



**PARK DISTRICT
of OAK PARK**

**Park District of Oak Park
Regular Board Meeting
Hedges Administrative Center
218 Madison Street, Oak Park IL 60302**

Thursday, July 16, 2020

Minutes

The meeting was called to order at 7:30pm.

I. ROLL CALL

Present: Commissioners Porreca, Wick, Wollmuth, Worley-Hood, and President Lentz.

Park District Staff present: Jan Arnold, Executive Director; Mitch Bowlin, Director of Finance, Chris Lindgren, Superintendent of Parks and Planning; Greg Stopka, Manager of Strategy and Innovation; and Karen Gruszka, Executive Assistant.

Others Present: None

II. APPROVAL OF AGENDA

A motion was made to approve the agenda. **The motion was passed by a roll call vote 5:0.**

III. VISITOR/PUBLIC COMMENTS - None

IV. CONSENT AGENDA

A motion was made by Commissioner Porreca and seconded by Commissioner Wollmuth to approve the Consent Agenda, which includes the approval of Cash and Investment Summary and Warrants and Bills for the month of June 2020; approval of minutes from the Committee of the Whole Meeting, June 4, 2020, and the Regular Board Meeting, June 18, 2020, and approval of updated MOU with the Community Mental Health Board of Oak Park Township. **The motion passed by a roll call vote 5:0.**

V. STAFF REPORTS

A. Director's Report

Jan Arnold, Executive Director, informed the Board that we were notified that a parent of the boys gymnastics team donated approximately 8,000 masks, 190,000 gloves, 30 cases of disinfectant wipes, and 18 cases of disinfectant sprays to the Park District when an Amazon truck showed up at the GRC. Supplies will be dispersed between the centers for use in programming and sanitation. Gabriela Martin from Illinois Clean Energy Community Foundation was walked around the Carroll project today; we had already received a portion of the grant and we will receive another 30% after a year and the final 40% when all the utilization from the solar is being used. The next virtual CRC meeting will take place on August 12. Reesheda Graham-Washington did a great equity training at the Board Retreat and we have begun talks with her for her participation with the CRC, videos for inclusion during planning, and a possible showing of the video A Most Beautiful Thing. Following the video would be a table talk discussion and then a CRC meeting showing the challenges for everyone to have space at this facility.

B. Division Managers' Reports (Updates & Information) – Written Report Included in Board Packet.

C. Revenue/Expense Status Report – No questions asked.

VI. OLD BUSINESS

A. Recreation and Facility Program Committee – None

B. Parks and Planning Committee – Commissioner Wick

1. CIP 2021-2025*

Commissioner Wick moved and Commissioner Worley-Hood seconded that the Park Board Commissioners approve the 2021-2025 Capital Improvements Plan.

Executive Director Arnold reminded the Board that the final park was updated from the 2005 referendum this year. In this CIP, minimal updates are being planned for the parks with the exception of Rehm which received an OSLAD grant that was bumped from 2020 until 2021 and possibly Pleasant Home's air conditioning if it is awarded the museum grant. The Board was apprised of the CIP for 2021-2025 with an in-depth overview over the next five years of each site's maintenance plan spanning required ADA, regular maintenance, and needed upgrades. Per the Board Retreat's discussion, 1.5% of the levy (leaving approximately \$80,000 on the table) was the route consensus was given for. They were also reminded of the major sources of the CIP's revenue, transfers in the budget, the CIP revenue projections, and parks planned for possible future OSLAD grant matching funds. Discussion by the Board took place on the CRC financing, timing, debt, design timing, collaborations, and bidding timelines, along with specific improvements, costs, and the timings of all the CIP center repairs/maintenance planned. **The motion passed with a roll call vote of 5:0.**

C. Administration and Finance Committee – Commissioner Porreca

1. 2020-2022 Youth Interventionist Agreement*

Commissioner Porreca motioned and Commissioner Wick seconded that the Park Board of Commissioners approve the 2020-2022 Youth Interventionist Agreement.

