



PARK DISTRICT of OAK PARK

**PARK DISTRICT OF OAK PARK
Regular Board Meeting
218 Madison Street
Oak Park, IL 60302**

Thursday, March 17, 2022, 7:30pm

AGENDA

- I. Call to Order/Roll Call**
- II. Approval of Agenda**
- III. Visitor/Public Comment**
Each person is limited to three minutes. The Board may set a limit on the total amount of time allocated to public comments.
- IV. Consent Agenda**
 - A. Approval of Cash and Investment Summary*
 - B. Approval of Warrants and Bills*
 - C. Approval of Minutes*
 - D. Approval of Festival Theater PACT Agreement*
 - E. Approval of Executive Director's Contract
- V. Staff Reports**
 - A. Executive Director's Report*
 - B. Updates and Information*
 - C. Revenue/Expense Status Reports*
- VI. Old Business**
 - A. Recreation and Facility Program Committee – Commissioner Wollmuth
 1. Bus Bid Contract Award
 - B. Parks and Planning Committee – Commissioner Worley-Hood
 - C. Administration and Finance Committee – Commissioner Wick
- VII. New Business**
 1. Festival Theater Annual Update
- VIII. Commissioners' Comments**

Commissioner Lentz
Commissioner Wollmuth
Commissioner Wick
Commissioner Worley-Hood
President Porreca
- IX. Closed Session**
- X. Adjournment**

*Indicates information attached

**Indicates information/or additional information to be provided at or prior to the meeting

The Park District of Oak Park welcomes the opportunity to assist residents and visitors with disabilities. If you need special accommodations for this meeting, please call email at Karen.Gruszka@pdop.org.



Agenda Comments

Thursday, March 17, 2022

- I. **Roll Call**
- II. **Approval of Agenda** (Roll Call Vote)
No additions to the Agenda are anticipated at this time.
- III. **Visitor/Public Comment**
- IV. **Consent Agenda** (Roll Call Vote) – Commissioner Wick
Commissioner Wick – Motion of the Board for approval of the Consent Agenda, which includes approval of the Cash and Investment Summary and Warrants and Bills for the month of February, 2022; approval of minutes from the Continued Regular Board Meeting February 3, 2022, the Committee of the Whole Meeting February 3, 2022, the Regular Board Meeting February 17, 2022, approval of Closed Session Meeting Minutes February 3, 2022; approval of the Festival Theater PACT Agreement; and approval of the Executive Director’s Contract.
- V. **Staff Reports**
 - A. **Executive Director’s Report***
 - B. **Updates and Information***
 - C. **Revenue/Expense Status Report***
- VI. **Old Business**
 - A. **Recreation and Facility Program Committee: Commissioner Wollmuth**
 1. **Bus Bid Contract Award***
(Roll Call Vote) (Attachment VI.A.1)
Commissioner Wollmuth: I move that the Park Board approve a contract with First Student for bus service for March 2022 – February 2023, with the option of renewing for the next two years based on performance.
 - B. **Parks and Planning Committee: Commissioner Worley-Hood**
 - C. **Administration and Finance Committee: Commissioner Wick**
- VII. **New Business**
 1. **Festival Theater Annual Update**
- VIII. **Commissioners’ Comments**
Commissioner Lentz
Commissioner Wollmuth
Commissioner Wick
Commissioner Worley-Hood
President Porreca
- IX. **Closed Session**
Motion to convene into closed session for the discussion of performance of a specific employee of the District.
- X. **Adjourn Meeting**

* Indicates information attached.

** Indicates information to be provided before or at the meeting.

Update indicates verbal report provided at meeting no materials attached



CASH AND INVESTMENT SUMMARY- February 2022

	Byline	IPDLAF	CD's	PMA - iPRIME	IMET	Feb-22 TOTAL	Jan-22 TOTAL
General Fund							
10 - Corporate	9,431,436	9,069	-	7,868,295	(14,873,011)	2,435,789	2,725,626
Special Revenue Funds							
15 - IMRF	(1,618,163)	1,603	-	-	1,842,472	225,911	216,432
16 - Liability	(1,487,369)	8,965	-	-	2,054,118	575,714	415,364
17 - Audit	(93,750)	237	-	-	116,574	23,061	19,935
20 - Recreation	(3,213,954)	4,979	-	(186,375)	8,974,178	5,578,827	4,292,786
21 - Museum	(205,291)	1,220	-	133,871	407,917	337,717	288,259
22 - Special Recreation	(2,402,889)	17,121	-	-	2,763,651	377,883	308,127
25 - Special Facilities	(128,595)	3,288	-	1,040,000	593,203	1,507,896	1,378,906
85 - Cheney Mansion	268,246	462	-	-	52,326	321,034	311,665
Capital Funds							
70 - Capital Projects	1,218,630	78,051	-	(305,000)	6,036,613	7,028,293	6,507,656
70 - 2021 Debt Certificate	-	-	-	6,005,134	-	6,005,134	6,004,996
Total Cash Available to District	1,768,300	124,994	-	14,555,925	7,968,041	24,417,260	22,469,751
Distribution %:	7.24%	0.51%	0.00%	59.61%	32.63%	100.00%	100.00%
Other Funds							
50 - Health Insurance Fund	225,737	345	-	-	350,799	576,882	489,899
x - Memorial Trust	172,240	-	-	-	-	172,240	172,240
xx - Working Cash	207,870	-	-	-	-	207,870	207,870
Total Cash Across All Funds	2,374,147	125,339	-	14,555,925	8,318,841	25,374,252	23,339,759



PARK DISTRICT
of OAK PARK

Park District of Oak Park
Cash Status Report
As of February 28, 2022

Operating Accounts

Byline Bank	0.400%	\$	2,551,954
iPrime Liquid Money Market	0.027%	\$	8,550,791
iPrime Liquid Money Market - 2021 Bonds	0.027%	\$	6,005,134
Illinois Metropolitan Investment Fund	0.018%	\$	8,318,841 *
Illinois Park District Liquid Asset Fund Account	0.002%	\$	125,339
		\$	<u>25,552,059</u>

Operating Investment Accounts

Working Solvency	\$	<u>25,552,059</u>
2021 Solvency	\$	<u>11,631,539</u>

2013 Bond Accounts

Illinois Metropolitan Investment Fund 2013 Bond	0.27%	\$	80,277 **
2013 Bond Solvency		\$	<u>80,277</u>

*Includes \$156,659.05 of non-spendable funds, 9/30/14 Value \$263,521.79

**Includes \$80,277.20 of non-spendable funds, 9/30/14 Value \$135,037.16

IV. B

Park District of Oak Park
Voucher List for the Month of February
Presented to the Board of Commissioners
At their Meeting on March 17, 2022

AP ACCOUNT DISTRIBUTION BY ACCOUNT

Check Dates 02/01/2022 To 02/28/2022 Pay Dates 02/01/2022 To 02/28/2022

Both Accruals And Non Accruals

Check Run 0 To 2147483647

Park District Of Oak Park

FY 2022

Open & Paid Vouchers

Voucher Number	Vendor	PO Number	Check Number	Pay Date/Check Date	Amount (\$)
10 CORPORATE FUND					
10-00-21-20109 IMRF WITHHOLDING					
46855	IMRF ILL MUNICIPAL RETIREMENT FUND		53218	02/11/2022	36,207.13
10-00-21-20109 IMRF WITHHOLDING Subtotal					\$36,207.13
10-00-21-20111 HEALTH INSURANCE SECTION 125					
46909	PDRMA PDRMA		53269	02/18/2022	12,170.82
10-00-21-20111 HEALTH INSURANCE SECTION 125 Subtotal					\$12,170.82
10-00-21-20114 UNION DUES					
46908	SEIU SEIU LOCAL 73		53272	02/18/2022	146.44
46908	SEIU SEIU LOCAL 73		53272	02/18/2022	146.44
10-00-21-20114 UNION DUES Subtotal					\$292.88
10-00-21-20117 AFLAC SECTION 125					
46832	AFLAC AFLAC ATTN: REMITTANCE PROCESSING		53194	02/11/2022	509.40
10-00-21-20117 AFLAC SECTION 125 Subtotal					\$509.40
10-00-21-20118 AFLAC					
46832	AFLAC AFLAC ATTN: REMITTANCE PROCESSING		53194	02/11/2022	296.96
10-00-21-20118 AFLAC Subtotal					\$296.96
10-00-21-20119 I LIFE					
46907	NCPERS NCPERS GROUP LIFE INSURANCE		53251	02/18/2022	6.00
46907	NCPERS NCPERS GROUP LIFE INSURANCE		53251	02/18/2022	6.00
10-00-21-20119 I LIFE Subtotal					\$12.00
10-00-21-20120 ICMA WITHHELD					
46783	ICMA ICMA RETIREMENT TRUST		53168	02/04/2022	1,755.32
46906	ICMA ICMA RETIREMENT TRUST		53246	02/18/2022	1,569.19
10-00-21-20120 ICMA WITHHELD Subtotal					\$3,324.51
10-00-21-20131 ICMA ROTH IRA WITHHELD					
46783	ICMA ICMA RETIREMENT TRUST		53168	02/04/2022	250.75
46906	ICMA ICMA RETIREMENT TRUST		53246	02/18/2022	254.75
10-00-21-20131 ICMA ROTH IRA WITHHELD Subtotal					\$505.50
10-00-21-20132 BRIGHT START PROGRAM					
46782	BRIGHTSTA BRIGHT START COLLEGE SAVINGS PRO		53155	02/04/2022	100.00
46905	BRIGHTSTA BRIGHT START COLLEGE SAVINGS PRO		53235	02/18/2022	100.00
10-00-21-20132 BRIGHT START PROGRAM Subtotal					\$200.00
10-00-52-00200 LEGAL COUNSEL					
46848	ELROD ELROD FRIEDMAN LLP	20220164	53210	02/11/2022	146.00
10-00-52-00200 LEGAL COUNSEL Subtotal					\$146.00
10-00-52-00202 LEGAL PUBLICATIONS					
46801	GROWING GROWING COMMUNITY MEDIA NFP	20220126	53165	02/04/2022	112.00
46938	GROWING GROWING COMMUNITY MEDIA NFP	20220214	53291	02/25/2022	112.00
10-00-52-00202 LEGAL PUBLICATIONS Subtotal					\$224.00
10-00-52-00203 OFFICE EQUIPMENT SERVICE					
47056	PITNEY PITNEY BOWES GLOBAL FINANCIAL SERVIC		510714	02/23/2022	238.68

AP ACCOUNT DISTRIBUTION BY ACCOUNT

Park District Of Oak Park

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FY 2022

Both Accruals And Non Accruals

Open & Paid Vouchers

Check Run 0 To 2147483647

Voucher Number	Vendor	PO Number	Check Number	Pay Date/Check Date	Amount (\$)
10-00-52-00203 OFFICE EQUIPMENT SERVICE Subtotal					\$238.68
10-00-52-00204 COMPUTER (IT) SERVICE					
46833	AMILIA AMILIA		53195	02/11/2022	11,779.04
46859	NOVEN NOVENTECH, INC	20220025	53221	02/11/2022	8,930.00
46863	TIAABANK TIAA BANK	20220090	53226	02/11/2022	1,480.00
46962	ACTIVITY ACTIVITY MESSENGER		510633	02/23/2022	45.00
46970	AMERIEAG AMERICAN EAGLE.COM		510641	02/23/2022	550.00
46997	DSS DATA SHEET SERVICES		510668	02/23/2022	239.88
46999	ESRI ENVIRONMENTAL SYSTEMS RESEARCH INSTI		510671	02/23/2022	1,989.00
47043	MICROSOFT MICROSOFT STORE		510698	02/23/2022	207.83
47057	PELICAN PELICAN WIRELESS		510710	02/23/2022	30.00
47090	ADOBE ADOBE SYSTEMS, INC		510634	02/23/2022	479.10
47092	ARCHIVE ARCHIVE SOCIAL, INC.		510647	02/23/2022	199.00
47128	USER USERECHO, LLC		510745	02/23/2022	108.00
47130	VERI VERIZON		510747	02/23/2022	437.00
47137	BUBBL BUBBL.US		510652	02/23/2022	59.00
10-00-52-00204 COMPUTER (IT) SERVICE Subtotal					\$26,532.85
10-00-52-00208 COPYING AND PRINTING- INTERNAL					
46879	DELAGE DE LAGE LANDEN PUBLIC FINANCE	20220102	53242	02/18/2022	3,763.45
10-00-52-00208 COPYING AND PRINTING- INTERNAL Subtotal					\$3,763.45
10-00-52-00299 CONTRACTUAL SERVICES - OTHER					
46810	PAYCOM PAYCOM PAYROLL, LLC		53174	02/04/2022	3,197.16
46852	FLEX FLEXIBLE BENEFIT SERVICE CORP.	20220167	53214	02/11/2022	365.00
46904	PAYCOM PAYCOM PAYROLL, LLC		53268	02/18/2022	3,005.35
46948	PICKENS PICKENS-KANE BUSINESS SERVICES	20220082	53300	02/25/2022	85.00
10-00-52-00299 CONTRACTUAL SERVICES - OTHER Subtotal					\$6,652.51
10-00-52-00650 BANK SERVICE CHARGE					
46933	CARDCONN CARD CONNECT		53287	02/25/2022	69.45
10-00-52-00650 BANK SERVICE CHARGE Subtotal					\$69.45
10-00-53-00300 OFFICE EXPENSE					
46966	AMAZ AMAZON.COM		510640	02/23/2022	44.71
46966	AMAZ AMAZON.COM		510640	02/23/2022	62.49
46966	AMAZ AMAZON.COM		510640	02/23/2022	34.29
47005	GARVEY'S GARVEY'S OFFICE PRODUCTS		510677	02/23/2022	40.29
10-00-53-00300 OFFICE EXPENSE Subtotal					\$181.78
10-00-53-00399 SUPPLIES - OTHER					
47005	GARVEY'S GARVEY'S OFFICE PRODUCTS		510677	02/23/2022	222.00
10-00-53-00399 SUPPLIES - OTHER Subtotal					\$222.00
10-00-53-00405 COMPUTER EQUIPMENT					
46901	NOVEN NOVENTECH, INC	20220181	53266	02/18/2022	424.85
46902	NOVEN NOVENTECH, INC	20220200	53266	02/18/2022	9,339.00
46966	AMAZ AMAZON.COM		510640	02/23/2022	18.93
47025	SENSOURCE SENSOURCE, INC.		510724	02/23/2022	3,150.00
10-00-53-00405 COMPUTER EQUIPMENT Subtotal					\$12,932.78

AP ACCOUNT DISTRIBUTION BY ACCOUNT

Park District Of Oak Park

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FY 2022

Both Accruals And Non Accruals

Open & Paid Vouchers

Check Run 0 To 2147483647

Voucher Number	Vendor	PO Number	Check Number	Pay Date/Check Date	Amount (\$)
10-00-56-00605 CONFERENCE AND TRAINING					
47015	IAPD ILLINOIS ASSOCIATION OF PARK DISTRICTS			02/23/2022	-340.00
47016	IAPD ILLINOIS ASSOCIATION OF PARK DISTRICTS			02/23/2022	-310.00
47017	IAPD ILLINOIS ASSOCIATION OF PARK DISTRICTS			02/23/2022	-310.00
47018	IAPD ILLINOIS ASSOCIATION OF PARK DISTRICTS			02/23/2022	-310.00
47019	IAPD ILLINOIS ASSOCIATION OF PARK DISTRICTS			02/23/2022	-310.00
47020	IAPD ILLINOIS ASSOCIATION OF PARK DISTRICTS			02/23/2022	-310.00
47021	IAPD ILLINOIS ASSOCIATION OF PARK DISTRICTS			02/23/2022	-310.00
47022	IAPD ILLINOIS ASSOCIATION OF PARK DISTRICTS			02/23/2022	-310.00
47103	SHRM SOCIETY OF HUMAN RESOURCE MANAGEME		510727	02/23/2022	1,095.00
47148	IAPD ILLINOIS ASSOCIATION OF PARK DISTRICTS			02/23/2022	-310.00
47153	IAPD ILLINOIS ASSOCIATION OF PARK DISTRICTS			02/23/2022	-305.00
47157	IAPD ILLINOIS ASSOCIATION OF PARK DISTRICTS			02/23/2022	-255.00
10-00-56-00605 CONFERENCE AND TRAINING Subtotal					-\$2,285.00
10-00-56-00610 DUES AND SUBSCRIPTIONS					
46796	COSTCOMEM COSTCO MEMBERSHIP	20220117	53160	02/04/2022	60.00
10-00-56-00610 DUES AND SUBSCRIPTIONS Subtotal					\$60.00
10-00-56-00620 ADMINISTRATIVE EXPENSE					
47003	FEDEX FEDEX		510674	02/23/2022	145.82
47014	IAPD ILLINOIS ASSOCIATION OF PARK DISTRICTS			02/23/2022	107.00
10-00-56-00620 ADMINISTRATIVE EXPENSE Subtotal					\$252.82
10-00-56-00621 DIRECTOR EXPENSE					
46982	CHGOTRIB CHICAGO TRIBUNE MEDIA GROUP		510657	02/23/2022	27.72
47105	PARKING PARKING			02/23/2022	-47.75
10-00-56-00621 DIRECTOR EXPENSE Subtotal					-\$20.03
10-00-56-00655 RECRUITMENT					
46963	ALLIANZ ALLIANZ INSURANCE		510637	02/23/2022	9.00
46969	AMTRAK AMTRAK		510642	02/23/2022	52.00
47012	ILLIMUNI ILLINOIS MUNICIPAL LEAGUE		510684	02/23/2022	35.00
47012	ILLIMUNI ILLINOIS MUNICIPAL LEAGUE		510684	02/23/2022	35.00
47013	IPRA ILLINOIS PARKS & RECREATION ASSOCIATION		510687	02/23/2022	890.00
47046	NATIONLOU NATIONAL LOUIS UNIVERSITY		510703	02/23/2022	25.00
47051	OLIVET OLIVET NAZARENE UNIVERSITY		510707	02/23/2022	100.00
47135	WESTERNIL WESTERN ILL UNIVERSITY		510755	02/23/2022	75.00
10-00-56-00655 RECRUITMENT Subtotal					\$1,221.00
10-00-58-00820 TELECOMMUNICATIONS					
46874	COMCAST COMCAST	20220092	53236	02/18/2022	8,100.59
47131	VERI VERIZON		510747	02/23/2022	1,807.25
10-00-58-00820 TELECOMMUNICATIONS Subtotal					\$9,907.84
10-35-52-00260 PROPERTY REPAIR					
47140	ALADEC ALARM DETECTION SYSTEMS, INC.		510636	02/23/2022	251.67
10-35-52-00260 PROPERTY REPAIR Subtotal					\$251.67
10-35-52-00265 FLEET SERVICE					
46821	VILFLE VILLAGE OF OAK PARK-FLEET	20220147	53186	02/04/2022	77.31 A

