



Park District of Oak Park
Regular Board Meeting
Hedges Administrative Center
218 Madison Street, Oak Park, Illinois
Thursday, January 16, 2020

Minutes

The meeting was called to order at 7:30pm.

I. ROLL CALL

Present: Commissioners Porreca, Wick, Worley-Hood, and President Lentz. Commissioner Wollmuth was absent.

Park District Staff Present: Jan Arnold, Executive Director; Chris Lindgren, Superintendent of Parks and Planning; Kyle Cratty, Director of Finance; Greg Stopka, Strategy & Innovation Manager, and Karen Gruszka, Executive Assistant.

Others Present: None.

II. APPROVAL OF AGENDA

The Board was informed of a change to the agenda to include emergency surface replacement needed for the Scoville Playground. **The motion was passed by a voice vote.**

III. VISITOR/PUBLIC COMMENTS

Fiona Feeney – Attends the West Suburban Montessori School and walks to Rehm Park every day and loves to play there and said how special it is to her. She is disappointed with the change to Stevenson Park and wanted to tell the Board that she hopes they don't change Rehm Park.

Suzanne Feeney – Wanted to ask the Park District for any help they can give for safety at the corner of Humphrey and Lake Street by the GRC. It is an extremely busy intersection and kids are constantly walking across it and there have been many near misses. She is wondering if there is any way that the speed limit can be lowered there.

IV. CONSENT AGENDA

A motion was made by Commissioner Porreca and seconded by Commissioner Wick to approve the Consent Agenda, which includes the Cash and Investment Summary and Warrants and Bills for the month of December, 2010; approval of minutes from the Committee of the Whole Meeting December 5, 2019, and Regular Board Meeting December 19, 2019; and approval of Ordinance 2020-01-01 for Non-Discrimination/Anti-Harassment. **The motion passed with a roll call vote of 4:0.**

V. STAFF REPORTS

A. Director's Report

Jan Arnold, Executive Director, reminded the Board that during the February 20, Regular Board Meeting, the Community Service Awards ceremony will be held; there is one organization and one individual who will be receiving the award. February 1, is camp registration; the gymnastics meet will take place at Triton on January 26; the February Committee of the Whole Meeting will take place this year on Thursday, February 13; as the Parks Foundation will be hosting a fundraiser for the Community Recreation Center.

B. Division Managers' Reports (Updates & Information) – Written Report Included in Board Packet.

C. Revenue/Expense Status Report –

Since 2012, taxes have increased on average 1.7% while earned revenue has increased on average 10.03%. Since 2012, earned revenue has increased by \$4.6 million, which is \$2.5 more than the Districts debt service payment in 2019. Since 2012, total operational expenses have increased by 5.77% on average or 5.4% lower than the average increase in earned revenue. Five budgets in 2019 surpassed the \$1 million dollars in revenue (Gymnastics, Rink, Aquatics, General Recreation, and Sports and Fitness). The Cheney Mansion Fund not only has a positive fund balance, but it is now in compliance with the District's Fund Balance Policy. A Net Income of \$29,506, puts the fund at a 92% Fund Balance. Revenues 6.54% higher than budgeted. Expenses are down approximately 3.17% compared to budget.

VI. OLD BUSINESS

- A. Recreation and Facility Program Committee - None
- B. Parks and Planning Committee - None
- C. Administration and Finance Committee - None

VII. NEW BUSINESS

1. ,2019 Performance Measures

Greg Stopka, Manager of Strategy & Innovation, informed the Board that this is the sixth year that the PDOP has been gathering data. Greg ran through the 4th Quarter 2019, numbers including households, scholarships, program registrants, pass sales, surveys, and how Mpower is used as real time information to help make decisions. The Board questioned breakdowns of the data. **No Board approval is needed on this item.**

2. Scoville Park Playground Surfacing Replacement

Jan Arnold, Executive Director, informed the Board of that staff had noted the worsening conditions of the poured in play material at Scoville Park during their regular monthly inspection. It is believed this has occurred due to the freezing and thawing conditions this winter causing the breakdown of the material. As the surface is no longer under warranty, staff have priced out the grass surface that has been put in at Stevenson. It is more affordable, more durable, and meets ADA requirements. Due to the emergency purchasing policy, the Board were asked to approve the surfacing replacement at this meeting.

Commissioner Worley-Hood motioned and Commissioner Wick seconded for the Park Board of Commissioners to authorize the Executive Director to sign an emergency contract with Forever Lawn Chicago, LLC, from Rockford, IL for an amount not to exceed \$61,120 for the installation of new playground turf-grass surfacing. The Board discussed the condition of the rubber surface, the warranty and agreed that it needed to be replaced for safety of the park. **The Board passed this motion with a roll call vote 4:0.**

VIII. COMMISSIONERS' COMMENTS

- **Commissioner Worley-Hood** – Attended the Pleasant Home Foundation meeting where they passed their budget for the year.
- **Commissioner Porreca** – No comments.
- **Commissioner Wick** – Will be attending the Annual Conference and is volunteering to open a session and recommends everyone try to do so when they attend conference; stating, “It is a great event and he is glad that he can attend.” He also attended IGOV on Saturday. He reminded everyone of the Forum on Saturday, February 1, at 9:30am at Julian.
- **Commissioner Wollmuth** – Absent.
- **Commissioner Lentz** – Reminded the Board to get the evaluation forms that she handed out back to her for the Executive Director's evaluation and that she would send them out electronically to them as well. She was looking forward to the Annual Conference as well and was looking forward to all the information gathered at the sessions.

IX. CLOSED SESSION - None

X. ADJOURNMENT

At 8:17pm the Regular Board meeting was adjourned. **The motion passed with a voice vote.**



Secretary
Board of Park Commissioners

February 20, 2020
Date



President
Board of Park Commissioners

February 20, 2020
Date