Executive Director Arnold reminded the Board of the current Youth Interventionist Agreement which goes through the end of July. The new agreement would be from 2020-22, and does not include the villages of Oak Park nor River Forest. The Park District actively uses their staff in many aspects and even now as our parks are opening, for youth intervention. The cost is \$13,000 the first year and \$13,260 the second year. The Board agreed it is a valuable tool and the benefits are very important. **The motion passed with a roll call vote of 5:0.**

VII. NEW BUSINESS - None

1. Quarterly Measurement Report

Greg Stopka, Manager of Strategy and Innovation, ran through an MPower overview for the past six months, including the information on our dashboards for programs, pass sales, and registrations. The Board discussed the ability of seeing how often the public sought this information on the dashboards and if we were keeping track, which they were informed was taking place. As expected, the numbers were down due to the pandemic. The Board was informed that the purchased pool passes were being pushed to the 2021 pool season and information was still being gathered for the Park District Report Card so the parks can be maintained to their highest form. **No Board action is needed on this item.**

2. Resolution 2020-07-01, Park and Recreation Professionals Day

Commissioner Worley-Hood moved and Commissioner Wick seconded that the Park Board of Commissioners approve Resolution 2020-07-01 for Park and Recreation Professionals Day.

Executive Director Arnold informed the Board that the month of July was Parks and Recreation month and that the Illinois Association of Park Districts had sent out a resolution to set the day of July 17, as the Park and Recreation Professionals Day, to highlight all that Parks and Recreation staff do. The Board agreed it was a good way to help honor the work that park and recreation professionals put into their parks. The resolution was then read out loud. **The motion passed with a roll call vote of 5:0.**

VIII. COMMISSIONERS' COMMENTS

- **Commissioner Wollmuth** – Attended a call with AYSO regarding their programming for the upcoming year last week and they continued it to this evening which he was unable to be a part of. He stated they are very conscious of safety and are unsure of how they will proceed. He really enjoyed the conversation at the Board Retreat and felt it was well spent time regarding how things were going to change with Covid and all of the training that day.
- **Commissioner Porreca** – Replied “ditto” to Commissioner Wollmuth’s comment and proceeded to say it was very productive and she felt everyone’s openness was appreciated. She said in her work environment she is experiencing constant vigilance towards social distancing and knows things can go downhill in an instant so she can understand AYSO’s dilemmas as well as the Park District’s.
- **Commissioner Worley-Hood** – Has been thinking of everyone’s ideas and perspectives from the retreat and how they are being shaped and which way they will go moving forward. He then stated, “It is great that we have been prepared and operate the way we need to for good outcomes and feels we will be stronger after this dark period.”
- **Commissioner Wick** – Agreed that it was crucial to be prepared, especially as he feels that things could close down again and that we need to continue to collaborate with the other entities which he will stress during the upcoming IGOV meetings. He loved the training with Reesheda Graham-Washington and hopes to expand it to IGOV as well. He has enjoyed visiting the parks the last few days and visiting with residents in them and in closing he also said FOPCON is meeting next Monday.
- **Commissioner Lentz** – Stated she felt that the Park District is pretty steady due to their pre-planning and planning during times like these. She felt that the work done on Tuesday was wonderful and felt the training by Reesheda was full of important information.

IX. CLOSED SESSION - None

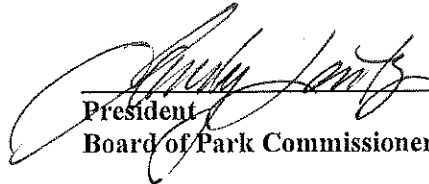
X. ADJOURN REGULAR BOARD MEETING

At 8:59pm the Regular Board meeting was adjourned. **The motion passed with a voice vote.**



Secretary
Board of Park Commissioners

August 20, 2020
Date



President
Board of Park Commissioners

August 20, 2020
Date

