotal					\$10.00
20-00-52-00265 FLEET SERVICE					
47642	VILFLE VILLAGE OF OAK PARK-FLEET	20220382	53526	04/08/2022	1,114.96
47843	DANSBIKE DANS BIKE SHOP		510900	04/23/2022	137.98
47868	I-PASS I-PASS ILLINOIS TOLLWAY		510929	04/23/2022	40.00
20-00-52-00265 FLEET SERVICE Subtotal					\$1,292.94
20-00-56-00605 CONFERENCE AND TRAINING					
47748	AHA AMERICAN HEART ASSOCIATION		510878	04/23/2022	35.00
47889	NRPA NATIONAL RECREATION & PARK ASSOCIATION		510946	04/23/2022	270.00
20-00-56-00605 CONFERENCE AND TRAINING Subtotal					\$305.00
20-00-56-00610 DUES AND SUBSCRIPTIONS					
47773	DOCNET DOCNETWORK, INC.	20220409	53603	04/22/2022	136.00
47872	IPRA ILLINOIS PARKS & RECREATION ASSOCIATION		510930	04/23/2022	80.00
20-00-56-00610 DUES AND SUBSCRIPTIONS Subtotal					\$216.00
20-00-58-00820 TELECOMMUNICATIONS					
47784	PEERLESSN PEERLESS NETWORK INC.	20220091	53616	04/22/2022	1,777.59

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20-00-58-00820 TELECOMMUNICATIONS Subtotal					\$1,777.59
20-05-52-00209 Copying and Printing - External					
47772	DIRECTTO DIRECT TO DOOR DISTRIBUTION	20220384	53602	04/22/2022	4,500.00
47989	STICKERS STICKERS BANNNERS INC		510972	04/23/2022	380.95
47989	STICKERS STICKERS BANNNERS INC		510972	04/23/2022	-155.00
20-05-52-00209 Copying and Printing - External Subtotal					\$4,725.95
20-05-52-00221 Brochure					
47932	UBERFLIP UBERFLIP		510980	04/23/2022	39.90
20-05-52-00221 Brochure Subtotal					\$39.90
20-05-56-00222 Marketing					
47796	CAPSULE CAPSULCRM.COM ZESTIA		510894	04/23/2022	36.00
47847	DROPBOX DROPBOX INC.		510903	04/23/2022	45.00
47849	FACEBOOK FACEBOOK		510906	04/23/2022	80.00
47900	REACH REACH SPORTS MARKETING GROUP		510954	04/23/2022	708.00
47917	SPROUT SPROUT SOCIAL, INC		510970	04/23/2022	99.00
47919	SIGNEXP SIGN EXPRESS		510967	04/23/2022	80.00
20-05-56-00222 Marketing Subtotal					\$1,048.00
20-05-56-00605 CONFERENCE AND TRAINING					
47873	IPRA ILLINOIS PARKS & RECREATION ASSOCIATION		510930	04/23/2022	150.00
20-05-56-00605 CONFERENCE AND TRAINING Subtotal					\$150.00
20-05-56-00610 DUES AND SUBSCRIPTIONS					
47950	ZOOM ZOOM.US		510996	04/23/2022	115.40
20-05-56-00610 DUES AND SUBSCRIPTIONS Subtotal					\$115.40
20-25-52-00650 BANK SERVICE CHARGE					
47658	CARDCONN CARD CONNECT		53535	04/15/2022	1,022.45
20-25-52-00650 BANK SERVICE CHARGE Subtotal					\$1,022.45
20-25-52-13050 FITNESS EXERCISE					
47879	LESMILLS LES MILLS UNITED STATES TRADING INC.		510935	04/23/2022	248.00
20-25-52-13050 FITNESS EXERCISE Subtotal					\$248.00
20-25-52-13170 MARTIAL ARTS PROGRAMS					
47579	OAKPKAIK OAK PARK AIKIKAI, INC DEBORAH M. PAS	20220349	53481	04/01/2022	812.43
20-25-52-13170 MARTIAL ARTS PROGRAMS Subtotal					\$812.43
20-26-49-13750 YOUTH SPORTS LEAGUES					
47795	BSNSPORT BSN SPORT INC		510893	04/23/2022	2,055.05
20-26-49-13750 YOUTH SPORTS LEAGUES Subtotal					\$2,055.05
20-26-52-00650 BANK SERVICE CHARGE					
47658	CARDCONN CARD CONNECT		53535	04/15/2022	4,430.24
20-26-52-00650 BANK SERVICE CHARGE Subtotal					\$4,430.24
20-26-52-13860 YOUTH SPORTS DAY CAMPS					
47881	MAIN MAIN EVENT ENTERTAINMENT, LP		510938	04/23/2022	892.80
20-26-52-13860 YOUTH SPORTS DAY CAMPS Subtotal					\$892.80
20-26-52-13870 YOUTH SPORTS CLINICS					

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20-26-52-13870 YOUTH SPORTS CLINICS					
47587	UNG DIANA S. UNGER	20220352	53487	04/01/2022	2,263.80
47600	CHGOFIRE CHICAGO FIRE SOCCER LLC	20220367	53496	04/08/2022	3,177.90
47613	FINDLAY MURRAY FINDLAY	20220379	53509	04/08/2022	6,590.20
47835	WINDYNIN WINDY CITY NINJAS-ELMHURST LLC	20220436	53651	04/29/2022	3,480.00
20-26-52-13870 YOUTH SPORTS CLINICS Subtotal					\$15,511.90
20-26-53-13750 YOUTH SPORTS LEAGUES					
47625	OAKPARK OAK PARK DISTRICT 97	20220368	53519	04/08/2022	21.00
47626	OAKPARK OAK PARK DISTRICT 97	20220368	53519	04/08/2022	42.25
47627	OAKPARK OAK PARK DISTRICT 97	20220368	53519	04/08/2022	11.25
47628	OAKPARK OAK PARK DISTRICT 97	20220368	53519	04/08/2022	1,846.20
47629	OAKPARK OAK PARK DISTRICT 97	20220368	53519	04/08/2022	111.60
47630	OAKPARK OAK PARK DISTRICT 97	20220368	53519	04/08/2022	108.60
47631	OAKPARK OAK PARK DISTRICT 97	20220368	53519	04/08/2022	23.00
47632	OAKPARK OAK PARK DISTRICT 97	20220368	53519	04/08/2022	42.25
47633	OAKPARK OAK PARK DISTRICT 97	20220368	53519	04/08/2022	32.50
47634	OAKPARK OAK PARK DISTRICT 97	20220368	53519	04/08/2022	1,846.20
47635	OAKPARK OAK PARK DISTRICT 97	20220368	53519	04/08/2022	42.25
47795	BSNSPORT BSN SPORT INC		510893	04/23/2022	4,075.00
47805	BSNSPORT BSN SPORT INC	20220430	53627	04/29/2022	88.00
47806	BSNSPORT BSN SPORT INC	20220424	53627	04/29/2022	860.00
20-26-53-13750 YOUTH SPORTS LEAGUES Subtotal					\$9,150.10
20-27-52-00650 BANK SERVICE CHARGE					
47658	CARDCONN CARD CONNECT		53535	04/15/2022	903.51
20-27-52-00650 BANK SERVICE CHARGE Subtotal					\$903.51
20-27-52-13585 ADULT SPORTS PROGRAMS					
47587	UNG DIANA S. UNGER	20220352	53487	04/01/2022	1,078.00
47835	WINDYNIN WINDY CITY NINJAS-ELMHURST LLC	20220436	53651	04/29/2022	600.00
20-27-52-13585 ADULT SPORTS PROGRAMS Subtotal					\$1,678.00
20-27-52-13640 ADULT SOFTBALL LEAGUES					
47831	TENCA PHIL TENCATE	20220429	53646	04/29/2022	187.50
20-27-52-13640 ADULT SOFTBALL LEAGUES Subtotal					\$187.50
20-27-52-13660 ADULT SOCCER LEAGUES					
47679	MELENDEZ ELMER MELENDEZ	20220398	53555	04/15/2022	240.00
47808	ESBALIH BOUCHAIB ESSALIH	20220443	53628	04/29/2022	340.00
47818	LEVY MOSHE LEVY	20220428	53638	04/29/2022	160.00
47836	ZEIN MARWAN ZEIN	20220444	53652	04/29/2022	160.00
20-27-52-13660 ADULT SOCCER LEAGUES Subtotal					\$900.00
20-27-53-13640 ADULT SOFTBALL LEAGUES					
47583	SANT SANTO SPORT STORE	20220344	53484	04/01/2022	1,216.00
20-27-53-13640 ADULT SOFTBALL LEAGUES Subtotal					\$1,216.00
20-29-52-00650 BANK SERVICE CHARGE					
47658	CARDCONN CARD CONNECT		53535	04/15/2022	200.02
20-29-52-00650 BANK SERVICE CHARGE Subtotal					\$200.02

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20-29-53-13280 TEEN CLASSES					
47907	SAFESIT SAFE SITTER, INC		510960	04/23/2022	202.00
20-29-53-13280 TEEN CLASSES Subtotal					\$202.00
20-29-53-13310 TEEN SPECIAL EVENTS					
47744	AMAZ AMAZON.COM		510884	04/23/2022	37.66
47745	AMAZ AMAZON.COM		510884	04/23/2022	48.69
20-29-53-13310 TEEN SPECIAL EVENTS Subtotal					\$86.35
20-51-53-00300 OFFICE EXPENSE					
47736	AMAZ AMAZON.COM		510884	04/23/2022	-16.49
47742	AMAZ AMAZON.COM		510884	04/23/2022	158.67
47744	AMAZ AMAZON.COM		510884	04/23/2022	17.97
20-51-53-00300 OFFICE EXPENSE Subtotal					\$160.15
20-51-53-00301 UNIFORMS					
47948	WILL WILL ENTERPRISES, INC.		510994	04/23/2022	772.33
20-51-53-00301 UNIFORMS Subtotal					\$772.33
20-51-56-00600 EMPLOYEE RECOGNITION					
47918	FORESTPK FOREST PARK BAKERY		510911	04/23/2022	42.00
20-51-56-00600 EMPLOYEE RECOGNITION Subtotal					\$42.00
20-51-56-00605 CONFERENCE AND TRAINING					
47645	PDRMA PDRMA	20220217	53520	04/08/2022	199.00
20-51-56-00605 CONFERENCE AND TRAINING Subtotal					\$199.00
20-61-52-00650 BANK SERVICE CHARGE					
47658	CARDCONN CARD CONNECT		53535	04/15/2022	3,466.32
20-61-52-00650 BANK SERVICE CHARGE Subtotal					\$3,466.32
20-61-52-12000 FRANK LLOYD WRIGHT RACE					
47787	RUNNING RUNNING AWAY ENTERPRISES, LLC	20220408	53604	04/22/2022	2,000.00
20-61-52-12000 FRANK LLOYD WRIGHT RACE Subtotal					\$2,000.00
20-61-52-12040 AFTERSCHOOL PROGRAMS					
47696	OAKPKTWN OAK PARK-RIVER FOREST TOWNSHIPS	20220397	53573	04/15/2022	1,000.00
20-61-52-12040 AFTERSCHOOL PROGRAMS Subtotal					\$1,000.00
20-61-52-12050 ACTIVE ADULTS PROGRAMS					
47720	FOREST FOREST PRESERVE DIST-DUPAGE CNTY		510910	04/23/2022	104.00
20-61-52-12050 ACTIVE ADULTS PROGRAMS Subtotal					\$104.00
20-61-52-12340 SPECIAL INTEREST PROGRAMS					
47576	JOHNSONST STEVEN JOHNSON	20220345	53478	04/01/2022	1,131.00
47577	JOHNSONST STEVEN JOHNSON	20220351	53479	04/01/2022	784.00
47599	CHESS FAMBRO MANAGEMENT LLC	20220366	53495	04/08/2022	3,542.40
47676	JOHNSONST STEVEN JOHNSON	20220380	53553	04/15/2022	5,928.00
47768	CHESS FAMBRO MANAGEMENT LLC	20220418	53598	04/22/2022	495.00
47814	JOHNSONST STEVEN JOHNSON	20220421	53634	04/29/2022	1,521.00
20-61-52-12340 SPECIAL INTEREST PROGRAMS Subtotal					\$13,401.40
20-61-52-12350 NATURE AND ADVENTURE PROGRAMS					
47823	SERENITEA SERENITEA, INC.	20220445	53644	04/29/2022	150.00

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20-61-52-12350 NATURE AND ADVENTURE PROGRAMS Subtotal					\$150.00
20-61-52-12360 NATURE AND ADVENTURE CAMPS					
47719	FOREST FOREST PRESERVE DIST-DUPAGE CNTY		510910	04/23/2022	245.00
20-61-52-12360 NATURE AND ADVENTURE CAMPS Subtotal					\$245.00
20-61-53-12010 COMMUNITY SPECIAL EVENTS					
47804	AMERCARN AMERICAN CARNIVAL MART	20220446	53625	04/29/2022	1,019.20
47944	WILL WILL ENTERPRISES, INC.		510994	04/23/2022	125.78
20-61-53-12010 COMMUNITY SPECIAL EVENTS Subtotal					\$1,144.98
20-61-53-12030 COMMUNITY DAY CAMPS					
47848	DUPAGE DUPAGE CHILDREN'S MUSEUM		510904	04/23/2022	100.00
47924	TARGET TARGET STORES, INC		510974	04/23/2022	2.20
20-61-53-12030 COMMUNITY DAY CAMPS Subtotal					\$102.20
20-61-53-12040 AFTERSCHOOL PROGRAMS					
47585	SPDESIGNS SP DESIGNS & MANUFACTURING INC.	20220093	53486	04/01/2022	423.16
47586	SPDESIGNS SP DESIGNS & MANUFACTURING INC.	20220093	53486	04/01/2022	520.00
47742	AMAZ AMAZON.COM		510884	04/23/2022	154.82
47744	AMAZ AMAZON.COM		510884	04/23/2022	49.51
47744	AMAZ AMAZON.COM		510884	04/23/2022	68.68
47744	AMAZ AMAZON.COM		510884	04/23/2022	97.20
47745	AMAZ AMAZON.COM		510884	04/23/2022	47.67
47745	AMAZ AMAZON.COM		510884	04/23/2022	6.41
47745	AMAZ AMAZON.COM		510884	04/23/2022	18.12
47775	GOME MELANIE GOME		53606	04/22/2022	22.18
47809	FERDINAND WILLIAM FERDINAND		53629	04/29/2022	389.65
47842	CVS CVS PHARMACY		510899	04/23/2022	15.07
47845	DOLLGEN DOLLAR GENERAL STORE		510901	04/23/2022	43.45
47846	DOLL DOLLARTREE		510902	04/23/2022	18.85
47846	DOLL DOLLARTREE		510902	04/23/2022	30.00
47846	DOLL DOLLARTREE		510902	04/23/2022	31.25
47875	JEWELS JEWEL - OSCO		510931	04/23/2022	15.06
47875	JEWELS JEWEL - OSCO		510931	04/23/2022	42.63
47875	JEWELS JEWEL - OSCO		510931	04/23/2022	11.08
47885	MICH MICHAELS STORE		510941	04/23/2022	20.97
47910	SANTASVIL SANTAS VILLAGE		510963	04/23/2022	150.00
47925	TARGET TARGET STORES, INC		510974	04/23/2022	37.96
47925	TARGET TARGET STORES, INC		510974	04/23/2022	34.37
47925	TARGET TARGET STORES, INC		510974	04/23/2022	85.72
47925	TARGET TARGET STORES, INC		510974	04/23/2022	26.77
47925	TARGET TARGET STORES, INC		510974	04/23/2022	63.04
47925	TARGET TARGET STORES, INC		510974	04/23/2022	32.57
47925	TARGET TARGET STORES, INC		510974	04/23/2022	32.56
47925	TARGET TARGET STORES, INC		510974	04/23/2022	5.38
47925	TARGET TARGET STORES, INC		510974	04/23/2022	43.17
47925	TARGET TARGET STORES, INC		510974	04/23/2022	134.95
47925	TARGET TARGET STORES, INC		510974	04/23/2022	357.16
47925	TARGET TARGET STORES, INC		510974	04/23/2022	158.77

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20-61-53-12040 AFTERSCHOOL PROGRAMS Subtotal					\$3,188.18
20-61-53-12050 ACTIVE ADULTS PROGRAMS					
47736	AMAZ AMAZON.COM		510884	04/23/2022	136.55
47744	AMAZ AMAZON.COM		510884	04/23/2022	98.86
47866	HOME HOME DEPOT		510925	04/23/2022	129.96
20-61-53-12050 ACTIVE ADULTS PROGRAMS Subtotal					\$365.37
20-61-53-12350 NATURE AND ADVENTURE PROGRAMS					
47752	ARCHERY ARCHERY CUSTOM SHOP		510887	04/23/2022	60.00
47934	USAARCH USA ARCHERY		510983	04/23/2022	4,949.95
20-61-53-12350 NATURE AND ADVENTURE PROGRAMS Subtotal					\$5,009.95
20-62-52-00650 BANK SERVICE CHARGE					
47658	CARDCONN CARD CONNECT		53535	04/15/2022	1,530.28
47867	HUNTINGBK HUNTINGTON BANK		510926	04/23/2022	25.00
20-62-52-00650 BANK SERVICE CHARGE Subtotal					\$1,555.28
20-62-52-12390 SCAW WORKSHOP					
47573	HUMPHREYT TARA HUMPHREY	20220332	53473	04/01/2022	600.00
47780	MARTINEZP PAMELA A. MARTINEZ	20220419	53612	04/22/2022	150.00
47812	HUMPHREYT TARA HUMPHREY	20220460	53631	04/29/2022	342.00
20-62-52-12390 SCAW WORKSHOP Subtotal					\$1,092.00
20-62-53-12390 SCAW WORKSHOP					
47742	AMAZ AMAZON.COM		510884	04/23/2022	61.57
47816	LEANG AIMEE LEANG		53636	04/29/2022	120.55
47844	BLICK BLICK ART MATERIALS		510892	04/23/2022	16.20
47844	BLICK BLICK ART MATERIALS		510892	04/23/2022	69.22
47846	DOLL DOLLARTREE		510902	04/23/2022	51.25
47903	RIOGRAND RIO GRANDE INC.		510957	04/23/2022	171.97
20-62-53-12390 SCAW WORKSHOP Subtotal					\$490.76
20-62-53-12610 PERFORMING ARTS					
47736	AMAZ AMAZON.COM		510884	04/23/2022	-135.18
47739	AMAZ AMAZON.COM		510884	04/23/2022	286.62
47739	AMAZ AMAZON.COM		510884	04/23/2022	153.90
47739	AMAZ AMAZON.COM		510884	04/23/2022	159.44
47739	AMAZ AMAZON.COM		510884	04/23/2022	24.18
47739	AMAZ AMAZON.COM		510884	04/23/2022	163.40
47739	AMAZ AMAZON.COM		510884	04/23/2022	7.92
47739	AMAZ AMAZON.COM		510884	04/23/2022	109.75
47739	AMAZ AMAZON.COM		510884	04/23/2022	204.57
47739	AMAZ AMAZON.COM		510884	04/23/2022	44.48
47739	AMAZ AMAZON.COM		510884	04/23/2022	852.69
47739	AMAZ AMAZON.COM		510884	04/23/2022	367.21
47739	AMAZ AMAZON.COM		510884	04/23/2022	142.95
47739	AMAZ AMAZON.COM		510884	04/23/2022	61.60
47887	MUSICNOTE MUSICNOTES.COM		510944	04/23/2022	6.27
47913	SHOPNIMB SHOPNIMBLY.COM		510966	04/23/2022	4,401.20
20-62-53-12610 PERFORMING ARTS Subtotal					\$6,851.00

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20-63-52-00650 BANK SERVICE CHARGE					
47658	CARDCONN CARD CONNECT		53535	04/15/2022	656.56
20-63-52-00650 BANK SERVICE CHARGE Subtotal					\$656.56
20-63-53-12700 PRESCHOOL					
47745	AMAZ AMAZON.COM		510884	04/23/2022	15.24
47794	BIGLOTS BIG LOTS STORES		510891	04/23/2022	2.74
47846	DOLL DOLLARTREE		510902	04/23/2022	5.00
47851	FEDEX FEDEX		510908	04/23/2022	17.96
47860	GOODWILL GOODWILL		510919	04/23/2022	6.95
47860	GOODWILL GOODWILL		510919	04/23/2022	7.67
47864	HOBBS HOBBY LOBBY		510922	04/23/2022	13.47
47875	JEWELS JEWEL - OSCO		510931	04/23/2022	5.03
47875	JEWELS JEWEL - OSCO		510931	04/23/2022	7.64
47875	JEWELS JEWEL - OSCO		510931	04/23/2022	10.69
47875	JEWELS JEWEL - OSCO		510931	04/23/2022	3.14
47875	JEWELS JEWEL - OSCO		510931	04/23/2022	3.40
47925	TARGET TARGET STORES, INC		510974	04/23/2022	32.00
47925	TARGET TARGET STORES, INC		510974	04/23/2022	12.19
47928	TONYSFINE TONY'S FRESH MARKET		510977	04/23/2022	8.31
47929	TRADER TRADER JOES		510978	04/23/2022	25.44
47938	WALMART WALMART STORES, INC.		510989	04/23/2022	13.00
20-63-53-12700 PRESCHOOL Subtotal					\$189.87
20-63-53-12720 PLAYSCHOOL					
47938	WALMART WALMART STORES, INC.		510989	04/23/2022	22.78
20-63-53-12720 PLAYSCHOOL Subtotal					\$22.78
Fund 20 Subtotal					\$91,386.26
21 MUSEUM					
21-00-52-00260 PROPERTY REPAIR					
47578	NORTHENVI NORTHERN ENVIRONMENTAL DEVELOI	20220341	53480	04/01/2022	1,275.00
47724	ALADEC ALARM DETECTION SYSTEMS, INC.		510879	04/23/2022	132.78
21-00-52-00260 PROPERTY REPAIR Subtotal					\$1,407.78
21-00-58-00800 ELECTRICITY					
47601	CLEARWAY GIP III ZEPHYR ACQUISITION PARTNERS	20220375	53497	04/08/2022	48.50
47664	COMED COMED	20220207	53541	04/15/2022	578.44
21-00-58-00800 ELECTRICITY Subtotal					\$626.94
21-00-58-00810 NATURAL GAS					
47687	NICOR NICOR GAS	20220193	53569	04/15/2022	955.73
21-00-58-00810 NATURAL GAS Subtotal					\$955.73
21-00-58-00840 PH SECURITY MONITORING					
47584	SMG SMG SECURITY SYSTEMS, INC.	20220337	53485	04/01/2022	141.84
21-00-58-00840 PH SECURITY MONITORING Subtotal					\$141.84
Fund 21 Subtotal					\$3,132.29
25 SPECIAL FACILITIES					
25-00-56-00605 CONFERENCE AND TRAINING					

