



PARK DISTRICT of OAK PARK

**PARK DISTRICT OF OAK PARK
Committee of the Whole Meeting
Hedges Administrative Center
218 Madison Street
Oak Park, IL 60302**

**Thursday, February 3, 2022
Directly Following the Continued Regular Board Meeting**

AGENDA

- I. Call to Order/Roll Call**
- II. Public Comment**
- III. Recreation and Facility Program Committee – Commissioner Wollmuth
 - A. WSSRA Annual Update
 - B. Apparel Bid Update**
- IV. Parks and Planning Committee – Commissioner Worley-Hood
 - A. ESAC Application Approval – Debra McQueen***
- V. Administration and Finance Committee – Commissioner Wick
 - A. Bank Services RFP Contract Approval***
- VI. New Business**
- VII. Closed Session
Motion to convene into closed session for the discussion of performance of a specific employee of the District.**
- VIII. Adjournment**

Indicates information attached.

** Indicates information to be provided before or at the meeting.

Update indicates verbal report provided at meeting no materials attached

The Park District of Oak Park welcomes the opportunity to assist residents and visitors with disabilities. If you need special accommodations for this meeting, please call (708) 725-2000 or via email at Karen.Gruszka@pdop.org.

*In partnership with the community, we provide
quality parks and recreation experiences for the residents of Oak Park*



Memo

To: Jake Worley-Hood, Chair, Parks and Planning Committee
Park Board of Commissioners

From: Patti Staley, Director of Horticulture/Oak Park Conservatory

Cc: Jan Arnold, Executive Director

Date: January 26, 2022

Re: Environmental Sustainability Advisory Committee application



Statement

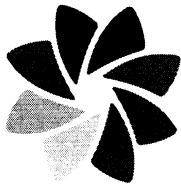
The Environmental Sustainability Advisory Committee (ESAC) acts as a liaison between the Park District and the community, helping implement the Park District's Environmental and Sustainability Policies as well as identifying and exploring sustainability issues and environmental initiatives. The ESAC currently has six of the eight spots filled and is actively searching for new committee members.

Discussion

The Environmental and Sustainability Committee members serve staggered 3 years terms. Debra McQueen, resident of Oak Park, and has expressed interest and submitted a committee interest application. Debra lives near Austin Gardens and is interested in field work in the parks, keeping an eye on tree and plant health as well as sustainable practices and education. She is a member of the Oak Park Architectural League, Farmer's Market Band, and Oak Park Zoning Board of Appeals member.

Recommendation

Staff recommends the Park Board review and approve the application of Debra McQueen as a citizen committee member to the ESAC.



PARK DISTRICT of OAK PARK

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218 Madison Street • Oak Park, IL 60302 • (708) 725-2000 (info) • (708) 725-2301 (fax) • www.pdop.org
In partnership with the community, we enrich lives by providing meaningful experiences through programs, parks and facilities.

Committee Interest Application

Thank you for your willingness to serve your community on one of our volunteer citizen's committees. The following information will assist the Park District in determining the best position for you to utilize your experience, abilities and interests.

INSTRUCTIONS: Please complete and submit this application for review to the location listed above.

Committee you are interested in joining: (please check all that apply)

- Park District Citizen Committee (PDCC)
- Environmental Sustainability Advisory Committee (ESAC)
- Active Adult Advisory Committee (AAAC)

APPLICANT INFORMATION Please note, Oak Park residency is required to apply.

Applicant Name Debra McQueen

Address 1022 Ontario St.

City Oak Park State IL Zip 60302

Email Address mcqarch@comcast.net

Daytime Phone (708) 848-4246 office Evening Phone (708) 209-5915 cell

Age of Applicant: Up to 29 years 30-54 years 55 years & up

What park and public space are closest to your residence? Austin Gardens (across street)

AVAILABILITY

Please indicate your availability on a regular basis: **CHOOSE ONE:** Daytime Evening Anytime (as needed) weekends

CHOOSE ONE: Weekly Semi-monthly Monthly Intermittently

EDUCATIONAL DATA

Degrees (if any) B.A. in English, M. Arch

Other Educational Experience graduate studies in Urban Planning

COMMUNITY ACTIVITIES, PROFESSIONAL ORGANIZATIONS OR OTHER INTERESTS

Please list any activities you are currently involved with: OP Zoning Board of Appeals member, OP Architectural League, Farmer's Market Band, Gardening, life-long Composter

Please indicate how you can best be of service to the Park District of Oak Park: Field Work in the parks, keeping an eye on the trees & plants maintenance health & sustainable practices, education

Applicant's Signature: [Signature] Date 1/17/22

You are welcome to attach additional information in a resume or write on the back of this form.