AP ACCOUNT DISTRIBUTION BY ACCOUNT

Park District Of Oak Park

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FY 2022

Both Accruals And Non Accruals

Open & Paid Vouchers

Check Run 0 To 2147483647

Voucher Number	Vendor	PO Number	Check Number	Pay Date/Check Date	Amount (\$)
10-35-52-00265 FLEET SERVICE Subtotal					\$77.31
10-35-52-00275 CUSTODIAL SERVICES					
46798	CRYSTAL CRYSTAL MGMT & MAINTENANCE SERVIC	20220122	53161	02/04/2022	410.00
10-35-52-00275 CUSTODIAL SERVICES Subtotal					\$410.00
10-35-52-00299 CONTRACTUAL SERVICES - OTHER					
47136	RENTOKIL ANDERSON PEST SOLUTIONS		510643	02/23/2022	138.45
10-35-52-00299 CONTRACTUAL SERVICES - OTHER Subtotal					\$138.45
10-35-52-00650 BANK SERVICE CHARGE					
46933	CARDCONN CARD CONNECT		53287	02/25/2022	175.88
10-35-52-00650 BANK SERVICE CHARGE Subtotal					\$175.88
10-35-53-00313 SUPPLIES - BUILDING MATERIALS					
47119	HOME HOME DEPOT		510683	02/23/2022	113.01
47119	HOME HOME DEPOT		510683	02/23/2022	-35.25
10-35-53-00313 SUPPLIES - BUILDING MATERIALS Subtotal					\$77.76
10-35-53-00320 MISCELLANEOUS SUPPLIES					
46966	AMAZ AMAZON.COM		510640	02/23/2022	38.52
10-35-53-00320 MISCELLANEOUS SUPPLIES Subtotal					\$38.52
10-35-53-11100 GIFT SHOP					
46913	TEDS TED'S GREENHOUSE	20220186	53274	02/18/2022	343.72
46976	BFG BFG SUPPLY CO., LLC		510649	02/23/2022	167.60
46976	BFG BFG SUPPLY CO., LLC		510649	02/23/2022	524.88
46977	BFG BFG SUPPLY CO., LLC		510649	02/23/2022	519.16
47034	KENNI KENNICOTT BROTHERS CO.		510691	02/23/2022	361.95
47055	COWPOTS COWPOTS LLC		510664	02/23/2022	-100.10
47055	COWPOTS COWPOTS LLC		510664	02/23/2022	484.20
47117	TERRITORI TERRITORIAL SEED COMPANY		510737	02/23/2022	150.00
47117	TERRITORI TERRITORIAL SEED COMPANY		510737	02/23/2022	674.30
10-35-53-11100 GIFT SHOP Subtotal					\$3,125.71
10-35-53-14400 BIRTHDAY PARTY SUPPLIES					
46995	DOLL DOLLARTREE		510666	02/23/2022	35.00
46995	DOLL DOLLARTREE		510666	02/23/2022	232.00
46995	DOLL DOLLARTREE		510666	02/23/2022	-24.00
10-35-53-14400 BIRTHDAY PARTY SUPPLIES Subtotal					\$243.00
10-35-56-00605 CONFERENCE AND TRAINING					
47152	IAPD ILLINOIS ASSOCIATION OF PARK DISTRICTS			02/23/2022	-310.00
10-35-56-00605 CONFERENCE AND TRAINING Subtotal					-\$310.00
10-35-56-00610 DUES AND SUBSCRIPTIONS					
46967	AMAZ AMAZON.COM		510640	02/23/2022	119.00
47029	ISA INTERNTNL SOC OF ARBORICULTURE		510686	02/23/2022	190.00
47061	PROCTORU PROCTORU INC.		510715	02/23/2022	48.00
47124	UOFI U OF IL ONLINE PAYMENT		510743	02/23/2022	140.00
47172	IPRA ILLINOIS PARKS & RECREATION ASSOCIATION		510687	02/23/2022	279.00
10-35-56-00610 DUES AND SUBSCRIPTIONS Subtotal					\$776.00

AP ACCOUNT DISTRIBUTION BY ACCOUNT

Park District Of Oak Park

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FY 2022

Both Accruals And Non Accruals

Open & Paid Vouchers

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Voucher Number	Vendor	PO Number	Check Number	Pay Date/Check Date	Amount (\$)
10-35-56-11100 GIFT SHOP - SALES TAX					
46854	ILLDEP ILLINOIS DEPT. OF REVENUE		53216	02/11/2022	62.00
10-35-56-11100 GIFT SHOP - SALES TAX Subtotal					\$62.00
10-35-58-00800 ELECTRICITY					
46793	CLEARWAY GIP III ZEPHYR ACQUISITION PARTNERS	20220145	53158	02/04/2022	178.25 A
46876	COMED COMED	20220207	53238	02/18/2022	1,141.87
10-35-58-00800 ELECTRICITY Subtotal					\$1,320.12
10-35-58-00810 NATURAL GAS					
46887	NICOR NICOR GAS	20220206	53253	02/18/2022	1,318.20
10-35-58-00810 NATURAL GAS Subtotal					\$1,318.20
10-35-58-00830 WATER					
47210	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SEV		510750	02/23/2022	393.00
10-35-58-00830 WATER Subtotal					\$393.00
10-50-52-00260 PROPERTY REPAIR					
46800	FEMORAN F.E. MORAN INC MECHANICAL SERVICES	20220111	53163	02/04/2022	592.00
46815	STEFL TIM STEFL INC.	20220130	53180	02/04/2022	317.62 A
46834	ANDERSONE SOUTH WEST INDUSTRIES, INC.	20220169	53196	02/11/2022	165.00
46835	ANDLOCK ANDERSON LOCK	20220152	53197	02/11/2022	297.00
46856	ILLST ILLINOIS OFFICE OF THE STATE FIRE MARSH/	20220150	53217	02/11/2022	100.00
46864	USAFP UNITED STATES ALLIANCE FIRE PROT INC.	20220175	53227	02/11/2022	975.00
46944	MCCLPEST MCCLLOUD SERVICES	20220229	53295	02/25/2022	105.30
46947	PEER PEERLESS ENTERPRISES, INC.	20220222	53299	02/25/2022	1,985.00
47060	PICNIC PICNIC FURNITURE		510713	02/23/2022	409.00
47139	ALADEC ALARM DETECTION SYSTEMS, INC.		510636	02/23/2022	248.19
47143	ALADEC ALARM DETECTION SYSTEMS, INC.		510636	02/23/2022	495.15
47145	ALADEC ALARM DETECTION SYSTEMS, INC.		510636	02/23/2022	888.60
47146	ALADEC ALARM DETECTION SYSTEMS, INC.		510636	02/23/2022	1,454.28
47147	ALADEC ALARM DETECTION SYSTEMS, INC.		510636	02/23/2022	2,214.00
10-50-52-00260 PROPERTY REPAIR Subtotal					\$10,246.14
10-50-52-00265 FLEET SERVICE					
46791	ATLASBOB ATLAS BOBCAT COMPANIES	20220121	53153	02/04/2022	220.48
46821	VILFLE VILLAGE OF OAK PARK-FLEET	20220147	53186	02/04/2022	2,574.91 A
46824	VILFLE VILLAGE OF OAK PARK-FLEET	20220148	53189	02/04/2022	4,068.67 A
46930	ATLASBOB ATLAS BOBCAT COMPANIES	20220226	53284	02/25/2022	223.45
47096	RUSSO RUSSO POWER EQUIPMENT		510719	02/23/2022	478.04
10-50-52-00265 FLEET SERVICE Subtotal					\$7,565.55
10-50-52-00270 LANDSCAPING SERVICE					
46799	DAVI DAVIS TREE CARE & LANDSCAPING INC	20220128	53162	02/04/2022	200.00 A
10-50-52-00270 LANDSCAPING SERVICE Subtotal					\$200.00
10-50-52-00275 CUSTODIAL SERVICES					
46797	CRYSTAL CRYSTAL MGMT & MAINTENANCE SERVIC	20220122	53161	02/04/2022	690.00
46798	CRYSTAL CRYSTAL MGMT & MAINTENANCE SERVIC	20220122	53161	02/04/2022	4,895.00
10-50-52-00275 CUSTODIAL SERVICES Subtotal					\$5,585.00
10-50-52-00280 SCAVENGER SERVICE					

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10-50-52-00280 SCAVENGER SERVICE					
46956	WESTCOOK WEST COOK COUNTY SOLID WASTE AC	20220230	53306	02/25/2022	77.88
47134	WASTE WASTE MANAGEMENT CO.		510753	02/23/2022	1,396.30
10-50-52-00280 SCAVENGER SERVICE Subtotal					\$1,474.18
10-50-52-00650 BANK SERVICE CHARGE					
46933	CARDCONN CARD CONNECT		53287	02/25/2022	3.94
10-50-52-00650 BANK SERVICE CHARGE Subtotal					\$3.94
10-50-53-00301 UNIFORMS					
46827	WAREHOUS WAREHOUSE DIRECT OFFICE	20220118	53191	02/04/2022	299.60
46836	ARAMARK ARAMARK UNIFORMS	20220170	53198	02/11/2022	83.05
46927	ARAMARK ARAMARK UNIFORMS	20220227	53281	02/25/2022	136.69
46967	AMAZ AMAZON.COM		510640	02/23/2022	166.34
46967	AMAZ AMAZON.COM		510640	02/23/2022	123.07
10-50-53-00301 UNIFORMS Subtotal					\$808.75
10-50-53-00310 SUPPLIES-PARKS					
46825	VORTEX VORTEX USA INC.	20220135	53190	02/04/2022	4,507.00 A
46826	WAREHOUS WAREHOUSE DIRECT OFFICE	20220118	53191	02/04/2022	229.80
46872	BALL BALL HORTICULTURAL CO.	20220184	53234	02/18/2022	13.72
46873	BALL BALL HORTICULTURAL CO.	20220184	53234	02/18/2022	60.69
46882	GRAINGER GRAINGER, INC.	20220197	53245	02/18/2022	91.06
46914	TEDS TED'S GREENHOUSE	20220185	53274	02/18/2022	276.23
46937	GRAINGER GRAINGER, INC.	20220228	53290	02/25/2022	117.95
46976	BFG BFG SUPPLY CO., LLC		510649	02/23/2022	25.41
47024	FLAGS FLAGS USA		510676	02/23/2022	202.00
47101	SCHAU SCHAUER'S HARDWARE		510723	02/23/2022	13.49
47102	SHERWIN SHERWIN-WILLIAMS CO.		510725	02/23/2022	245.84
47115	TELETRON TELETRON ACE HARDWARE		510735	02/23/2022	19.95
47118	HOME HOME DEPOT		510683	02/23/2022	137.99
10-50-53-00310 SUPPLIES-PARKS Subtotal					\$5,941.13
10-50-53-00311 SUPPLIES- CLEANING & HOUSEHOLD					
46817	ULINE ULINE INC	20220120	53182	02/04/2022	268.02
46818	ULINE ULINE INC	20220120	53182	02/04/2022	1,239.36
46828	WAREHOUS WAREHOUSE DIRECT OFFICE	20220118	53191	02/04/2022	51.50
46954	WAREHOUS WAREHOUSE DIRECT OFFICE	20220223	53304	02/25/2022	412.70
46966	AMAZ AMAZON.COM		510640	02/23/2022	91.14
47118	HOME HOME DEPOT		510683	02/23/2022	105.26
10-50-53-00311 SUPPLIES- CLEANING & HOUSEHOLD Subtotal					\$2,167.98
10-50-53-00313 SUPPLIES - BUILDING MATERIALS					
46952	ULINE ULINE INC	20220224	53302	02/25/2022	408.19
46960	ACEHAR ACE HARDWARE		510632	02/23/2022	28.48
46966	AMAZ AMAZON.COM		510640	02/23/2022	89.95
47039	LOWES LOWES		510694	02/23/2022	142.58
47039	LOWES LOWES		510694	02/23/2022	143.02
47047	NORTHERN NORTHERN TOOL & EQUIPMENT CATAL		510704	02/23/2022	319.92
47091	AIRFILTER AIR FILTERS CO		510635	02/23/2022	814.86
47095	ROYAL ROYAL PIPE & SUPPLY CO.		510718	02/23/2022	25.66

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10-50-53-00313 SUPPLIES - BUILDING MATERIALS					
47095	ROYAL ROYAL PIPE & SUPPLY CO.		510718	02/23/2022	180.54
47095	ROYAL ROYAL PIPE & SUPPLY CO.		510718	02/23/2022	244.42
47097	RUSSO RUSSO POWER EQUIPMENT		510719	02/23/2022	597.21
47101	SCHAU SCHAUER'S HARDWARE		510723	02/23/2022	15.22
47101	SCHAU SCHAUER'S HARDWARE		510723	02/23/2022	20.64
47101	SCHAU SCHAUER'S HARDWARE		510723	02/23/2022	23.80
47101	SCHAU SCHAUER'S HARDWARE		510723	02/23/2022	38.67
47101	SCHAU SCHAUER'S HARDWARE		510723	02/23/2022	47.67
47111	SUPPLYHOU SUPPLY HOUSE.COM		510731	02/23/2022	77.48
47111	SUPPLYHOU SUPPLY HOUSE.COM		510731	02/23/2022	166.79
47118	HOME HOME DEPOT		510683	02/23/2022	23.34
47118	HOME HOME DEPOT		510683	02/23/2022	99.94
47118	HOME HOME DEPOT		510683	02/23/2022	385.33
47118	HOME HOME DEPOT		510683	02/23/2022	44.96
47118	HOME HOME DEPOT		510683	02/23/2022	59.94
47118	HOME HOME DEPOT		510683	02/23/2022	59.88
10-50-53-00313 SUPPLIES - BUILDING MATERIALS Subtotal					\$4,058.49
10-50-53-00410 EQUIPMENT					
46809	ATLASBOB ATLAS BOBCAT COMPANIES	20220134	53153	02/04/2022	2,884.00
46814	REIN REINDERS, INC	20220119	53178	02/04/2022	23.86
46837	ATLASBOB ATLAS BOBCAT COMPANIES	20220172	53199	02/11/2022	391.00
46860	NUTOYS NUTOYS LEISURE PRODUCTS	20220173	53222	02/11/2022	3,497.00
46862	REIN REINDERS, INC	20220174	53224	02/11/2022	418.30
46928	ATLASBOB ATLAS BOBCAT COMPANIES	20220220	53283	02/25/2022	77.74
46929	ATLASBOB ATLAS BOBCAT COMPANIES	20220220	53283	02/25/2022	76.93
46952	ULINE ULINE INC	20220224	53302	02/25/2022	2,200.00
46966	AMAZ AMAZON.COM		510640	02/23/2022	16.98
47011	HOME HOME DEPOT		510683	02/23/2022	723.98
47030	JACKS JACK'S RENTAL INC.		510688	02/23/2022	99.50
47030	JACKS JACK'S RENTAL INC.		510688	02/23/2022	149.35
47101	SCHAU SCHAUER'S HARDWARE		510723	02/23/2022	26.99
47118	HOME HOME DEPOT		510683	02/23/2022	176.90
47118	HOME HOME DEPOT		510683	02/23/2022	556.12
10-50-53-00410 EQUIPMENT Subtotal					\$11,318.65
10-50-56-00605 CONFERENCE AND TRAINING					
46968	AMAZ AMAZON.COM		510640	02/23/2022	134.22
46975	MORTON THE MORTON ARBORETUM		510700	02/23/2022	10.00
47150	IAPD ILLINOIS ASSOCIATION OF PARK DISTRICTS			02/23/2022	-310.00
47154	IAPD ILLINOIS ASSOCIATION OF PARK DISTRICTS			02/23/2022	-255.00
47163	IAPD ILLINOIS ASSOCIATION OF PARK DISTRICTS			02/23/2022	-255.00
10-50-56-00605 CONFERENCE AND TRAINING Subtotal					-\$675.78
10-50-56-00610 DUES AND SUBSCRIPTIONS					
46838	BORL JOHN BORLAND		53200	02/11/2022	65.00
47104	SPORTURF SPORTS TURF MANAGERS ASSOCIATIO		510728	02/23/2022	175.00
10-50-56-00610 DUES AND SUBSCRIPTIONS Subtotal					\$240.00

