



**Park District of Oak Park
Regular Board Meeting
Held as Zoom Meeting**

Thursday, January 20, 2022

Minutes

The meeting was called to order at 7:30pm.

I. ROLL CALL

Present: Commissioners Porreca, Wick, Wollmuth, Worley-Hood, and President Lentz attended virtually.

Park District Staff Present: Jan Arnold, Executive Director, attended in person; and Chris Lindgren, Superintendent of Parks and Planning; Mitch Bowlin, Director of Finance, Maureen McCarthy, Superintendent of Recreation; Bill Hamilton, Superintendent of Special Facilities; and Karen Gruszka, Executive Assistant attended virtually.

Others Present: None.

II. APPROVAL OF AGENDA

The motion was passed by a roll call vote 5:0.

III. VISITOR/PUBLIC COMMENTS - None

IV. CONSENT AGENDA

A motion was made by Commissioner Wick and seconded by Commissioner Lentz to approve the Consent Agenda which includes approval of the Cash and Investment Summary and Warrants and Bills for the month of December, 2021; approval of minutes from the Continued Regular Board Meeting December 2, 2021, Committee of the Whole Meeting December 2, 2021, and Regular Board Meeting December 16, 2022; and approval of the Stevenson Park Master Plan. **The motion passed with a roll call vote of 5:0.**

V. STAFF REPORTS

A. Director's Report

Jan Arnold, Executive Director, informed the Board that the camp brochure/links will be released tomorrow with registration taking place on February 5; the Park District is happy to be bringing back the CIT programs. With our Nature Programmer newly hired, Austin Gardens will be opening once a month on Saturdays for different sustainability crafts and fun for residents while being able to learn about the facility; this will start being marketed and if we are able to have a Winterfest this year, it will be marketed there as well. Longfellow ice has been being used consistently; Taylor ice has been closed due to some maintenance but should be up this weekend. The Park District will be hosting a pop-up job fair at the Conservatory on February 12, from 9am-noon, to get some of our open positions filled. The Board confirmed the marketing of the positions and was told that they are sent to all the local colleges, Fenwick, and that OPRFHS has a link on their web page to our job listings, and Mom's Mail.

B. Division Managers' Reports (Updates & Information) – Written Report Included in Board Packet.

C. Revenue/Expense Status Report

VI. OLD BUSINESS

A. Recreation and Facility Program Committee – None

B. Parks and Planning Committee

1. Rehm Pool – Pool Preparation and Painting Approval Update

The Executive Director informed the Board that we went out to bid, four companies attended the pre-bid meeting/walk thru, and three bids were submitted. The main pool area came in over budget so at this time, we will just be seeking approval for the diving well; references are being checked on the low responsible bid. The Board questioned the high cost of the main pool and were told that we can't really be sure why it came in so high but as it wasn't needed to open the pool this year, staff felt that we could go out in the fall when pricing might be more stable. **This motion will come to the Board at the Continued Regular Board Meeting on February 3, 2022.**

2. Park District HVAC Contract Approval

Commissioner Worley-Hood moved and Commissioner Wick seconded that the Park Board of Commissioners approve and authorize the Executive Director to sign a one year agreement with Comprehensive Construction Solutions, of Chicago, IL, for an amount not to exceed \$13,260, with the option to extend the contract for two more years based on performance. The Executive Director reminded the Board that the Park District had gone out to bid, held pre-bid meetings, toured all the facilities, and received seven bids. The low responsible bidder was Comprehensive Construction Solutions, of Chicago, IL. The District had \$30,000 allocated for this project, with the bid coming in at \$13,260, with an option to extend the contract for two more years. The Board questioned if the amount would be raised for the next two years and were informed that it would remain the same for each year. **The motion passed by a roll call vote 5:0**

3. Dole Center Tuck-Pointing Contract Approval

Commissioner Worley-Hood moved and Commissioner Wick seconded that the Park Board of Commissioners approve and authorize the Executive Director to sign a contract with Futurity 19, of Hinsdale, IL, for an amount not to exceed \$56,050. The Executive Director reminded the Board there is \$100,000 in the CIP for repairs at Dole Center in 2022. As part of the prioritized list of repairs, tuck pointing on the north and west facade was needed. Using the US communities publicly bid contracts, the Park District is recommending their partner, Futurity 19, of Hinsdale, IL, for an amount not to exceed \$56,050. The Board discussed the timeline. **The motion passed by a roll call vote 5:0**

C. Administration and Finance Committee

1. Tax Levy Abatement Resolution 2022-01-01 Resolution Approval

Commissioner Wick moved and Commissioner Lentz seconded that the Park Board of Commissioners approve the 2021 Tax Levy Abatement Resolution 2022-01-01 for the 2021 Tax Year. Executive Director Arnold reminded the Board of the information shared at the COW Meeting, that Cook County will automatically increase tax levies to recapture any losses from assessment appeal refunds in 2022, which the Park District can abate. The calculated amount for 2022, is \$135,127. Staff recommends the District abate this levy and not collect additional taxes from the residents. The Board had no questions and thought it was the right thing to do for the community. **The motion passed by a roll call vote 5:0.**

VII. NEW BUSINESS

1. 2021 Performance Measures Year in Review

The Board was reminded that we began measuring our performance in 2013, and how the information is used in our decision making. The Board discussed the Performance Measures presented for 2021 by Mitch Bowlin, including the strategic and budget goal completion, pass sales and program registrations, refunds, and the park, facility, recreation, and program satisfaction. The Board thanked staff their work on the performance measures and past years measures and were pleased with the results while in the pandemic.

VIII. COMMISSIONERS' COMMENTS

- **Commissioner Wick** – Mentioned he had been looking through the Amilia listings for the adult programming and noticed a lot of it was scheduled during the day and wondered if any could be

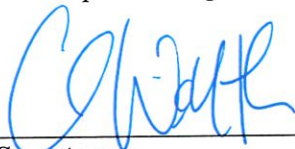
programmed during the evenings. He also attended the Betty White Day and just felt it was a great community event with about 100 people in attendance.

- **Commissioner Wollmuth** – No comment.
- **Commissioner Worley-Hood** – Mentioned many families were surprised and impressed with the 36 hour turn around the Park District did opening our facilities for school children with nowhere to go after D97 did a mini-shutdown for remote learning over the holiday weekend and it was greatly appreciated by those families and he is thankful for the strong staff the Park District has.
- **Commissioner Lentz** – Informed the Board that the Wednesday Journal has agreed to allow IGOV to host a column once a month on sustainability and the first one was posted a week ago with the residents taking notice already. After volunteering to join the core team of PlanItGreen, she attended her first meeting and stated it was really good and is pleased with all the Park District does with sustainability and as leaders in the community and felt it was an honor to be a part of the group. Also, she informed everyone that Festival Theater has been doing fundraising and are looking to see what they need and new offices to be able to do a show this summer.
- **Commissioner Porreca** – Thanked the Board for their acceleration of the timeline of Executive Director Arnold’s review allowing her to compile the information to be able to hold the closed session on February 3. She also mentioned she had been chosen to attend the Civil Rights Tour Resheeda Graham had put together and will be attending along with 20 others; then using this moving experience in their positions to promote racial equity. She feels very honored and said that you really need how think how you will be present in these moments that she will be experiencing.

IX. CLOSED SESSION - None

X. ADJOURNMENT

At 8:17pm the Regular Board meeting was adjourned. **The motion passed with a roll call vote 5:0.**



Secretary
Board of Park Commissioners

February 17, 2022
Date



President
Board of Park Commissioners

February 17, 2022
Date