Memo

To: David Wick, Administration and Finance Committee
Board of Park Commissioners

From: Illiana De La Rosa, Finance Manager
Mitch Bowlin, Finance Director

CC: Jan Arnold, Executive Director

Date: January 27, 2022

Re: Banking Services RFP



Statement

The District's current banking relationship is with Byline Bank. Byline purchased the Community Bank of Oak Park in 2019, and subsequently took over the banking relationship that was awarded to Community Bank in 2011. In December 2021, staff released a request for proposals for banking services in an effort to remain transparent and good stewards to the Oak Park community.

Discussion

Staff solicited proposals for banking services from six banks. Requirements of the RFP included having at least one physical location in Oak Park, ability to remote deposit checks, positive pay, ACH payment option for both payroll and accounts payable, a detailed breakdown of costs, a statement on community reinvestment act, statement of equal employment opportunity, and an optional purchase card program.

Banks that responded were Byline Bank, Chase, Huntington National Bank, and Oak Park Bank (Wintrust). Staff evaluated each proposal based on cost of services, interest rate, financial services, and completeness of proposal. After thorough review and analysis, Byline Bank offers the District the best financial services at the lowest cost.

Byline Bank's proposal reaffirms existing services of local branches, remote deposit of checks, positive pay services, ACH capabilities, depository services, file retention meeting the District's needs, and a designated account executive. Byline proposed to continue providing these services at the cost of \$450 per month, approximately \$200 less than the other three bank proposals. The account structure would remain as a non-interest bearing compensating balance checking account with a money market sweeping account bearing an earnings rate of 0.40% APY.

Recommendation

Staff recommends the Board approve a banking services agreement with Byline Bank for three years with an additional three-year option at the regular meeting on February 17, 2022.

BANKING SERVICES AGREEMENT

This Agreement ("Agreement") is made and entered into this 14th day of January, 2022, between the Park District of Oak Park, an Illinois Municipal Corporation, with main offices at 218 Madison Street, Oak Park, IL 60302 (hereinafter referred to as the "District") and (Byline Bank), with offices located at 1001 Lake St Oak Park, IL, and licensed to do business in the State of Illinois (hereinafter referred to as the "Bank").

Byline Bank, having submitted a Banking Services Proposal ("Proposal") for providing certain banking services to the District in response to the specifications set forth within the Request for Proposal ("RFP") for Banking Services issued by the District, and having been awarded a contract to provide this service, hereby accepts and agrees to comply with the specifications set forth within the Banking Services Proposal dated December 15, 2021 and responded to on behalf of the Bank on January 14, 2022 by Susie Goldschmidt. The parties, therefore, agree that the attached Cost Proposal(s), offered to and accepted by the District are by this reference incorporated here in and made a part hereof together with the Proposal and the RFP to which it is responsive, all of which collectively constitute the agreement and contract between the parties.

IN WITNESS WHEREOF, Byline Bank has caused this Agreement to be executed in its name by a corporate officer and the District has caused same to be executed in its name by the President of the Board of Commissioners, and its corporate seal to be hereunto affixed and attested, all being thereunto duly authorized.

Accepted this 14th day of January, 2022

By Susie Goldschmidt SVP Market President, OPRF
Position/Title

By Danielle Cortese, VP Vice President | Business Banking
Position/Title

Print Company Name Byline Bank

PARK DISTRICT OF OAK PARK, ILLINOIS

Accepted this ___ day of _____, 2022

President, Board of Park Commissioners

Attest:

Secretary, Board of Park Commissioner