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10-50-58-00800 ELECTRICITY					
46793	CLEARWAY GIP III ZEPHYR ACQUISITION PARTNERS	20220145	53158	02/04/2022	384.34 A
46795	CLEARWAY GIP III ZEPHYR ACQUISITION PARTNERS	20220145	53159	02/04/2022	46.86 A
46842	COMED COMED	20220161	53204	02/11/2022	250.28
46843	COMED COMED	20220158	53205	02/11/2022	285.48
46844	COMED COMED	20220160	53206	02/11/2022	459.06
46845	COMED COMED	20220159	53207	02/11/2022	286.37
46847	COMED COMED	20220157	53209	02/11/2022	32.13
46853	HUDSON HUDSON ENERGY - IL	20220178	53215	02/11/2022	310.76
46875	COMED COMED	20220207	53237	02/18/2022	617.22
46876	COMED COMED	20220207	53238	02/18/2022	3,838.90
46878	COMED COMED	20220199	53240	02/18/2022	1,191.85
10-50-58-00800 ELECTRICITY Subtotal					\$7,703.25
10-50-58-00810 NATURAL GAS					
46886	NICOR NICOR GAS	20220196	53252	02/18/2022	834.47
46888	NICOR NICOR GAS	20220194	53258	02/18/2022	584.02
46890	NICOR NICOR GAS	20220192	53260	02/18/2022	434.95
46891	NICOR NICOR GAS	20220191	53261	02/18/2022	946.11
46893	NICOR NICOR GAS	20220189	53263	02/18/2022	835.96
46895	NICOR NICOR GAS	20220188	53264	02/18/2022	1,909.03
46896	NICOR NICOR GAS	20220205	53265	02/18/2022	1,498.60
46900	NICOR NICOR GAS		53257	02/18/2022	810.14
10-50-58-00810 NATURAL GAS Subtotal					\$7,853.28
10-50-58-00820 TELECOMMUNICATIONS					
46987	COMCAST COMCAST		510662	02/23/2022	111.85
46990	COMCAST COMCAST		510662	02/23/2022	169.90
10-50-58-00820 TELECOMMUNICATIONS Subtotal					\$281.75
10-50-58-00830 WATER					
47175	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SEV		510750	02/23/2022	10.50
47176	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SEV		510750	02/23/2022	10.50
47177	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SEV		510750	02/23/2022	10.50
47178	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SEV		510750	02/23/2022	10.50
47179	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SEV		510750	02/23/2022	10.50
47180	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SEV		510750	02/23/2022	10.50
47181	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SEV		510750	02/23/2022	10.50
47182	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SEV		510750	02/23/2022	16.00
47183	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SEV		510750	02/23/2022	16.00
47184	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SEV		510750	02/23/2022	16.00
47185	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SEV		510750	02/23/2022	16.00
47186	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SEV		510750	02/23/2022	16.00
47187	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SEV		510750	02/23/2022	16.00
47188	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SEV		510750	02/23/2022	16.00
47189	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SEV		510750	02/23/2022	16.00
47190	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SEV		510750	02/23/2022	16.00
47191	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SEV		510750	02/23/2022	16.00
47192	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SEV		510750	02/23/2022	26.00
47193	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SEV		510750	02/23/2022	29.00

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10-50-58-00830 WATER					
47194	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SEV		510750	02/23/2022	29.00
47195	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SEV		510750	02/23/2022	29.00
47196	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SEV		510750	02/23/2022	30.00
47197	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SEV		510750	02/23/2022	42.00
47198	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SEV		510750	02/23/2022	42.00
47199	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SEV		510750	02/23/2022	42.00
47200	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SEV		510750	02/23/2022	68.00
47201	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SEV		510750	02/23/2022	68.00
47202	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SEV		510750	02/23/2022	68.00
47203	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SEV		510750	02/23/2022	81.00
47204	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SEV		510750	02/23/2022	81.00
47208	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SEV		510750	02/23/2022	185.00
10-50-58-00830 WATER Subtotal					\$1,053.50
Fund 10 Subtotal					\$187,542.76
16 LIABILITY					
16-00-52-00514 EMPLOYEE SCREENINGS					
46805	ILLSTA ILLINOIS STATE POLICE DIV. OF ADMINISTRA	20220140	53170	02/04/2022	110.00 A
46849	FASTEST FASTEST LABS OF NW CHICAGO	20220153	53211	02/11/2022	274.95
46861	PHYSICIAN PHYSICIANS IMMEDIATE CARE CHICAGO	20220165	53223	02/11/2022	125.00
46961	PROTECT PROTECT YOUTH SPORTS PRIORITY RES		510716	02/23/2022	308.45
16-00-52-00514 EMPLOYEE SCREENINGS Subtotal					\$818.40
16-00-53-00350 RISK CARE MANAGEMENT					
46865	WAREHOU WAREHOUSE DIRECT OFFICE	20220151	53228	02/11/2022	620.00
46880	FASTEST FASTEST LABS OF NW CHICAGO	20220179	53243	02/18/2022	1,530.00
46931	AT&TAED AT&T MOBILITY	20220100	53282	02/25/2022	317.80
46964	AMAZ AMAZON.COM		510640	02/23/2022	-504.65
46967	AMAZ AMAZON.COM		510640	02/23/2022	99.87
46967	AMAZ AMAZON.COM		510640	02/23/2022	146.98
46967	AMAZ AMAZON.COM		510640	02/23/2022	776.39
46992	CVS CVS PHARMACY		510665	02/23/2022	23.96
16-00-53-00350 RISK CARE MANAGEMENT Subtotal					\$3,010.35
16-00-56-00605 CONFERENCE AND TRAINING					
47164	IAPD ILLINOIS ASSOCIATION OF PARK DISTRICTS			02/23/2022	-255.00
16-00-56-00605 CONFERENCE AND TRAINING Subtotal					-\$255.00
16-00-56-00660 UNEMPLOYMENT EXPENSE					
46804	IDES I.D.E.S. ILL DEPT EMPLOYMENT SECURITY	20220131	53169	02/04/2022	31,418.32 A
16-00-56-00660 UNEMPLOYMENT EXPENSE Subtotal					\$31,418.32
Fund 16 Subtotal					\$34,992.07
20 RECREATION					
20-00-21-20135 REFUNDS DUE					
46784	BOSNIC SENAD BOSNIC		53154	02/04/2022	132.18
46785	CAUNDELL SCOTT CAUDELL		53157	02/04/2022	624.00
46786	GOEDERT ROBERT GOEDERT		53164	02/04/2022	268.00
46787	PHO BETHANY PHO		53175	02/04/2022	312.18

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20-00-21-20135 REFUNDS DUE					
46788	UNGARO NICOLE UNGARO		53183	02/04/2022	200.28
46831	SCHAK MICHELLE SCHAK		53225	02/11/2022	200.28
20-00-21-20135 REFUNDS DUE Subtotal					\$1,736.92
20-00-52-00265 FLEET SERVICE					
46820	VILFLE VILLAGE OF OAK PARK-FLEET	20220143	53185	02/04/2022	202.20 A
46822	VILFLE VILLAGE OF OAK PARK-FLEET	20220146	53187	02/04/2022	86.30 A
20-00-52-00265 FLEET SERVICE Subtotal					\$288.50
20-00-56-00605 CONFERENCE AND TRAINING					
47048	NRPA NATIONAL RECREATION & PARK ASSOCIATION		510705	02/23/2022	35.00
47053	PDRMA PDRMA		510709	02/23/2022	199.00
47151	IAPD ILLINOIS ASSOCIATION OF PARK DISTRICTS			02/23/2022	-310.00
47156	IAPD ILLINOIS ASSOCIATION OF PARK DISTRICTS			02/23/2022	-255.00
47160	IAPD ILLINOIS ASSOCIATION OF PARK DISTRICTS			02/23/2022	-255.00
47165	IAPD ILLINOIS ASSOCIATION OF PARK DISTRICTS			02/23/2022	-255.00
47166	IAPD ILLINOIS ASSOCIATION OF PARK DISTRICTS			02/23/2022	-255.00
47167	IAPD ILLINOIS ASSOCIATION OF PARK DISTRICTS			02/23/2022	-255.00
47168	IAPD ILLINOIS ASSOCIATION OF PARK DISTRICTS			02/23/2022	-159.00
20-00-56-00605 CONFERENCE AND TRAINING Subtotal					-\$1,510.00
20-00-56-00610 DUES AND SUBSCRIPTIONS					
47049	NRPA NATIONAL RECREATION & PARK ASSOCIATION		510705	02/23/2022	65.00
20-00-56-00610 DUES AND SUBSCRIPTIONS Subtotal					\$65.00
20-00-56-00615 EMPLOYEE TRAVEL REIMBURSEMENT					
46943	LONDON RYAN LONDON		53294	02/25/2022	89.62
46957	WILLIAMSM MICHAELA WILLIAMS		53307	02/25/2022	89.62
20-00-56-00615 EMPLOYEE TRAVEL REIMBURSEMENT Subtotal					\$179.24
20-00-58-00820 TELECOMMUNICATIONS					
46910	PEERLESSN PEERLESS NETWORK INC.	20220091	53270	02/18/2022	3,004.84
20-00-58-00820 TELECOMMUNICATIONS Subtotal					\$3,004.84
20-05-52-00209 Copying and Printing - External					
46939	GROWING GROWING COMMUNITY MEDIA NFP	20220234	53291	02/25/2022	695.00
20-05-52-00209 Copying and Printing - External Subtotal					\$695.00
20-05-52-00221 Brochure					
46946	MORRIS NANCY J. MORRIS N2 STUDIOS	20220235	53297	02/25/2022	5,040.00
47125	UBERFLIP UBERFLIP		510741	02/23/2022	39.95
20-05-52-00221 Brochure Subtotal					\$5,079.95
20-05-52-00650 BANK SERVICE CHARGE					
46933	CARDCONN CARD CONNECT		53287	02/25/2022	27.69
20-05-52-00650 BANK SERVICE CHARGE Subtotal					\$27.69
20-05-56-00222 Marketing					
46949	PCI PUBLIC COMMUNICATIONS INC.	20220215	53298	02/25/2022	10,643.24
46979	CAPSULE CAPSULCRM.COM ZESTIA		510654	02/23/2022	36.00
46984	BUZZ BUZZ CAFE		510653	02/23/2022	56.32
46996	DROPBOX DROPBOX INC.		510667	02/23/2022	45.00

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20-05-56-00222 Marketing					
47108	SIGNEXP SIGN EXPRESS		510726	02/23/2022	153.00
47109	SIGNEXP SIGN EXPRESS		510726	02/23/2022	198.90
20-05-56-00222 Marketing Subtotal					\$11,132.46
20-05-56-00605 CONFERENCE AND TRAINING					
47094	REACH REACH SPORTS MARKETING GROUP		510717	02/23/2022	250.00
47155	IAPD ILLINOIS ASSOCIATION OF PARK DISTRICTS			02/23/2022	-255.00
47162	IAPD ILLINOIS ASSOCIATION OF PARK DISTRICTS			02/23/2022	-255.00
20-05-56-00605 CONFERENCE AND TRAINING Subtotal					-\$260.00
20-25-52-00650 BANK SERVICE CHARGE					
46933	CARDCONN CARD CONNECT		53287	02/25/2022	128.88
20-25-52-00650 BANK SERVICE CHARGE Subtotal					\$128.88
20-25-52-13050 FITNESS EXERCISE					
46851	FITNESSME THE FITNESS MECHANIC INC.	20220176	53213	02/11/2022	400.00
47037	LESMILLS LES MILLS UNITED STATES TRADING INC.		510693	02/23/2022	248.00
20-25-52-13050 FITNESS EXERCISE Subtotal					\$648.00
20-26-52-00650 BANK SERVICE CHARGE					
46933	CARDCONN CARD CONNECT		53287	02/25/2022	258.70
20-26-52-00650 BANK SERVICE CHARGE Subtotal					\$258.70
20-26-52-13870 YOUTH SPORTS CLINICS					
46881	FINDLAY MURRAY FINDLAY	20220183	53244	02/18/2022	4,284.00
46917	WINDYNIN WINDY CITY NINJAS-ELMHURST LLC	20220212	53277	02/18/2022	3,480.00
20-26-52-13870 YOUTH SPORTS CLINICS Subtotal					\$7,764.00
20-26-53-13750 YOUTH SPORTS LEAGUES					
46978	BSNSPORT BSN SPORT INC		510651	02/23/2022	360.00
20-26-53-13750 YOUTH SPORTS LEAGUES Subtotal					\$360.00
20-26-53-13800 YOUTH TENNIS					
46966	AMAZ AMAZON.COM		510640	02/23/2022	187.00
20-26-53-13800 YOUTH TENNIS Subtotal					\$187.00
20-27-52-00650 BANK SERVICE CHARGE					
46933	CARDCONN CARD CONNECT		53287	02/25/2022	5.17
20-27-52-00650 BANK SERVICE CHARGE Subtotal					\$5.17
20-27-52-13585 ADULT SPORTS PROGRAMS					
46917	WINDYNIN WINDY CITY NINJAS-ELMHURST LLC	20220212	53277	02/18/2022	840.00
20-27-52-13585 ADULT SPORTS PROGRAMS Subtotal					\$840.00
20-29-52-00650 BANK SERVICE CHARGE					
46933	CARDCONN CARD CONNECT		53287	02/25/2022	64.84
20-29-52-00650 BANK SERVICE CHARGE Subtotal					\$64.84
20-29-53-13280 TEEN CLASSES					
47098	SAFESIT SAFE SITTER, INC		510720	02/23/2022	579.00
20-29-53-13280 TEEN CLASSES Subtotal					\$579.00
20-61-52-00650 BANK SERVICE CHARGE					

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20-61-52-00650 BANK SERVICE CHARGE					
46933	CARDCONN CARD CONNECT		53287	02/25/2022	4,782.54
20-61-52-00650 BANK SERVICE CHARGE Subtotal					\$4,782.54
20-61-52-12000 FRANK LLOYD WRIGHT RACE					
47129	USPS USPS-POSTMASTER		510746	02/23/2022	8.95
20-61-52-12000 FRANK LLOYD WRIGHT RACE Subtotal					\$8.95
20-61-52-12040 AFTERSCHOOL PROGRAMS					
46903	OAKPKTWN OAK PARK-RIVER FOREST TOWNSHIPS	20220156	53267	02/18/2022	1,000.00
46965	AMAZ AMAZON.COM		510640	02/23/2022	83.01
46965	AMAZ AMAZON.COM		510640	02/23/2022	62.51
46965	AMAZ AMAZON.COM		510640	02/23/2022	13.28
46965	AMAZ AMAZON.COM		510640	02/23/2022	22.33
46965	AMAZ AMAZON.COM		510640	02/23/2022	28.44
46965	AMAZ AMAZON.COM		510640	02/23/2022	33.20
46965	AMAZ AMAZON.COM		510640	02/23/2022	47.61
46992	CVS CVS PHARMACY		510665	02/23/2022	14.79
46994	DOLL DOLLARTREE		510666	02/23/2022	1.25
46994	DOLL DOLLARTREE		510666	02/23/2022	11.25
47032	JEWELS JEWEL - OSCO		510689	02/23/2022	21.45
47032	JEWELS JEWEL - OSCO		510689	02/23/2022	45.23
47040	MARSHALL MARSHALL'S		510695	02/23/2022	10.99
47042	MICH MICHAELS STORE		510697	02/23/2022	36.44
47113	TARGET TARGET STORES, INC		510734	02/23/2022	58.14
47113	TARGET TARGET STORES, INC		510734	02/23/2022	59.68
47113	TARGET TARGET STORES, INC		510734	02/23/2022	156.11
20-61-52-12040 AFTERSCHOOL PROGRAMS Subtotal					\$1,705.71
20-61-52-12050 ACTIVE ADULTS PROGRAMS					
46955	WELSH NICKIE WELSH	20220219	53305	02/25/2022	15.00
47000	EVANSTON EVANSTON HISTORY CENTER		510672	02/23/2022	84.00
20-61-52-12050 ACTIVE ADULTS PROGRAMS Subtotal					\$99.00
20-61-52-12340 SPECIAL INTEREST PROGRAMS					
46857	JOHNSONST STEVEN JOHNSON	20220155	53219	02/11/2022	572.00
20-61-52-12340 SPECIAL INTEREST PROGRAMS Subtotal					\$572.00
20-61-52-12350 NATURE AND ADVENTURE PROGRAMS					
47002	ANGELIC ANGELIC ORGANICS LEARNING CENTER		510644	02/23/2022	52.75
20-61-52-12350 NATURE AND ADVENTURE PROGRAMS Subtotal					\$52.75
20-61-52-12360 NATURE AND ADVENTURE CAMPS					
46985	CLIMBON CLIMB ON ROCK CLIMBING GYM		510659	02/23/2022	100.00
20-61-52-12360 NATURE AND ADVENTURE CAMPS Subtotal					\$100.00
20-61-53-12040 AFTERSCHOOL PROGRAMS					
46965	AMAZ AMAZON.COM		510640	02/23/2022	26.98
46994	DOLL DOLLARTREE		510666	02/23/2022	39.50
46994	DOLL DOLLARTREE		510666	02/23/2022	20.00
46994	DOLL DOLLARTREE		510666	02/23/2022	26.25
46994	DOLL DOLLARTREE		510666	02/23/2022	30.20

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20-61-53-12040 AFTERSCHOOL PROGRAMS					
47009	HOBBS HOBBY LOBBY		510680	02/23/2022	17.38
47100	SALLY'S SALLY'S BEAUTY SUPPLIES		510722	02/23/2022	11.37
47107	CHGOTEA CHICAGO TEACHER INC		510658	02/23/2022	7.20
47113	TARGET TARGET STORES, INC		510734	02/23/2022	40.27
47113	TARGET TARGET STORES, INC		510734	02/23/2022	84.77
47113	TARGET TARGET STORES, INC		510734	02/23/2022	172.34
47113	TARGET TARGET STORES, INC		510734	02/23/2022	17.50
47113	TARGET TARGET STORES, INC		510734	02/23/2022	168.00
47114	TARGET TARGET STORES, INC		510734	02/23/2022	18.98
47132	WALG WALGREENS CO.		510751	02/23/2022	9.66
47132	WALG WALGREENS CO.		510751	02/23/2022	23.65
20-61-53-12040 AFTERSCHOOL PROGRAMS Subtotal					\$714.05
20-61-53-12050 ACTIVE ADULTS PROGRAMS					
46966	AMAZ AMAZON.COM		510640	02/23/2022	41.57
46983	PARKING PARKING			02/23/2022	3.00
20-61-53-12050 ACTIVE ADULTS PROGRAMS Subtotal					\$44.57
20-61-53-12350 NATURE AND ADVENTURE PROGRAMS					
47035	LANDS LANDS END BUSINESS		510692	02/23/2022	87.85
47127	USAARCH USA ARCHERY		510744	02/23/2022	40.00
20-61-53-12350 NATURE AND ADVENTURE PROGRAMS Subtotal					\$127.85
20-62-52-00650 BANK SERVICE CHARGE					
46933	CARDCONN CARD CONNECT		53287	02/25/2022	266.14
20-62-52-00650 BANK SERVICE CHARGE Subtotal					\$266.14
20-62-52-12390 SCAW WORKSHOP					
46803	HUMPHREYT TARA HUMPHREY	20220127	53167	02/04/2022	405.00
46885	MARTINEZP PAMELA A. MARTINEZ	20220187	53250	02/18/2022	225.00
46940	HUMPHREYT TARA HUMPHREY	20220233	53292	02/25/2022	437.00
20-62-52-12390 SCAW WORKSHOP Subtotal					\$1,067.00
20-62-52-12610 DANCE PROGRAMS					
47045	MUSICTHE MUSIC THEATRE INTERNATIONAL		510702	02/23/2022	855.00
47045	MUSICTHE MUSIC THEATRE INTERNATIONAL		510702	02/23/2022	1,530.00
20-62-52-12610 DANCE PROGRAMS Subtotal					\$2,385.00
20-62-53-12390 SCAW WORKSHOP					
46966	AMAZ AMAZON.COM		510640	02/23/2022	56.43
46966	AMAZ AMAZON.COM		510640	02/23/2022	93.20
46966	AMAZ AMAZON.COM		510640	02/23/2022	93.36
46981	CERAM CERAMIC SUPPLY CHICAGO		510656	02/23/2022	210.00
46993	BLICK BLICK ART MATERIALS		510650	02/23/2022	28.82
47008	GLOWFORGE GLOWFORGE STORE		510678	02/23/2022	7,689.00
47008	GLOWFORGE GLOWFORGE STORE		510678	02/23/2022	-699.00
47042	MICH MICHAELS STORE		510697	02/23/2022	399.00
47042	MICH MICHAELS STORE		510697	02/23/2022	96.42
47126	ULINE ULINE INC		510742	02/23/2022	28.50
20-62-53-12390 SCAW WORKSHOP Subtotal					\$7,995.73