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25-00-56-00605 CONFERENCE AND TRAINING					
47754	MORTON THE MORTON ARBORETUM		510943	04/23/2022	55.00
25-00-56-00605 CONFERENCE AND TRAINING Subtotal					\$55.00
25-00-56-00610 DUES AND SUBSCRIPTIONS					
47950	ZOOM ZOOM.US		510996	04/23/2022	7.49
25-00-56-00610 DUES AND SUBSCRIPTIONS Subtotal					\$7.49
25-00-56-00615 EMPLOYEE TRAVEL REIMBURSEMENT					
47779	LINDGRENK KAYLA LINDGREN		53610	04/22/2022	92.22
47811	HAMIL WILLIAM HAMILTON		53630	04/29/2022	42.59
25-00-56-00615 EMPLOYEE TRAVEL REIMBURSEMENT Subtotal					\$134.81
25-00-58-00820 TELECOMMUNICATIONS					
47838	COMCAST COMCAST		510897	04/23/2022	156.85
47839	COMCAST COMCAST		510897	04/23/2022	164.90
25-00-58-00820 TELECOMMUNICATIONS Subtotal					\$321.75
25-19-52-00299 CONTRACTUAL SERVICES - OTHER					
47943	WHENTO WHEN TO WORK, INC		510993	04/23/2022	480.00
25-19-52-00299 CONTRACTUAL SERVICES - OTHER Subtotal					\$480.00
25-19-52-00650 BANK SERVICE CHARGE					
47658	CARDCONN CARD CONNECT		53535	04/15/2022	3,392.61
25-19-52-00650 BANK SERVICE CHARGE Subtotal					\$3,392.61
25-19-52-11600 LEARN TO SWIM					
47898	QUADRO QUADROUSA		510952	04/23/2022	876.00
25-19-52-11600 LEARN TO SWIM Subtotal					\$876.00
25-19-53-00301 UNIFORMS					
47744	AMAZ AMAZON.COM		510884	04/23/2022	112.13
47927	LIFGUA LIFEGUARD STORE, INC.		510936	04/23/2022	2,401.80
47945	WILL WILL ENTERPRISES, INC.		510994	04/23/2022	173.75
47946	WILL WILL ENTERPRISES, INC.		510994	04/23/2022	220.88
25-19-53-00301 UNIFORMS Subtotal					\$2,908.56
25-19-53-00318 GUARD EQUIPMENT AND SUPPLIES					
47940	WATSAF WATER SAFETY PRODUCTS, INC.		510991	04/23/2022	567.89
25-19-53-00318 GUARD EQUIPMENT AND SUPPLIES Subtotal					\$567.89
25-19-53-11600 LEARN TO SWIM					
47854	FUNEXPR FUN EXPRESS		510914	04/23/2022	66.61
25-19-53-11600 LEARN TO SWIM Subtotal					\$66.61
25-20-52-00650 BANK SERVICE CHARGE					
47658	CARDCONN CARD CONNECT		53535	04/15/2022	4,054.92
25-20-52-00650 BANK SERVICE CHARGE Subtotal					\$4,054.92
25-20-52-11950 LEARN TO SKATE					
47938	WALMART WALMART STORES, INC.		510989	04/23/2022	27.00
25-20-52-11950 LEARN TO SKATE Subtotal					\$27.00
25-20-52-11965 TRAVEL HOCKEY					

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25-20-52-11965 TRAVEL HOCKEY					
47614	FOSTERSC SCOTT FOSTER		53510	04/08/2022	30.00
47644	WUESTB BRANDON WUEST		53527	04/08/2022	71.00
47673	HWANG KAITLYN HWANG		53550	04/15/2022	30.00
25-20-52-11965 TRAVEL HOCKEY Subtotal					\$131.00
25-20-52-11985 ICE SHOW					
47592	AUTOMATE AUTOMATED LIGHTING DESIGN, INC	20220350	53491	04/08/2022	1,070.00
47933	ULTIRENT ULTIMATE RENTAL SERVICES, INC.		510981	04/23/2022	388.00
25-20-52-11985 ICE SHOW Subtotal					\$1,458.00
25-20-53-00301 UNIFORMS					
47947	WILL WILL ENTERPRISES, INC.		510994	04/23/2022	616.93
25-20-53-00301 UNIFORMS Subtotal					\$616.93
25-20-53-11960 YOUTH HOCKEY					
47896	PROTUFF PRO-TUFF DECALS, INC.		510951	04/23/2022	1,771.00
47896	PROTUFF PRO-TUFF DECALS, INC.		510951	04/23/2022	3,390.00
25-20-53-11960 YOUTH HOCKEY Subtotal					\$5,161.00
25-20-53-11980 RINK SPECIAL EVENTS					
47810	HAMIL WILLIAM HAMILTON		53630	04/29/2022	44.95
25-20-53-11980 RINK SPECIAL EVENTS Subtotal					\$44.95
25-20-53-11985 ICE SHOW					
47657	BROWNC CATHY BROWN		53533	04/15/2022	200.10
47747	AMAZ AMAZON.COM		510884	04/23/2022	195.94
47747	AMAZ AMAZON.COM		510884	04/23/2022	65.35
47747	AMAZ AMAZON.COM		510884	04/23/2022	12.35
47902	REVDANCE REVDANCE.TENTH HOUSE		510956	04/23/2022	35.99
25-20-53-11985 ICE SHOW Subtotal					\$509.73
25-20-56-00600 EMPLOYEE RECOGNITION					
47908	SALER SALERNO'S PIZZA		510961	04/23/2022	104.37
25-20-56-00600 EMPLOYEE RECOGNITION Subtotal					\$104.37
25-24-52-00650 BANK SERVICE CHARGE					
47658	CARDCONN CARD CONNECT		53535	04/15/2022	3,884.53
25-24-52-00650 BANK SERVICE CHARGE Subtotal					\$3,884.53
25-24-52-11275 Gymnastics GI Joe					
47708	VONFELDT CARSON VONFELDT		53587	04/15/2022	14.27
25-24-52-11275 Gymnastics GI Joe Subtotal					\$14.27
25-24-53-00315 SUPPLIES- PRO SHOP					
47859	ELITE ELITE SPORTSWEAR, L.P.		510905	04/23/2022	983.65
25-24-53-00315 SUPPLIES- PRO SHOP Subtotal					\$983.65
25-24-53-00425 GYMNASTICS EQUIPMENT					
47817	LEVEL10 LEVEL 10 GYMNASTICS SUPPLY	20220423	53637	04/29/2022	9,084.00
25-24-53-00425 GYMNASTICS EQUIPMENT Subtotal					\$9,084.00
25-24-53-11275 Gymnastics GI Joe					
47741	AMAZ AMAZON.COM		510884	04/23/2022	86.41

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25-24-53-11275 Gymnastics GI Joe Subtotal					\$86.41
25-24-56-00050 BOOSTER CLUB EXPENSE					
47865	HOLIDA HOLIDAY INN		510923	04/23/2022	144.25
25-24-56-00050 BOOSTER CLUB EXPENSE Subtotal					\$144.25
25-24-56-00675 SALES TAX					
47618	ILLDEP ILLINOIS DEPT. OF REVENUE		53513	04/08/2022	21.00
25-24-56-00675 SALES TAX Subtotal					\$21.00
25-50-52-00261 PROPERTY REPAIR - POOL					
47702	SPANNUTH SPANNUTH BOILER COMPANY	20220370	53580	04/15/2022	615.00
25-50-52-00261 PROPERTY REPAIR - POOL Subtotal					\$615.00
25-50-52-00262 PROPERTY REPAIR - RINK					
47643	VILFLE VILLAGE OF OAK PARK-FLEET	20220382	53526	04/08/2022	139.35
25-50-52-00262 PROPERTY REPAIR - RINK Subtotal					\$139.35
25-50-52-00296 CONTRACTUAL SERVICES- OTHER - GRC					
47727	ALADDEC ALARM DETECTION SYSTEMS, INC.		510879	04/23/2022	326.46
25-50-52-00296 CONTRACTUAL SERVICES- OTHER - GRC Subtotal					\$326.46
25-50-52-00300 CONTRACTUAL SERVICES- OTHER-POOL					
47574	ILLST ILLINOIS OFFICE OF THE STATE FIRE MARSH/	20220342	53476	04/01/2022	70.00
25-50-52-00300 CONTRACTUAL SERVICES- OTHER-POOL Subtotal					\$70.00
25-50-52-00301 CONTRACTUAL SERVICES- OTHER - RINK					
47730	ALADDEC ALARM DETECTION SYSTEMS, INC.		510879	04/23/2022	582.39
47886	MOOD MOOD MEDIA NO AMERICA HOLDINGS CP		510942	04/23/2022	26.95
25-50-52-00301 CONTRACTUAL SERVICES- OTHER - RINK Subtotal					\$609.34
25-50-52-00416 POOL EQUIPMENT RENTAL					
47697	OLEARYS O'LEARY'S CONTRACTORS EQUIPMENT &	20220371	53574	04/15/2022	840.00
25-50-52-00416 POOL EQUIPMENT RENTAL Subtotal					\$840.00
25-50-52-00650 BANK SERVICE CHARGE					
47658	CARDCONN CARD CONNECT		53535	04/15/2022	7.07
25-50-52-00650 BANK SERVICE CHARGE Subtotal					\$7.07
25-50-53-00301 UNIFORMS					
47942	ARAMARK ARAMARK UNIFORMS		510886	04/23/2022	389.57
25-50-53-00301 UNIFORMS Subtotal					\$389.57
25-50-53-00312 SUPPLIES-CLEANING & HOUSEHOLD - POO					
47884	MENARDS MENARD'S		510940	04/23/2022	44.98
25-50-53-00312 SUPPLIES-CLEANING & HOUSEHOLD - POO Subtotal					\$44.98
25-50-53-00314 SUPPLIES- BUILDING MATERIALS - POOL					
47615	GRAINGER GRAINGER, INC.	20220346	53511	04/08/2022	91.40
47672	HALOGEN HALOGEN SUPPLY COMPANY INC	20220369	53549	04/15/2022	273.55
47703	TNEMEC TNEMEC COMPANY INC.	20220372	53581	04/15/2022	463.40
47852	FENCESCRE FENCE SCREEN INC.		510909	04/23/2022	466.92
47853	FRESHWATE FRESHWATER SYSTEMS		510912	04/23/2022	124.04
47866	HOME HOME DEPOT		510925	04/23/2022	146.41

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25-50-53-00314 SUPPLIES- BUILDING MATERIALS - POOL					
47882	MCMASTER MCMASTER-CARR SUPPLY CO.		510939	04/23/2022	-80.30
47882	MCMASTER MCMASTER-CARR SUPPLY CO.		510939	04/23/2022	162.71
47882	MCMASTER MCMASTER-CARR SUPPLY CO.		510939	04/23/2022	-148.36
47883	MCMASTER MCMASTER-CARR SUPPLY CO.		510939	04/23/2022	55.89
47888	NORTHERN NORTHERN TOOL & EQUIPMENT CATAL		510945	04/23/2022	365.73
47894	CLEANGREE CLEAN & GREEN COMPANY		510896	04/23/2022	479.80
47899	RAINDROP RAIN DROP PRODUCTS, LLC		510953	04/23/2022	458.50
25-50-53-00314 SUPPLIES- BUILDING MATERIALS - POOL Subtotal					\$2,859.69
25-50-53-00315 SUPPLIES - CLEANING&HOUSEHOLD - RIN					
47636	SEAWAY SEAWAY SUPPLY COMPANY	20220347	53522	04/08/2022	509.05
47637	SEAWAY SEAWAY SUPPLY COMPANY	20220354	53522	04/08/2022	139.50
25-50-53-00315 SUPPLIES - CLEANING&HOUSEHOLD - RIN Subtotal					\$648.55
25-50-53-00316 SUPPLIES - BUILDING MATERIALS - RIN					
47866	HOME HOME DEPOT		510925	04/23/2022	299.00
47866	HOME HOME DEPOT		510925	04/23/2022	146.41
47884	MENARDS MENARD'S		510940	04/23/2022	239.34
47884	MENARDS MENARD'S		510940	04/23/2022	-88.99
47888	NORTHERN NORTHERN TOOL & EQUIPMENT CATAL		510945	04/23/2022	365.73
25-50-53-00316 SUPPLIES - BUILDING MATERIALS - RIN Subtotal					\$961.49
25-50-53-00317 SUPPLIES-CLEANING & HOUSEHOLD - GRC					
47792	WAREHOU WAREHOUSE DIRECT OFFICE	20220420	53620	04/22/2022	262.29
25-50-53-00317 SUPPLIES-CLEANING & HOUSEHOLD - GRC Subtotal					\$262.29
25-50-56-00605 CONFERENCE AND TRAINING					
47941	WENDYS WENDY'S		510992	04/23/2022	7.81
25-50-56-00605 CONFERENCE AND TRAINING Subtotal					\$7.81
25-50-58-00801 REHM ELECTRICITY					
47605	COMED COMED	20220163	53501	04/08/2022	504.46
25-50-58-00801 REHM ELECTRICITY Subtotal					\$504.46
25-50-58-00802 RIDGELAND ELECTRICITY					
47604	COMED COMED	20220162	53500	04/08/2022	10,962.45
25-50-58-00802 RIDGELAND ELECTRICITY Subtotal					\$10,962.45
25-50-58-00803 GYMNASTICS ELECTRICITY					
47663	COMED COMED	20220198	53540	04/15/2022	1,312.07
25-50-58-00803 GYMNASTICS ELECTRICITY Subtotal					\$1,312.07
25-50-58-00811 REHM NATURAL GAS					
47692	NICOR NICOR GAS	20220190	53561	04/15/2022	337.73
47770	CNE CONSTELLATION NEWENERGY - GAS DIVISION	20220259	53599	04/22/2022	330.25
25-50-58-00811 REHM NATURAL GAS Subtotal					\$667.98
25-50-58-00812 RIDGELAND NATURAL GAS					
47688	NICOR NICOR GAS	20220203	53570	04/15/2022	4,105.27
25-50-58-00812 RIDGELAND NATURAL GAS Subtotal					\$4,105.27
25-50-58-00813 GYMNASTICS NATURAL GAS					

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25-50-58-00813 GYMNASTICS NATURAL GAS					
47686	NICOR NICOR GAS	20220204	53568	04/15/2022	1,195.16
25-50-58-00813 GYMNASTICS NATURAL GAS Subtotal					\$1,195.16
25-50-58-00831 REHM WATER					
47959	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SEV		510988	04/23/2022	16.00
47968	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SEV		510988	04/23/2022	16.00
25-50-58-00831 REHM WATER Subtotal					\$32.00
25-50-58-00832 RIDGELAND WATER					
47987	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SEV		510988	04/23/2022	847.43
25-50-58-00832 RIDGELAND WATER Subtotal					\$847.43
25-50-58-00833 GYMNASTICS WATER					
47981	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SEV		510988	04/23/2022	95.50
25-50-58-00833 GYMNASTICS WATER Subtotal					\$95.50
Fund 25 Subtotal					\$62,640.65
50 INSURANCE FUND					
50-00-21-20112 LIFE INSURANCE 125 K					
47699	PDRMA PDRMA		53576	04/15/2022	1,479.40
50-00-21-20112 LIFE INSURANCE 125 K Subtotal					\$1,479.40
50-00-55-00550 HEALTH INSURANCE - PPO					
47699	PDRMA PDRMA		53576	04/15/2022	46,108.78
50-00-55-00550 HEALTH INSURANCE - PPO Subtotal					\$46,108.78
50-00-55-00551 HEALTH INSURANCE - HMO					
47699	PDRMA PDRMA		53576	04/15/2022	16,039.02
50-00-55-00551 HEALTH INSURANCE - HMO Subtotal					\$16,039.02
50-00-55-00552 LIFE INSURANCE					
47699	PDRMA PDRMA		53576	04/15/2022	107.25
50-00-55-00552 LIFE INSURANCE Subtotal					\$107.25
50-00-55-00553 DENTAL INSURANCE					
47699	PDRMA PDRMA		53576	04/15/2022	2,970.59
50-00-55-00553 DENTAL INSURANCE Subtotal					\$2,970.59
50-00-55-00554 EMPLOYEE ASSISTANCE PROGRAM					
47699	PDRMA PDRMA		53576	04/15/2022	163.80
50-00-55-00554 EMPLOYEE ASSISTANCE PROGRAM Subtotal					\$163.80
50-00-55-00557 VISION INSURANCE					
47699	PDRMA PDRMA		53576	04/15/2022	974.64
50-00-55-00557 VISION INSURANCE Subtotal					\$974.64
Fund 50 Subtotal					\$67,843.48
70 CAPITAL PROJECTS					
70-00-72-70330 PROPERTY REPAIRS AND REHAB					
47562	AGI APPLIED GEOSCIENCE	20220340	53464	04/01/2022	2,200.00
70-00-72-70330 PROPERTY REPAIRS AND REHAB Subtotal					\$2,200.00

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70-18-72-70200 PLEASANT HOME BUILDING IMPROVEMENTS					
47612	EBERLINE TIMOTHY A. EBERLINE	20220365	53508	04/08/2022	800.00
47659	CELTIC CELTIC ENVIRONMENTAL INC.	20220387	53536	04/15/2022	2,970.00
47695	NUSSBAUM MARK E. NUSSBAUM	20220393	53572	04/15/2022	1,360.00
47767	CELTIC CELTIC ENVIRONMENTAL INC.	20220415	53597	04/22/2022	2,970.00
47915	SOUTH SOUTH SIDE CONTROL SUPPLY CO.		510968	04/23/2022	2,413.79
70-18-72-70200 PLEASANT HOME BUILDING IMPROVEMENTS Subtotal					\$10,513.79
70-25-72-70200 DOLE BUILDING IMPROVEMENTS					
47716	FUTURITY FUTURITY 19, INC.	20220395	53548	04/15/2022	56,049.70
70-25-72-70200 DOLE BUILDING IMPROVEMENTS Subtotal					\$56,049.70
70-35-72-70200 CONSERVATORY BUILDING IMPROVEMENTS					
47638	SYSTEMS SYSTEMS & CABLING SOLUTIONS, INC.	20220364	53521	04/08/2022	3,600.00
47783	PARV PARVIN-CLAUSS SIGN COMPANY INC	20220400	53615	04/22/2022	1,555.50
47788	SYSCAB SYSTEMS & CABLING SOLUTIONS, INC.	20220402	53618	04/22/2022	1,425.00
47862	GRAINGER GRAINGER, INC.		510920	04/23/2022	101.28
47862	GRAINGER GRAINGER, INC.		510920	04/23/2022	469.53
70-35-72-70200 CONSERVATORY BUILDING IMPROVEMENTS Subtotal					\$7,151.31
70-73-72-70250 TAYLOR PARK IMPROVEMENTS					
47570	GLASSDES GLASS DESIGN, INC.	20220339	53471	04/01/2022	4,241.62
70-73-72-70250 TAYLOR PARK IMPROVEMENTS Subtotal					\$4,241.62
70-79-72-70100 CRC SITE PLAN					
47700	PERKINS PERKINS & WILL, INC.	20220290	53577	04/15/2022	17,124.00
70-79-72-70100 CRC SITE PLAN Subtotal					\$17,124.00
70-79-72-70150 CRC MASTER PLAN IMPROVEMENTS					
47611	COMED COMED	20220385	53507	04/08/2022	10.55
47646	BULLY BULLEY & ANDREWS LLC BULLEY & ANDREW		53494	04/08/2022	1,200,780.00
47718	COMED COMED		53589	04/18/2022	1,823.23
47936	VILLFIN VILLAGE OF OAK PARK FINANCE		510985	04/23/2022	2,082.50
70-79-72-70150 CRC MASTER PLAN IMPROVEMENTS Subtotal					\$1,204,696.28
Fund 70 Subtotal					\$1,301,976.70
85 CHENEY MANSION					
85-00-21-20153 CHENEY RENTAL DEPOSIT					
47755	HUMMEL PAUL HUMMEL		53608	04/22/2022	200.00
47798	JERCICH KATHLEEN JERCICH		53633	04/29/2022	500.00
47799	O'MALLEY MARGARET O'MALLEY		53640	04/29/2022	200.00
47800	WAGNER ALEXANDRA WAGNER		53649	04/29/2022	500.00
85-00-21-20153 CHENEY RENTAL DEPOSIT Subtotal					\$1,400.00
85-00-52-00260 CHENEY PROPERTY REPAIR					
47728	ALADEC ALARM DETECTION SYSTEMS, INC.		510879	04/23/2022	384.24
85-00-52-00260 CHENEY PROPERTY REPAIR Subtotal					\$384.24
85-00-52-00275 CHENEY CUSTODIAL SERVICES					
47641	UNIFIRST UNIFIRST CORPORATION	20220144	53525	04/08/2022	114.92
85-00-52-00275 CHENEY CUSTODIAL SERVICES Subtotal					\$114.92

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85-00-52-00299 CHENEY CONTRACTUAL SVC - OTHER					
47916	SPOTIFY SPOTIFY		510969	04/23/2022	9.99
85-00-52-00299 CHENEY CONTRACTUAL SVC - OTHER Subtotal					\$9.99
85-00-52-00650 BANK SERVICE CHARGE					
47658	CARDCONN CARD CONNECT		53535	04/15/2022	928.09
85-00-52-00650 BANK SERVICE CHARGE Subtotal					\$928.09
85-00-52-11185 CHENEY ADULT PROGRAMS					
47813	HUMPHREYT TARA HUMPHREY	20220448	53631	04/29/2022	275.00
85-00-52-11185 CHENEY ADULT PROGRAMS Subtotal					\$275.00
85-00-52-12020 CHENEY FAMILY EVENTS					
47922	STAR STARSHIP CATERING		510971	04/23/2022	-285.26
85-00-52-12020 CHENEY FAMILY EVENTS Subtotal					-\$285.26
85-00-53-00301 CHENEY UNIFORMS					
47877	LANDS LANDS END BUSINESS		510933	04/23/2022	90.88
85-00-53-00301 CHENEY UNIFORMS Subtotal					\$90.88
85-00-53-12020 CHENEY FAMILY EVENTS					
47850	FAIRY FAIRYTALE ENTERTAINMENT		510907	04/23/2022	50.00
47850	FAIRY FAIRYTALE ENTERTAINMENT		510907	04/23/2022	300.00
47875	JEWELS JEWEL - OSCO		510931	04/23/2022	74.37
47880	LOWES LOWES		510937	04/23/2022	41.90
47892	PARCI PARTY CITY		510947	04/23/2022	50.00
47925	TARGET TARGET STORES, INC		510974	04/23/2022	25.16
85-00-53-12020 CHENEY FAMILY EVENTS Subtotal					\$541.43
85-00-58-00800 ELECTRICITY					
47610	COMED COMED	20220376	53506	04/08/2022	26.16
47661	COMED COMED	20220166	53538	04/15/2022	29.92
47664	COMED COMED	20220207	53541	04/15/2022	240.94
85-00-58-00800 ELECTRICITY Subtotal					\$297.02
85-00-58-00810 NATURAL GAS					
47689	NICOR NICOR GAS	20220202	53571	04/15/2022	1,020.42
85-00-58-00810 NATURAL GAS Subtotal					\$1,020.42
85-00-58-00830 WATER					
47982	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SEV		510988	04/23/2022	103.25
85-00-58-00830 WATER Subtotal					\$103.25
85-21-52-00650 PH BANK SERVICE CHARGE					
47658	CARDCONN CARD CONNECT		53535	04/15/2022	110.92
85-21-52-00650 PH BANK SERVICE CHARGE Subtotal					\$110.92
85-21-52-11185 PH ADULT PROGRAMS					
47819	MAYADEL MAYA DEL SOL LLC	20220447	53639	04/29/2022	829.50
85-21-52-11185 PH ADULT PROGRAMS Subtotal					\$829.50
85-21-52-12020 PH FAMILY EVENTS					
47923	STAR STARSHIP CATERING		510971	04/23/2022	421.00
47923	STAR STARSHIP CATERING		510971	04/23/2022	746.00

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85-21-52-12020 PH FAMILY EVENTS Subtotal					\$1,167.00
85-21-53-00311 PH SUPPLIES - CLEANING/HH					
47924	TARGET TARGET STORES, INC		510974	04/23/2022	218.65
85-21-53-00311 PH SUPPLIES - CLEANING/HH Subtotal					\$218.65
85-21-53-00313 PH SUPPLIES - BUILDING MATERIALS					
47877	LANDS LANDS END BUSINESS		510933	04/23/2022	90.87
85-21-53-00313 PH SUPPLIES - BUILDING MATERIALS Subtotal					\$90.87
85-21-53-12020 PH FAMILY EVENTS					
47744	AMAZ AMAZON.COM		510884	04/23/2022	24.97
47893	PARCI PARTY CITY		510947	04/23/2022	39.20
47990	IMPRINT IMPRINT ITEMS.COM		510928	04/23/2022	316.80
85-21-53-12020 PH FAMILY EVENTS Subtotal					\$380.97
Fund 85 Subtotal					\$7,677.89
99 MEMORIAL TRUST					
99-20-53-00320 MISCELLANEOUS SUPPLIES					
47597	BRON BRONZE MEMORIAL COMPANY INC.	20220363	53493	04/08/2022	862.18
47598	BRON BRONZE MEMORIAL COMPANY INC.	20220363	53493	04/08/2022	212.06
47766	BRON BRONZE MEMORIAL COMPANY INC.	20220404	53596	04/22/2022	732.12
99-20-53-00320 MISCELLANEOUS SUPPLIES Subtotal					\$1,806.36
Fund 99 Subtotal					\$1,806.36
GRAND TOTAL					\$1,785,092.69

Corporate Fund	\$	243,580.45
IMRF Fund	\$	-
Liability Fund	\$	4,188.61
Audit Fund	\$	860.00
Recreation Fund	\$	91,386.26
Museum Fund	\$	3,132.29
Special Recreation Fund	\$	-
Special Facilities Fund	\$	62,640.65
Insurance Fund	\$	67,843.48
Capital Projects	\$	1,301,976.70
Cheney Mansion Fund	\$	7,677.89
Memorial Trust	\$	1,806.36
TOTAL	\$	1,785,092.69

To the Executive Director,

The Payment of the above listed accounts has been approved by the Board of
Commissioners at their meeting held May 19, 2022

And you are hereby authorized to pay them from the appropriate funds.

(Treasurer)

(Secretary)

Commissioner



**Park District of Oak Park
Committee of the Whole Meeting
Hedges Administrative Center
Thursday, April 7, 2022**

Minutes

The meeting was called to order at 7:30pm.

I. Roll Call

Present: Commissioners Lentz, Wick, Wollmuth, Worley-Hood, and President Porreca.

Park District Staff present: Jan Arnold, Executive Director, Mitch Bowlin, Director of Finance; Bill Hamilton, Superintendent of Special Facilities; Maureen McCarthy, Superintendent of Recreation; and Patti Staley, Director of Horticulture & Conservatory Operations.

Others Present: Kevin Brown, Sara Brown and Reanne Spencer from Pleasant Home Foundation; Sue Boyer from Friends of Oak Park Conservatory; and Greg Johnson from School District 200.

II. Public Comment – None

III. IV. Parks and Planning Committee

1. Annual Pleasant Home Foundation Update

Reanne Spencer, Board President, thanked the Park Board for their ongoing support and introduced Sara Brown, PHF Executive Director and Kevin Brown, Marketing and Communications Director who provided a presentation. They were both hired in 2021. Shared their accomplishments from 2021 including the return of Silent Movies, Open House Chicago, and holiday events. Shared the launch of branded merchandise and their new online store. Their 2022 annual appeal will focus on a lighting project and pool table restoration. They also are launching The George Maher Society with much interest from surrounding communities. Monthly themed events will take place. They thanked the Park Board for the installation of geothermal at Pleasant Home and the staff they work with (Susan, Chris and Jan) for their support. The Park Board Members were very appreciative of their efforts and excited about the future for the Foundation and Pleasant Home. **No action is needed by the Board on this item.**

2. Annual of Friends of Oak Park Conservatory Update

Sue Boyer, Board President, shared information on the 2021 happenings at the Conservatory to include an increase in memberships, strong annual donation and participation in online educational offerings. She thanked the Conservatory staff for all their help with the plant sale and shared the 2022 ordering in now open for members. They have made improvements to their website and 2021 saw a return of tour. In 2021, was denoted the Year of the Butterfly, which was wildly successful. In 2022, the demand for tours are increasing. However, FOPCON has a shortage on docents. They are actively recruiting volunteers, but have had some turnover with their Volunteer Coordinator position. The CTA blue line signage discussion is still on the table, but moving slowly. She thanked Patti and the Conservatory staff for their support. The Park Board Members were very appreciative of their efforts and offerings to benefit the community and Conservatory. **No action is needed by the Board on this item.**

IV. Administration and Finance Committee

1. MOU Shared Facilities with D200 Discussion

Executive Director Arnold informed the Board of the staff discussions that had occurred between PDOP and D200 to look for a community solution for D200's need for a track. Staff are seeking board support to enter into a MOU to explore sharing RCRC with OPRFHS Softball in exchange for facility improvements

funded by D200 and PDOP access to OPRFHS space to support Park District affiliates and programs. The Board asked questions related to timing, communication with groups and community, seating, and storage. Greg Johnson, Superintendent of D200, was in attendance and addressed questions, but also shared that much of this information is yet to be determined and would be solidified through an IGA. The D200 Board will be reviewing the MOU at their meeting on April 14. The Board shared their support for collaboration and they look forward to getting additional information. **This will be brought to the Board for approval on the regular agenda at April 21, Regular Board Meeting.**

2. Park District of Oak Park 110th Birthday Update

The Board was reminded that April 8, 2022 will be the Park District's 110th birthday. **No action is needed by the Board on this item.**

V. Recreation Committee

1. Resident ID for Facility Access Discussion

Executive Director Arnold reminded the Board that when the CRC opens all users will need to have an ID card for access including: Residents will need an ID card for free walking track access; 6-12th graders will need an ID card (physical or on smart phone) to gain access from 3-6pm; Fitness Members will need an ID card for the fitness center; Open Gym users will need an access card for the gym; and non-residents will need identification to access the facility beyond the check-in desk. She shared that Amilia has an ID option that can be access on phone or physical card. This is the same card that is currently being used for pool and rink passes. Staff are working on the logistics to require ID cards at not only the CRC but also RCRC, GRC and the Conservatory. The cards will allow staff to better track usage level, but will also provide us with information of who is in our building for safety purposes. Staff are still working on specifics, but would like to begin the rollout of this new procedure Sept 1, 2022. The Board asked questions regarding use, communication to residents, and also how to best ensure that all users are treated equally. Staff will continue to gather information and provide the Board with an update in June. **No action is needed by the Board on this item.**

VI. New Business – None

VII. Closed Session – None

VIII. Adjournment

At 9:10p.m. Commissioner Wick moved and Commissioner Lentz seconded the adjournment of the Committee of the Whole meeting. **Motion carried in a roll call vote.**

Secretary
Board of Park Commissioners

May 19, 2022

Date

President
Board of Park Commissioners

May 19, 2022

Date



**PARK DISTRICT
of OAK PARK**

**Park District of Oak Park
Regular Board Meeting
Hedges Administrative Center
218 Madison Street
Oak Park, IL 60302**

Thursday, April 21, 2022

Minutes

The meeting was called to order at 7:30pm.

I. ROLL CALL

Present: Commissioners Lentz, Wick, Wollmuth, and Worley-Hood and were present. President Porreca was absent.

Park District Staff Present: Jan Arnold, Executive Director, Chris Lindgren, Superintendent of Parks and Planning; Mitch Bowlin, Director of Finance; Maureen McCarthy, and Superintendent of Recreation.

Others Present: Edward Kerros and Mike Warren, Parks Foundation along with Laura Stamp from Park District Citizen Committee.

II. APPROVAL OF AGENDA

No changes to the Agenda. **The motion was passed by a roll call vote 4:0.**

III. PUBLIC COMMENT – None.

IV. CONSENT AGENDA

A motion was made by Commissioner Wick and seconded by Commissioner Lentz to approve the Consent Agenda, which includes the Cash and Investment Summary and Warrants and Bills for the month of March, 2022; approval of minutes from the Committee of the Whole Meeting March 3, 2022, and the Regular Board Meeting March 17, 2022. **The motion passed with a roll call vote of 4:0.**

V. STAFF REPORTS

A. Director's Report

Jan Arnold, Executive Director, updated the board on the pool prep at both Ridgeland Common and Rehm. Water will be filling on May 2nd at RC and Rehm around May 10. She shared that both of the Olympian Emery Lehman events were well attended and received. Updated on CRC construction and shared that today was the first concrete pour for the footings. PDOP is working with the Village of Oak Park on the \$400K agreement for the CRC sustainability funding and lastly, staff will be converting exterior lights on RCRC field, Maple Tennis, Scoville, Tennis and Taylor tennis to LED saving \$20K annual on electricity expense. There was approximately \$165,000 in grant funding for the lighting with PDOP only paying \$24.52.

B. Division Managers' Reports (Updates & Information) – Written Report Included in Board Packet.

C. Revenue/Expense Status Report – No questions asked.

VI. OLD BUSINESS

A. Recreation and Facility Program Committee

B. Parks and Planning Committee – None

C. Administration and Finance Committee – None

1. IGA PDOP/VOP ARPA Funding Allocation

Commissioner Wick moved and Commissioner Wollmuth seconded that the Park Board of Commissioners approve the IGA with Village of Oak Park for \$1M in ARPA funding. The Executive Director reminded the Board that the Park District had request \$2M to offset the loss from the pandemic due to closures and reduced size programs. The \$2M represented the amount of funding that was not transferred to the Capital Improvement Plan. She shared that she and Board members had attended meetings with the Village of Oak Park and its commission on this request. The Village Board approved \$1M on March 14 and requested the Park Board resubmit is request in the fall for the remaining \$1M. **The motion passed by a roll call vote 4:0**

2. Memorandum of Understanding D200/PDOP RC Field Sharing

Commissioner Wick moved that the Park Board approve the D200/PDOP Memorandum of Understanding (MOU) for RCRC. The Executive Director reminded the Board that the MOU is to allow open discussion about the possibility of shared use of RCRC for OPRFHS Softball. The D200 Board is expected to approve the MOU at their meeting on April 28. A joint community meeting has been planned for May 4th at 7pm at the high school. Director Arnold shared that conversations have taken place with affiliate groups. If a decision to move forward is reached an IGA will be created. **The motion passed by a roll call vote 4:0**

VII. NEW BUSINESS

1. Parks Foundation of Oak Park

Mike Warren, President and Edward Kerros, Vice President provide some highlight from 2021 including: they have 12 strong board members from a variety of backgrounds, they now are required to conduct an annual audit since they raise over \$300k annually, they are conducting outreach events on the Foundation and the CRC, and they are participating in events such as WinterFest, Fall Fest, Concerts in Parks, etc. Edward updated the Board on the Foundations efforts for the CRC to include the community kickoff in September, the groundbreaking last month, house parties that are yielding pledges and donations as well as the success of the paver brick program. The Board thanked them for their efforts and asked what is next. Edward shared that after the CRC fundraising is wrapped up they plan to launch an endowment campaign for the afterschool component at the CRC. **No action is needed by the Board on this item.**

2. Park District Citizens Committee

Laura Stamp, PDCC Chair shared with the Park Board that she looks forward to her committee resuming in-person meetings this month. She shared that the pandemic has reduced the committee’s involvement but there were some highlights from 2021 to include restarting the Secret Shopper program, adding some new members, involvement in the website redesign, and attending park master plan meetings. The Board thanked her and the committee for serving as extra eyes and ears for the Park Board. **No action is needed by the Board on this item.**

3. Performance Quarterly Review

Mitch Bowlin, Finance Director provided a review of the MPower data status for the first quarter of 2022. He reviewed the status of the strategic and budget goals; the internal customer service scores; accident/incident reports; launch pad participation and staff training satisfaction. The staff thanked Mitch and reiterated the importance of tracking and reviewing data. **No action is needed by the Board on this item.**

VIII. COMMISSIONERS’ COMMENTS

- **Commissioner Lentz** – Daffodils in the parks are wonderful and appreciate. Great to see the CRC progress.
- **Commissioner Wick** – Attended FOPCON meetings and they were pleased with the final version of the PACT agreement and they are looking at in-person meetings beginning in May or June. Plant sale is in May and the orders have been strong. He attended the Egg Dash and Doggie Scamble at Maple, both are great

examples of way PDOP give back to the community. He has become a member of PHF and looks forward to the upcoming Tea & Tour. Recently walked Barrie Park and encouraged all the other member to spend time in our great parks.

- **Commissioner Wollmuth** – Attended an OPYB/S and AYSO meetings and had good conversations on MOU with both. Also spoke with representative from Edge. Attended the event with Emery Lehman and shared the Park Foundation’s plans for future, similar events.
- **Commissioner Worley-Hood** – Appreciates all of the outreach to the community groups regarding the MOU.

IX. CLOSED SESSION - None

X. ADJOURNMENT OF MEETING

At 8:29pm the Regular Board meeting was adjourned. **The motion passed with a voice vote 4:0.**

Secretary
Board of Park Commissioners

May 19, 2022
Date

President
Board of Park Commissioners

May 19, 2022
Date

PARK DISTRICT OF OAK PARK

ORDINANCE NO. 2022-05-01

AN ORDINANCE AUTHORIZING DISPOSAL OF PERSONAL PROPERTY
OWNED BY THE PARK DISTRICT OF OAK PARK

WHEREAS, in the opinion of the Park District of Oak Park, it is no longer necessary, useful, or in the best interests of the Park District to retain ownership of the personal property described in this Ordinance; and

WHEREAS, it has been determined by the President and the Board of Commissioners of the Park District of Oak Park to dispose of said personal property in the manner described in this Ordinance;

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Commissioners of the Park District of Oak Park, Cook County and State of Illinois, as follows:

Section 1. Recitals. The foregoing recitals are hereby incorporated into this Ordinance as findings of the President and Board of Commissioners.

Section 2. Disposal of Surplus Property. The President and Board of Commissioners find that the personal property described in Exhibit A attached to this Ordinance and by this reference incorporated into this Ordinance (the "Surplus Property") is no longer necessary or useful to the Park District, and thus the Executive Director of the Park District is hereby authorized to direct the sale or disposal of the Surplus Property in the manner most appropriate to the Park District. The Surplus Property shall be sold or disposed of in "as is" condition.

Section 3. Effective Date. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form in the manner provided by law.

PASSED this 19th day of May, 2022.

AYES:

NAYS:

ABSENT:

APPROVED this 19th day of May, 2022.

By: _____
Kassie Porreca, Park Board President

ATTEST:

Chris Wollmuth, Secretary

(See Other Side)

DESCRIPTION OF SURPLUS PROPERTY

All none original furniture to Pleasant Home located at Pleasant Home.

2- Wine Barrels

1-Window Air Conditioner

1-Wall Clock

1-Couch

1-Dressing Table

2-Tables

1-Storage Box

1-Organ

3-Rugs



PARK DISTRICT of OAK PARK

MEMO

To: Jake Worley-Hood, Chair, Parks and Planning Committee
Board of Park Commissioners

From: Jan Arnold, Executive Director

Date: May 12, 2022

Re: Illinois Department of Natural Resources OSLAD Grant Resolution of
Authorization for Barrie Park Phase B Development



Statement

To complete the OSLAD grant application for the Barrie Park improvements project, a Resolution of Authorization must be adopted by the Park Board.

Discussion

In 2015, a park site master planning process was conducted for Barrie Park to identify and design improvements for the park. The process consisted of a series of meetings with residents and organizations as well as staff input.

A site plan recommendation was presented and discussed at the Park Board Committee of the Whole on Thursday, June 4, 2015. The Barrie Park master plan was accepted at the Regular Park Board Meeting on Thursday, June 18, 2015, at the Hedges Administrative Center.

Phase B improvements will be planned for 2023, in the District's Capital Improvement Plan. The improvements will include a new playground, nature play area, fitness equipment, improvement to the sports field, additional bioswales as well as improvement to the sled hill and the stairs used for the sled hill. The project will be titled "Barrie Park Improvements". Potential funding sources are the Park District Capital Improvement Plan and \$400,000 from the OSLAD grant program.

Conclusion

The Administrative and Finance Committee recommends the Board adopt the Resolution of Authorization for the State of Illinois Department of Natural Resources OSLAD grant application for Barrie Park and authorize Executive Director Arnold to sign the agreement.

Attachment: OSLAD Resolution of Authorization for Barrie Park

1. Project Sponsor: **Park District of Oak Park**
2. Project Title: **BARRIE PARK IMPROVEMENTS**

The **Park District of Oak Park** (local project sponsor) hereby certifies and acknowledges that it has 100% of the funds necessary (includes cash and value of donated land) to complete the pending OSLAD/LWCF project within the time frames specified herein for project execution, and that failure to adhere to the specified project timeframe or failure to proceed with the project because of insufficient funds or change in local recreation priorities is sufficient cause for project grant termination which will also result in the ineligibility of the local project sponsor for subsequent Illinois DNR outdoor recreation grant assistance consideration in the next two (2) consecutive grant cycles following project termination.

Acquisition and Development Projects

It is understood that the project should be completed within the timeframe established in the project grant agreement and the Final Billing reimbursement request will be submitted to IDNR as soon as possible following project completion.

The **Park District of Oak Park** (local project sponsor) further acknowledges and certifies that it will comply with all terms, conditions and regulations of 1) the Open Space Lands Acquisition and Development (OSLAD) program (17 IL Adm. Code 3025) or federal Land & Water Conservation Fund (LWCF) program (17 IL Adm. Code 3030), as applicable, 2) the federal Uniform Relocation Assistance & Real Property Acquisition Policies Act of 1970 (P.L. 91-646) and/or the Illinois Displaced Persons Relocation Act (310 ILCS 40 et. seq.), as applicable, 3) the Illinois Human Rights Act (775 ILCS 5/1-101 et.seq.), 4) Title VI of the Civil Rights Act of 1964, (P.L. 83-352), 5) the Age Discrimination Act of 1975 (P.L. 94-135), 6) the Civil Rights Restoration Act of 1988, (P.L. 100-259) and 7) the Americans with Disabilities Act of 1990 (PL 101-336); and will maintain the project area in an attractive and safe conditions, keep the facilities open to the general public during reasonable hours consistent with the type of facility, and obtain from the Illinois DNR written approval for any change or conversion of approved outdoor recreation use of the project site prior to initiating such change or conversion; and for property acquired with OSLAD/LWCF assistance, agree to place a covenant restriction on the project property deed at the time of recording that stipulates the property must be used, in perpetuity, for public outdoor recreation purposes in accordance with the OSLAD/LWCF programs and cannot be sold or exchanged, in whole or part, to another party without approval from the Illinois DNR.

BE IT FURTHER PROVIDED that the **Park District of Oak Park** (local project sponsor) certifies to the best of its knowledge that the information provided within the attached application is true and correct.

This Resolution of Authorization has been duly discussed and adopted by the **Park District of Oak Park** (local project sponsor) at a legal meeting held on the _____ day of _____, **2022** .

(Authorized Signature)

(Title)

ATTESTED BY: _____

(Title)

1. Project Sponsor: **Park District of Oak Park**
2. Project Title: **Barrie Park**

The **Park District of Oak Park** hereby certifies and acknowledges that it has 100% of the funds
(local project sponsor)
 necessary (includes cash and value of donated land) to complete the pending OSLAD/LWCF project within the timeframes specified herein for project execution, and that failure to adhere to the specified project timeframe or failure to proceed with the project because of insufficient funds or change in local recreation priorities is sufficient cause for project grant termination which will also result in the ineligibility of the local project sponsor for subsequent Illinois DNR outdoor recreation grant assistance consideration in the next two (2) consecutive grant cycles following project termination.

Acquisition Projects

It is understood that the project sponsor has up to twelve (12) months following project approval to acquire the subject property (*petition to condemn must be filed for acquisitions involving eminent domain*) and three (3) months following acquisition closing to submit a final reimbursement billing request to the IDNR (*excluding eminent domain cases*).

Development Projects

It is understood that the local project sponsor has six (6) months following project approval to initiate project development and a total of 24 months to complete said development with a Final Billing request submitted to IDNR within three (3) months following completion.