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20-62-53-12610 DANCE PROGRAMS					
46995	DOLL DOLLARTREE		510666	02/23/2022	12.50
46995	DOLL DOLLARTREE		510666	02/23/2022	15.00
47004	FIRETOYS FIRETOYS INC		510675	02/23/2022	131.70
47099	SALER SALERNO'S PIZZA		510721	02/23/2022	38.86
47114	TARGET TARGET STORES, INC		510734	02/23/2022	28.96
20-62-53-12610 DANCE PROGRAMS Subtotal					\$227.02
20-62-53-12620 CIRCUS ARTS					
47004	FIRETOYS FIRETOYS INC		510675	02/23/2022	798.10
20-62-53-12620 CIRCUS ARTS Subtotal					\$798.10
20-63-52-00650 BANK SERVICE CHARGE					
46933	CARDCONN CARD CONNECT		53287	02/25/2022	1,322.76
20-63-52-00650 BANK SERVICE CHARGE Subtotal					\$1,322.76
20-63-53-12700 PRESCHOOL					
46942	JANG HAEYOUNG JANG		53293	02/25/2022	45.00
46966	AMAZ AMAZON.COM		510640	02/23/2022	51.96
46991	COSTCO COSTCO		510663	02/23/2022	409.76
46995	DOLL DOLLARTREE		510666	02/23/2022	45.00
47031	JEWELS JEWEL - OSCO		510689	02/23/2022	5.91
47031	JEWELS JEWEL - OSCO		510689	02/23/2022	17.41
47031	JEWELS JEWEL - OSCO		510689	02/23/2022	4.76
47031	JEWELS JEWEL - OSCO		510689	02/23/2022	1.53
47050	OAKNAT OAK PARK NATURAL PET STORE		510706	02/23/2022	5.49
47052	OTCBRANDS OTC BRANDS INC		510708	02/23/2022	18.68
47059	PETESFR PETE'S FRESH MARKET ROOSEVELT COF		510712	02/23/2022	28.76
47093	COLL COLLABORATION EARLY CHILDHOOD		510661	02/23/2022	180.00
47101	SCHAU SCHAUER'S HARDWARE		510723	02/23/2022	5.49
47114	TARGET TARGET STORES, INC		510734	02/23/2022	-24.99
47114	TARGET TARGET STORES, INC		510734	02/23/2022	17.56
47122	TRADER TRADER JOES		510739	02/23/2022	4.63
47122	TRADER TRADER JOES		510739	02/23/2022	28.83
47133	WALMART WALMART STORES, INC.		510752	02/23/2022	19.86
20-63-53-12700 PRESCHOOL Subtotal					\$865.64
Fund 20 Subtotal					\$54,410.00
21 MUSEUM					
21-00-52-00260 PROPERTY REPAIR					
47138	ALADec ALARM DETECTION SYSTEMS, INC.		510636	02/23/2022	132.78
21-00-52-00260 PROPERTY REPAIR Subtotal					\$132.78
21-00-58-00800 ELECTRICITY					
46793	CLEARWAY GIP III ZEPHYR ACQUISITION PARTNERS	20220145	53158	02/04/2022	41.85 A
46876	COMED COMED	20220207	53238	02/18/2022	552.31
21-00-58-00800 ELECTRICITY Subtotal					\$594.16
21-00-58-00810 NATURAL GAS					
46889	NICOR NICOR GAS	20220193	53259	02/18/2022	1,772.75

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21-00-58-00810 NATURAL GAS Subtotal					\$1,772.75
21-00-58-00830 WATER					
47211	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SEV		510750	02/23/2022	874.00
21-00-58-00830 WATER Subtotal					\$874.00
Fund 21 Subtotal					\$3,373.69
25 SPECIAL FACILITIES					
25-00-56-00605 CONFERENCE AND TRAINING					
46971	AQUA AQUA PURE ENTERPRISES, INC		510645	02/23/2022	720.10
46973	AQUATIC AQUATIC COUNCIL, LLC		510646	02/23/2022	345.00
46998	EEAI EEAI MEMBERSHIP		510669	02/23/2022	70.00
47028	IPRA ILLINOIS PARKS & RECREATION ASSOCIATION		510687	02/23/2022	275.00
47054	PDRMA PDRMA		510709	02/23/2022	199.00
47149	IAPD ILLINOIS ASSOCIATION OF PARK DISTRICTS			02/23/2022	-310.00
47159	IAPD ILLINOIS ASSOCIATION OF PARK DISTRICTS			02/23/2022	-255.00
47159	IAPD ILLINOIS ASSOCIATION OF PARK DISTRICTS			02/23/2022	-255.00
47173	IPRA ILLINOIS PARKS & RECREATION ASSOCIATION		510687	02/23/2022	355.00
47174	IPRA ILLINOIS PARKS & RECREATION ASSOCIATION		510687	02/23/2022	355.00
25-00-56-00605 CONFERENCE AND TRAINING Subtotal					\$1,499.10
25-00-56-00610 DUES AND SUBSCRIPTIONS					
47169	IPRA ILLINOIS PARKS & RECREATION ASSOCIATION		510687	02/23/2022	279.00
47170	IPRA ILLINOIS PARKS & RECREATION ASSOCIATION		510687	02/23/2022	279.00
47171	IPRA ILLINOIS PARKS & RECREATION ASSOCIATION		510687	02/23/2022	279.00
25-00-56-00610 DUES AND SUBSCRIPTIONS Subtotal					\$837.00
25-00-58-00820 TELECOMMUNICATIONS					
46988	COMCAST COMCAST		510662	02/23/2022	156.85
46989	COMCAST COMCAST		510662	02/23/2022	164.90
25-00-58-00820 TELECOMMUNICATIONS Subtotal					\$321.75
25-19-52-00650 BANK SERVICE CHARGE					
46933	CARDCONN CARD CONNECT		53287	02/25/2022	80.58
25-19-52-00650 BANK SERVICE CHARGE Subtotal					\$80.58
25-19-52-11600 LEARN TO SWIM					
47026	STARFISH STARFISH AQUATICS INSTITUTE, LLC		510730	02/23/2022	828.00
25-19-52-11600 LEARN TO SWIM Subtotal					\$828.00
25-20-52-00650 BANK SERVICE CHARGE					
46933	CARDCONN CARD CONNECT		53287	02/25/2022	1,198.43
25-20-52-00650 BANK SERVICE CHARGE Subtotal					\$1,198.43
25-20-52-11965 TRAVEL HOCKEY					
47010	HOFFMAN HOFFMAN ESTATES PARK DISTRICT		510681	02/23/2022	375.00
25-20-52-11965 TRAVEL HOCKEY Subtotal					\$375.00
25-20-53-11965 TRAVEL HOCKEY					
46925	4IMPRINT 4IMPRINT INC.	20220136	53278	02/25/2022	978.86
25-20-53-11965 TRAVEL HOCKEY Subtotal					\$978.86
25-24-52-00650 BANK SERVICE CHARGE					

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25-24-52-00650 BANK SERVICE CHARGE					
46933	CARDCONN CARD CONNECT		53287	02/25/2022	712.16
25-24-52-00650 BANK SERVICE CHARGE Subtotal					\$712.16
25-24-52-11275 Gymnastics GI Joe					
46926	AMERICACAD AMERICA ACADEMY ALUMNI GROUP LI	20220213	53279	02/25/2022	1,250.00
25-24-52-11275 Gymnastics GI Joe Subtotal					\$1,250.00
25-24-53-00315 SUPPLIES- PRO SHOP					
47123	TRENDY TRENDY TOPICS		510740	02/23/2022	175.00
25-24-53-00315 SUPPLIES- PRO SHOP Subtotal					\$175.00
25-24-56-00050 BOOSTER CLUB EXPENSE					
46807	MENDEZ TAMARA MENDEZ		53172	02/04/2022	56.86
46812	RODRIGUEZ UBALDO RODRIGUEZ		53179	02/04/2022	70.90
46858	MORALES KRISNA MORALES-CHEW		53220	02/11/2022	70.90
25-24-56-00050 BOOSTER CLUB EXPENSE Subtotal					\$198.66
25-24-56-00605 CONFERENCE AND TRAINING					
47158	IAPD ILLINOIS ASSOCIATION OF PARK DISTRICTS			02/23/2022	-255.00
25-24-56-00605 CONFERENCE AND TRAINING Subtotal					-\$255.00
25-24-56-00675 SALES TAX					
46854	ILLDEP ILLINOIS DEPT. OF REVENUE		53216	02/11/2022	95.00
25-24-56-00675 SALES TAX Subtotal					\$95.00
25-24-56-30150 GYM FUND RAISING IMPROVEMENTS					
47007	ELITE ELITE SPORTSWEAR, L.P.		510670	02/23/2022	213.25
47027	SYLV SYLVAN STUDIO		510732	02/23/2022	297.00
25-24-56-30150 GYM FUND RAISING IMPROVEMENTS Subtotal					\$510.25
25-50-52-00261 PROPERTY REPAIR - POOL					
46922	ANDLOCK ANDERSON LOCK	20220237	53280	02/25/2022	690.15
25-50-52-00261 PROPERTY REPAIR - POOL Subtotal					\$690.15
25-50-52-00262 PROPERTY REPAIR - RINK					
46802	HOH H-O-H CHEMICALS, INC.	20220108	53166	02/04/2022	825.00
46820	VILFLE VILLAGE OF OAK PARK-FLEET	20220143	53185	02/04/2022	69.10 A
46822	VILFLE VILLAGE OF OAK PARK-FLEET	20220146	53187	02/04/2022	1,048.64 A
46823	VILFLE VILLAGE OF OAK PARK-FLEET	20220146	53188	02/04/2022	61.77 A
46915	TRANE TRANE PARTS CENTER	20220113	53275	02/18/2022	3,152.50
46921	ANDLOCK ANDERSON LOCK	20220237	53280	02/25/2022	533.50
46922	ANDLOCK ANDERSON LOCK	20220237	53280	02/25/2022	690.15
46932	AVTECH AV TECHSOURCE, INC.	20220236	53285	02/25/2022	718.76
46934	DUALTEMP DUAL TEMP ILLINOIS INC	20220231	53288	02/25/2022	393.80
25-50-52-00262 PROPERTY REPAIR - RINK Subtotal					\$7,493.22
25-50-52-00267 FLEET SERVICE - RINK					
46813	R&R R&R SPECIALTIES OF WISCONSIN, INC.	20220137	53176	02/04/2022	428.40 A
46883	JORSON JORSON & CARLSON, INC.	20220125	53247	02/18/2022	379.18
25-50-52-00267 FLEET SERVICE - RINK Subtotal					\$807.58
25-50-52-00296 CONTRACTUAL SERVICES- OTHER - GRC					

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25-50-52-00296 CONTRACTUAL SERVICES- OTHER - GRC					
47141	ALADDEC ALARM DETECTION SYSTEMS, INC.		510636	02/23/2022	326.46
25-50-52-00296 CONTRACTUAL SERVICES- OTHER - GRC Subtotal					\$326.46
25-50-52-00300 CONTRACTUAL SERVICES- OTHER-POOL					
47044	MOOD MOOD MEDIA NO AMERICA HOLDINGS CP		510699	02/23/2022	26.95
25-50-52-00300 CONTRACTUAL SERVICES- OTHER-POOL Subtotal					\$26.95
25-50-52-00301 CONTRACTUAL SERVICES- OTHER - RINK					
46867	AEREX AEREX PEST CONTROL INC.	20220109	53231	02/18/2022	109.00
46919	AEREX AEREX PEST CONTROL INC.	20220109	53231	02/18/2022	109.00
47144	ALADDEC ALARM DETECTION SYSTEMS, INC.		510636	02/23/2022	582.39
25-50-52-00301 CONTRACTUAL SERVICES- OTHER - RINK Subtotal					\$800.39
25-50-52-00412 RINK EQUIPMENT-MAINTENANCE					
47033	KEENEDGE KEEN EDGE COMPANY INC.		510690	02/23/2022	227.60
25-50-52-00412 RINK EQUIPMENT-MAINTENANCE Subtotal					\$227.60
25-50-52-00650 BANK SERVICE CHARGE					
46933	CARDCONN CARD CONNECT		53287	02/25/2022	9.23
25-50-52-00650 BANK SERVICE CHARGE Subtotal					\$9.23
25-50-53-00301 UNIFORMS					
46869	ARAMARK ARAMARK UNIFORMS	20220177	53233	02/18/2022	181.94
46870	ARAMARK ARAMARK UNIFORMS	20220177	53233	02/18/2022	29.95
46871	ARAMARK ARAMARK UNIFORMS	20220177	53233	02/18/2022	185.99
47023	IMPERIAL MAN HIRA CORPORATION		510685	02/23/2022	120.00
47041	MENARDS MENARD'S		510696	02/23/2022	29.98
47058	PEP PEP BOYS AUTO		510711	02/23/2022	149.99
47101	SCHAU SCHAUER'S HARDWARE		510723	02/23/2022	53.93
25-50-53-00301 UNIFORMS Subtotal					\$751.78
25-50-53-00316 SUPPLIES - BUILDING MATERIALS - RIN					
46936	GRAINGER GRAINGER, INC.	20220232	53290	02/25/2022	211.68
46974	ARROW ARROW LOCKSMITH SERVICE		510648	02/23/2022	6.00
47041	MENARDS MENARD'S		510696	02/23/2022	-3.39
47041	MENARDS MENARD'S		510696	02/23/2022	26.30
47041	MENARDS MENARD'S		510696	02/23/2022	16.17
47041	MENARDS MENARD'S		510696	02/23/2022	32.98
47119	HOME HOME DEPOT		510683	02/23/2022	199.00
25-50-53-00316 SUPPLIES - BUILDING MATERIALS - RIN Subtotal					\$488.74
25-50-53-00317 SUPPLIES-CLEANING & HOUSEHOLD - GRC					
47119	HOME HOME DEPOT		510683	02/23/2022	15.98
25-50-53-00317 SUPPLIES-CLEANING & HOUSEHOLD - GRC Subtotal					\$15.98
25-50-53-00318 SUPPLIES- BUILDING MATERIALS - GRC					
47119	HOME HOME DEPOT		510683	02/23/2022	18.57
25-50-53-00318 SUPPLIES- BUILDING MATERIALS - GRC Subtotal					\$18.57
25-50-53-00319 MISC SUPPLIES - DOG PARKS					
46924	ANDLOCK ANDERSON LOCK	20220237	53280	02/25/2022	1,494.80

AP ACCOUNT DISTRIBUTION BY ACCOUNT

Park District Of Oak Park

Check Dates 02/01/2022 To 02/28/2022 Pay Dates 02/01/2022 To 02/28/2022

FY 2022

Both Accruals And Non Accruals

Open & Paid Vouchers

Check Run 0 To 2147483647

Voucher Number	Vendor	PO Number	Check Number	Pay Date/Check Date	Amount (\$)
25-50-53-00319 MISC SUPPLIES - DOG PARKS Subtotal					\$1,494.80
25-50-53-00335 FUELS AND LUBRICANTS					
46850	FERRELL FERRELLGAS	20220124	53212	02/11/2022	224.95
47041	MENARDS MENARD'S		510696	02/23/2022	33.98
25-50-53-00335 FUELS AND LUBRICANTS Subtotal					\$258.93
25-50-56-00605 CONFERENCE AND TRAINING					
46972	AQUATIC AQUATIC COUNCIL, LLC		510646	02/23/2022	345.00
47161	IAPD ILLINOIS ASSOCIATION OF PARK DISTRICTS			02/23/2022	-255.00
25-50-56-00605 CONFERENCE AND TRAINING Subtotal					\$90.00
25-50-58-00801 REHM ELECTRICITY					
46846	COMED COMED	20220163	53208	02/11/2022	421.96
25-50-58-00801 REHM ELECTRICITY Subtotal					\$421.96
25-50-58-00802 RIDGELAND ELECTRICITY					
46811	REALGY REALGY LLC	20220149	53177	02/04/2022	9,017.65
46841	COMED COMED	20220162	53203	02/11/2022	3,935.48
25-50-58-00802 RIDGELAND ELECTRICITY Subtotal					\$12,953.13
25-50-58-00803 GYMNASTICS ELECTRICITY					
46877	COMED COMED	20220198	53239	02/18/2022	1,269.46
25-50-58-00803 GYMNASTICS ELECTRICITY Subtotal					\$1,269.46
25-50-58-00811 REHM NATURAL GAS					
46892	NICOR NICOR GAS	20220190	53262	02/18/2022	293.14
25-50-58-00811 REHM NATURAL GAS Subtotal					\$293.14
25-50-58-00812 RIDGELAND NATURAL GAS					
46898	NICOR NICOR GAS	20220203	53255	02/18/2022	4,321.56
25-50-58-00812 RIDGELAND NATURAL GAS Subtotal					\$4,321.56
25-50-58-00813 GYMNASTICS NATURAL GAS					
46897	NICOR NICOR GAS	20220204	53254	02/18/2022	1,762.67
25-50-58-00813 GYMNASTICS NATURAL GAS Subtotal					\$1,762.67
25-50-58-00831 REHM WATER					
47207	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SEV		510750	02/23/2022	159.00
47209	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SEV		510750	02/23/2022	289.00
47212	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SEV		510750	02/23/2022	1,385.00
25-50-58-00831 REHM WATER Subtotal					\$1,833.00
25-50-58-00833 GYMNASTICS WATER					
47205	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SEV		510750	02/23/2022	94.00
25-50-58-00833 GYMNASTICS WATER Subtotal					\$94.00
Fund 25 Subtotal					\$45,254.09
50 INSURANCE FUND					
50-00-21-20112 LIFE INSURANCE 125 K					
46909	PDRMA PDRMA		53269	02/18/2022	1,150.80
50-00-21-20112 LIFE INSURANCE 125 K Subtotal					\$1,150.80
50-00-55-00550 HEALTH INSURANCE - PPO					