The **Park District of Oak Park** further acknowledges and certifies that it will comply with all
(local project sponsor)
 terms, conditions and regulations of 1) the Open Space Lands Acquisition and Development (OSLAD) program (17 IL Adm. Code 3025) or federal Land & Water Conservation Fund (LWCF) program (17 IL Adm. Code 3030), as applicable, 2) the federal Uniform Relocation Assistance & Real Property Acquisition Policies Act of 1970 (P.L. 91-646) and/or the Illinois Displaced Persons Relocation Act (310 ILCS 40 et. seq.), as applicable, 3) the Illinois Human Rights Act (775 ILCS 5/1-101 et.seq.), 4) Title VI of the Civil Rights Act of 1964, (P.L. 83-352), 5) the Age Discrimination Act of 1975 (P.L. 94-135), 6) the Civil Rights Restoration Act of 1988, (P.L. 100-259) and 7) the Americans with Disabilities Act of 1990 (PL 101-336); and will maintain the project area in an attractive and safe conditions, keep the facilities open to the general public during reasonable hours consistent with the type of facility, and obtain from the Illinois DNR written approval for any change or conversion of approved outdoor recreation use of the project site prior to initiating such change or conversion; and for property acquired with OSLAD/LWCF assistance, agree to place a covenant restriction on the project property deed at the time of recording that stipulates the property must be used, in perpetuity, for public outdoor recreation purposes in accordance with the OSLAD/LWCF programs and cannot be sold or exchanged, in whole or part, to another party without approval from the Illinois DNR.

BE IT FURTHER PROVIDED that the **Park District of Oak Park** certifies to the best of its
(local project sponsor)
 knowledge that the information provided within the attached application is true and correct.

This Resolution of Authorization has been duly discussed and adopted by the **Park District of Oak Park**
(local project sponsor)
 at a legal meeting held on the _____ day of _____, **2022** .

(Authorized Signature)

(Title)

ATTESTED BY: _____



PARK DISTRICT of OAK PARK

Memo

To: David Wick, Chair, Administration and Finance Committee
Board of Park Commissioners

From: Patti Staley, Director of Horticulture & Conservatory Operations

Cc: Jan Arnold, Executive Director

Date: May 12, 2022

Re: Friends of the Oak Park Conservatory PACT agreement



Statement

The Friends of the Oak Park Conservatory (FOPCON) is a nonprofit, 501(c)(3), organization whose mission is to promote interest in the Oak Park Conservatory, offer educational and recreational opportunities and support projects that benefit the Oak Park Conservatory. FOPCON was established in 1986. Since then, FOPCON has provided volunteer support, educational programming and monetary contributions to benefit the Oak Park Conservatory. Please find the attached updated PACT agreement for the Friends of the Oak Park Conservatory for May 1, 2022 through December 31, 2025.

Discussion

Representatives from FOPCON, the Park Board and Park District have met three times in the past year for discussion regarding changes to the PACT agreement. The main updates occur under Section 8 which identifies a percentage of the funds raised by FOPCON to support the Conservatory beginning in fiscal year 2023 (October 1, 2022 – September 30, 2023). This section also includes a commitment from FOPCON to support capital campaigns that benefit the Conservatory. Fall Fest sponsorship are not included in the 12% monies identified for the Conservatory but will be a separate fund allocation from FOPCON, if they desire to support in the future.

Conclusion

The Administrative and Finance Committee recommends approval of the FOPCON agreement with an effective date of May 1, 2022.

Attachment: FOPCON Agreement

PARK DISTRICT OF OAK PARK

A PARTNERSHIP AND LICENSE AGREEMENT WITH THE FRIENDS OF THE OAK PARK CONSERVATORY

This Partnership and License Agreement (this "*Agreement*") is made as of May 1, 2022, (the "*Effective Date*") by the Park District of Oak Park, an Illinois park district, (the "*Park District*") and the Friends of the Oak Park Conservatory, an Illinois not-for-profit corporation ("*FOPCON*").

RECITALS:

WHEREAS, the Park District owns and operates parks, recreation centers, and related facilities (collectively "*Parks*"), including the Oak Park Conservatory (the "*Conservatory*"); and

WHEREAS, FOPCON is a Section 501(c)3 volunteer membership organization formed and operated for the purpose of promoting community interest in the Conservatory, offering educational and recreational opportunities, and supporting projects that benefit the Conservatory; and

WHEREAS, the Park District and FOPCON have had a long, successful relationship; and

WHEREAS, the current agreement between the Park District and FOPCON has expired and the Park District and FOPCON desire to enter into this Agreement to extend their long partnership; and

WHEREAS, FOPCON regularly conducts and hosts activities for the benefit of the Conservatory, the Parks, and residents and guests of the Park District, including:

- (a) Organizing and providing volunteer services for fundraising events and activities to raise money for grants to support educational programs and improvements at the Conservatory; and
- (b) Developing educational programming and activities and coordinating volunteer services in connection with various educational programs and events designed to increase public understanding and appreciation of horticultural subjects, conservation and understanding of ecosystems represented in the showrooms, and awareness and use of the Conservatory; and
- (c) Coordinating community events that encourage membership and promote awareness of the Conservatory facilities; and

WHEREAS, the contributions FOPCON has made and plans to make are very beneficial; and

WHEREAS, the Park District fully supports FOPCON's activities in many ways including access to and use of the Conservatory and the Parks; and

WHEREAS, FOPCON's work and the Park District's support result in valuable, direct benefits to the Conservatory, the Parks, and residents; and

WHEREAS, this Agreement is made under the Park District's program called P.A.C.T. (Partner, Associate, Companion, Tenant) and reaffirms FOPCON's status as a valued, and valuable, Park District partner;

NOW, THEREFORE, the Park District and FOPCON agree as follows:

Section 1. Partnership. FOPCON is classified as a Partner with the Park District in the activities it conducts and contributions it makes to the Park District.

Section 2. Term of Agreement and Renewals. This Agreement commences on the Effective Date and, unless earlier terminated pursuant to Section 10 below, will expire on December 31, 2025 (the "Initial Term"). Thereafter, this Agreement will renew automatically each year for a one-year period (each a "Renewal Term"), unless the Park District or FOPCON has given written notice of non-renewal at least 120 days in advance of the expiration of the Initial Term or current Renewal Term. The Initial Term and all Renewal Terms, if any, are sometimes referred to in this Agreement collectively as the "Term."

Section 3. Grant of License; Authorized Uses. Subject to the terms and conditions of this Agreement, the Park District hereby grants to FOPCON a license (the "License") to engage in Authorized Uses during the Term of this Agreement, as defined in Section 4 of this Agreement.

Section 4. Definition of Authorized Uses. "Authorized Uses" means: All uses of Conservatory facilities by FOPCON officers, members, agents, volunteers, guests, and subcontractors for activities and purposes that are legal and proper and that are undertaken in furtherance or in support of FOPCON's mission or otherwise in furtherance or in support of the Park District's programs and operations related to the Conservatory. Without limiting the generality of the foregoing statement, "Authorized Uses" includes those specific uses, activities, and events described or listed on Attachment A to this Agreement, which is incorporated into this Agreement by this reference. Attachment A may be amended from time to time during the Term by FOPCON's submission of a revised Attachment A to the Park District, which revised Attachment A will become effective and be incorporated in this Agreement when accepted by the Park District in writing.

Section 5. Park District Support for FOPCON. The Park District will provide services and resources in the Conservatory building to support FOPCON's operations during the Term, such as telephone (including one dedicated line), computer network and Internet connections, computer assistance and support consistent with the Park District's own operations, and publicity in Park District publications. This list of services and resources is not exhaustive, and it may be revised or supplemented from time to time in writing by FOPCON and the Park District.

Section 6. Financial and Insurance Arrangements. During the Term of this Agreement, FOPCON will not be required to pay any fees for any Authorized Uses or to reimburse any costs incurred by the Park District in connection with the provision of support services and resources under Section 5 of this Agreement. Further, FOPCON will not be required to provide any bond or deposit in connection with any Authorized Uses. During the Term of this Agreement, FOPCON will maintain insurance coverage substantially the equivalent of the coverage maintained by FOPCON as of the Effective Date.

Section 7. Conditions on License and Support. FOPCON's rights under this Agreement are conditioned on FOPCON's compliance with all of the following conditions and requirements:

- (a) FOPCON will submit to the Park District's Executive Director or Director of Horticulture, in a timely manner, copies of the following items: annual and interim financial reports, written minutes of meetings, any amendments to FOPCON's by-laws, and incident/accident reports prepared in accordance with Park District policies and procedures.
- (b) FOPCON will maintain its own financial accounts and will not incur any expense on behalf of the Park District.
- (c) On written request of the Park District, FOPCON will provide access to all of its books and accounts for review by appointment at reasonable times and places.
- (d) FOPCON will pay to the Park District, within 30 days after receipt of a statement or invoice from the Park District, the costs of a Park District employee (excluding exempt employees) for FOPCON activities or events that have been mutually agreed upon in advance. The Park District and FOPCON acknowledge that employee costs typically have been incurred in connection with rental attendants or receptionists for Uncorked, fundraising events, member lectures and appreciation events that take place outside of Conservatory public hours, and coverage during the Plant Sale, and acknowledge that similar circumstances may arise requiring payment of employee cost.
- (e) FOPCON will provide volunteers to organize and operate its events, will assist in set-up and take-down of equipment, and will clean up the Conservatory after events.
- (f) FOPCON will require its volunteers (i) to complete, sign, and file volunteer application forms equivalent to the forms the Park District uses for volunteers of other organizations and (ii) to undergo criminal background checks as required by the Park District. The Park District will advise FOPCON of important information derived from any criminal background check to the extent permitted by law and will advise FOPCON of an individual's suitability for volunteering. FOPCON will comply with the suitability recommendation made by the Park District.
- (g) FOPCON will include one member of the Park District's Board of Commissioners as a non-voting member of the FOPCON Board and may also include, at the discretion of the Park District, one Park District staff member designated by the Park District also as a non-voting member of the FOPCON Board. These members will be entitled to participate fully in all meetings and to receive all information on the same basis as voting members of the FOPCON Board, except that these members may be excused from a closed session during which a FOPCON personnel matter is discussed, and during the voting of a grant request from the Park District.
- (h) FOPCON will maintain its membership as open to all interested residents of the Park District and to other interested parties.

- (i) FOPCON acknowledges and agrees that it acts in an advisory capacity to the Park District and that the Park District has final authority on all matters related to policies, rules, regulations, and enforcement related to all Park District matters and within all Park District property.

Section 8. FOPCON Support for Park District. Without limiting the scope and range of FOPCON's ongoing activities in support of the Conservatory, FOPCON intends to continue providing support to the Conservatory during the Term of this Agreement by carrying on Authorized Uses, by providing and coordinating volunteer services, and by making monetary grants to fund Park District programs and improvements relating to the Conservatory.

Beginning in fiscal year 2023 (*October 1, 2022 – September 30, 2023*), FOPCON agrees to provide the Park District funds on an annual basis totaling 12% of FOPCON's total gross revenue (plant sale, membership, special events, and annual appeal) subject to the guidelines set forth below. The estimated amount provided to the Park District will be included as a line item on FOPCON's budget and will be finalized at the end of the year.

These funds will be dispersed to the Park District through FOPCON's funding request process approved by the FOPCON Board and in keeping with FOPCON's mission. Any funds not disbursed in the fiscal year allocated will roll over into succeeding fiscal years of this PACT agreement. Should FOPCON experience a substantial budgetary shortfall, it will notify the Park District that the grant of funds may be adjusted by FOPCON in good faith so as to not compromise FOPCON's financial position. FOPCON will notify the Park District promptly whenever any change is made to FOPCON's current "Guidelines for Requesting Funds" and whenever FOPCON may adopt any other policies, procedures, or guidelines. Any sponsorship of Fall Fest activities at the Conservatory would require additional funding from FOPCON to cover those direct expenses.

In the event that the Park District initiates a capital campaign for the Conservatory, FOPCON agrees to support such a campaign with efforts such as outreach to FOPCON members and assistance with promotional efforts.

Section 9. Other Specific Terms of Agreement. Except as otherwise provided herein, this Agreement includes the terms and conditions set forth in the "*Specific Terms of Agreement*," a copy of which is attached to this Agreement as Attachment B and by this reference incorporated into this Agreement (the "*Standard Terms*"). Notwithstanding the final sentence of Paragraph 8.C of the Standard Terms, FOPCON's Organization Contractors are required to maintain the required insurance coverage only if policies held by FOPCON do not provide the required coverage for FOPCON's Organization Contractors and if such separate FOPCON Organization Contractor insurance coverage is specifically requested in writing by the Park District.

Section 10. Termination. For good cause determined by a vote of the Park District's Board of Commissioners, the Park District (a) may suspend the License for up to 90 days at any time on seven days prior written notice and (b) may terminate the License, this Agreement, or both at any time on 90 days prior written notice. Upon suspension or termination of the License or this Agreement, all uses of the Conservatory and other Parks by FOPCON must be discontinued immediately, except that (a) the Park District may expressly authorize specific continuing uses in writing and (b) FOPCON may continue to use existing storage space for FOPCON materials and property during a reasonable transition period. Termination of the License or this Agreement will not affect any obligations of FOPCON hereunder to repair and restore any damaged Park District property

or to reimburse the Park District for any such damage or any indemnity for which FOPCON is responsible under this Agreement.

Section 11. Notices. All notices and communications required or permitted to be given under this Agreement must be in writing and may be delivered by hand or sent via the U.S. Postal Service or a recognized commercial courier, in each case to the receiving Party's address as set forth below or as changed from time to time hereafter by a notice given in accordance with the provisions of this Section. A notice or communication will be deemed given on the earlier of (i) the date actually received by the addressee or the next business day after the scheduled delivery date if sent by commercial courier, or the third business day after deposit with the U.S. Postal service, properly addressed and first class or certified postage prepaid. The addresses for notices and communications to the Park District and FOPCON are as follows:

<u>If to the Park District:</u>	<u>If to FOPCON:</u>
Park District of Oak Park	Friends of the Oak Park Conservatory
218 Madison Street	P.O. Box 1096
Oak Park, Illinois 60302	Oak Park, Illinois 60304
Attn: Executive Director	Attn: Board President
Facsimile: 708.383.5702	Copy to: Board Vice President

Section 12. Authorization. Each person signing this Agreement represents and warrants that he or she is authorized to sign this Agreement on behalf of and to legally bind the Party indicated above his or her name.

WHEREFORE, the Park District and the Friends of the Oak Park Conservatory execute this Agreement as of the date first set forth above.

PARK DISTRICT OF OAK PARK

By: _____
Kassie Porreca, President

Date: _____

Attest:

By: _____
Christopher Wollmuth, Secretary

Date: _____

FRIENDS OF THE OAK PARK CONSERVATORY

By: Sue Boyer
Sue Boyer, President

Date: 4/20/2022

By: Rebecca Callahan
Rebecca Callahan, Treasurer

Date: 4/19/2022

ATTACHMENT A

AUTHORIZED USES

See Section 4 of the Agreement for the definition of "Authorized Uses." See next page for a list of specific Authorized Uses.

Authorized Uses

The Park District of Oak Park will allow use of the Conservatory at 615 Garfield for these or similar activities, as approved by the Director of Horticulture.

Annual Events produced by FOPCON

- Fund-Raising, Community-Building or Donor or Volunteer/Membership Events produced by FOPCON.
- Annual Plant Sale held in early May.
- Greenhouse bench space and Park District Staff for the growing of plants for the Annual Plant Sale
- Free community Spring open house called KidsFest
- Free community Spring and Fall Perennial Plant Exchange
- Annual Garden Walk held in collaboration with the Oak Park/River Forest Garden Club.
- Summer event series known as Uncorked.
- Volunteer and member, and donor appreciation events

Educational Programs produced by FOPCON

- Docent-led tours and educational activities
- Fopcon Member & Public Lectures
- Toddler Exploration Time (TET)
- Discovery Garden Exploration Time (DiGET)
- Exploration Kits
- Exploration Station Activities
- Outreach activities with schools and other community organizations

Meetings

- Rubinstein Room for monthly FOPCON Board Meetings
- Meeting space for committee and volunteer groups
- Annual members meeting in June

Office and Storage Space

- One dedicated office located in the Conservatory's main corridor
- Storage room adjacent to Conservatory boiler room
- Storage area in the Rubinstein Room kitchen

Other Services and sites

- Ability to post organizational banners at Park District sites with approval from Communication and Community Engagement Manager
- One free rental space of another Park District property for Fund-Raising, Community-Building, Donor or Volunteer/Membership Events annually. FOPCON will pay direct staff expense.
- Limited publicity in Park District's seasonal program guide, website, and through the Park District's social media outlets.
- Marketing support for any Park District/FOPCON joint fundraising events held off site of Park District Property.
- Use of copier/printer located in the Conservatory with payment of ½ of the lease cost, subject to renegotiation prior to any increase in the total lease cost. FOPCON will be notified by the Park District 120 days prior to the end of the copier contract to review future needs.
- Use of Park District's Criminal Background Check program with payment of 50% of the CBC cost

ATTACHMENT B

PARK DISTRICT OF OAK PARK PARTNERSHIP AND LICENSE AGREEMENT WITH THE FRIENDS OF THE OAK PARK CONSERVATORY

SPECIFIC TERMS OF AGREEMENT

Paragraph 1. Retained Rights of Park District.

The Park District shall retain and have all rights to use and occupy all Park District property. However, the Park District shall not unreasonably interfere with FOPCON's use and occupancy of the Park District property in accordance with the Partnership and License Agreement.

Paragraph 2. Property Restoration.

If any property of the Park District is damaged in any way by activities related to the Authorized Use or by FOPCON or any agent or invitee of FOPCON, then FOPCON shall repair such damage and restore the damaged property to a condition at least as good as before the damage occurred. Such repair and restoration shall be completed within 30 days after the damage occurs. Repair and restoration shall include, at a minimum, (a) restoration of any and all fences, trails, paths, pavement, plantings, landscaping, or improvements that are damaged, replacement of all sod damaged or removed with sod of like quality, and (c) the immediate removal and proper disposal of all waste generated by or in connection with the Authorized Use.

Paragraph 3. Bond.

If a bond is required by the Partnership and License Agreement, then FOPCON shall deposit with the Park District, prior to the commencement of the Authorized Use, a bond in the form and amount set forth in the Partnership and License Agreement (the "Bond") as a guarantee that FOPCON shall comply with all conditions of the Partnership and License Agreement, including without limitation repair and restoration of Park District property. The Park District shall refund the amount of the Bond to FOPCON after the Park District has determined that FOPCON has fulfilled all of its duties pursuant to the Partnership and License Agreement. If the Park District determines that FOPCON has failed to fulfill its duties to complete repair and restoration, then the Park District may deduct any amount necessary, including the entire amount of the Bond, to pay for repairs and restoration. If the costs to repair and restore damaged property exceeds the amount of the Bond, then FOPCON shall pay all such excess costs incurred by the Park District to restore *its* property and shall be liable for all costs, including attorney's fees and interest incurred by the Park District in the recovery of any such amount.

Paragraph 4. Conditions at Park District Property.

If at any time during the term of this Partnership and License Agreement FOPCON becomes aware of any perceived hazard or danger in or near any Park District property, then FOPCON shall immediately inform the Park District of such hazard or danger. The Park District reserves the right to close any Park District property for use by FOPCON and the public at any time that the Park District becomes aware of a danger or hazard.

Paragraph 5. Alcoholic Liquors.

FOPCON may conduct events at the Conservatory that include the service of alcoholic liquor, so long as the alcohol liquor is served by a licensed bartender who has a Village of Oak Park liquor license, BASSET or TIPS training, and liquor liability insurance with a limit not less than \$1,000,000. Otherwise, the sale, distribution, possession, or use of alcohol within or on any Park District property by any person is strictly prohibited.

Paragraph 6. Supervision and Security.

FOPCON shall be solely responsible for the supervision of the Authorized Use. FOPCON shall be required to provide and bear the sole cost of any security deemed reasonably necessary by the Park District at any time. The Park District shall have no responsibility to supervise, perform, or provide security for any matter related to the Authorized Use.

Paragraph 7. FOPCON's Organization Contractors.

If FOPCON hires or retains any contractor or agent (an "Organization Contractor") in connection with the Authorized Use, then the acts and omissions of any organization Contractor (or any contractor or agent retained by an Organization Contractor) shall be deemed to be the acts and omissions of FOPCON. The Park District shall have no liability for any contract or agreement created by FOPCON with any Organization Contractor.

Paragraph 8. Indemnification, Waiver, and Insurance.

A. Indemnification of Park District. As a condition of the rights granted to it by this Partnership and License Agreement, FOPCON shall, through counsel approved by the Park District and to the fullest extent permitted by law, hold harmless, indemnify, and defend the Park District and its commissioners, officers, agents, attorneys, employees, contactors, successors, and assigns from and against any and all losses, expenses, claims, costs, causes, actions, litigation costs, attorney fees, suits, and damages relating to personal or bodily injuries, death, or damages or injuries to property arising from, occurring, growing out of, incident to, relating to, or resulting directly or indirectly from the grant of the License or the use of any Park District property by FOPCON, its employees, agents, and invitees or Organization Contractors (the "Indemnification Claims"). FOPCON shall notify the Park District of any Indemnification Claims or potential Indemnification Claims against the Park District of which FOPCON becomes aware promptly and in no event more than 30 days after becoming aware of such Indemnification Claims. (See Subsection C of this Section below related to insurance requirements and limitation of indemnification related thereto.).

B. General Waiver of Claims against Park District. As a condition of the rights granted to it by the Partnership and License Agreement, FOPCON waives, to the fullest extent permitted by law, any and all losses, expenses, claims, costs, causes, actions, litigation costs, attorney fees, suits, and damages relating to personal or bodily injuries, death, or damages, or injuries to property arising from, occurring, growing out of, incident to, relating to, or resulting directly or indirectly from the grant of the License or any use of any Park District property by FOPCON, its employees, agents, and invitees or any Organization Contractor (the "Waiver Claims"), including without limitation Waiver Claims arising from the Park District's alleged negligence or fault.

C. Insurance. FOPCON is required under Section 6 of the Partnership and License Agreement to provide certain insurance. Contemporaneous with FOPCON's execution of the Partnership and License Agreement, FOPCON shall provide certificates and policies of insurance, with coverage and limits as required by Section 6, including naming the Park District as an additional insured on all such policies. For good cause shown, the Park District may extend the time for submission of the required policies of insurance upon such terms, and with such assurances of complete and prompt performance, as the Park District may impose in the exercise of its sole discretion. Such policies shall be in a form acceptable to the Park District. Such insurance shall provide that no change, modification in, or cancellation of any insurance shall become effective until the expiration of 30 days after written notice thereof shall have been given by the insurance company to the Park District, FOPCON, at all times during the term of this Partnership and License Agreement, shall maintain and keep in force, at FOPCON's expense, the insurance coverage provided above.

If, but only if, FOPCON complies fully with the insurance requirements of this Subsection C, then the indemnification requirement of Subsection A of this Paragraph 8 shall be limited to the coverage limit set in the insurance policy or policies.

D. Reporting to Park District. FOPCON shall promptly report any incident causing injury to a personal damage to property to the District.

Paragraph 9. Compliance with Laws and Policies.

FOPCON shall use Park District property only in compliance with all applicable federal, State of Illinois, Village of Oak Park, and Park District laws, statutes, ordinances, rules, regulations and policies.

Paragraph 10. No Property Rights.

FOPCON acknowledges that all property authorized for use by the Partnership and License Agreement is the property of the Park District and that the Partnership and License Agreement creates contractual rights only and does not create an easement, a leasehold, or other real property rights. FOPCON further acknowledges that no prescriptive rights have arisen prior to the date of the Partnership and License Agreement nor shall any prescriptive rights be deemed to arise out of the Partnership and License Agreement.

Paragraph 11. Park District Assistance: Joint Relationship

A. District Assistance. The Park District, in its discretion, may provide staff, financial, and other assistance to FOPCON, including such things, for example, as providing facilities and meeting rooms and naming FOPCON as an additional insured on a Park District insurance policy. The Park District is under no obligation to provide such assistance to FOPCON. Specific assistance to be provided by the Park District, if any, shall be included in the Partnership and License Agreement.

B. Joint Relationship. The Park District and FOPCON may have determined to engage jointly in mutually beneficial activities and services. All of those activities and services, if any, shall be included in the Partnership and License Agreement.

Paragraph 12. General Provisions.

A. Relationship of the Parties. Except only as specifically provided in the Partnership and License Agreement, nothing in, or done pursuant to, the Partnership and License Agreement shall be construed to create the relationship of principal and agent; employer and employee, partnership or joint venture between the Park District and FOPCON or any other entity.

B. Sexual Harassment Policy. FOPCON certifies that it has a written sexual harassment policy in full compliance with 775 ILCS _5/2-105(A)(4).

C. Non-Discrimination. In all hiring or employment by FOPCON pursuant to the Partnership and License Agreement, there shall be no discrimination against any employee or applicant for employment because of age, race, gender, creed, national origin, marital status, or the presence of any sensory, mental, or physical handicap, unless based upon a bona fide occupational qualification. FOPCON agrees that no person shall be denied, or subjected to discrimination in receipt of, the benefit of any services or activities made possible by, or resulting from, the Partnership and License Agreement.

D. No Obligation. The Parties acknowledge and agree that the Park District is under no obligation under the Partnership and License Agreement or otherwise to negotiate or enter into any other or additional contracts or agreements with FOPCON,

E. Amendment. No amendment, modification, addition, deletion, revision, alteration, or other change to the Partnership and License Agreement shall be effective unless and until such change is reduced to writing and approved by the necessary authorities and representatives of the Park District and FOPCON.

F. Governing Laws. The Partnership and License Agreement shall be interpreted according to the internal laws, but not the conflict of laws rules, of the State of Illinois.

G. Entire Agreement. The Partnership and License Agreement and these Specific Terms of Agreement constitute the entire agreement between the parties and supersede any and all previous or contemporaneous oral or written agreements and negotiations between the Park District and FOPCON.

H. Waiver. No waiver of any provision of the Partnership and License Agreement shall be deemed to or constitute a waiver of any other provision of the Partnership and License Agreement (whether or not similar) nor shall any such waiver be deemed to or constitute continuing waiver unless otherwise expressly provided in the Partnership and License Agreement.

I. Assignment. FOPCON may not assign its rights or delegate its duties under the Partnership and License Agreement without the prior express written consent of the Park District.



PARK DISTRICT of OAK PARK

Memo



To: Commissioner Chris Wollmuth, Chair
Recreation & Facility Program Committee

From: Maureen McCarthy, Superintendent of Recreation

CC: Jan Arnold, Executive Director

Date: May 12, 2022

Re: PACT Facility Use License SEOPCO Agreement for 2022

Statement

In 2011, the Park District of Oak Park created and introduced a Facility Use and Allocation Management Program entitled PACT, which was launched in 2012. This acronym refers to the four organizational levels within the program: Partner, Associate, Companion, and Tenant. The program is intended to establish a fair, equitable, and cost-effective system in which to manage the reservation, allocation, and use of Park District facilities by user groups and organizations requesting facility access. In 2016 the program was reviewed and in 2017 changes to the way organizations pay for space was changed to a system where fields are paid for by the hour rather than flat fees based on the number of participants.

Discussion

SEOPCO's Agreement is attached which notifies the Park District of BarrieFest' 2022 date and time. SEOPCO has applied and is eligible to be part of the PACT program.

Conclusion

The Recreation and Facility Program Committee recommends approval of the SEOPCO Partnership Agreement for BarrieFest scheduled September 10, 2022.

Attachment: SEPCO PACT Agreement

**A PARTNERSHIP AGREEMENT
BETWEEN THE PARK DISTRICT OF OAK PARK
AND SOUTH EAST OAK PARK COMMUNITY ORGANIZATION
FOR EXCHANGE OF USE OF PARK DISTRICT FACILITIES
AND SOUTH EAST OAK PARK COMMUNITY ORGANIZATION
VOLUNTEER SUPPORT SERVICES**

THIS AGREEMENT (this "*Agreement*") is made and entered into as of January 1, 2022, (the "*Effective Date*") between the Park District of Oak Park, an Illinois park district, (the "*Park District*") and South East Oak Park Community Organization ("*SEOPCO*.)

WHEREAS, the Park District has a program called PACT. (Partner, Associate, Companion, Tenant) for the efficient, cost-effective, and fair allocation and scheduling of its facilities among many organizations and for the sharing of facilities with certain partners.

WHEREAS, SEOPCO and the Park District desire to exchange volunteer services from SEOPCO and facilities use from the Park District.

NOW, THEREFORE, the Park District and SEOPCO agree as follows:

Section 1. Exchange of Facilities Use and Volunteer Services

The Park District will allow SEOPCO to use certain of the Park District's play fields and buildings ("*PD Facilities*") at certain times, as stated in Appendix A attached to and by this reference incorporated into this Agreement ("*Approved Uses*"), and SEOPCO will provide volunteer support services to the Park District as stated in Appendix A ("*Volunteer Support Services*"). The Park District and SEOPCO may modify the Approved Uses of PD Facilities and the Volunteer Support Services from time to time in writing, without formal amendment of this Agreement.

Section 2. SEOPCO Requests for Additional Use of PD Facilities

A. Requests. The Park District deadline for 2022 Spring/Summer requests is December 31, 2021 and for the Fall the deadline is April 29, 2022. Requests can be made by email to Peggy.Vogt@pdop.org Recreation Department Assistant.

B. Cancellation of Approved Event. The Park District may need to postpone or cancel an approved use by SEOPCO of a play field. The Park District will endeavor not to postpone or cancel the Approved Use and will give 72-hours written notice or, if 72-hours written notice is impractical, then as much advance notice as possible of a postponement or cancellation. The Park District will cooperate with SEOPCO to relocate or reschedule the affected Approved Use.

Section 3. General Standards for Facilities Use

A. Compliance with Policies, Ordinances, and Procedures. SEOPCO and its staff must comply with all applicable Park District Rules and Regulations when using a Park District Facility.

B. Room or Play Field Set-Up. SEOPCO may be required to assist with the set up of a PD Facility (such as room preparation and clean-up). The Park District will provide for normal maintenance and custodial services.

C. Clean-Up of Debris. SEOPCO must clean up all litter and debris generated as a result of its use of a PD Facility.

D. Reasonable Care. SEOPCO must take reasonable care to prevent damage to, or unusual wear and tear to, PD Facilities, including damage or unusual wear and tear to play fields, furnishings, and equipment.

E. Repairs. SEOPCO will be responsible for the repair of any damage or unusual wear and tear to a PD Facility.

Section 4. General Liability Insurance

A. General Standard. SEOPCO must provide standard insurance coverage for its activities. The Park District will maintain its standard property and casualty insurance coverage.

Section 5. Indemnity

SEOPCO will indemnify the Park District and its officers, officials, volunteers, employees, and agents from any and all liability, damage, cost, expense, cause of action, suits, claims, or judgments resulting from injury to person or property of others on a PD Facility that arises out of any act or omission of SEOPCO, including its staff, officials, volunteers, agents, invitees, guests, and patrons. The Park District agrees that, in the event any claim is asserted or any action brought to recover any such damage, the Park District will give prompt notice thereof in writing to SEOPCO and will cooperate in the investigation and defense of any such claim or action.

Section 6. General Provisions

A. Term. This Agreement is for a term commencing on the Effective Date and expiring on December 31, 2022 (the "*Term*"). The parties may extend the Term one or more times for a total length of time not exceeding two additional years, by signing a written determination to do so at any time before the expiration of the current Term.

B. Termination. Either party may terminate this Agreement on 120 days written notice to the other party.

C. Notice. Any notice or communication required or permitted to be given under this Agreement must be in writing and shall be delivered (i) personally, (ii) by certified mail, return receipt requested, and deposited in the U.S. Mail, postage prepaid, or (iii) by facsimile. By notice complying with the requirements of this Section, each party may change the address or the addressee, or both, for all future notices and communications to that District, but no notice of a change of addressee or address shall be effective until actually received. Notices and communications shall be addressed and delivered as follows:

If to SEOPCO:
Jim Peterson
SEOPCO
1152 S. Lombard
Oak Park, Illinois 60304

If to the Park District:
Park District of Oak Park
c/o Executive Director
218 Madison Street
Oak Park, Illinois 60302

D. Entire Agreement. This Agreement constitutes the entire agreement between the parties as to the matters stated in this Agreement and supersedes any and all prior agreements and negotiations between the parties related to those matters, whether written or oral.

E. Amendments and Modifications. Except as specifically provided in this Agreement for Appendix A, this Agreement may not be amended or modified in any way except in writing and approved and executed by the Park District and SEOPCO.

F. No Waiver, Enforcement. The failure by a party to insist on strict performance of any covenant, warranty, or condition or to enforce any of its rights under this Agreement in any instance may not be construed as a waiver in any subsequent insistence on strict performance or enforcement.

G. No Third-Party Beneficiaries. This Agreement is entered into solely for the benefit of the Park District and SEOPCO, and nothing in this Agreement is intended to provide any right or benefit of any kind whatsoever to any person or entity other than the Park District and SEOPCO.

H. Illinois Law Applies. This Agreement shall be governed by the laws of the State of Illinois.

WHEREFORE, the Park District and SEOPCO have caused this Agreement to be executed by their duly authorized representatives as of the Effective Date.

Park District of Oak Park

By: _____ Date: _____

Printed name: _____

Title: _____

South East Oak Park Community Organization

By: Jim Peterson Date: 4/4/22

Printed name: Jim Peterson

Title: Treasurer

APPENDIX A

SHARED FACILITIES AND VOLUNTEER SUPPORT SERVICES

SEOPCO Use of PD Facilities & Parks

Full use of Barrie Park to conduct BarrieFest on Saturday, September 10, 2022 between the hours of 11AM and 6PM.

The Park District will:

- Provide a contact person to meet with SEOPCO upon request and to assist in coordinating logistics needed.
- Provide waste receptacles and a crew to collect trash at the conclusion of the event.
- Attempt to accommodate changes to the identified schedule and date based upon availability.

SEOPCO will:

- Assure that an adult coordinator is declared and available to the Park District and on-site for the duration of the event
- Provide additional volunteers as needed to facilitate all elements of the event
- Will leave entire site and center in the same condition as found
- Will assure that any cancellation of use or significant schedule change is communicated in advance of use.

SEOPCO Financial, Promotional and Volunteer Support Services

SEOPCO will:

- Provide no fewer than two (2) volunteers, to be present from two (2) hours prior to the event until one (1) hour after its completion.
- Provide adult supervision throughout the entire duration of the event.
- Provide publicity for Park District classes and events through SEOPCO's website .



PARK DISTRICT of OAK PARK

MEMO

To: David Wick, Chair, Administration and Finance Committee
Board of Park Commissioners

From: Jan Arnold, Executive Director

Date: May 12, 2022

Re: Youth Engagement Contract Agreement 2022-2024



Statement

The Park District has an established strong working relationship with the Township and has participated in an Intergovernmental Agreement between Oak Park Township Youth Services (OPTYS) and other participating local governments in Oak Park and River Forest for numerous consecutive years. The Park District of Oak Park (PDOP) has contributed to this joint endeavor annually by providing needed funds to support the employment of Youth Interventionists and related programs. OPTYS engages in a variety of activities and services directly impacting youth and their families, all of which are in line with the Park District's mission.

Discussion

Oak Park Township Youth Services (OPTYS) supports programs and services that work for the prevention of juvenile delinquency and which address youth who are at risk of becoming involved or are already engaged in inappropriate and/or illegal activities. OPTYS also advocates for programs and services which enhance the social and emotional development of youth and their families.

Attached is a copy of the updated Intergovernmental Agreement for your review. The Youth Engagement Agreement has provided benefits to the Park District in numerous ways. Some examples include, support of staff training on working with youth; consultation with trouble shooting park use concerns or handling critical incidents; presentations to staff, elected officials and the public on youth-at-risk issues; providing trainings and routine visits and communications with Park District staff.

In the past, the Park District has supported this Agreement by contributing 5% of the total Agreement budget, which shall not exceed \$13,000 in 2020/2021 and \$13,260 in 2021/2022. This agreement does not include the Villages of Oak Park and River Forest as they opted to not participant. The PDOP is being asked to contribute \$13,923 in 2022/2023 and \$14,341 in 2023/24. These funds will allow for the continued support described above along with the collaborative effort to reduce youth involvement with drugs and violence in the community.

Conclusion

The Administrative and Finance Committee recommends approval of the Intergovernmental Agreement with Oak Park Township Youth Services for Youth Interventionists/Coordinators for two years commencing on July 1, 2022, and extending through June 30, 2024.

Attachment: Youth Engagement Agreement 2022-2024

AN INTERGOVERNMENTAL AGREEMENT FOR THE YOUTH ENGAGEMENT PROGRAM, 2022 - 2024

This agreement is between OAK PARK TOWNSHIP and the enumerated participating local governments: River Forest Township, School District 90, School District 97, School District 200, Park District of Oak Park, River Forest Park District, Oak Park Public Library, and River Forest Public Library, hereinafter referred to collectively as PARTICIPATING GOVERNMENT UNITS.

OAK PARK TOWNSHIP agrees as follows:

- To work with any youth who are residents of Oak Park and River Forest or attend the community schools. The engagement specialists will work with youth who need help with depression/anxiety, crisis and trauma, gang involvement, and behavioral/aggression problems as well as with youth who need individual mentoring.
- To closely monitor youth, through individual counseling which focuses on the individual strengths and needs of clients and their families and helps in providing individual counseling, linking to services as needed, managing those services, and tracking outcomes.
- To respect and maintain the confidentiality of registered Youth Engagement clients and their families and share information about clients with partner agency staff as appropriate and only when a Release of Information has been signed by the appropriate party.
- To report program outcomes, such as reasons for discharge, demographics, referral reasons, and assessment information, in the aggregate only.
- To continue to provide intense engagement by employing support staff and two Youth Engagement Specialists for the positions as described in Appendix I and one Youth Engagement Supervisor.
- To act as the administrative agent of the Youth Engagement Program, hiring, training, supervising, insuring and providing office space to the Youth Engagement Program staff.
- To provide the necessary support, services, materials and equipment, such as, duplication, printing, postage, telephone and computers.
- To distribute monthly reports via email on the activities of Youth Engagement staff to all board members and the chief administrators of each participating government unit.
- To work with participating government units to establish additional meaningful outcome measures based on shared client data.
- To report on program activities and outcomes at least annually, or more often as needed or requested, at the Council of Governments meetings in Oak Park and in River Forest.
- To offer services listed in Appendix II: Menu of Services to partner agencies and to work responsively with partner agencies to develop other specific services based on emerging needs.

AN INTERGOVERNMENTAL AGREEMENT FOR THE YOUTH ENGAGEMENT PROGRAM, 2022 - 2024

- To maintain an appropriate level of liability insurance and provide certificates of insurance to partner agencies as requested.
- To bill each participating government unit on a quarterly basis at the quarter amount listed in this IGA.
- To establish agreements with partner agencies to share confidential information that will allow the Township to report on program outcomes for the Youth Engagement caseload in the aggregate.

The other participating government units agree as follows:

- To support the Youth Engagement Program through referrals, offering space to meet with youth and families (including virtual access during e-learning school days), sharing information about youth behaviors and situations, participating in training events and planning meetings, and by providing outcome data.
- To bring policy and operational concerns and recommendations to the Youth Services Director or Oak Park Township Manager or Supervisor and then, as needed, to the community's Council of Governments for discussion and response.
- To work collaboratively and cooperatively in the common interest of helping youth develop, learn problem solving skills and to become engaged positively in the community.
- To enter into data sharing agreements, where appropriate, so that the Township may collect and analyze data in the aggregate for youth that are participating in the Youth Engagement program.
- To support the cost of this joint endeavor in an amount listed to be billed Quarterly in four equal amounts. The total budget for the Youth Engagement Program for the first year of this agreement is \$307,718.00. Please see Table of Agency Amounts and Quarter Payments on next page.

**AN INTERGOVERNMENTAL AGREEMENT
FOR THE YOUTH ENGAGEMENT PROGRAM, 2022 - 2024**

AGENCY	2022-23 Amount	Qrt. Payment	2023-24 Amount
OP Elementary D97	\$32,130	\$8,032.50	\$33,093
Park District OP	\$13,923	\$3,480.75	\$14,341
OP Public Library	\$13,923	43,480.755	\$14,341
OPRF High School D200	\$36,414	\$9,103.50	\$37,506
Village of Oak Park*			
River Forest Township	\$19,814	\$4,953.50	\$20,408
RF Elementary D90	\$9,103	\$2,275.75	\$9,376
RF Park District	\$4,820	\$1,205.00	\$4,965
RF Public Library	\$4,820	\$1,205.00	\$4,965
Village of River Forest*			
Helen Brach Grant		-	-
SUBTOTAL:	\$134,947	-	-
Oak Park Township:	\$172,771	-	-
TOTAL:	\$307,718	-	-

*We will be approaching both the Village of Oak Park and River Forest to participate in funding the Youth Engagement Program again.

- To promptly reimburse Oak Park Township upon receipt of a quarterly bill in the amount shown in the table above.

It is understood by all signatories of this agreement that the supervision of all Township employees, including any addition to the Township staff as a result of this agreement, is the responsibility of Oak Park Township. To the extent permitted by law, each party shall indemnify, defend, and hold harmless the other parties, their elected officials, employees, officers, directors and agents from and against any third-party claims, demands, losses, damages, or expenses (including reasonable attorneys' fees) arising from or relating to any claim for harm, injury, or death to any person, or damage to tangible personal property arising out of or in connection with the performance of the services under this Agreement to the extent of the negligence, fault, or willful act or omission of the indemnifying party, its personnel or agents during the course of performance of the services hereunder or otherwise in connection with the performance of this Agreement.

This Intergovernmental Agreement will be in force for two years from July 1, 2022.

**AN INTERGOVERNMENTAL AGREEMENT
FOR THE YOUTH ENGAGEMENT PROGRAM, 2022 - 2024**

OAK PARK TOWNSHIP

Signature Title Date

RIVER FOREST TOWNSHIP

Signature Title Date

RIVER FOREST ELEMENTARY SCHOOL DISTRICT 90

Signature Title Date

OAK PARK ELEMENTARY SCHOOL DISTRICT 97

Signature Title Date

OAK PARK-RIVER FOREST HIGH SCHOOL DISTRICT 200

Signature Title Date

PARK DISTRICT OF OAK PARK

Signature Title Date

RIVER FOREST PARK DISTRICT

Signature Title Date

APPENDIX I

Engagement Specialist Job Description

CLASS. TITLE: Youth Engagement Specialist
DEPARTMENT: Youth Services
DIVISION: Town
REPORTS TO: Youth Engagement Manager

FLSA: Non-Exempt
DATE: 03/2022

Job Summary: The Youth Engagement Specialist builds collaborations between systems and agencies to prevent, intervene, and combat negative youth behavior in Oak Park and River Forest Communities. The interventionist assists youth and families, and implement programming geared toward youth in the Oak Park and River Forest Communities. This is an ideal position for recent grads!

Job Functions:

- Ability to show knowledge or ability to gain knowledge in the following areas: youth mental health, specifically anxiety and depression, substance abuse, trauma, aggression, and behavioral problems, gangs.
- Carries a caseload of 20 individuals for counseling and interventions. Performs crisis intervention, making social diagnostic assessments, and assists in developing a comprehensive treatment plan for clients.
- Run groups during school year that focus on current events, trends, and needs.
- Collaborates closely with families, school personnel, mental health professionals, and other agencies associated with client. See clients in the office, their homes, school, and other areas outside of the office. Transport youth, if necessary.
- Help provide wraparound services by encourage and referring youth, families, parents/ guardians to other community services and activities.
- Knowledge of the DSM 5.
- Able to maintain and complete documentation related to job duties in a timely manner. Must have good time management skills.
- Initiate and maintain in contact (via phone, email, or in person) with youth, parents/ guardians, families, mentors, therapist, police, and other community agencies involved in youth's case.
- Maintain relationships and partnerships with current agencies and organizations that serve youth in the Oak Park and River Forest Communities
- In the summer, carry a small park caseload (around 7) to visit weekly looking for gang graffiti, drug paraphernalia, litter, and other suspicious acts to help keep parks safe.
- Assists agencies in developing long term community based strategic plans to help with village wide prevention efforts regarding youth; including implementing goals/strategies.
- Keeps Supervisor informed regarding community issues and sensitive topics.
- Participate in weekly supervision with Interventionist Supervisor and participate in weekly Youth Services Team Meetings.
- Performs other duties as assigned.
- Supervision for LPCs and MSWs available.

Job Type: Full Time

Minimal Qualifications:

- Master's in counseling, psychology, social worker.
- Working with youth and families (preferred).

Education:

APPENDIX I

Engagement Specialist Job Description

- Master's (Required)

Knowledge, Skills, and Abilities

Knowledge of:

- Social Work, counseling, psychology
- Criminal Justice and approaches used by law enforcement in local, state, and federal environments; juvenile law and court systems
- Ethical standards and codes of conduct in dealing with clients and public
- Crisis Intervention Techniques
- Conflict Resolution

Skill In:

- Time management and prioritizing work
- Verbal and written communication and organization
- Facilitation and group leadership
- Mediation and collaboration building

Ability To:

- Maintain relationships with community organizations and administrators
- Facilitate presentations and trainings for youth, parents, community associations, and other public groups.
- Remain calm in stressful and crisis situations

Physical Abilities:

- Sit, keyboard, read, write, add, hear and speak for extended periods
- Drive automobile to meet with clients in their homes or other locations, and meetings with other agencies, committees and councils, etc.
- Lift up to 10 pounds on occasion.