AP ACCOUNT DISTRIBUTION BY ACCOUNT

Park District Of Oak Park

Check Dates 02/01/2022 To 02/28/2022 Pay Dates 02/01/2022 To 02/28/2022

FY 2022

Both Accruals And Non Accruals

Open & Paid Vouchers

Check Run 0 To 2147483647

Voucher Number	Vendor	PO Number	Check Number	Pay Date/Check Date	Amount (\$)
50-00-55-00550 HEALTH INSURANCE - PPO					
46909	PDRMA PDRMA		53269	02/18/2022	106.60
46909	PDRMA PDRMA		53269	02/18/2022	49,357.48
50-00-55-00550 HEALTH INSURANCE - PPO Subtotal					\$49,464.08
50-00-55-00551 HEALTH INSURANCE - HMO					
46909	PDRMA PDRMA		53269	02/18/2022	15,432.76
50-00-55-00551 HEALTH INSURANCE - HMO Subtotal					\$15,432.76
50-00-55-00552 LIFE INSURANCE					
46909	PDRMA PDRMA		53269	02/18/2022	447.57
50-00-55-00552 LIFE INSURANCE Subtotal					\$447.57
50-00-55-00553 DENTAL INSURANCE					
46909	PDRMA PDRMA		53269	02/18/2022	3,136.85
50-00-55-00553 DENTAL INSURANCE Subtotal					\$3,136.85
50-00-55-00554 EMPLOYEE ASSISTANCE PROGRAM					
46909	PDRMA PDRMA		53269	02/18/2022	166.95
50-00-55-00554 EMPLOYEE ASSISTANCE PROGRAM Subtotal					\$166.95
50-00-55-00557 VISION INSURANCE					
46909	PDRMA PDRMA		53269	02/18/2022	1,040.80
50-00-55-00557 VISION INSURANCE Subtotal					\$1,040.80
Fund 50 Subtotal					\$70,839.81
70 CAPITAL PROJECTS					
70-00-72-70330 PROPERTY REPAIRS AND REHAB					
46839	CHOICE CHOICE MASONRY, INC.	20220168	53201	02/11/2022	1,850.00
70-00-72-70330 PROPERTY REPAIRS AND REHAB Subtotal					\$1,850.00
70-18-72-70200 PLEASANT HOME BUILDING IMPROVEMENTS					
46808	NUSSBAUM MARK E. NUSSBAUM	20220133	53173	02/04/2022	680.00
46868	AMSMECH ANTARCTIC MECHANICAL SYSTEMS INC	20220208	53232	02/18/2022	55,080.00
70-18-72-70200 PLEASANT HOME BUILDING IMPROVEMENTS Subtotal					\$55,760.00
70-20-72-70150 REHM MASTER PLAN IMPROVEMENTS					
46789	ALTA ALTAMANU, INC.	20220138	53152	02/04/2022	78.95 A
46790	ALTA ALTAMANU, INC.	20220138	53152	02/04/2022	32.67 A
70-20-72-70150 REHM MASTER PLAN IMPROVEMENTS Subtotal					\$111.62
70-20-72-70200 REHM BUILDING IMPROVEMENTS					
46829	WTGROUP THE W-T GROUP, LLC	20210920	53192	02/04/2022	400.00 A
46830	WTGROUP THE W-T GROUP, LLC	20220132	53192	02/04/2022	2,500.00
70-20-72-70200 REHM BUILDING IMPROVEMENTS Subtotal					\$2,900.00
70-79-72-70100 CRC SITE PLAN					
46911	PERKINS PERKINS & WILL, INC.	20220201	53271	02/18/2022	17,124.00
70-79-72-70100 CRC SITE PLAN Subtotal					\$17,124.00
70-79-72-70150 CRC MASTER PLAN IMPROVEMENTS					
46918	COMED COMED	20220216	53241	02/18/2022	10,214.83
70-79-72-70150 CRC MASTER PLAN IMPROVEMENTS Subtotal					\$10,214.83

AP ACCOUNT DISTRIBUTION BY ACCOUNT

Park District Of Oak Park

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FY 2022

Both Accruals And Non Accruals

Open & Paid Vouchers

Check Run 0 To 2147483647

Voucher Number	Vendor	PO Number	Check Number	Pay Date/Check Date	Amount (\$)
Fund 70 Subtotal					\$87,960.45
85 CHENEY MANSION					
85-00-21-20153 CHENEY RENTAL DEPOSIT					
46866	LYLES DARVELL LYLES		53249	02/18/2022	1,900.00
85-00-21-20153 CHENEY RENTAL DEPOSIT Subtotal					\$1,900.00
85-00-52-00260 CHENEY PROPERTY REPAIR					
46935	FIRESCIE FIRE SCIENCE TECHNIQUES	20220225	53289	02/25/2022	147.00
46986	COKER COKER SERVICES, INC.		510660	02/23/2022	1,259.39
46986	COKER COKER SERVICES, INC.		510660	02/23/2022	300.00
46986	COKER COKER SERVICES, INC.		510660	02/23/2022	600.00
47116	TENTAND TENT AND TABLE.COM		510736	02/23/2022	7,009.88
47142	ALADDEC ALARM DETECTION SYSTEMS, INC.		510636	02/23/2022	384.24
85-00-52-00260 CHENEY PROPERTY REPAIR Subtotal					\$9,700.51
85-00-52-00275 CHENEY CUSTODIAL SERVICES					
46819	UNIFIRST UNIFIRST CORPORATION	20220144	53184	02/04/2022	107.32
46953	UNIFIRST UNIFIRST CORPORATION	20220144	53303	02/25/2022	114.92
85-00-52-00275 CHENEY CUSTODIAL SERVICES Subtotal					\$222.24
85-00-52-00299 CHENEY CONTRACTUAL SVC - OTHER					
46920	VILLFIN VILLAGE OF OAK PARK FINANCE		53230	02/17/2022	100.00
47106	SPOTIFY SPOTIFY		510729	02/23/2022	9.99
85-00-52-00299 CHENEY CONTRACTUAL SVC - OTHER Subtotal					\$109.99
85-00-52-00650 BANK SERVICE CHARGE					
46933	CARDCONN CARD CONNECT		53287	02/25/2022	287.29
85-00-52-00650 BANK SERVICE CHARGE Subtotal					\$287.29
85-00-52-11155 CHENEY HOLIDAY EVENTS					
47001	FAIRY FAIRYTALE ENTERTAINMENT		510673	02/23/2022	220.00
85-00-52-11155 CHENEY HOLIDAY EVENTS Subtotal					\$220.00
85-00-52-11185 CHENEY ADULT PROGRAMS					
46806	LALBERELL L'ALBERELLO, INC.	20220142	53171	02/04/2022	725.50
46884	LALBERELL L'ALBERELLO, INC.	20220210	53248	02/18/2022	633.40
46916	TWOMAY TWOMAYTOZ, INC.	20220209	53276	02/18/2022	508.50
46941	HUMPHREYT TARA HUMPHREY	20220239	53292	02/25/2022	300.00
46950	THORNTON MICHAEL B. THORNTON	20220238	53301	02/25/2022	300.00
46951	THORNTON MICHAEL B. THORNTON	20220238	53301	02/25/2022	0.00
46958	ZEEMAN TERRY ZEEMAN	20220240	53308	02/25/2022	200.00
85-00-52-11185 CHENEY ADULT PROGRAMS Subtotal					\$2,667.40
85-00-52-12020 CHENEY FAMILY EVENTS					
46816	THORNTON MICHAEL B. THORNTON	20220141	53181	02/04/2022	150.00
46951	THORNTON MICHAEL B. THORNTON	20220238	53301	02/25/2022	150.00
85-00-52-12020 CHENEY FAMILY EVENTS Subtotal					\$300.00
85-00-53-00301 CHENEY UNIFORMS					
47036	LANDS LANDS END BUSINESS		510692	02/23/2022	532.46
85-00-53-00301 CHENEY UNIFORMS Subtotal					\$532.46

AP ACCOUNT DISTRIBUTION BY ACCOUNT

Park District Of Oak Park

Check Dates 02/01/2022 To 02/28/2022 Pay Dates 02/01/2022 To 02/28/2022

FY 2022

Both Accruals And Non Accruals

Open & Paid Vouchers

Check Run 0 To 2147483647

Voucher Number	Vendor	PO Number	Check Number	Pay Date/Check Date	Amount (\$)
85-00-53-00311 CHENEY SUPPLIES - CLEANING/HH					
47114	TARGET TARGET STORES, INC		510734	02/23/2022	44.75
85-00-53-00311 CHENEY SUPPLIES - CLEANING/HH Subtotal					\$44.75
85-00-53-00313 CHENEY SUPPLIES - BUILDING MATERIAL					
47038	LOWES LOWES		510694	02/23/2022	78.39
85-00-53-00313 CHENEY SUPPLIES - BUILDING MATERIAL Subtotal					\$78.39
85-00-53-11155 CHENEY HOLIDAY EVENTS					
46966	AMAZ AMAZON.COM		510640	02/23/2022	41.37
47006	GORDON GORDON FOOD SERVICES		510679	02/23/2022	42.75
47006	GORDON GORDON FOOD SERVICES		510679	02/23/2022	121.01
47009	HOBBS HOBBY LOBBY		510680	02/23/2022	21.68
47110	WELLSTREE WELLS STREET POPCORN		510754	02/23/2022	79.00
47121	TONYSFINE TONY'S FRESH MARKET		510738	02/23/2022	18.23
85-00-53-11155 CHENEY HOLIDAY EVENTS Subtotal					\$324.04
85-00-53-11185 CHENEY ADULT PROGRAMS					
47112	TABLES TABLESCAPES LTD		510733	02/23/2022	123.60
85-00-53-11185 CHENEY ADULT PROGRAMS Subtotal					\$123.60
85-00-58-00800 ELECTRICITY					
46840	COMED COMED	20220166	53202	02/11/2022	34.92
46876	COMED COMED	20220207	53238	02/18/2022	318.58
85-00-58-00800 ELECTRICITY Subtotal					\$353.50
85-00-58-00810 NATURAL GAS					
46899	NICOR NICOR GAS	20220202	53256	02/18/2022	1,631.50
85-00-58-00810 NATURAL GAS Subtotal					\$1,631.50
85-00-58-00830 WATER					
47206	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SEV		510750	02/23/2022	127.50
85-00-58-00830 WATER Subtotal					\$127.50
85-21-52-00650 PH BANK SERVICE CHARGE					
46933	CARDCONN CARD CONNECT		53287	02/25/2022	43.22
85-21-52-00650 PH BANK SERVICE CHARGE Subtotal					\$43.22
85-21-52-11185 PH ADULT PROGRAMS					
46945	MERCENARY MERCENARY BREWERY & DISTILLERY	20220241	53296	02/25/2022	200.00
47120	MURDERMYS THE MURDER MYSTERY		510701	02/23/2022	499.50
85-21-52-11185 PH ADULT PROGRAMS Subtotal					\$699.50
85-21-52-12020 PH FAMILY EVENTS					
46912	SERENITEA SERENITEA, INC.	20220211	53273	02/18/2022	622.50
85-21-52-12020 PH FAMILY EVENTS Subtotal					\$622.50
85-21-53-00311 PH SUPPLIES - CLEANING/HH					
47036	LANDS LANDS END BUSINESS		510692	02/23/2022	798.68
85-21-53-00311 PH SUPPLIES - CLEANING/HH Subtotal					\$798.68
85-21-53-00313 PH SUPPLIES - BUILDING MATERIALS					
47038	LOWES LOWES		510694	02/23/2022	145.59

AP ACCOUNT DISTRIBUTION BY ACCOUNT

Check Dates 02/01/2022 To 02/28/2022 Pay Dates 02/01/2022 To 02/28/2022

Both Accruals And Non Accruals

Check Run 0 To 2147483647

Park District Of Oak Park

FY 2022

Open & Paid Vouchers

Voucher Number	Vendor	PO Number	Check Number	Pay Date/ Check Date	Amount (\$)	
85-21-53-00313 PH SUPPLIES - BUILDING MATERIALS Subtotal					\$145.59	
85-21-53-11185 PH ADULT PROGRAMS						
46980	CARNIVORE	CARNIVORE INC.	510655	02/23/2022	400.00	
47112	TABLES	TABLESCAPES LTD	510733	02/23/2022	123.60	
85-21-53-11185 PH ADULT PROGRAMS Subtotal					\$523.60	
Fund 85 Subtotal					\$21,456.26	
99 MEMORIAL TRUST						
99-20-53-00320 MISCELLANEOUS SUPPLIES						
46792	BRON	BRONZE MEMORIAL COMPANY INC.	20220129	53156	02/04/2022	230.47
99-20-53-00320 MISCELLANEOUS SUPPLIES Subtotal					\$230.47	
Fund 99 Subtotal					\$230.47	
GRAND TOTAL					\$506,059.60	

Corporate Fund	\$	187,542.76
IMRF Fund	\$	-
Liability Fund	\$	34,992.07
Audit Fund	\$	-
Recreation Fund	\$	54,410.00
Museum Fund	\$	3,373.69
Special Recreation Fund	\$	-
Special Facilities Fund	\$	45,254.09
Insurance Fund	\$	70,839.81
Capital Projects	\$	87,960.45
Cheney Mansion Fund	\$	21,456.26
Memorial Trust	\$	230.47
TOTAL	\$	506,059.60

To the Executive Director,

The Payment of the above listed accounts has been approved by the Board of
Commissioners at their meeting held March 17, 2022
And you are hereby authorized to pay them from the appropriate funds.

(Treasurer)

(Secretary)

Commissioner

**Park District of Oak Park
Continued Board Meeting from January 20, 2022
Hedges Administrative Center
218 Madison Street, Oak Park, Illinois
Thursday, February 3, 2022**

Minutes

The meeting was called to order at 7:30pm.

I. ROLL CALL

Present: Commissioners Lentz, Wick, Worley-Hood, Wollmuth, and President Porreca.

Park District Staff present: Jan Arnold, Executive Director; Mitch Bowlen, Director of Finance; Illiana DeLaRosa, Finance Manager; Chris Lindgren, Superintendent of Parks and Planning; and Karen Gruszka, Executive Assistant.

Others Present: None.

II. APPROVAL OF AGENDA

III. OLD BUSINESS

A. Recreation and Facility Program Committee: None

B. Parks and Planning: Commissioner Wick

1. Rehm Pool Painting Contract

Commissioner Worley-Hood moved and Commissioner Wick seconded to approve and award the Rehm Pool Painting base bid to Alpha Paint Works, Chicago, IL, in the amount of \$40,985 and decline the alternate bid for the main pool work. Executive Director Arnold reminded the Board of their tour of the pool diving well and the main pool painting needed. Using a company for the painting would reduce 40-50 hours of staff time and would last 4-5 years. Three bids were received and opened on January 19, with the low responsible bidder for the diving well painting being Alpha Paint Works with good references. The Board was informed staff would repair and patch the main pool for this year and that the District would be going back out to bid most likely in the fall. **The motion passed with a roll call vote 5:0.**

C. Administration and Finance Committee: None

IV. NEW BUSINESS - None

V. CLOSED SESSION - None

VI. ADJOURNMENT

At 7:32pm there was a motion made by Commissioner Wick and seconded by Commissioner Lentz to adjourn the Continued Board Meeting. **The motion passed a voice vote.**

Secretary

March 17, 2022

Date

March 17, 2022

Date



**Park District of Oak Park
Committee of the Whole Meeting
Hedges Administrative Center
218 Madison Street
Oak Park, IL 60302**

Thursday, February 3, 2022

Minutes

The meeting was called to order at 7:33pm.

I. Roll Call

Present: Commissioners Lentz, Wick, Wollmuth, Worley-Hood, and President Porreca.

Park District Staff present: Jan Arnold, Executive Director, Mitch Bowlin, Director of Finance; Illiana DeLaRosa, Finance Manager; Chris Lindgren, Superintendent of Parks and Planning; Maureen McCarthy, Superintendent of Recreation; and Karen Gruszka, Executive Assistant.

Others Present: Marianne Birko, WSSRA Executive Director.

II. Public Comment – None

III. Recreation Committee – None

1. WSSRA Annual Report

Marianne Birko, Executive Director WSSRA, gave an overview of the previous year and talked about the challenges they faced with the pandemic and continue to face. Although an improvement over 2020, and progression with in-person programming, they are continuing to use Zoom in many areas and will most likely continue to as a way to expand their reach for those that cannot attend in person programming as well as socialization for many. Staffing has been a huge struggle with the loss of four full-time staff equaling 31% of their workforce as well as finding all their part-time staff especially, as much of their work requires 1:1 ratio. They are marketing heavily and partnering with schools for anyone who has the desire for this work as skills can be taught and stressed the importance of word-of-mouth for finding staff. Marianne gave a snapshot of their budget, fundraising, partner shares, their continuing to try and bring in additional partners, participation, their new sensory room home, and their Lekotek borrowing program. The Board discussed with Marianne the possible impact of Covid on children and their development down the line and thanked her and WSSRA for all of their work they do for the communities. **No action is needed by the Board on this item.**

2. Apparel Bid

Executive Director Arnold reminded the Board of their approval last year for our screen printed apparel with SP Designs & Mfg., Inc., Cape Coral, FL; due to unreliability on more than one occasion as well as errors in orders, the District will no longer be working with them. Staff went out to bid and bids received were opened on February 2. Numbers and references are being checked for all our camps and staff's needs and will be brought to the Board for approval at the February 17, Regular Board Meeting. **This will be brought to the Board at the February Regular Board Meeting under the regular agenda.**

IV. Parks and Planning Committee

A. ESAC Application – Debra McQueen

The Environmental Sustainability Advisory Committee is actively looking for members. Debra McQueen expressed interest, attended meetings, and submitted an application to join the Environmental Sustainability Advisory Committee. Debra lives near Austin Gardens, is interested in sustainability, plant health, and is an architect. She currently is a member of the Oak Park Zoning Board of Appeals. The Board was informed that, once approved, she will join the committee upon her replacement on the Zoning Board of Appeals. The Board discussed the advantages of having an architect back on the committee.