APPENDIX II Menu of Services

Youth Engagement Program – Services March 2022

The Township's Youth Engagement Program staff are Masters Level Social Workers and Counselors, all with backgrounds in working with youth on a variety of issues. The Youth Engagement Program is constantly conducting needs assessments to address youth issues within the communities. Through the Youth Engagement Program, they provide the following services to individuals, families, agencies, and community organizations in Oak Park and River Forest.

TRAINING-in person or virtual

- ◆ Anti-bullying training
- ◆ Any training as requested by a partner agency for staff or youth who they service, based on issues and needs they are seeing at their locations.
- ◆ Other training programs tailored to different entities' needs examples include, but are not limited to, Restorative Justice and Practices, community issues (Street Safe Workshop).

CONSULTING

- ◆ Consult with private therapists, agencies (public and private, profit and non-profit), parents, schools, law enforcement, courts, probation officers, the States Attorney's office and city, state and federal agencies on issues of youth, including gangs, crisis and trauma, school refusal/attendance, behavior and aggression, anxiety, depression and other mental health topics.
- ◆ Community and neighborhood problem solving, education, and training, including virtual training.
- ◆ Work with partner agencies to help address staffing patterns, incident response, facility security, and safety procedures and protocols

INFORMATION/INTELLIGENCE

- ◆ Work with various bodies to "connect-the-dots" to identify patterns of behaviors and incidents regarding youth
- ◆ Assist in identifying and locating individuals representing a threat to youth

DIRECT ENGAGEMENT-in person or via tele-health models

- ◆ Individual/family crisis intervention
 - hospitalization assessment
 - suicide assessment
 - trauma and grief counseling
- ◆ Incident-related crisis intervention (for example; school violence, suicide, etc.)
- ◆ On-site engagement or "tele-health" services at partner facilities in conjunction with partner staff
- ◆ Group work with grade, middle and high school students after needs are identified with community partners
- ◆ Engagement work specifically with youth who are experiencing trauma/crisis and mental health needs
- ◆ Individual counseling with youth regarding issues with gang involvement, trauma/crisis, behavior/aggression, and anxiety and depression
- ◆ Casework-including referrals, family assessments, and connecting youth and families with partner agencies and organizations based on needs

Memo

To: David Wick, Chair, Administration and Finance Committee
Board of Park Commissioners

From: Jan Arnold Executive Director

Date: May 12, 2022

Re: VOP/PDOP Funding Agreement for the Net Zero CRC



Statement

In 2020, the Village of Oak Park (VOP) Board approved the use of \$400,000 of their sustainability fund to help cover the incremental cost of making the Community Recreation Center (CRC) net-zero. The receipt of the funding was contingent on the Park District securing other grant funding to make the CRC a net-zero energy facility.

Discussion

One of the Park District's values is sustainability. During the design of the CRC, staff and board discussed the additional cost to make the center a net-zero energy facility. The decision to move that direction was made in early 2021 as the final design work was being established.

The co-chairs of the CRC Capital Campaign, Marj Jo Schuler and Dr. David Ansell, presented to the VOP Board of Trustees in March 2020 a request to assist in the cost of the additional expense to make the CRC a net-zero energy building. They agreed if the Park District could secure the additional funds from another granting source. The Park District received commitment of \$1,780,000 from the Illinois Clean Energy Foundation in 2021. The CRC's design was able to provide a model that shows the facility will be able to produce as much energy as it uses once operational.

Now that the construction for the CRC is underway, staff requested the creation of the agreement for execution. Mark Burkland has reviewed the language and is comfortable with the attached agreement. Upon execution of the attached, PDOP will request the distribution from the Village of Oak Park's sustainability fund.

Conclusion

The Administrative and Finance Committee recommends approval of the agreement with the Village of Oak Park for \$400,000 that will be used for the CRC to be constructed as Net-Zero Energy.

Attachments:
VOP/PDOP Agreement for sustainability funds

ORIGINAL

FUNDING GRANT AGREEMENT BETWEEN THE VILLAGE OF OAK PARK AND THE PARK DISTRICT OF OAK PARK

THIS FUNDING GRANT AGREEMENT (hereinafter referred to as “Agreement”) is entered this 3rd day of May, 2022, between the Village of Oak Park, an Illinois home rule municipal corporation (hereinafter referred to as the “Village”) and the Park District of Oak Park, an Illinois municipal corporation (hereinafter referred to as “Grantee”).

RECITALS

WHEREAS, Article VII, Section 10, of the Constitution of the State of Illinois of 1970 provides that units of local government may contract or otherwise associate among themselves to obtain or share services and to exercise, combine, or transfer any power or function in any manner not prohibited by law or by ordinance and may use their credit, revenues, and other resources to pay costs related to intergovernmental activities; and

WHEREAS, the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.* (the “Act”) also authorizes intergovernmental cooperation and agreements; and

WHEREAS, the Village and the Park District are public agencies as that term is defined by the Act; and

WHEREAS, the Village has determined that it is in the public interest to provide the Grantee with a grant of funds in the amount of \$400,000 for use toward the Grantee’s construction of a net zero Community Recreation Center (hereinafter referred to as the “Project”) at the property located at 229 Madison Street, Oak Park Illinois, P.I.N. 16-07-102-008-0000 (hereinafter referred to as the “Property”), contingent on the Grantee receiving funding under a “Net Zero Energy Building Grant” from the Illinois Clean Energy Community Foundation in the amount of \$1,780,000.00.

NOW THEREFORE, in consideration of the mutual promises contained in this Agreement, the Village and the Grantee agree as follows:

1.0 RECITALS INCORPORATED.

1.1. The above recitals are incorporated herein as though fully set forth.

2.0 TERM OF AGREEMENT.

2.1. The term of this Agreement shall commence on May 3, 2022, and shall terminate on the date a certificate of occupancy is issued by the Village for the Project, unless earlier terminated by either party as set forth herein.

3.0 PAYMENTS TO GRANTEE.

3.1. In consideration of the Grantee undertaking and performing the Project, the Village shall pay to Grantee \$400,000 within thirty (30) days of the Grantee receiving funding under a "Net Zero Energy Building Grant" from the Illinois Clean Energy Community Foundation in the amount of \$1,780,000.00 or within thirty (30) days of the effective date of this Agreement, whichever comes later.

3.2. Payment pursuant to this Agreement is subject to the availability of funds and their appropriation and authorized expenditure pursuant to applicable law. The Village's obligations shall cease immediately without penalty or liability for further payment, if, the Village or any other funding source fails to appropriate, budget or otherwise make available sufficient funds for this grant.

3.3. Payments to Grantee under this Agreement shall be made payable in the name of Grantee and sent to the following person and place, or directly deposited into a financial account maintained by the Grantee:

Executive Director
Park District of Oak Park
218 Madison Street
Oak Park, Illinois 60302

Grantee may change the person to whom payments are sent, or the place to which payments are sent, by delivering 30 days prior written notice pursuant to Section 18.0 of this Agreement.

3.4. The Village's financial obligation under this Agreement shall not exceed the grant amount set forth in Section 3.1 of this Agreement.

4.0 GRANTEE'S AUTHORITY.

4.1. Grantee warrants that it is the real party in interest to this Agreement, that it is not acting for or on behalf of an undisclosed party, and that it possesses the legal authority to apply for this grant and to execute this Agreement. Any person binding the Grantee shall, when required, provide written evidence of the legal authority for his or her agency. The Grantee acknowledges that it has read, understood and agreed to all provisions of this Agreement.

5.0 GRANTEE'S RESPONSIBILITIES.

5.1. At the Village's request, Grantee shall also submit such written or verbal reports as reasonably deemed necessary by the Village Manager or the Village Manager's designee while this Agreement is in effect.

5.2. In connection with the foregoing and other actions to be taken under this Agreement, Grantee hereby designates Executive Director Jan Arnold as its authorized representative who shall have the power and authority to make or grant or do all things, certificates, requests, demands, approvals, consents, notices and other actions required that are ministerial in nature or described in this Agreement for and on behalf of Grantee and with the effect of binding Grantee. The Village is entitled to rely on the full power and authority of the person executing this Agreement on behalf of the Grantee as having been properly and legally given by the Grantee. Grantee shall have the right to change its authorized representative by providing the Village with written notice of such change which notice shall be sent in accordance with Section 18.0 of this Agreement.

6.0 STATUS OF GRANTEE AND GRANTEE'S PERSONNEL OR CONTRACTED AGENTS.

6.1. All technical, clerical, and other personnel necessary for the performance required by this Agreement shall be Grantee's employees, or contracted agents, and shall in all respects be subject to Grantee's rules and regulations governing its employees. Neither the Grantee, nor its personnel, nor its contracted agents shall be considered to be agents or employees of the Village.

7.0 UNEXPENDED FUNDS.

7.1. Any unexpended funds provided by the Village pursuant to this Agreement shall be maintained in a federally insured account by Grantee and shall be returned to the Village within thirty (30) days of the expiration of this Agreement.

8.0 LEGAL COMPLIANCE.

8.1. In addition to complying with the statutes and regulations specifically referenced in this Agreement, Grantee is responsible for determining the applicability of, and complying with, any other laws, regulations or ordinances.

8.2. Grantee shall not discriminate against any worker, employee, or applicant, or any member of the public because of race, religion, disability, creed, color, sex, age sexual orientation, status as a disabled veteran or Vietnam era veteran, or national origin, nor otherwise commit an unfair employment practice.

8.3. Grantee shall take affirmative action to ensure that applicants are employed without regard to race, religion, handicap, creed, color, sex, age, sexual orientation, status as a disabled veteran or Vietnam era veteran, or national origin, with such affirmative action, including but not limited to the following: employment, upgrading, demotion or transfer, termination, rates of pay, other forms of compensation, or selection for training, including apprenticeship.

8.4. All applicable federal, state and local laws, rules and regulations applicable to this Agreement shall be deemed to be included in this Agreement as though fully set forth herein. Except where expressly required by applicable laws and regulations, the Village shall not be responsible for monitoring Grantee's compliance.

8.5. Grantee certifies that it shall comply with all applicable provisions of federal, state and local law in its performance of this Agreement.

8.6. The Village is authorized to conduct reviews and conduct other procedures or practices regarding Grantee's compliance with this Section 8.0.

9.0 TERMINATION; SUSPENSION.

9.1. This Agreement may be terminated without cause by either party upon providing ninety (90) days written notice pursuant to Section 18.0 of its intention to terminate this Agreement.

9.2. During the term of this Agreement, the Village may terminate this Agreement for cause or suspend payments of grant funds due to: (1) use of funds in a manner inconsistent with this Agreement; (2) Grantee's failure to submit required documents pursuant to this Agreement; (3) Grantee's submission of incorrect or incomplete reports; or (4) Grantee's failure to perform in accordance with this Agreement.

9.3. In the event the Village elects to terminate this Agreement for cause or to suspend payments under this agreement for any reason set forth in this Agreement, the Village shall provide written notice pursuant to Section 18.0 to Grantee of its intention to terminate this Agreement for cause or suspend payments if Grantee fails to cure the noted deficiency within thirty (30) days after receipt of the notice. The written notice shall provide Grantee with a description of the alleged deficiency, and Grantee shall be afforded an opportunity to refute the statement of deficiency set forth in the notice prior to the Village's termination or suspension of payments. If Grantee fails to adequately refute the alleged deficiency, or fails to correct the deficiency within thirty (30) days of the Village's notice, the Village may terminate or suspend payment of any funds to be provided pursuant to this Agreement.

9.4. The Village's obligations under this Agreement shall cease immediately without penalty of further payment being required if the Village or other funding source fails to, budget, appropriate, or otherwise make available sufficient funds for this Agreement. In the event a lack of funding occurs in full or in part, the Village shall give the Grantee written notice pursuant to Section 18.0, which shall set forth the effective date of full or partial termination, or if a change in funding is required, setting forth the change in funding and changes in the approved budget.

10.0 TERMINATION; SUSPENSION.

10.1. During the term of this Agreement, the Village may terminate this Agreement for cause or suspend payments of grant funds due to: (1) use of funds in a manner inconsistent with this Agreement; (2) Grantee's failure to submit required documents pursuant to this Agreement; (3) Grantee's submission of incorrect or incomplete reports; or (4) Grantee's failure to perform in accordance with this Agreement.

10.2. In the event the Village elects to terminate this Agreement for cause or to suspend payments under this agreement for any reason set forth in this Agreement, the Village shall provide written notice pursuant to Section 18.0 to Grantee of its intention to terminate this Agreement for cause or suspend payments if Grantee fails to cure the noted deficiency within thirty (30) days after receipt of the notice. The written notice shall provide Grantee with a description of the alleged deficiency, and Grantee shall be afforded an opportunity to refute the statement of deficiency set forth in the notice prior to the Village's termination or suspension of payments. If Grantee fails to adequately refute the alleged deficiency, or fails to correct the deficiency within thirty (30) days of the Village's notice, the Village may terminate or suspend payment of any funds to be provided pursuant to this Agreement.

11.0 COVENANT NOT TO SUE.

11.1. Grantee forever releases and discharges the Village and its officials, officers, agents, employees and volunteers from all claims, demands, damages, actions or causes of action which arise out of the Village's performance of this Agreement.

11.2. Grantee covenants not to sue or otherwise bring any action in law or equity against the Village and its officials, officers, agents, employees or volunteers for any claims, loss, damage, expense, debt or liability of any nature whatsoever which the Grantee may sustain arising out of the Village's performance of this Agreement.

12.0 NON-WAIVER OF RIGHTS.

12.1 Any failure on the part of the Village to exercise any right under this Agreement shall not be construed as a waiver of that right.

13.0 NON-ASSIGNMENT AND SUCCESSORS IN INTEREST.

13.1. This Agreement shall not be assigned, sublet, or transferred by either party hereto.

13.2. The parties each bind themselves and their successors, and assigns to the other party of this Agreement and to the successors, and assigns of such other party in respect to all covenants of this Agreement.

13.3. Nothing herein shall be construed as creating any personal liability on the part of any officer or agent of the Village, nor shall it be construed as giving any right or benefits hereunder to anyone other than the Village and Grantee.

14.0 MODIFICATION AND AMENDMENT.

14.1. This Agreement may only be amended or modified by a written instrument, signed by the parties hereto, other than modifications required by changes in federal or state law or regulations or required by Village ordinance applicable to this Agreement. No amendment or modification of this Agreement shall be valid or enforceable unless in writing and signed by the authorized representatives of the parties.

14.2. This Agreement is subject to such modifications as the Village determines may be required by changes in federal, state or local law or regulations. Any such required modification shall be incorporated into and be part of this Agreement as if fully set forth herein. The Village shall notify the Grantee of any change in law or regulation of which it has notice.

15.0 CONFLICT OF INTEREST.

15.1. The Grantee shall establish safeguards to prohibit its officers, agents and employees from using Village funds for their own private use.

15.2. No Village officer or employee may be hired or paid with funds derived directly or indirectly through this Agreement.

15.4. Grantee covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of the Project pursuant to this Agreement. Grantee further covenants that in the performance under this Agreement, no person having a conflict of interest shall be employed by Grantee.

16.0 NO COLLUSION.

17.1. Grantee hereby represents and certifies that Grantee is not barred from contracting with a unit of state or local government as a result of: (1) a delinquency in the payment of any tax administered by the Illinois Department of Revenue unless Grantee is contesting, in accordance with the procedures established by the appropriate revenue Act, its liability for the tax or the amount of the tax, as set forth in 65 ILCS 5/11-42.1-1; or (2) a violation of either Section 33E-3 or Section 33E-4 of Article 33E of the Criminal Code of 1961, 720 ILCS 5/33E-1 *et seq.* Grantee hereby represents that the only persons, firms, or corporations interested in this Agreement are those disclosed to the Village prior to the execution of this Agreement, and that this Agreement is made without collusion with any other person, firm, or corporation. If at any time it shall be found that Grantee has in procuring this Agreement, colluded with any other person, firm, or corporation, then Grantee shall be liable to the Village

for all loss or damage that the Village may suffer thereby, and this Agreement shall, at the Village's option, be null and void and subject to termination by the Village.

17.0 GOVERNING LAW AND VENUE.

17.1. This Agreement shall be governed by the laws of the State of Illinois both as to interpretation and performance.

17.2. Venue for any action brought pursuant to this Agreement shall be in the Circuit Court of Cook County, Illinois.

18.0 NOTICE.

18.1. Any notice required to be given by this Agreement shall be deemed sufficient if made in writing and sent by certified mail, return receipt requested, by personal service, or by electronic transmission to the persons and addresses indicated below or to such other addresses as either party hereto shall notify the other party of in writing pursuant to the provisions of this subsection:

Village Manager
Village of Oak Park
123 Madison Street
Oak Park, Illinois 60302
Email: villagemanager@oak-park.us

Jan Arnold
Executive Director
Park District of Oak Park
218 Madison Street
Oak Park, Illinois 60302
Email: jan.arnold@pdop.org

18.2. Mailing of such notice as and when above provided shall be equivalent to personal notice and shall be deemed to have been given at the time of mailing.

18.3. Notice by email transmission shall be effective as of date and time of email transmission, provided that the notice transmitted shall be sent on business days during business hours (9:00 a.m. to 5:00 p.m. Chicago time). In the event email notice is transmitted during non-business hours, the effective date and time of notice is the first hour of the first business day after transmission.

19.0 ENTIRE AGREEMENT.

19.1. This Agreement represents the entire agreement between the parties and supersedes all previous communications or understandings, whether oral or written.

19.2. There are no covenants, promises, agreements, conditions or understandings between the parties, either oral or written, other than those contained in this Agreement.

20.0 SAVINGS CLAUSE.

20.1. If any provision of this Agreement, or the application of such provision, shall be rendered or declared invalid by a court of competent jurisdiction, or by reason of it requiring any steps, actions or results, the remaining parts or portions of this Agreement shall remain in full force and effect.

21.0 CAPTIONS AND PARAGRAPH HEADINGS.

21.1. Captions and paragraph headings are for convenience only and are not a part of this Agreement and shall not be used in construing it.

22.0 AUTHORIZATIONS.

22.1. Grantee's authorized representatives who have executed this Agreement warrant that they have been lawfully authorized by Grantee's board of directors or its by-laws to execute this Agreement on its behalf. The Village Manager and Village Clerk hereby warrant that they have been lawfully authorized by the Village Board to execute this Agreement. Grantee and the Village shall deliver, upon request, to each other at the respective time such entities cause their authorized agents to affix their signatures hereto copies of all articles of incorporation, bylaws, resolutions, ordinances or other documents required to legally evidence the authority to so execute this Agreement.

23.0 HEADINGS AND TITLES.

22.1. The headings or titles of any provisions of this Agreement are for convenience or reference only and are not to be considered in construing this Agreement.

24.0 COUNTERPARTS; FACSIMILE OR PDF SIGNATURES.

24.1. This Agreement may be executed in counterparts, each of which shall be considered an original and together shall be one and the same Agreement.

24.2. A facsimile or pdf/email copy of this Agreement and any signatures thereon will be considered for all purposes as an original.

25.0 EFFECTIVE DATE.


25.1. This Agreement shall take effect on the last date of its execution by one of the parties as reflected below.

**[THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK –
SIGNATURE PAGE FOLLOWS]**

IN WITNESS WHEREOF the parties to this Agreement by their signatures acknowledge they have read and understand this agreement and intend to be bound by its terms as of the date first written above.

VILLAGE OF OAK PARK

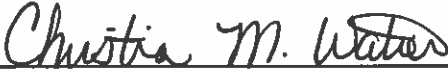
PARK DISTRICT OF OAK PARK


By: Kevin J. Jackson
Its: Village Manager
Date: May 5, 2022

By: Kassie Porreca
Its: Board President
Date: _____, 2022

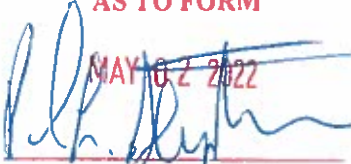
ATTEST

ATTEST


By: Christina M. Waters
Its: Village Clerk
Date: May 5, 2022

By: Chris Wollmuth
Its: Board Secretary
Date: _____, 2022

REVIEWED AND APPROVED
AS TO FORM


MAY 02 2022
LAW DEPARTMENT



Executive Director's Report

From the desk of Jan Arnold

Friday, May 13, 2022

1. **Upcoming Board Meetings** –The May Regular Board Meeting is scheduled for Thursday, May 19, 2021 at the Oak Park Conservatory. The June Committee of the Whole Meeting is scheduled for Thursday, June 2, 2021, Hedges Administrative Center. All meetings will begin at 7:30pm. At the end of my report are some events you may consider stopping by.
2. **Arbor Day** – A cooperative effort between the PDOP and the VOP took place including a tree planting at Carroll Park and activities for the community at the Conservatory, Maple and Taylor Parks for Arbor Day on April 29th.
3. **Park Cleanups** – Again this year, the Conservatory will be preparing kits that can be picked up by groups or individuals to help with park cleanup. The kits can be picked up at the Conservatory.
4. **CRC Tribute Pavers** – The Park Foundation has done a tremendous job to fundraise for the Community Recreation Center and reached the 75% goal in September of 2021. Now that their campaign has gone public and the CRC has moved forward in the building process with a target date of March 2023, for completion, the Foundation is selling tribute pavers that will be placed at the entrance of the CRC. As of May 9, 2022, we have donations for 86 pavers.
5. **Dutch Elm Inoculations** – The Park District currently has a total of 15 trees that we have in an inoculation schedule. This spring, seven of those trees will be inoculated that are located in the following parks: Lindberg, Maple, Mills, and Stevenson.
6. **Website** – The Communication Team is finalizing the website update which has been delayed to a soft launch on May 6, and will be promoted to the residents on May 16.
7. **Summer Hiring** – The Park District is in full swing for hiring lifeguards, day camp counselors, landscape assistant, etc. Annually, the Park District hires over 400 seasonal team members. Part-time recruitment continues to be a challenge, but the team is doing a good job at this point with multiple job fair participation. Still need lifeguards.
8. **Community Service Awards** – The Community Service Award is awarded for recognition of ongoing support, outstanding contributions of time, money, services, volunteer work, or the advancement of parks and recreation. Honorees might include a non-member employee, a group, an organization, an individual, an elected official, governing body, local business, church, or school district. Individuals been identified for the award and the ceremony will take place in an upcoming Regular Board Meeting on May 19 at the Oak Park Conservatory.
9. **Pleasant Home Geothermal HVAC - Museum Grant** – Architectural Consulting Engineers, Inc. (Design Engineer). AMS Mechanical (Contractor). The Park District received the Museum Grant for \$421,500, to assist in the installation of geothermal at Pleasant Home. The geothermal well drilling was completed on November 9, directionally bored wells into the basement took place on November 12, and a final pressure testing of the system took place on November 24. All piping and ductwork is completed throughout the Home. ComEd is scheduled for April 21 for the final power swap out to 400 amps and the equipment will then be started and the geothermal pipes filled with antifreeze solution. The ceiling patchwork on the second floor along with paint touch-ups will be completed by April 20th. We expect all punch list work to be completed by May 20th. The electric panel was switched out and the system will be started the week of May 10th.

10. **228-230 Madison Demo** – The Park District purchased this site for future parking needs with the loss of the vehicle parking across the street for the development of the CRC. This parking is for PDOP vehicles and buses, not for staff personal parking. The building had been in severe disrepair over the years and was causing damage to the PDOP’s Administration building, so the demolition moved up. The demolition was put out for public bid on July 22, with bids received on August 13; Milburn, LLC was the awarded contractor. Asbestos abatement took place October 6-18, with utility disconnects following. Also, the Park District partnered with the Fire Department to allow them to use the interior for training needs which started on September 28, and went through the end of October. Final water and sewer disconnection took place on November 12, wrapping up all the utility disconnects. The final Village inspections were completed and the contractor completed demolition and site backfill on December 24, with the roof cap repairs and tuck-pointing all completed on December 30. The Park District is working on zoning variance with the Village of Oak Park to convert 228-230 to a parking area that includes Park District maintenance vehicles. PDOP attended the Zoning Appeals Board Meeting on Wednesday, April 6 and received the requested variance. Construction will be late summer/early fall to align with work at the CRC.

11. **Community Recreation Center (CRC)** – Perkins and Will (Architects); Bulley and Andrews (Construction Manager). The Park Board approved construction contracts at its meeting on November 18. The CRC will be constructed as a net-zero energy facility. The facility will include two community rooms, a multi-purpose room, kids playzone, e-sports room, fitness room, fitness center, walking track, basketball/sport courts, and the office space for the Community Mental Health Board. The ground-breaking was held at 1pm on March 19. Construction begin March 21 2022, and will be completed in the spring of 2023. The permit has been received and all site demo was completed on April 1. Site utility work is 75% completed and will wrap up by April 22. Starting on April 19, the sitework contractor will be on site to start digging foundations and grade beams. Even with the heavy rain to start the project, we are still on schedule. The contractors have done a good job of keeping the site and Madison street clean of debris. Contractor registrations are ongoing and the submittals will continue with priority given to longer lead time items. Currently we have not seen any lead times that are a risk to our overall schedule. The first set of footings were poured on Thursday, April 21. Progress continues in spite of the constant rain. Northside foundation walls were poured on April 29.

12. **Pool Planning** – Staff are working with contractors on the concrete and painting work at Rehm Pool. This spring has been a challenge with all the rain. Parks and Planning staff have been assisting were possible to keep us on schedule. RCRC pool is filled and lifeguard trainings began on May 13. Rehm Pool began filling the week of May 10 and will be ready for opening day on Saturday, May 28.

13. **Summer Concerts** – We are excited to be able to get back to our traditional schedule of kicking off Concerts in the Park on Sunday, June 12 and will run through Sunday, August 28. Sunday music will run from 6-7:30pm.

Calendar of Events

- | | |
|---------------|--|
| May 19 | Regular Board Meeting, 7:30pm, Conservatory |
| May 28 | Rehm Pool Opens for the Summer |
| June 5 | Day In Our Village |



Updates & INFORMATION

May

ADMINISTRATION AND FINANCE

Mitch Bowlin, Director of Finance

- Staff is preparing for the 2023-2027 Capital Improvement Plan. The kick off meeting is planned for May 17th with presentation to the Board at the July 21st regular meeting.
- Staff is working with Noventech to deploy all the needed technology for the pool and camp seasons.
- Finance held two budget trainings for staff the week of May 9th to present the 2023 budget guide and timelines in preparation for the upcoming program guide and budget season.
- Staff have purchased occupancy counters for both Rehm and Ridgeland pools. The occupancy counters will keep a live total of how many patrons are in the facility and report those numbers live on the website for customers to view prior to visiting.
- Staff is scheduling the 2023 Parks Report Card visits.
- Staff have scheduled single audits to review the Carroll and Rehm OSLAD grant expenditures with Lauterbach & Amen. This is a required step to submit for final reimbursement from the IDNR.

Illiana De La Rosa, Finance Manager

- Enabled ACH Positive Pay at Byline Bank which will increase oversight and control over ACH bank transactions and reduce the risk of loss and fraud.
- Created and finalized a Cash Handling Procedures manual for cashier summer hires at the pools.
- Staff will begin mailing vendor request forms to identify Women and BIPOC owned businesses.
- Attended a GFOA webinar Rethinking Budgeting: Equity and Fairness.

Scott Sekulich, Registration and Customer Support Manager

- ♦ Scholarship used for 2022 for the month of April total: \$6,413.80
- ♦ 67 dog park memberships were purchased of which 32 were new first-time members.
- ♦ Pool pass sales through 4/30/22 total 6,280 versus 4,024 in 2021. Combo Pool/Rink Passes total 464 versus 327 in 2021.
- ♦ In partnership with River Forest Park District, 103 discount pool vouchers were redeemed allowing River Forest residents to purchase a pool pass for the Oak Park resident rate. River Forest Park District will pay the non-resident fee portion.

Paula Bickel, Director of Human Resources

- ♦ Actively recruiting for part-time and summer seasonal positions
- ♦ New hire processing 200 summer seasonal hires
- ♦ Actively recruiting for full-time Gymnastic Coach, Facility Coordinator and District Analyst
- ♦ Promoted internal employee Jaden Cooper to the FT Building Specialist Position
- ♦ Hired Natalie Kurek as the new FT Program Supervisor for Early Childhood
- ♦ Hired Ashley Doyle as the new FT Fitness & Membership Supervisor position
- ♦ Participated in OPRF student job fair
- ♦ Participated in All Staff Meeting
- ♦ Participated in DEI Committee Meeting

PARKS AND PLANNING

Chris Lindgren, Superintendent of Parks and Planning

- ◆ Ridgeland Common turf field received Advanced Care grooming by FieldTurf. This aggressive grooming technique helps to reduce field compaction by loosening rubber infill and also cleaning/vacuuming the surface any contaminants that have settled into the field.
- ◆ Lights that were out have been replaced at Ridgeland Common
- ◆ Energized drinking fountains & restrooms
- ◆ Took delivery of first 25 of spring trees
- ◆ Alex Whisman started as new PT Night Maintenance & Ernest Compere was hired as our Full Time Maintenance Worker PM.
- ◆ Received agreements to replace lighting at Scoville, Maple, Ridgeland and Taylor as part of ComEd energy savings program at a substantial savings to PDOP. Estimated savings is \$20,000/ year in electricity costs.
- ◆ Taylor Park Comfort Station renovations are completed and open to the public.
- ◆ Tuck-pointing and roofing repairs were made at Dole Center
- ◆ Batting cages installed at Lindberg & RCRC

HISTORIC PROPERTIES

Susan Crane, Historical Properties & Special Events Manager

Cheney Mansion

- ◆ Private events picked up in April with six private bookings through the month. We hosted 2 Bunny events at Cheney in April. Our Sensory Sensitive Treats with the Bunny in partnership with WSSRA had both time slots full and continues to be popular. Brunch with the Bunny was held on April 10th and sold out at 90 guests who were treated to brunch by one of our catering partners, games and keepsake photos with the Bunny.
- ◆ Bookings for private events remain robust with weddings at budgeted numbers and special events and corporate events are increasing with warmer weather.
- ◆ Programs continue to be popular with attendance reaching capacity at many of our events. The West Suburban Consortium for Art Education held their Student Art Show at Cheney on April 30th after a 2-year absence. While the weather was not ideal, attendance was fantastic with close to 1700 families and art enthusiasts in attendance.

Pleasant Home

- ◆ Geothermal work continues to challenge properly showing and highlighting events at Pleasant Home and looking for work to be completed sometime in May. The Pleasant Home Foundation has suspended their Free Thursdays until after the construction is complete. PDOP was able to host a Murder Mystery Event for Adults on April 22nd where the event was sold out.
- ◆ Future private rental requests continue to come in for summer and into the Fall. Continued marketing efforts and hosting PDOP events at the home is helping get the word out on rental opportunities.
- ◆ PDOP has agreed to have Oak Park Festival Theater in residence again this Fall for an interactive production of Bram Stoker's Dracula

Community Events

- ◆ The Egg Dash and Scramble and Doggie Egg Scramble was held Saturday April 16th at Maple Park after a 2 year absence. Despite the chilly weather, most of our time slots were full and families enjoyed photos with the Bunny, games and coffee and donuts! Attendance was about 2000 people throughout the morning. The Animal Care League assisted with our Doggie Egg Scramble at the Dog Park, with dogs nosing for treats in the eggs stuffed with doggie treats by ACL volunteers. We had about 50 dogs trying to contain themselves until we said go!

Patti Staley, Director of Horticulture and Conservatory Operations

- ◆ The Conservatory welcomed visitors 2,755 during the month of April
- ◆ Story time at the Conservatory, on Wednesday with 120 participants
- ◆ In person Toddler Exploration Time was held with 60 children
- ◆ Free virtual Learn and Grow lectures were held in April with 217 in attendance
- ◆ 7 children celebrated their birthday at the Conservatory during April
- ◆ 5 tours were held in April including West Suburban Rehab, Lincoln School and Berwyn schools

SPECIAL FACILITIES AND CUSTOMER SERVICE

Bill Hamilton, Superintendent of Special Facilities

RCRC

Summer Hiring

- ◆ 133 staff have so far been hired for summer camps and aquatics.
- ◆ Lifeguard training is in full swing with licensing courses running every day of the week starting May 16.
- ◆ Online learning will begin for all summer positions May 14, with in person position specific training beginning May 23.
- ◆ We are still working to recruit lifeguards and swim instructors, our last training of the season scheduled for mid-June.
- ◆ Learn to Swim Coordinator, Cameron Bayer, will be running a “Lifeguard Swim Test Prep” class the second week of June for anyone who wants to be a lifeguard, but does not feel confident with the test requirements. This class will be free.

Aquatics

- ◆ Additional spots are being added to swim lessons to fit demand as additional instructors are hired.
- ◆ Pre-Swim Team will be launching this summer as a bridge between Stroke School and competitive swim teams.
- ◆ Ultimate Challenge Nights (Wibits) are schedule for 3 nights throughout the summer.

Ice Arena

- ◆ Adult classes continue to do well, there are 20 adults in Thursday evening skating classes.
- ◆ Public Skate is slowing as we prepare for the summer season.
- ◆ Stick and Pucks have been having great attendance.

RCRC – Maintenance

- ♦ Jaden Cooper joined the maintenance team as a full-time Facility Specialist on 5/9/22. Jaden was in a part-time night maintenance role with the Parks and Planning Department.
- ♦ The Rehm Pool gutter repair project was completed on April 27th. Poor weather drew the project out completion date out. The painting contract, working around the rain completed the diving well painting on 5/7/22.
- ♦ Rehm Pool was scheduled to be full and operation by 5/15 and expected to be ready by opening weekend.
- ♦ Ridgeland main pool was filled by May 4th and placed in operation. By May 9th the pool water was up to 70 degrees and was chemically balanced.

GRC-Programs

- ♦ The first day of our nine-week Spring 2022 session began on Monday April 4th. Team competitions concluded with the XCEL girls the weekend of April 8-10 at the Waukegan Field House.
- ♦ The GRC was closed on April 17th. Birthday parties were fully booked for the month of April and have been since they were brought back this year.
- ♦ Due to spring being colder and wetter than usual during the month of April, drop-in program attendance was at capacity for all Open Gyms, Family Open Gyms and Preschool Playtimes.

Customer Service

- ♦ Staff is working to learn all pool information so they can affectively answer questions for the upcoming season. Staff is also looking forward to the roll out of the new PDOP Website.
- ♦ Staff is processing many dog park membership registrations with over 500 sold to date.

RECREATION AND MARKETING/COMMUNICATIONS

Ann Marie Buczek, Communication and Community Engagement Manager

- ♦ Welcomed Ingrid Monroy to the department as part-time graphic designer. She is a resident and happy to be engaged with her community.
- ♦ Launched new pdop.org website and initial feedback from staff is extremely positive.
- ♦ Mailed summer postcard promoting upcoming community events, including Summer Concerts and Movies in the Park, Day in Our Village, the Pop-Up Bike and summer programs.
- ♦ Confirmed the District's participation the Village's 4th of July parade. More details to come.
- ♦ Development of Fall/Winter brochure has begun. Home delivery is scheduled for July 29-31.
- ♦ Conducted two focus groups among BIPOC leaders in our community exploring programming, operations, and communications, especially as it relates to the Community Recreation Center.
- ♦ Secured a \$1,500 sponsorship for the Frank Lloyd Wright Races from Romano Orthopedics, and In In-Kind donations from Culvers, GoGo Squeeze, and Pete's Fresh Market. Secured \$1,800 in print advertising from Downtown Oak Park and Cameo Dental Specialists.

Joe Lilly, Program Manager

- ♦ Natalie Kurek has joined us as the Program supervisor for early childhood
- ♦ Pilar Martinez has been promoted to the position of early childhood coordinator
- ♦ On April 29 we ran a successful full day Arbor Day event
- ♦ On May 7 we ran a successful spring recital
- ♦ Summer camp hiring is wrapping up with summer camp trainings starting at the end of this month

Chad Drufke, Program Manager

Fitness/Circus...

- ◆ Ashley Doyle has been hired as the new Program Supervisor-Fitness and Membership. Her start date is May 16th and she will be overseeing fitness programming as well overseeing membership at the CRC when it opens next spring.
- ◆ We are in the process of releasing our summer fitness class schedule at RCRC considering and working with RCRC pool and camp schedules.
- ◆ Circus summer camp staffing is still being filled. This past week we hired a camp coordinator and three counselors.

Sports/Martial Arts/Facility Attendants...

- ◆ The rainy and cold spring weather has created havoc for spring youth and adult sports programming. Staff are busy figuring out make-up dates and communicating that info to participants and parents.
- ◆ We currently have 1,185 youth registered for summer specialized sports camps through our many partners.
- ◆ Field trips are being finalized for our in-house sports camps. Campers will be attending local minor league baseball games, a Chicago Sky game, roller-skating, bowling, and participating in other fun activities!
- ◆ Some additional facility attendants are being hired for the summer months due to some of the current staff having other obligations this summer.

Memo

To: David Wick, Chair, Administration and Finance Committee
Board of Park Commissioners

From: Illiana De La Rosa, Finance Manager
Mitch Bowlin, Director of Finance

Cc: Jan Arnold, Executive Director

Date: May 12, 2022

Re: April 2022 Revenue Expense Report



Statement

Attached with this memo are the Revenue and Expense summary charts and reports. The 2022 Budget vs Actual chart shows total year-to-date (YTD) operating revenues, expenses, and net income compared to the YTD Budget. The Month Actual - 3 Year Comparison chart compares the month actuals against the prior two-year monthly actuals for 2020, and 2021.

Total Revenue is 9% over budget YTD. 2022 Summer registrations were combined with spring, impacting YTD performance for fees and charges and program revenue. Through April, the District has received 51% of the property tax levy. Intergovernmental revenue is higher than budgeted due to PPRT receipts in January, March, and April. YTD community program revenue is below YTD budget due to timing differences in the installment payments for camps. Participants were allowed three monthly payments instead of two this year. Registration numbers are strong though and the timing gap will be resolved by June.

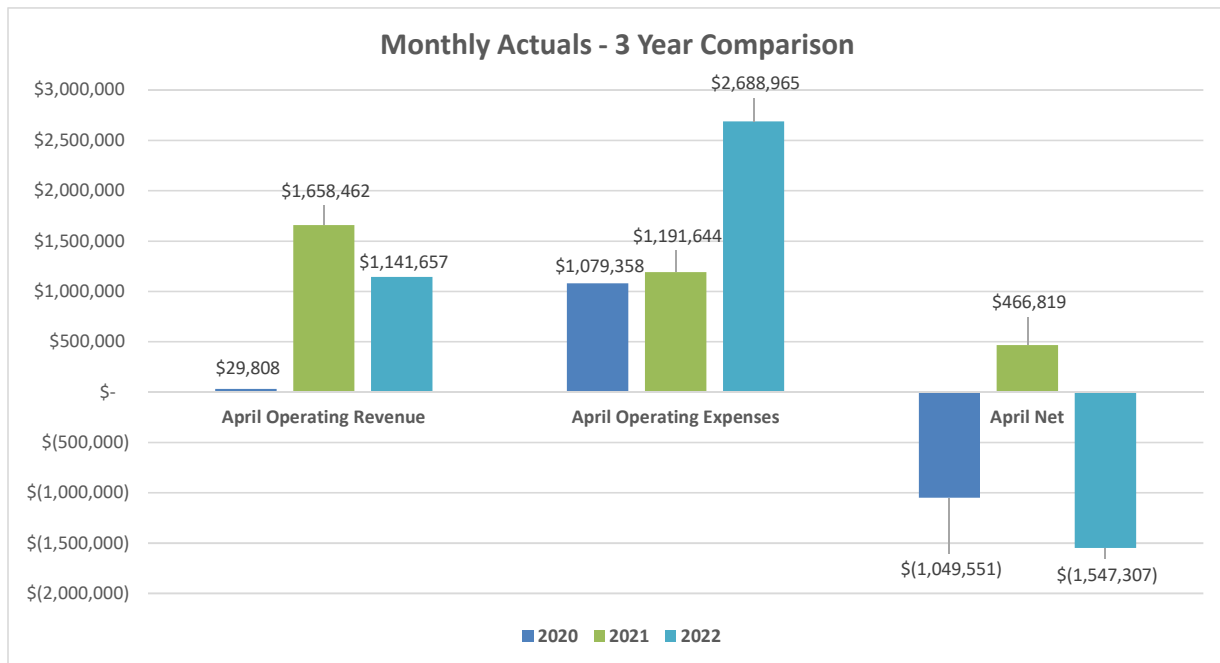
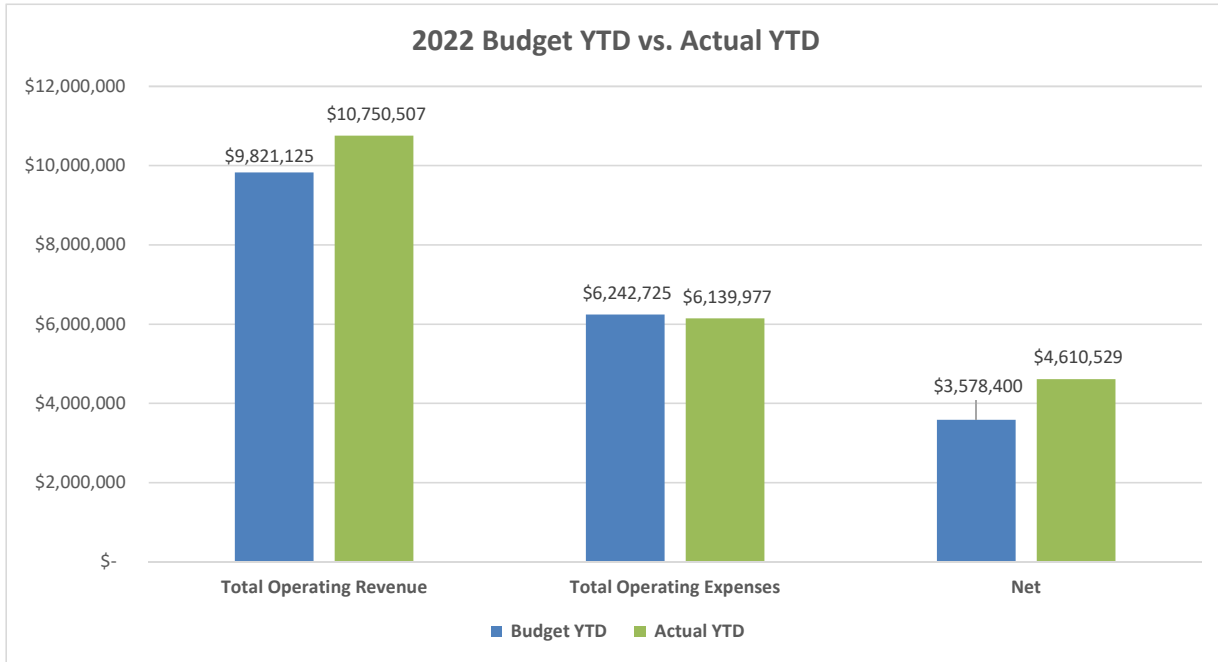
Total Expenses continue to track lower than budget YTD mainly due to unfilled positions that resulted in lower than expected wages, contractual services, and miscellaneous expenses. Capital Projects are over budget YTD due to a larger than planned CRC payment made in April. The District has purchased many materials earlier than usual as a hedge against price increases, but total project cost remains within budget. The YTD capital budget will align with actual expenses by July based on budget forecast.

The April Revenue Expense Reports highlights include:

- The following departments and programs have performed better than budget through April:
 - Conservatory: Rentals
 - Historic Properties: Cheney Events Rentals
 - Sports & Fitness: Youth & Adult Athletics
 - Fine Arts: SCAW, Performing Arts
 - Aquatics: Pool Passes, Learn to Swim
 - Rink: Daily Rink Fees, Rink Rentals, Youth & Adult Hockey, Rink Camp
- Health Insurance expense actuals are slightly lower than budgeted due to full-time roles being budgeted with the highest cost health insurance.
- The Concessions budget is now under the Special Facilities Administration budget.
- Revenue and expenses for Pleasant Home programming and events are now reflected under the Historical Properties budget with Cheney Mansion.