This item will be brought to the Board for approval at the February Regular Board Meeting under the consent agenda.

V. Administration and Finance Committee

1. Banking Services RFP Contract Approval

Jan Arnold, Executive Director, reminded the Board our current banking services are with Byline Bank who purchased the Community Bank of Oak Park in 2019. In an effort to remain transparent and good stewards, the Park District went out for an RFP for banking services in December, 2021. Four banks responded with Byline Bank offering the best services at the lowest price. The Board confirmed that staff have been pleased with their current service and thanked staff and agreed it was good to go out and see what other services/costs are available. **This will come before the Board on the regular agenda at the March Regular Board Meeting.**

VI. New Business – None

VII. Closed Session

At 8:09pm Commissioner Wollmuth moved and Commissioner Wick seconded that the Park Board of Commissioners convene into closed session for the discussion of the performance of specific employee of the District. **The motion passed with a roll call vote of 5:0.**

At 9:01pm a motion was made by Commissioner Wick and seconded by Commissioner Lentz to adjourn the Closed Session. **The motion passed a voice vote of 5:0.**

VIII. Adjournment

At 9:01p.m. a voice vote was taken to adjourn the Committee of the Whole. **Motion carried in a voice vote.**

Secretary
Board of Park Commissioners

President
Board of Park Commissioners

March 17, 2022
Date

March 17, 2022
Date



PARK DISTRICT
of OAK PARK

**Park District of Oak Park
Regular Board Meeting
Held as Zoom Meeting**

Thursday, February 17, 2022

Minutes

The meeting was called to order at 7:30pm.

I. ROLL CALL

Present: Commissioners Lentz, Wick, Wollmuth, Worley-Hood were present. President Porreca was absent.

Park District Staff Present: Jan Arnold, Executive Director, attended in person and Chris Lindgren, Superintendent of Parks and Planning; Mitch Bowlin, Director of Finance; Maureen McCarthy, Superintendent of Recreation; Bill Hamilton, Superintendent of Special Facilities; Keith Kerrigan, Program and Operations Supervisor – GRC; Chad Drufke, Program Manager; Joe Lilly, Program Manager; Kayla Fauria, Aquatic & Rink Program Manager; and Karen Gruszka, Executive Assistant, attended virtually.

Others Present: None.

II. APPROVAL OF AGENDA

No changes to the Agenda. **The motion was passed by a roll call vote 4:0.**

V. CONSENT AGENDA

A motion was made by Commissioner Wick and seconded by Commissioner Wollmuth to approve the Consent Agenda, which includes the Cash and Investment Summary and Warrants and Bills for the month of January, 2022; approve minutes from the Committee of the Whole Meeting January 13, 2022, the Regular Board Meeting January 20, 2022; and approve the ESAC Application – Debra McQueen. **The motion passed with a roll call vote of 4:0.**

VI. STAFF REPORTS

A. Director's Report

Jan Arnold, Executive Director, informed the Board that the ice rinks have been busy this year but are currently out of commission due to the earlier in the week; the sled hills have had heavy use this year and are definitely going to be used this evening! The new sled library at Taylor is doing well, having good use and has a number of donated sleds in it. The Annual Report which usually is at sitting at their places for this meeting, was sent to them with their packet; and she hopes the Board can agree that 2021 continued to be a trying year with Covid19 but the Park District teams still delivered some exciting programs to the community.

B. Division Managers' Reports (Updates & Information) – Written Report Included in Board Packet.

C. Revenue/Expense Status Report – No questions asked.

VII. OLD BUSINESS

A. Recreation and Facility Program Committee

1. Apparel Bid Contract Approval

Commissioner Wollmuth moved and Commissioner Lentz seconded that the Park Board of Commissioners approve and authorize the Executive Director to sign a contract with Will Enterprises, Milwaukee, WI, for screen printed apparel for a one-year agreement beginning

February 2022, through January 2023, with the option to renew two additional years depending on service quality provided. The Executive Director reminded the Board the District had awarded an apparel contract in 2021, but that the vendor did not prove to be reliable so staff went out to bid on January 20, with eight bids being opened on February 2. Numbers were checked by Maureen and Mitch with Will Enterprises being the low apparent bidder. Staff are requesting a one-year contract with the ability to extend the contract by two years if they meet the quality of service as established. **The motion passed by a roll call vote 5:0**

B. Parks and Planning Committee – None

C. Administration and Finance Committee

2. Banking Services

Commissioner Wick moved and Commissioner Wollmuth seconded that the Park Board of Commissioners approve the banking services agreement with Byline Bank for three years with an additional three-year option. The Executive Director reminded the Board of the COW Meeting discussion of how Byline Bank had purchased the Community Bank of Oak Park in 2019, and the District had just rolled over its banking needs at that time to Byline Bank. In an effort to remain transparent and good stewards, the Park District went out for an RFP for banking services in December, 2021. Four banks responded with the requirements of having one physical location in Oak Park and the ability to do remote deposits, etc., and after staff evaluated the proposals, Byline Bank offered the best services at the lowest price. Staff were looking for the Board to approve a three year contract with the opportunity for an additional three year option. The Board agreed it showed good practices to go out and confirm costs and services for a long standing vendor. **The motion passed by a roll call vote 5:0**

VIII. NEW BUSINESS

1. Annual Special Facilities Report

Bill Hamilton, Superintendent of Special Facilities, stated this was the 2nd year operating under Covid and they continued to adapt services for the community while meeting the mitigation standards. In January 2021, 1:1 lessons were held in the rinks and gymnastics areas, and as mitigations slowly opened up, in-person programming was able to be held with reduced capacity and eventually expanding. Pools were fully able to open up this summer allowing the department to service 85% of attendees as they had in the past. Also in the first quarter of 2021, Customer Service moved over to Special Facilities and are now almost completely staffed again with registration taking place at both RCRC and the GRC. The Board was informed of accomplishments in the rink and aquatics area from Kayla Lindgren, Program Manager – Aquatics and Rink, including the Ellis award with the PDOP achieving Platinum which puts them in the top 10% worldwide, pool passes, admissions, hiring, camps, skating, hockey, lessons, clinics, ice rentals, and the upcoming Ice Show in 2022. Keith Kerrigan, GRC – Program & Operations Supervisor, informed the Board the GRC celebrated its 8th anniversary on October 5, that 438 1:1 sessions were held in the winter and 27 1:1 sessions were held during the spring due to demand. He expanded on information in the report regarding pre-school gymnastics, pre-school playtime, open gyms, holiday break camps, birthday parties, recreational and adult gymnastics, and the competitive teams. The Boy's competitive team unfortunately had to discontinue in October, due to not having a coach. The facility/pool improvements consisted of the drain replacement and the slides being refinished. The Board discussed the hockey numbers with the 1:1 lessons, the upcoming four performances of the ice show for the first time since 2019, the GRC birthday rentals, and commended the staff for their flexibility as the rules continually changed in 2021, and the very comprehensive report and presentation. **No action is needed by the Board on this item.**

2. Annual Recreation Department Report

Maureen McCarthy, Superintendent of Recreation, introduced the 2021 Comprehensive Program Participation Report stating the Recreation Department had a lot of the same challenges that the Special Facilities reported on with staffing shortages and continual changes to the Covid mitigations. Chad Drufke, Program Manager, reviewed programs in fitness, wellness, and martial arts taking place in multi-platforms including virtually, in-person, as well as outside when/where we could. Performing arts continues to grow with dance recitals outdoors and indoors and the season ending with the Nutcracker held at Fenwick. Musical theatre was

introduced this year with a production of the Little Mermaid held at Scoville Park. The FLW races were held virtually again this year with 500+ participants. Youth sports were disrupted by D97 closures but rebounded with specialized trainings offered and new partnerships being formed. Adult sports also was affected by D97 closures but did well with the outdoor sports and with the addition of some new adult partnerships and programs. Joe Lilly, Program Manager, informed the Board of the District's fine arts programs including: very successful one-day art workshops, the active adult memberships are at an all-time high, teen programs, the E-sports program, camps, and of the CIT program being able to be brought back. The Early Childhood Program Supervisor position is still looking to be filled but the pre-schools have been running and everyone has been very pleased with the new space at Carroll Center including holding the new Spanish preschool there. Due to Covid, there was no indoor playground in 2021. Nature programs will be coming in 2022. The E-learning the District provided was held in many variations to align with the school closings. Maureen finished the report by updating the Board on the PACT groups and hours. The Board discussed sports sponsors and the ability of sponsorships for sports, the socialness of group fitness, and then thanked the Recreation Department and said they were amazed by all the programs we were able to provide. **No action is needed by the Board on this item.**

3. Cheney Mansion Annual Operations Report

Susan Crane, Historic Homes and Special Event Manager, reminded the Board that 2021 was the full first year for the combined historic properties programming of both Cheney Mansion and Pleasant Home. The Pleasant Home Foundation continues to operate free tours, private tours, and fundraising events, and the Park District will continue to collaborate with the Foundation on the use of the space and events. Lots of improvements have been taking place including the additions of geothermal and the kitchen at Pleasant Home. Weddings came back strong in 2021, especially when mitigations opened as well as showers, parties, and memorials. Two film shoots took place at both homes this summer. Oak Park Festival Theater held Edgar Allen Poe at Pleasant Home and all but one show was sold out. Recreation programs and events returned back to pre-covid numbers and continue to fill up. Strong partnerships with businesses such as the OPRF Symphony, WSSRA camp, and strong holiday events at both homes helped with the budget. Susan was able to promote a part-time staff member to a full-time member which helped a lot with all of the programming and events. A number of rentals ended up postponing when the vaccination mandate came down, but with the purchase of the 30 x 30 seasonal tent for Cheney's patio, the ability to book weddings earlier and for those smaller rentals, none were lost. Movies and concerts in the park were able to take place this past summer as well as the very successful Fall Fest which everybody enjoyed. The Board stated they were so happy to see the successes of the historic homes and the turnaround that they have made. They also are looking forward to the air conditioning at Pleasant Home and all the new opportunities it will enable. **No action is needed by the Board on this item.**

VII. NEW BUSINESS – None

VIII. COMMISSIONERS' COMMENTS

- **Commissioner Wollmuth** – Thanked all the staff for their very informative reports. He attended AYSO, OPYB/S, and Parks Foundation meetings this month; all the meetings were very positive and enthusiastic. AYSO was in-person and he said it was great to see everyone and they are really ramping up after some quiet years as is OPYB/S, and the Parks Foundation had some really great brainstorming ideas for fundraising for the CRC. He also asked the Board members to think about hosting private fundraising events for the CRC as the added personal touch could be very beneficial.
- **Commissioner Worley-Hood** – Attended an OPRF Facilities Meeting where they rolled out their CIP and he was pleased to see our format and that it's great we are able to step up in a leadership roll in the community and that it is appreciated by the other entities. He also signed his daughter up for OPYB/S and noticed their donation to their capital fund button when signing up and he was thrilled to see that option shown to all who sign up. He also was looking forward to the new Village Manager starting at the VOP.
- **Commissioner Lentz** – Has been driving by the new playground at Rehm Park and stated it was great to still see it being used even while it is cold and wet out. She had volunteered with Seven Generations Ahead for the government discussion on the activities and projects going on in our community and

surrounding communities. She also said the IGOV columns have begun and are scheduled on the 2nd of each month with the next one by Chris Lindgren. She also mentioned that WSSRA is busy and moving forward and Festival Theater has been busy rebuilding and replacing from the fire.

- **Commissioner Wick** – IGOV held their meeting this past Saturday and they have postponed their in-person meetings for sometime late summer. The Government 101 Community Forum will be held on the second Saturday in May to discuss different aspects of government. And he is looking forward to the new ultimate Frisbee program and recommends each Board member try a new program.
- **Commissioner Porreca** – Absent.

IX. CLOSED SESSION - None

X. CONTINUE MEETING TO MARCH 4, 2021

At 8:56pm the Regular Board meeting was adjourned. **The motion passed with a roll call vote 5:0.**

Secretary
Board of Park Commissioners

March 17, 2022
Date

President
Board of Park Commissioners

March 17, 2022
Date



Memo



To: Commissioner Wollmuth, Chair, Recreation & Facility Program Committee
Park Board of Commissioners

From: Maureen McCarthy, Superintendent of Recreation

Date: March 7, 2022

Re: PACT Facility Use License Festival Theatre Agreement for 2022

Statement

In 2011, the Park District of Oak Park created and introduced a Facility Use and Allocation Management Program entitled PACT, which was launched in 2012. This acronym refers to the four organizational levels within the program: Partner, Associate, Companion, and Tenant. The program is intended to establish a fair, equitable, and cost-effective system in which to manage the reservation, allocation, and use of Park District facilities by user groups and organizations requesting facility access. In 2016 the program was reviewed and in 2017 changes to the way organizations pay for space was changed to a system where fields are paid for by the hour rather than flat fees based on the number of participants.

Discussion

Festival Theatre's Agreement is attached which notifies the Park District of their play, dates and time when the group will be at Austin Gardens throughout the summer. Festival Theatre has applied and is eligible to be part of the PACT program.

Conclusion

The Recreation and Facility Programming Committee recommends that the Board approve Festival Theatre Facility Use License Agreements provided for full execution. Staff will be in attendance at the meeting to review the PACT program application, level classification and proposed agreement as well as to answer any questions of the Board.

Attached: Festival Theater PACT Agreement

PARK DISTRICT OF OAK PARK

**RECREATIONAL ACTIVITIES AFFILIATION AGREEMENT
WITH THE OAK PARK FESTIVAL THEATRE
FOR USE OF AUSTIN GARDENS**

The Park District of Oak Park owns a park known as Austin Gardens (the "Park"). The Oak Park Festival Theatre desires to use the Park for production and public performances in the Summer 2022. Festival Theatre will have open rehearsals, programs and other events open to the residents of the Park District (the "Authorized Use"):

Access to Austin Gardens will begin on Monday, May 31, 2022 to begin the cleaning process and construction of the set. "Winter's Tale", will rehearse on June 15– July 12 at the following times: Wednesday, Thursday and Friday evenings from 6:30PM – 10:30PM, Saturdays from 10AM – 6PM and Sundays from 10AM-5PM. During the company's tech week, the company will rehearse July 5-8 from 6:30-11PM, July 9 from 3-11PM and July 10 from 4-11PM. "Winter's Tale" will preview on July 14, 15. Community Night will be held Wednesday, July 13 and a formal opening on Saturday, July 16. Performances will be Thursdays through Saturdays at 8:00 PM and Sundays at 7:00 PM. The final closing performance will be on Saturday, August 20.

Strike and removal of all equipment will take place on or by Sunday, August 21. Notice will be given in advance when these activities take place.

The Festival Theatre will lock the North and East gates to the park no earlier than 30 minutes before the start of the show and open the gates at the end of the show, by 10:30PM. The park can be closed to the public only during performances; with the exception of Community Appreciation Night when the park will remain open to all.

Additionally, summer theatre camps held in partnership with the Viola Project will be hosted in the park Monday through Friday; from 9:00 AM – 3:00PM unless otherwise noted. Dates to be determined. This agreement is entered into between the Park District of Oak Park of Cook County, Illinois, recognized and existing under the Park District code of the State of Illinois (herein referred to as the "Park District" and the Oak Park Festival Theatre, an Illinois corporation (herein referred to as the "Festival Theatre").

Whereas, the Park District provides parks, recreation programs and facilities to the residents of Oak Park; and

Whereas, the Festival Theatre is one of many organized user groups of said parks and facilities; and

Whereas, the Park District of Oak Park owns, maintains and schedules all parks in Oak Park (the "Parks"); and

Whereas, the Festival Theatre desires to use the Park for its production and public performances of plays, which will have a run during the Summer of 2022; and

Whereas, the Park District and the Festival Theatre are both committed to providing the residents of Oak Park with the opportunity to view Festival Theatre activities; and

Whereas, a written agreement to formally structure the responsibilities, requirements, privileges and expectations of both parties will enhance cooperation by reducing confusion; and

Now therefore, in consideration of the premises contained herein, it is agreed by the Park District and Festival Theatre that,

Section 1 Grant of License

The Park District hereby grants to the Festival Theatre a temporary license (the "License") for the purpose of allowing the Festival Theatre to conduct the Authorized Use. The License shall be for no other purpose.

Section 2 Term of License; Termination

The License shall be for a term commencing on April 1, 2022, and expiring on December 31, 2022. The Park District, at its discretion for good cause, may terminate the License at any time on seven days prior written notice by the Park District to the Festival Theatre. On termination of the License, all use of the Park by the Festival Theatre shall be discontinued immediately. The termination of the License shall not terminate the duties and responsibilities of the Festival Theatre to repair and restore damaged property, and to pay for all costs incurred by the Park District in repair and restoring damaged property in accordance with this Recreational Activities Affiliation Agreement.

Section 3 Fee for Use of Park

For the 2022 season, Festival Theatre will assess a \$1.00 ticket surcharge per ticket sold. Oak Park Festival Theatre will provide an accounting no later than two weeks after the final performance and submitted for payment at that time. One month after the close of the production, a final accounting will be submitted with payment for any additional tickets that were not included in the initial submission.

Section 4 Bond

For the 2022 season, there shall be no bond required from the Festival Theatre for use of the Park.

Section 5 Insurance

For the 2022 season, the Festival Theatre shall provide general liability insurance coverage for the Authorized Use.