Revenue and Expense Summary Charts - April 2022





April 2022 Revenue and Expense Report - by Fund

Operating Funds

	Corporate	IMRF	Liability	Audit	Recreation	Museum	Special Rec	Special Facilities	Capital Projects	Historic Properties	April Total	Budget YTD	Actual YTD	Prior YTD
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Taxes	\$ 96,459	\$ 3,949	\$ 5,619	\$ 425	\$ 90,065	\$ 6,887	\$ 8,177	\$ -	\$ -	\$ -	\$ 211,580	\$ 5,568,360	\$ 5,755,330	\$ 5,197,500
Fees and Charges	\$ 17,759	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 292,650	\$ -	\$ 21,950	\$ 332,360	\$ 443,893	\$ 718,732	\$ 404,044
Intergovernmental	\$ 87,432	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 87,432	\$ 56,980	\$ 251,030	\$ 885,616
Miscellaneous Income	\$ 6,189	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,885	\$ -	\$ -	\$ 8,074	\$ 16,700	\$ 45,252	\$ 32,442
Sponsorship & Donations	\$ 856	\$ -	\$ -	\$ -	\$ 5,033	\$ -	\$ -	\$ -	\$ 2,500	\$ -	\$ 8,389	\$ 10,900	\$ 48,285	\$ 11,386
Other Financing Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 255,677	\$ -	\$ 255,677	\$ 1,022,709	\$ 1,022,709	\$ 1,009,002
Program Revenue	\$ 778	\$ -	\$ -	\$ -	\$ 196,013	\$ -	\$ -	\$ 39,370	\$ -	\$ 1,984	\$ 238,145	\$ 2,701,583	\$ 2,909,168	\$ 1,556,039
Total Revenue	\$ 209,474	\$ 3,949	\$ 5,619	\$ 425	\$ 291,111	\$ 6,887	\$ 8,177	\$ 333,905	\$ 258,177	\$ 23,934	\$ 1,141,657	\$ 9,821,125	\$ 10,750,507	\$ 9,096,029

Wages	\$ 264,166	\$ -	\$ 7,786	\$ -	\$ 193,576	\$ -	\$ -	\$ 141,953	\$ -	\$ 12,738	\$ 620,219	\$ 1,840,064	\$ 1,652,663	\$ 1,415,405
Contractual Services	\$ 116,734	\$ -	\$ 723	\$ 860	\$ 56,691	\$ 1,408	\$ -	\$ 16,926	\$ -	\$ 3,534	\$ 196,876	\$ 974,693	\$ 824,934	\$ 574,223
Materials and Supplies	\$ 30,943	\$ -	\$ 3,466	\$ -	\$ 28,952	\$ -	\$ -	\$ 25,196	\$ -	\$ 1,323	\$ 89,880	\$ 257,965	\$ 213,837	\$ 104,718
Benefits	\$ 45,598	\$ 28,814	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 74,412	\$ 283,732	\$ 220,637	\$ 207,317
Miscellaneous Expense	\$ 3,911	\$ -	\$ -	\$ -	\$ 8,450	\$ -	\$ -	\$ 475	\$ -	\$ -	\$ 12,836	\$ 218,619	\$ 106,483	\$ 93,617
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utilities	\$ 26,274	\$ -	\$ -	\$ -	\$ 1,778	\$ 1,725	\$ -	\$ 20,044	\$ -	\$ 1,421	\$ 51,241	\$ 202,427	\$ 186,735	\$ 140,619
Other Financing Uses	\$ 63,908	\$ -	\$ -	\$ -	\$ 261,045	\$ -	\$ -	\$ 14,667	\$ -	\$ 3,728	\$ 343,348	\$ 1,373,392	\$ 1,373,392	\$ 1,305,198
Capital Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,300,153	\$ -	\$ 1,300,153	\$ 1,091,833	\$ 1,561,296	\$ 61,331
Total Expense	\$ 551,535	\$ 28,814	\$ 11,974	\$ 860	\$ 550,491	\$ 3,132	\$ -	\$ 219,260	\$ 1,300,153	\$ 22,744	\$ 2,688,965	\$ 6,242,725	\$ 6,139,977	\$ 3,902,428

Net	\$ (342,061)	\$ (24,866)	\$ (6,356)	\$ (435)	\$ (259,379)	\$ 3,755	\$ 8,177	\$ 114,645	\$ (1,041,976)	\$ 1,190	\$ (1,547,307)	\$ 3,578,400	\$ 4,610,529	\$ 5,193,601
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Non-Operating Funds

	Health Insurance	April Total	Budget YTD	Actual YTD	Prior YTD
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Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Fees and Charges	\$ 11,510	\$ 11,510	\$ 61,532	\$ 47,207	\$ 45,169
Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous Income	\$ -	\$ -	\$ 2,500	\$ 6,010	\$ 21,605
Sponsorship & Donations	\$ -	\$ -	\$ -	\$ -	\$ -
Other Financing Sources	\$ 87,671	\$ 87,671	\$ 350,683	\$ 350,682	\$ 296,196
Program Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenue	\$ 99,181	\$ 99,181	\$ 414,715	\$ 403,900	\$ 362,970

Wages	\$ -	\$ -	\$ -	\$ -	\$ -
Contractual Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials and Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Benefits	\$ 78,191	\$ 78,191	\$ 414,715	\$ 252,353	\$ 237,848
Miscellaneous Expense	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Utilities	\$ -	\$ -	\$ -	\$ -	\$ -
Other Financing Uses	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Projects	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expense	\$ 78,191	\$ 78,191	\$ 414,715	\$ 252,353	\$ 237,848

Net	\$ 20,990	\$ 20,990	\$ 0	\$ 151,547	\$ 125,122
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April 2022 Summarized Revenue Expense Report



PARK DISTRICT of OAK PARK

	<u>April-22</u>	<u>Budget YTD</u>	<u>Actual YTD</u>	<u>Prior YTD</u>
<u>Operating Funds</u>				
Corporate Fund				
10-00- Administration				
Revenue	\$189,974	\$2,605,584	\$2,871,667	\$2,535,694
Expense	(\$248,757)	(\$944,470)	(\$826,520)	(\$736,469)
Net	(\$58,782)	\$1,661,114	\$2,045,147	\$1,799,226
10-35- Conservatory				
Revenue	\$13,265	\$18,750	\$49,817	\$13,980
Expense	(\$40,000)	(\$131,881)	(\$122,844)	(\$83,808)
Net	(\$26,735)	(\$113,131)	(\$73,027)	(\$69,828)
10-50- Parks and Planning				
Revenue	\$6,235	\$13,470	\$48,162	\$14,898
Expense	(\$262,779)	(\$702,208)	(\$668,283)	(\$584,132)
Net	(\$256,544)	(\$688,738)	(\$620,121)	(\$569,234)
Total Corporate				
Revenue	\$209,474	\$2,637,803	\$2,969,646	\$2,564,572
Expense	(\$551,535)	(\$1,778,559)	(\$1,617,647)	(\$1,404,408)
Net	(\$342,061)	\$859,245	\$1,351,999	\$1,160,164
IMRF Fund				
15-00-				
Revenue	\$3,949	\$103,918	\$107,407	\$49,218
Expense	(\$28,814)	(\$96,838)	(\$86,169)	(\$97,460)
Net	(\$24,866)	\$7,080	\$21,238	(\$48,242)
Liability Fund				
16-00-				
Revenue	\$5,619	\$149,142	\$152,834	\$281,106
Expense	(\$11,974)	(\$49,988)	(\$35,484)	(\$29,510)
Net	(\$6,356)	\$99,154	\$117,350	\$251,596
Audit Fund				
17-00-				
Revenue	\$425	\$11,176	\$11,551	\$10,443
Expense	(\$860)	(\$20,660)	(\$16,660)	(\$17,350)
Net	(\$435)	(\$9,484)	(\$5,109)	(\$6,907)
Recreation Fund				
20-00- Administration				
Revenues	\$90,698	\$2,370,334	\$2,462,238	\$2,223,070
Expense	(\$335,207)	(\$1,384,898)	(\$1,254,152)	(\$1,176,857)
Net	(\$244,508)	\$985,436	\$1,208,086	\$1,046,213

April 2022 Summarized Revenue Expense Report



PARK DISTRICT of OAK PARK

	April-22	Budget YTD	Actual YTD	Prior YTD
20-05- Communications				
Revenue	\$4,400	\$9,000	\$20,250	\$0
Expense	(\$29,361)	(\$169,377)	(\$145,416)	(\$112,336)
Net	(\$24,961)	(\$160,377)	(\$125,166)	(\$112,336)
20-51- Customer Service				
Revenues	\$0	\$0	\$0	\$0
Expense	(\$27,870)	(\$84,995)	(\$72,773)	(\$52,476)
Net	(\$27,870)	(\$84,995)	(\$72,773)	(\$52,476)
20-25- Fitness				
Revenue	\$12,342	\$78,035	\$101,314	\$40,001
Expense	(\$6,985)	(\$36,515)	(\$44,147)	(\$10,534)
Net	\$5,357	\$41,520	\$57,167	\$29,467
20-26- Youth Athletics				
Revenue	\$45,420	\$452,840	\$575,290	\$304,895
Expense	(\$31,033)	(\$58,902)	(\$64,359)	(\$11,284)
Net	\$14,387	\$393,938	\$510,931	\$293,611
20-27- Adult Athletics				
Revenue	\$5,689	\$36,849	\$57,389	\$25,839
Expense	(\$5,476)	(\$10,104)	(\$7,379)	(\$2,793)
Net	\$213	\$26,745	\$50,009	\$23,046
20-29- Teens				
Revenue	\$4,992	\$49,896	\$31,285	\$6,899
Expense	(\$1,557)	(\$7,067)	(\$4,025)	(\$1,126)
Net	\$3,436	\$42,829	\$27,260	\$5,772
20-61- Community Programs				
Revenue	\$86,197	\$1,010,713	\$840,018	\$428,408
Expense	(\$74,660)	(\$208,042)	(\$180,907)	(\$143,309)
Net	\$11,537	\$802,672	\$659,111	\$285,099
20-62- Fine Arts				
Revenue	\$17,272	\$330,249	\$379,765	\$213,194
Expense	(\$17,472)	(\$63,647)	(\$56,115)	(\$23,945)
Net	(\$200)	\$266,601	\$323,651	\$189,248

April 2022 Summarized Revenue Expense Report



PARK DISTRICT of OAK PARK

	April-22	Budget YTD	Actual YTD	Prior YTD
20-63- Early Childhood				
Revenue	\$24,101	\$139,317	\$142,092	\$114,222
Expense	(\$20,871)	(\$63,208)	(\$62,084)	(\$51,263)
Net	\$3,229	\$76,108	\$80,008	\$62,959
Total Recreation				
Revenue	\$291,111	\$4,477,232	\$4,609,640	\$3,356,528
Expense	(\$550,491)	(\$2,086,754)	(\$1,891,356)	(\$1,585,924)
Net	(\$259,379)	\$2,390,479	\$2,718,284	\$1,770,604
Museum Fund				
21-00-				
Revenue	\$6,887	\$181,259	\$187,345	\$36,886
Expense	(\$3,132)	(\$3,502)	(\$10,283)	(\$10,325)
Net	\$3,755	\$177,757	\$177,062	\$26,561
Special Recreation Fund				
22-00-				
Revenue	\$8,177	\$215,201	\$222,427	\$194,994
Expense	\$0	(\$241,617)	(\$194,680)	(\$187,513)
Net	\$8,177	(\$26,416)	\$27,747	\$7,482
Special Facilities Fund				
25-00- Administration				
Revenue	\$514	\$0	\$692	\$58
Expense	(\$39,061)	(\$119,703)	(\$107,881)	(\$84,115)
Net	(\$38,546)	(\$119,703)	(\$107,189)	(\$84,057)
25-19- Pools				
Revenue	\$263,669	\$210,081	\$419,013	\$199,959
Expense	(\$9,795)	(\$36,188)	(\$22,482)	(\$8,772)
Net	\$253,873	\$173,893	\$396,531	\$191,186
25-20- Rink				
Revenue	\$48,885	\$324,520	\$471,932	\$295,574
Expense	(\$31,854)	(\$117,396)	(\$89,497)	(\$56,011)
Net	\$17,031	\$207,124	\$382,435	\$239,563

April 2022 Summarized Revenue Expense Report



PARK DISTRICT of OAK PARK

	April-22	Budget YTD	Actual YTD	Prior YTD
25-24- Gymnastics				
Revenue	\$20,297	\$390,051	\$415,336	\$214,144
Expense	(\$69,965)	(\$252,787)	(\$207,466)	(\$162,251)
Net	(\$49,668)	\$137,264	\$207,870	\$51,893
25-50- Maintenance				
Revenue	\$540	\$832	\$1,360	\$1,421
Expense	(\$68,585)	(\$262,948)	(\$215,816)	(\$155,292)
Net	(\$68,045)	(\$262,117)	(\$214,456)	(\$153,871)
Total Special Facilities				
Revenue	\$333,905	\$925,485	\$1,308,333	\$711,155
Expense	(\$219,260)	(\$789,023)	(\$643,143)	(\$466,442)
Net	\$114,645	\$136,462	\$665,190	\$244,714
Capital Projects Fund				
70-xx- Revenue	\$258,177	\$1,022,709	\$1,034,709	\$1,809,002
Expense	(\$1,300,153)	(\$1,091,833)	(\$1,561,296)	(\$61,331)
Net	(\$1,041,976)	(\$69,124)	(\$526,587)	\$1,747,670
Historic Properties Fund				
85-00- Revenue	\$23,934	\$97,200	\$146,615	\$82,125
Expense	(\$22,744)	(\$83,952)	(\$83,260)	(\$42,165)
Net	\$1,190	\$13,248	\$63,355	\$39,960
<u>Non-Operating Funds</u>				
Health Insurance Fund				
50-00- Revenue	\$99,181	\$414,715	\$403,900	\$362,970
Expense	(\$78,191)	(\$414,715)	(\$252,353)	(\$237,848)
Net	\$20,990	\$0	\$151,547	\$125,122



To: Chris Wollmuth Recreation and Special Facility Program Committee
From: Maureen McCarthy, Superintendent of Recreation
CC: Jan Arnold, Executive Director
Date: May 12, 2022
Re: CRC Fitness Equipment

Statement

The Park District of Oak Park has allocated \$85,400 in the CRC construction project to purchase a new fitness equipment for the fitness center. We had originally plan to lease both cardio and strength equipment. However, staff is proposing to purchase strength training equipment from those funds and lease cardio equipment for 36 months with an option to purchase for \$1 per piece at the end of the lease. The lease amount will be factored into the operating budget.

Discussion

The purchase of the strength equipment will approximately \$40,000 over the soft cost estimates for the project. However, the District would reduce annual lease by \$29K each year for 3 years making this option a more fiscally viable option. In discussions with the fitness vendors many have seen at least two price increases thus far in 2022 reflected for the cost of the equipment, which has resulted in higher than anticipated cost.

All vendor that we have selected have approved bids through the Illinois Joint Powers Alliance (IJPA). The IJPA is a public agency that offers competitively bid contracted products, equipment and services to education and governmental entities throughout the country. Staff is requesting to use the established IJPA contracts to procure the fitness equipment.

The costs to the Park District are as follows:

Purchase

LifeFitness Strength Equipment \$125,299.68

Lease

LifeFitness cardio equipment \$113,294.50 – lease payment of 3,384.76 p/m for 36 months
SportsArt self-powering Treadmills \$13,647 – lease payment of \$434.65 p/m for 36 months
Octane Lateral Ellipticals \$14,721 - \$457 p/m for 36 months
Matrix Ellipticals \$37,683 - \$1,180 p/m for 36 months

Recommendation

The Recreation and Facility Program Committee recommends to approve purchase the strength fitness equipment for the new Community Recreation Center in amount not to exceed \$125,300 and to lease the cardio equipment for a monthly lease payment not to exceed \$5,500 for 36 months with the option to buy each piece for \$1 at the conclusion of the lease agreement.





PARK DISTRICT of OAK PARK

Memo

To: David Wick, Chair, Administration and Finance Committee
Board of Park Commissioners

From: Mitch Bowlin, Director of Finance

Cc: Jan Arnold, Executive Director

Date: May 12, 2022

Re: 2023 Budget Timeline and Guidelines



Statement

Staff requests Board approval annually to the parameters and timeline proposed for the operating budget prior to giving direction to all employees to begin building their budgets.

Discussion

The Park District's tax levy is governed by the property tax extension limitation law (PTELL). PTELL says that the tax increase shall be limited to the lesser of the consumer price index (CPI) increase for the year prior to the upcoming tax year, or 5%.

Prior to 2020, inflation was consistently between 1.9% and 2.3%. Fiscal year 2021's final CPI increase, however, was 7.0%, and CPI has continued to rise since then. What that means now is that for nearly 18 months the District has been experiencing higher inflation without being able to capture it via the tax levy, and the levy increase next year will be less than the inflation increases we have been experiencing. Staff is recommending a 5% increase to the levy. Please note that in 2022 the District abated the additional levy increase (approximately \$78,000) that would have resulted from property tax appeals, and intends to continue abating that increase annually.

Staff is also recommending a 5% increase to fees and charges to reflect the District's increased costs. Expense categories are projected to increase based on recent inflation reports from the Bureau of Labor Statistics. The District is keeping minimum wage at the state and county required \$13/hour rate, however increased number of open positions and market pressure has pushed most jobs to higher pay rates. The budget timeline is consistent with prior years and based around Board approval at the November Board meeting. There will again be two special meetings with staff presentations on September 29 and October 13.

Conclusion

The Administration and Finance Committee are recommends approval of the 2023 Budget Timeline and Guidelines.

Attachments: 2023 Budget Timeline
2023 Budget Guidelines

2023 Budget Timeline

May 5, 2022	Present 2023 Budget Guidelines to Park Board – Abstract Discussions on tax levy, wage increase, and fee increases
May 9 & 11, 2022	In person budget training for staff
May 19, 2022	Park Board Approval of 2023 Budget Guidelines
July 15, 2022	Budget goals and updated 2022 assessment due to Business Operations
July 20, 2022	All Budget Goals to Executive Director
July 21, 2022	2023-2027 CIP Presentation to the Park Board
July 22, 2022	Park Board Retreat
July 22, 2022	Business Operations to be done assembling draft narrative
August 18, 2022	Park Board approval of 2023-2027 CIP
July 25- August 5, 2022	Goal meetings with Executive Director
August 5, 2022	Business Operations to be done entering salary and benefits
August 5, 2022	Business Operations to be done entering utilities
August 5, 2022	Business Operations to be done with entering draft property tax levy – calculations to be reviewed by Board Treasurer and Executive Director
August 22, 2022	All Smart Fusion changes due to Business Operations (all other departments will be locked out of Smart Fusion)
August 26, 2022	Business Operations to be done with graphs and tables for the draft budget
August 26, 2022	Draft Budget distributed to Executive Director and Superintendents
August 29 – September 14, 2022	Draft Review meetings with Executive Director, Director of Finance, and Department Heads
September 18 – 20, 2022	IGFOA Conference

September 19- 22, 2022	NRPA Conference
September 23, 2022	First draft budget provided to the Board of Commissioners
September 29, 2022	Special budget working meeting with Committee of the Whole – Staff Presentations on Budget Detail
October 13, 2022	Special budget working meeting with Committee of the Whole – Staff Presentations on Budget Detail
October 14, 2022	Proposed Budget and Appropriation Ordinance available for 30 day Public Review
<u>October 26, 2022</u>	Publish notice of Public Hearing on Truth in Taxation IF REQUIRED
November 3, 2022	Truth in Taxation Public Hearing on Levy Ordinance (immediately prior to Committee of the Whole Meeting)
<u>November 19, 2022</u>	Publish notice of Public Hearing on Budget and Appropriation Ordinance
<i>November 17, 2022</i>	Public Hearing on Budget and Appropriation Ordinance (first action of Board Meeting)
November 17, 2022	Approval of the Tax Levy and Budget and Appropriation Ordinance (must have Quorum Present)
December 16, 2022	Draft Budget Letter completed by Business Operations
<i>December 27, 2022</i>	Last day to file Property Tax Levy Ordinance (Last Tuesday of December)
December 30, 2022	Final Budget Distributed to Staff
<i>March 31, 2023</i>	Last day to pass Budget and Appropriation Ordinance
<i>March 31, 2023</i>	Last day to submit Budget for GFOA Distinguished Budget Award
<i>April 1, 2023</i>	Last day to file abatement resolution for Public Act 102-0519 Levy Adjustment

Bold – Board Action Required

Italics – Public Hearings and Legal deadlines

Underlined – Published Notices

BUDGET GUIDELINES
FISCAL YEAR 2023 WORKING BUDGET

1. **The property tax CPI for this year's budget is 5.0%. Actual CPI for calendar year 2021 is 7.0%.** The CPI for the property tax levy for this year's budget is 5.0%. Staff will review the final 2021 tax extension when available, coupled with the effects of the COVID-19 pandemic to determine the appropriate levy for 2022 (budget year 2023). The requested levy for 2023 is a 5% increase. Current 12-month inflation figures as of March 2022 are 8.5%.
2. **Program fees should increase by 5% and take effective with Fall 2022 programs.**
3. **Fees and charges will see an increase for 2022.** Staff recommends increasing rental fees 5% and pool passes and daily admissions by 10% to keep up with the costs of labor.
4. **Scholarship opportunities for users of Afterschool and Day Camp remain the same as 2022.**
5. **Project revenues realistically.** Use the guidelines of the cost recovery program when establishing fees and determining class minimums.
6. CPI for the tax year 2022 (calendar year 2023) levy is 7.0%. Tax increases are capped at 5% due to PTELL. Below is the list of how much expenses by type are estimated to go up.

i. Wages	4.0%
ii. Contractual Services	5.0%
iii. Materials and Supplies	7.0%
iv. Benefits	3.0%
v. Miscellaneous	5.0%
vi. Utilities	5.0%
7. The Business Operations staff will enter full time salary amounts. Full time staff wages are estimated to increase up to 5%. A 4% pool of funds to distribute to staff based on their overall performance during the year will be decided by the Executive Director. Individual increases are to be between 0% and 5%. Union staff increases are based off the collective bargaining agreement and typically range from 2.5% to 3.0% based on their performance.
8. **Cook County and State of Illinois minimum wage rates for 2023 will be \$13/hour.** Any part-time wage other than the minimum wage needs to be justified by staff. *The full phase in for the State minimum wage goes into effect on January 1, 2025 at \$15.00 per hour.*
9. The District's IMRF employer rate is decreasing in 2023 from 6.2% to 4.31%.
10. Debt Service expense for 2023 is \$2,047,400. This is paid out of the Recreation Fund.
11. Capital Transfer for 2023 will be \$3,141,084. This will be split between the Corporate and Recreation Funds.
12. The first budget meeting with the Board has been scheduled for September 29, 2022. The second budget meeting will be held on October 13, 2022.