Section 6 Mutual Activities and Services

A. Park District Services

The Park District shall provide for the Festival Theatre:

- (i) Publicity in the form of organizational contact information in the Park District's seasonal program brochures and link on PDOP website; and
- (ii) Ability to advertise in the seasonal brochure; and
- (iii) A grant from the Austin Gardens Trust at the OPRF Community Foundation; and already paid to Festival Theatre in 2020 to be used in 2022.
- (iv) Limited trash removal and utilities.
- (v) Access to indoor bathrooms and concession area of the Environmental Education Center (hereinafter "center") on performance dates, one hour prior to and 30 minutes after the conclusion of each performance.
- (vi) Access in the center to the dedicated storage room to be maintained by Festival Theater to meet all applicable codes including fire code.
- (vii) PDOP will put together a layout of circuits and this will allow Festival Theatre to design the electrical system based on the current loading in the park – if Festival Theatre wants to verify that the installation is not exceeding or pushing the limits – PDOP can recommend an electrician; since PDOP does not have an electrician on staff.
- (viii) The Park District will email residents who acquire Community Appreciation Night performance tickets if there are any changes due to weather, etc. to the event once Festival Theater shares the changes with Park District Staff.
- (ix) The Park District will provide names, email addresses as well as zip code to all residents that register to receive Community Appreciation Night tickets prior to the performance.

B. Festival Theatre Services

The Festival Theatre shall keep and provide the following items for the Park District:

- (i) The Festival Theatre will submit yearly financial reports; written minutes of meetings; a copy of governing by-laws; and accident reports.
- (ii) The Festival Theatre will maintain its own financial accounts and will not incur any expense on behalf of the Park District.
- (iii) The Festival Theatre will provide access to the Park District of all of its books and accounts at all reasonable times.
- (iv) The Festival Theatre will provide volunteers to organize and operate its events, will assist in set-up and take-down of equipment, and will clean up

the Park after events. Removal of all stages and equipment from Austin Gardens will be complete by Monday, September 5, 2022.

- (v) At the request of the Park District, the Festival Theatre will require volunteers to complete, sign, and file volunteer application forms provided by the Park District and have a cleared background check on file with Festival Theatre.
- (vi) Any signage for affiliation or donor recognition allowed in the park must meet Park District sponsorship rules (i.e. no alcohol, cannabis or gambling etc.)
- (vii) Access to the Festival Theatre's events shall be open to all interested residents of the Village of Oak Park.
- (viii) The Festival Theatre acknowledges and agrees to Section 7.31 of the Park District Rules and Regulations Governing Use of the Park Facilities.

Possession and consumption of bring-your-own ("BYO") wine and beer is permitted within Austin Gardens during a theatrical performance by the Festival Theatre, subject to the following restrictions.

- (a) No person under the age of 21 years is allowed to possess or consume any wine and beer.
- (b) No signage announcing or advertising of BYO wine and beer is permitted.
- (c) BYO possession and consumption is authorized only for a time period commencing 90 minutes prior to the scheduled start of a performance and ending no later than 30 minutes after the end of a performance.
- (d) No open containers of wine and/or beer shall be removed from Austin Gardens.
- (e) Staff or volunteer in attendance during an applicable theatrical performance shall complete BASSET training by a state certified program.
- (f) Festival Theatre will pay 50% of the cost of the annual liquor license.
- (ix) The Festival Theatre will provide a link on their website to the Park District of Oak Park's website. Festival Theatre will recognize on their website and in all appropriate printed materials the grant from the Park District's Austin Gardens Trust and Park District sponsorship. Further, the Festival Theatre will provide an advertisement in their summer program book for the Park District of Oak Park and an advertisement in their summer program book for the Parks Foundation. Both organizations may promote their programs as they deem appropriate. The Park District and the Parks Foundation will

adhere to production submission and graphic constraints established by the Festival Theatre.

- (x) The Festival Theatre will offer a “Community Appreciation Night” a preview of the production to take place on Wednesday, July 13 as a community night which the public will be encouraged to attend free of charge. Community Appreciation Night tickets will only be distributed by the Park District through the Park District’s Registration Software System.
- (xi) The Festival Theatre will allow the Park District to display a table at “Community Appreciation Night,” Wednesday, July 13” to promote the Park District’s programs and activities.
- (xii) The Festival Theatre will provide a small discount to participants in the Park District of Oak Park Active Adult Membership. Members will be required to show membership card at box office when purchasing the tickets to receive the discount.
- (xiii) The Festival Theatre will consult with the Park District of Oak Park prior to adding more performances or performance groups to the schedule.
- (xiv) The Festival Theatre will abide by the Rules and Regulations Governing uses of the Park and to direct all Festival Theatre participants and spectators to do the same.
- (xv) The Festival Theater will complete and submit the annual Affiliate Organization’s Activity and Participation Report
- (xvi) The Festival Theater will establish and implement a safety and risk management program for the benefit of Festival Theatre participants, volunteers and spectators. This program shall include a written safety policy, volunteer safety training and a written system for reporting accident or incidents. Moreover, the Park District will upon request be available to assist Festival Theatre with establishing the safety and risk management program.
- (xvii) Compliance with the Americans with Disabilities Act (ADA) which was signed into law in July of 1990. This law mandates equal access to services, transportation, employment, communication and facilities for persons with disabilities. Festival Theatre must admit an individual with a disability who meets essential eligibility requirements by providing reasonable accommodations, as may be needed, to allow these individuals to participate in Festival Theatre activities. These accommodations may include providing adaptive equipment, additional volunteers, staff members, sign language interpreter and similar measures.

- (xix) No parking is allowed behind the Austin Gardens Environmental Education Center except one car is allowed during performances. The parked car must not spill out onto the walkway.
- (xx) Festival Theatre must notify Park District of Oak Park of any cancellations via text or email so the automatic locks are not left open since they are on a timer for Festival Theatre performances.

Section 7. Background Checks.

A. Viola Project Staff and Volunteers.

All staff and volunteers that participate in the Viola Project (collectively “*Viola Project Staff*”) must complete a Park District-approved background-check form (the “*Required Form*”) and pass a criminal background check (a “*CBC*”) before participating in any Summer Camp activity. The Required Form may be provided by the Park District, or by the Festival Theatre if that form is approved in advance by the Park District. The Festival Theatre must complete a CBC for each Viola Project Staff member not less often than once every two years. The Festival Theatre must:

- (1) keep a list of all Viola Project Staff;
- (2) include on that list the date or dates on which a CBC was completed for each Viola Project Staff member;
- (3) prohibit any Viola Project Staff member from participating in any Summer Camp until a CBC has been completed for that Viola Project Staff member; and
- (4) submit an affidavit, and all necessary supplemental affidavits, signed by an authorized Festival Theatre representative, to the Park District stating that a CBC has been completed on all Viola Project Staff currently working in Summer Camp.

The failure of the Festival Theatre or the Viola Project to comply with the provisions of this Section 7 may disqualify the Festival Theatre and the Viola Project from running Summer Camp.

B. Park District Background Check System.

The Festival Theatre may use the Park District’s on-line volunteer background check process (“*Park District Process*”) to satisfy its obligation to obtain Required Forms and perform CBCs for volunteers. The provisions of this Subsection B apply if the Festival Theatre elects to use the Park District Process. Before a Viola Project volunteer may participate in any Summer Camp, that Viola Project volunteer must undergo a background check by filling out the volunteer background check form (“*Volunteer Background Form*”) provided on the Park District’s website at www.pdop.org. The Festival Theatre must:

- (1) keep a list of all Viola Project Staff;
- (2) direct all Viola Project volunteers to complete the Volunteer Background Form;
- (3) prohibit any Viola Project volunteer member from participating in any Summer Camp until that Viola Project volunteer has completed and cleared the Volunteer Background Form; and
- (4) submit an affidavit, and all necessary supplemental affidavits, signed by an authorized Festival Theatre representative, to the Park District stating that all Viola Project volunteers currently working in Summer Camp have completed and cleared the Volunteer Background Form.

The Park District will use the information provided on the Volunteer Background Form to conduct a thorough criminal background check and determine whether the Viola Project volunteer is qualified to participate in Summer Camp. The failure of any Viola Project volunteer member to properly complete and clear the Volunteer Background Form disqualifies that Viola Project volunteer from participating in any Summer Camp. The Volunteer Background Form must be completed and cleared by all Viola Project volunteers not less often than once every two years.

Section 8 Environmental Considerations

The Park District of Oak Park believes the care and protection of our natural world is the responsibility of us all. The Park District requests that all Park District Affiliate Organizations adopt sound environmental practices. Simple steps may be taken including encouraging all participants to use reusable containers to reduce waste when possible and to take recyclable products home to dispose of properly. To reduce trash, keep our parks cleaner and increase environmental awareness and stewardship, the Park District has been working with our sports affiliates since 2009 to establish a Carry In/Carry Out Program. We simply ask participants and spectators to take out whatever trash they bring into the park. We encourage all of our park patrons to follow the Carry In/Carry Out Program. Please do your part to keep our parks clean.

Section 9 Specific Terms of Agreement

This Recreational Activities Affiliation Agreement shall include the Specific Terms of Agreement attached hereto. Further, the Park District of Oak Park reserves the right to modify the schedule as it determines necessary throughout the season.

Section 10 Authority

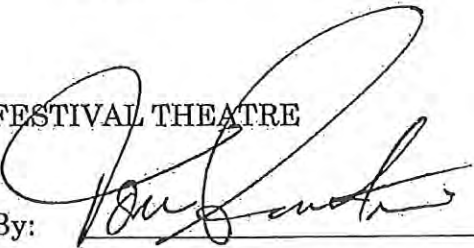
Each person signing this Recreational Activities Affiliation Agreement hereby covenants that he or she understands this Recreational Activities Affiliation Agreement, that he or she has the authority to execute this Agreement and to legally bind the party whom he or she represents.

PARK DISTRICT OF OAK PARK

By: _____
President

Date: _____

FESTIVAL THEATRE

By:  _____

Date: 2-14-22

Printed Name: Tom Arvetis

Title: Managing Director

PARK DISTRICT OF OAK PARK

RECREATIONAL ACTIVITIES AFFILIATION AGREEMENT
SPECIFIC TERMS OF AGREEMENT

Paragraph 1. Retained Rights of Park District.

The Park District shall retain and have all rights to use and occupy the Park. However, the Park District shall not unreasonably interfere with the Guest Organization's use and occupancy of the Park in accordance with this Recreational Activities Affiliation Agreement.

Paragraph 2. Park and Property Restoration.

If the Park or any other property of the Park District is damaged in any way by activities related to the Authorized Use or by the Guest Organization or any agent or invitee of the Guest Organization, then the Guest Organization shall repair such damage and restore the damaged property to a condition at least as good as before the damage occurred. Such repair and restoration shall be completed within 30 days after the damage occurs. Repair and restoration shall include, at a minimum, (a) restoration of any and all fences, trails, paths, pavement, plantings, landscaping, or improvements that are damaged, (b) replacement of all sod damaged or removed with sod of like quality, and (c) the immediate removal and proper disposal of all waste generated by or in connection with the Authorized Use.

Paragraph 3. Bond.

If a bond is required by the Recreational Activities Affiliation Agreement, then the Guest Organization shall deposit with the Park District, prior to the commencement of the Authorized Use, a bond in the form and amount set forth in the Recreational Activities Affiliation Agreement (the "Bond") as a guarantee that the Guest Organization shall comply with all conditions of this Recreational Activities Affiliation Agreement, including without limitation repair and restoration of the Park and other property. The Park District shall refund the amount of the Bond to the Guest Organization after the Park District has determined that the Guest Organization has fulfilled all of its duties pursuant to this Recreational Activities Affiliation Agreement. If the District determines that the Guest Organization has failed to fulfill its duties to complete repair and restoration, then the Park District may deduct any amount necessary, including the entire amount of the Bond, to pay for repairs and restoration. If the costs to repair and restore damaged property exceeds the amount of the Bond, then the Guest Organization shall pay all such excess costs incurred by the Park District to reimburse the Park be liable for all costs, including attorney's fees and interest incurred by the Park District in the recovery of any such amount.

Paragraph 4. Conditions at Park.

If at any time during the term of this Recreational Activities Affiliation Agreement the Guest Organization becomes aware of any perceived hazard or danger on or near the Park, then the Guest Organization shall immediately inform the Park District of such hazard or danger. The Park District reserves the right to close the Park for use by the Guest Organization and the public at any time that the Park District becomes aware of a danger or hazard.

Paragraph 5. Alcohol.

The Festival Theatre acknowledges and agrees to Section 7.31 of the Park District Rules and Regulations Governing Use of the Park Facilities.

Possession and consumption of bring-your-own ("BYO") wine and beer is permitted within Austin Gardens only during a theatrical performance by the Festival Theatre, subject to the following restrictions.

- (a) No person under the age of 21 years is allowed to possess or consume any wine and beer.
- (b) No signage announcing or advertising of BYO wine and beer is permitted.
- (c) BYO possession and consumption is authorized only for a time period commencing 90 minutes prior to the scheduled start of a performance and ending no later than 30 minutes after the end of a performance.

- (d) No open containers of wine and/or beer shall be removed from Austin Gardens.
- (e) Staff or volunteer in attendance during an applicable theatrical performance shall complete BASSET training by a state certified program.
- (f) Festival Theatre will pay 50% of the cost of the annual liquor license.

Paragraph 6. Supervision and Security.

The Guest Organization shall be solely responsible for the supervision of the Authorized Use. The Guest Organization shall be required to provide and bear the sole cost of any security deemed reasonably necessary by the Park District at any time. The Park District shall have no responsibility to supervise, perform, or provide security for any matter related to the Authorized Use.

Paragraph 7. Guest Organization Contractors.

If the Guest Organization hires or retains any contractor or agent (a "Guest Organization Contractor") in connection with the Authorized Use, then the acts and omissions of any Guest Organization Contractor (or any contractor or agent retained by a Guest Organization Contractor) shall be deemed to be the acts and omissions of the Guest Organization. The Park District shall have no liability for any contract or agreement created by the Guest Organization with any Guest Organization Contractor.

Paragraph 8. Indemnification, Waiver, and Insurance.

A. Indemnification of Park District. As a condition of the rights granted to it by this Recreational Activities Affiliation Agreement, the Guest Organization shall, through counsel approved by the Park District and to the fullest extent permitted by law, hold harmless, indemnify, and defend the Park District and its commissioners, officers, agents, attorneys, employees, contractors, successors, and assigns from and against any and all losses, expenses, claims, costs, causes, actions, litigation costs, attorney fees, suits, and damages relating to personal or bodily injuries, death, or damages or injuries to property arising from, occurring, growing out of, incident to, relating to, or resulting directly or indirectly from the grant of the License or the use of the Park by the Guest Organization, its employees, agents, and invitees or the Guest Organization Contractors (the "Claims"), including without limitation Claims arising from the Park District's alleged negligence or fault, and litigation costs and attorneys' fees. The Guest Organization shall notify the Park District of any Claims or potential Claims against the Park District of which the Guest Organization becomes aware promptly and in no event more than 30 days after becoming aware of such Claims. The Guest Organization's obligations under this Paragraph shall be in addition to, and shall not be limited or waived by the availability or unavailability of, any insurance, including insurance provided by the Guest Organization or a contractor pursuant this Paragraph or insurance provided by the Park District.

B. General Waiver of Claims against Park District. As a condition of the rights granted to it by this Recreational Activities Affiliation Agreement, the Guest Organization shall waive, to the fullest extent permitted by law, any and all losses, expenses, claims, costs, causes, actions, litigation costs, attorney fees, suits, and damages relating to personal or bodily injuries, death, or damages, or injuries to property arising from, occurring, growing out of, incident to, relating to, or resulting directly or indirectly from the grant of the License or any use of the Park by the Guest Organization, its employees, agents, and invitees or the Guest Organization Contractor (the "Claims"), including without limitation Claims arising from the Park District's alleged negligence or fault, and litigation costs and attorneys' fees against the Park District.

C. Individual Waivers. The Guest Organization shall provide to the Park District individual waivers, on a form provided by the Park District, from each participant in each activity.

D. Insurance. If the Recreational Activities Affiliation Agreement requires the Guest Organization to provide insurance, then, contemporaneous with the Guest Organization's execution of this Recreational Activities Affiliation Agreement, the Guest Organization and any Guest Organization Contractor shall provide certificates and policies of insurance, with coverages and limits as set forth in Section 5 of the Recreational Activities Affiliation Agreement, including naming the District as an additional insured on all such policies. For good cause shown, the Park District may extend the time for

submission of the required policies of insurance upon such terms, and with such assurances of complete and prompt performance, as the Park District may impose in the exercise of its sole discretion. Such policies shall be in a form acceptable to the Park District. Such insurance shall provide that no change, modification in, or cancellation of any insurance shall become effective until the expiration of 30 days after written notice thereof shall have been given by the insurance company to the Park District. The Guest Organization and every Guest Organization Contractor, at all times during the term of this Recreational Activities Affiliation Agreement, shall maintain and keep in force, at the Guest Organization's expense or the Guest Organization Contractor's expense, the insurance coverages provided above.

E. Reporting to Park District. The Guest Organization shall promptly report any incident causing injury to a person or damage to property to the District.

Paragraph 9. Compliance with Laws and Policies.

The Guest Organization shall use the Park only in compliance with all applicable federal, State of Illinois, Village of Oak Park, and Park District laws, statutes, ordinances, rules, regulations, and policies, including alcohol ban and use of foul language.

Paragraph 10. No Property Rights.

The Guest Organization acknowledges that the Park is the property of the District and that the Recreational Activities Affiliation Agreement creates contractual rights only and does not create an easement, a leasehold, or other real property rights. The Guest Organization further acknowledges that no prescriptive rights have arisen prior to the date of the Recreational Activities Affiliation Agreement nor shall any prescriptive rights be deemed to arise out of the Recreational Activities Affiliation Agreement.

Paragraph 11. Park District Assistance; Joint Relationship.

A. Park District Assistance. The Park District, in its discretion, may provide staff, financial, and other assistance to the Guest Organization, including such things, for example, as providing facilities and meeting rooms and naming the Guest Organization as an additional insured on a Park District insurance policy. The Park District is under no obligation to provide such assistance to the Guest Organization. Specific assistance to be provided by the Park District, if any, shall be included in the Recreational Activities Affiliation Agreement.

B. Joint Relationship. The Park District and the Guest Organization may have determined to engage jointly in mutually beneficial activities and services. All of those activities and services, if any, shall be included in the Recreational Activities Affiliation Agreement.

Paragraph 12. General Provisions.

A. Relationship of the Parties. Except only as specifically provided in the Recreational Activities Affiliation Agreement, nothing in, or done pursuant to, the Recreational Activities Affiliation Agreement shall be construed to create the relationship of principal and agent, employer and employee, partnership or joint venture between the District and the Guest Organization or any other entity.

B. Sexual Harassment Policy. The Guest Organization certifies that it has a written sexual harassment policy in full compliance with 775 ILCS 5/2-105 (A) (4).

C. Non-Discrimination. In all hiring or employment by the Guest Organization pursuant to the Recreational Activities Affiliation Agreement, there shall be no discrimination against any employee or applicant for employment because of age, race, gender, creed, national origin, marital status, or the presence of any sensory, mental, or physical handicap, unless based upon a bona fide occupational qualification. The Guest Organization agrees that no person shall be denied, or subjected to discrimination in receipt of, the benefit of any services or activities made possible by, or resulting from, this Recreational Activities Affiliation Agreement.

D. No Obligation. The Parties acknowledge and agree that the Park District is under no obligation under the Recreational Activities Affiliation Agreement or otherwise to negotiate or enter into any other or additional contracts or agreements with the Guest Organization.

E. Amendment. No amendment, modification, addition, deletion, revision, alteration, or other change to the Recreational Activities Affiliation Agreement shall be effective unless and until such change is reduced to writing and approved by the necessary authorities and representatives of the Park District and the Guest Organization.

F. Governing Laws. The Recreational Activities Affiliation Agreement shall be interpreted according to the internal laws, but not the conflict of laws rules, of the State of Illinois.

G. Entire Agreement. The Recreational Activities Affiliation Agreement and these Specific Terms of Agreement constitute the entire agreement between the parties and supersede any and all previous or contemporaneous oral or written agreements and negotiations between the Park District and the Guest Organization.

H. Waiver. No waiver of any provision of the Recreational Activities Affiliation Agreement shall be deemed to or constitute a waiver of any other provision of the Recreational Activities Affiliation Agreement (whether or not similar) nor shall any such waiver be deemed to or constitute a continuing waiver unless otherwise expressly provided in the Recreational Activities Affiliation Agreement.

I. Assignment. The Guest Organization may not assign its rights or delegate its duties under the Recreational Activities Affiliation Agreement without the prior express written consent of the Park District.



Executive Director's Report

From the desk of Jan Arnold

Friday, March 11, 2022

1. **Upcoming Board Meetings** – The March Regular Board Meeting is scheduled for Thursday, March 17, 2022. The April Committee of the Whole Meeting is scheduled for Thursday, April 7, 2022. The April Regular Board Meeting is scheduled for Thursday, April 21, 2022. All meetings will begin at 7:30pm and will take place at the Hedges Administrative Center. At the end of my report are some events you may consider stopping by.
2. **Community Service Awards** – The Community Service Award is awarded for recognition of ongoing support, outstanding contributions of time, money, services, volunteer work or the advancement of parks and recreation. Honorees might include a non-member employee, a group, an organization, an individual, an elected official, governing body, local business, church, or school district. A group of individuals has been identified for the award and the ceremony will take place at the upcoming May 19, Regular Board Meeting to be held at the Oak Park Conservatory.
3. **Spring/Summer Program Guide** – The spring/summer program guide was released to our community virtually March 4, registration will begin March 12, with customer service in person for it at 8:30am. This is our first combined brochure hosting both spring and summer programming. We are looking forward to seeing the response from our residents for this new brochure. We will send postcards at the traditional time for summer registration as a reminder. These postcards will be directly delivered into everyone's mailboxes. Staff will do a combined fall/winter program guide as well.
4. **Summer Camp Registration** – 2022 Summer Camp registration began on Saturday, February 5. Many of our specialty camps reached capacity within the first 10 minutes of opening registration. We still have space available for traditional camps. It was great to see that our residents are eager to return to some level of normalcy with summer camp.
5. **Volunteering with the Conservatory** – Again this year, the Conservatory will be preparing kits that can be picked up by groups or individuals to help with park cleanup. The kits can be picked up at the Conservatory.
6. **GFOA** – We are happy to report that the PDOP was informed we received the GFOA Award, the distinguished budget presentation award, awarded for the highest form of recognition in governmental budgeting. In addition, this year we also received special recognition with the Special Performance Measures Recognition. A great job by our finance team which can be found on our webpage.
7. **CRC Tribute Pavers** – The Park Foundation has done a tremendous job to fundraise for the Community Recreation Center and reached the 75% goal in September of 2021. Now that their campaign has gone public and the CRC has moved forward in the building process with a target date of March 2023, for completion, the Foundation is selling tribute pavers that will be placed at the entrance of the CRC. As of February 25, 2022, we have donations for 75 pavers for a total of \$48,500.
8. **Dutch Elm Inoculations** – The Park District currently has a total of 15 trees that we have in an inoculation schedule. This spring, seven of those trees will be inoculated that are located in the following parks: Lindberg, Maple, Mills, and Stevenson.
9. **Website** – The Communication Team is finalizing the website update which will have a soft launch on April 1, and will be promoted to the residents on April 15.

10. **Outdoor Ice Rinks** – Outdoor rinks were installed at Taylor Park and on the Longfellow Park tennis courts and were open often due to the cooler temperatures. This has been one of the best years for the amount of days we have had safe, skate-able ice. With the recent warm up, the draining of the ice rinks has started along with the removal. We expect to have them fully removed by March 15.
11. **Pleasant Home Geothermal HVAC - Museum Grant** – Architectural Consulting Engineers, Inc. (Design Engineer). AMS Mechanical (Contractor). The Park District received the Museum Grant for \$421,500, to assist in the installation of geothermal at Pleasant Home. The geothermal well drilling was completed on November 9, directionally bored wells into the basement took place on November 12, and a final pressure testing of the system took place on November 24. The interior demolition is completed and equipment has been received and installed. Most water piping is completed and the units are set in place. The power to the building will be cut off for the electrical panel upgrade necessary for the system on March 22, and restored same day. Ductwork and installation are wrapping up in the next two weeks and the custom grills that will go throughout the Home are sized and will be installed by April 1.
12. **228-230 Madison Demo** – The Park District purchased this site for future parking needs with the loss of the vehicle parking across the street for the development of the CRC. This parking is for PDOP vehicles and buses, not for staff personal parking. The building had been in severe disrepair over the years and was causing damage to the PDOP’s Administration building, so the demolition moved up. The demolition was put out for public bid on July 22, with bids received on August 13; Milburn, LLC was the awarded contractor. Asbestos abatement took place October 6-18, with utility disconnects following. Also, the Park District partnered with the Fire Department to allow them to use the interior for training needs which started on September 28, and went through the end of October. Final water and sewer disconnection took place on November 12, wrapping up all the utility disconnects. The final Village inspections were completed and the contractor completed demolition and site backfill on December 24, with the roof cap repairs and tuck-pointing all completed on December 30. The Park District is working on zoning variance with the Village of Oak Park to convert 228-230 to a parking area that includes Park District maintenance vehicles.
13. **Community Recreation Center (CRC)** – Perkins and Will (Architects); Bulley and Andrews (Construction Manager). The Park Board approved construction contracts at its meeting on November 18. The CRC will be constructed as a net-zero energy facility. The facility will include two community rooms, a multi-purpose room, kids playzone, e-sports room, fitness room, fitness center, walking track, basketball/sport courts, and the office space for the Community Mental Health Board. The ground-breaking is scheduled for 1pm on March 19. Construction will begin March 14, 2022, and will be completed in the spring of 2023. Permit drawings were submitted in October, and the building permit is approved. Also, the ComEd site power engineering design is completed and the PDOP expects to see a contract for that work this week. Submittals are coming in for all of the long lead time items and weekly meetings with staff and the project team are ongoing.

Calendar of Events

March 17 – Regular Park Board Meeting, 7:30pm – 9:00pm

March 18-20 – Skate Exhibition, RCRC (various times, check website)

Sundays Public Skate – 12:45-2:45pm

Monday–Thursday Senior Arts Programs at Dole – 10am-noon



Updates & INFORMATION

V.B

March

ADMINISTRATION AND FINANCE

Mitch Bowlin, Director of Finance

- ♦ Audit field work has been completed. Overall the audit went very smoothly. The District must now wait for IMRF to publish its audit to complete the required GASB statements for the Comprehensive Annual Financial Report (CAFR). The District will again submit this report to the GFOA for the Certificate of Achievement for Excellence in Financial Reporting.
- ♦ Staff has begun shopping for community solar service for electric accounts that recently became available.
- ♦ Ten new PCs and laptops have been deployed to replace machines that had reached the end of their usable life.
- ♦ PDRMA Cyber Security Training has been assigned to all necessary staff, and Noventech is finishing the software requirements to maintain cyber liability insurance through PDRMA.

Ann Marie Buczek, Communication and Community Engagement Manager

- ♦ WPCI Communications contract ended February 28, and a smooth transition of workload transpired.
- ♦ Our spring/summer program guide was printed and delivered to local resident homes March 4-6.
- ♦ Two postcards are in development to support spring/summer programming, including the Polar Bear Pool Pass sale, community events, and pool offerings. These will be delivered to residents April 1, and May 1.
- ♦ Communications for the CRC Groundbreaking ceremony were developed and distributed.
- ♦ Work continues on building the new PDOP.org website with an internal soft launch scheduled for April 1, and a community launch mid-April.

Scott Sekulich, Registration and Customer Support Manager

- ♦ Scholarship used for 2022 for the month of February total: \$9,620.48.
- ♦ 36 dog park memberships were purchased of which 19 were renewals.
- ♦ Registration for Summer Camps began February 5. There were 8,185 registrations for the month of February. Of those 8,185, 5,857 happened in the first ten minutes of registration from 8:30-8:40. In 2019 under our old registration software, there were 3,175 registrations in the first ten minutes.
- ♦ The Amilia online registration store will get a refresh for the customers and was activated the end of February. The refresh includes updated branding, slightly condensed program tile, and other patron friendly features. Additional enhancements will roll out in the coming months.

Paula Bickel, Director of Human Resources

- ♦ 21 staff attended First Aid Training.
- ♦ 23 staff attended CPR/AED Training.
- ♦ 24 staff participated in ALICE Training.
- ♦ Two full-time staff participated in safety onboarding training.
- ♦ Actively recruiting for full-time Executive Assistant, Gymnastic Coach, Program Supervisor – Early Childhood, Project Manager and Fitness & Membership Supervisor.
- ♦ Actively recruiting for part-time Sponsorship Coordinator, Early Childhood Coordinator and summer seasonal positions.
- ♦ Desire Hines, HR Generalist, participated in job fairs and career days at Olivet Nazarene University, National Louis University, and Christ the King High School.
- ♦ Evelyn Rubi started working as the new HR Assistant.
- ♦ Participated in DEI Committee Meeting.

PARKS AND PLANNING

Chris Lindgren, Superintendent of Parks and Planning

- ◆ Updated Memorial Plaque inventory.
- ◆ Cleaned/reorganized Barrie shipping container.
- ◆ Staff groomed and vacuumed synthetic field surfaces. This is the earliest we have been able to do this maintenance due to the warm temperatures and snow melt.
- ◆ Outdoor ice rinks are closed for the season and staff have started disassembling the ice rinks and moving them to storage. It was a great year for outdoor ice skating!
- ◆ Staff repainted soccer goals at Ridgeland Common and new warning/information decals have been ordered to be adhered to the goals for safety.
- ◆ All snow blowers have gone through preventative maintenance and new snow paddles and scrapers have been installed.
- ◆ Baseball infield mix that has migrated off of the field and accumulated on the player bench areas due to the snow and rain, has been cleaned up at all baseball fields.
- ◆ Replaced broken picnic table seat at Austin Gardens.

Susan Crane, Historical Properties & Special Events Manager

Cheney Mansion

- ◆ February was full of great programming at Cheney for families and adults. The dates around Valentine's Day are always busy and we were able to offer events that appealed to both adults and families. We continued to partner and highlight local businesses with these events and had a very successful dinner dance for adults, highlighting our dance instructors.
- ◆ Cooking classes at Cheney remain strong and high in demand; our instructor has garnered a great following and we are expanding programming with her. Appointments for future bookings remain consistent and we booked 23% of those coming to visit.

Pleasant Home

- ◆ Pleasant Home Foundation returned in February for the free tour days after a hiatus in January due to COVID spikes. We also held a very successful Victorian Valentine Tea party with a first time collaboration with Serentea here in Oak Park and look forward to planning summer teas on the Front Porch with them. Bookings at Pleasant Home are getting stronger, we continue to promote rentals through marketing and inquiries through Cheney.

Special Events

- ◆ We plunged ahead with Winter Fest on Saturday, February 12, in coordination with Sustainable Saturday in an effort to spread the word about this monthly opportunity. The rain and then deep freeze tested our creativity to adjust outdoor events to the self-made ice rink that was Austin. We had about 50 people come out and enjoy "ice" fishing, "snowball", and the adjusted curling/hockey game on the ice! Families were appreciative to get kids out of the house even in the frigid weather as well as enjoy the indoor activities for Sustainable Saturday!

Patti Staley, Director of Horticulture and Conservatory Operations

- ◆ The Conservatory welcomed 2,255 visitors during the month of February.
- ◆ Story time on Wednesdays at the Conservatory garnered 57 participants.
- ◆ A Free virtual Art of Landscape Design lecture was held with the Conservatory Director; 113 registered.
- ◆ In person Toddler Exploration Time was held with 25 children
- ◆ Six children's birthday parties were celebrated at the Conservatory in the month of February.

SPECIAL FACILITIES

Bill Hamilton, Superintendent of Special Facilities

Maintenance

- ◆ Two staff members, Josh Gronwold and Nolan Lenhart, took the Certified Pool Operators Course through Aqua Pure on March 2 and 3, tested, and earned their CPO license for the first time. Congratulations to both of them. Two additional staff members, Bob Jacklin and Bill Hamilton, took the Certified Pool Operators Course to renew their CPO licenses through the Aquatics Council on March 7 and 8; both earned their renewals and the Licenses are valid for five years. A Certified Pool Operator is required to be present during all pool operating hours, by the Illinois Pool Code. In total, six staff members are CPO certified, including Bill Moreth and Kayla Lindgren.
- ◆ Staff has begun working at Rehm Pool on set up tasks, including spring landscape cleaning, and reassembling all bath house plumbing fixtures.
- ◆ Crossroad Construction, has gotten back to work on the Rehm Pool drain and diving well work. The new drain boxes have been placed, back filled, and framed for concrete. Diving well gutter repair is getting ready to start.
- ◆ The GRC sign is having maintenance work performed including ballast and light bulb replacement.
- ◆ Staff is planning tasks to be completed for the upcoming Ice Show/Exhibition.

Aquatics

- ◆ Swim Lessons – our Winter Swim Lesson program came to an end this past Sunday. Program days were Wednesday evening at OPRFHS and Sunday morning at Fenwick. Unfortunately, Wednesday lessons had to be cut short by two weeks because of pool mechanical issues at the high school. We have offered priority registration for winter session participants for summer lessons as a thank you for their understanding and the inconvenience.
- ◆ Kayla, Josh, and Abbey are actively recruiting for all summer positions, lifeguards, swim instructors, cashiers, and maintenance attendants.

Ice Arena

- ◆ Our Winter Learn to Skate School and Hockey Academy programs ended this past week. We were very pleased with the number of participants in both programs, 516 in Skate School and 155 in Hockey Academy; both were solid increases from the prior session.
- ◆ The Travel Hockey regular season has come to an end and teams are currently in playoffs. With the OP Vaccine Mandate in place, our teams had to finish the year playing away games, due to opposing team's inability to comply with the mandate. We were happy to complete the winter season and are looking forward to our spring season with registration taking place on March 11. We also held an end of season party last Friday for participants and family at the outdoor ice arena in Rosemont.
- ◆ RCRC will be hosting an Ice Show this year, the first Ice Show since 2019. It will be on a smaller scale than in the past to keep costs down. With the continued uncertainty of the Covid Pandemic, we felt it was best to host a smaller event in case we had to cancel it or change plans due to Covid.

Customer Service

- ◆ Staff handled camp and winter registration well in the first part of the year, they are currently reviewing the spring/summer program guide and are gearing up for the next registration to start on March 12.
- ◆ Gabrielle Angeles joined the Customer Service Team a number of weeks ago and has been in training and learning fast. The addition of new staff has allowed us to expand hours at the Gymnastics Center.

Jamie Lapke, Program and & Operations Manager – Gymnastics

- ◆ The GRC was closed due to high anticipated snow amounts on February 2.
- ◆ The USAG level 3 & 4 girls participated in the Big Chill meet in Palos Hills. The level 3 team was awarded 2nd place.
- ◆ 574 gymnasts participated in the cartwheel-a-thon turning 35,607 cartwheels.
- ◆ The GIHO Boys team participated at the Midwest Open meet in Tinley Park.

- ◆ Two special family open gyms were held in the morning of February 20, with both reaching max enrollment.
- ◆ The USAG JO Girls and XCEL Girls participated in the Great Western meet held in Schaumburg.

RECREATION

Joe Lilly, Program Manager

After School/Teens

- ◆ Pre-registration for 2022-23 is nearly full; only a handful of spots are still available.
- ◆ We have recently hired a new E-sports coordinator, Thi Relf, who has already started planning new esports events and most recently ran a Minecraft club in late February which filled.
- ◆ We have a resin mold class coming up this weekend which has filled.

Early Childhood Education

- ◆ Preschools have completed their second round of ASQ's.
- ◆ We are still searching for a full-time Early Childhood Supervisor.

Nature/Arts

- ◆ One day art workshops continue to prove popular.
- ◆ Makers space classes are underway with 3D printing classes filling.
- ◆ Hannah, our Adventure/Nature Supervisor, is working on completing her archery instructor certification.
- ◆ Next Sustainability Saturday is this weekend.

Chad Drufke, Program Manager

Fitness/Sports/Dance/Races

- ◆ We had 561 participants book a fitness class online through mind body in the month of February. In February of 2021, we had a total of 148 bookings for comparison sake.
- ◆ Our winter musical Annie Jr. took place the weekend of February 25. The cast and staff did a great job in providing entertainment via in person and streaming.
- ◆ Dance winter session II begins the week of March 7. Participants in this session are encouraged to participate in the spring dance recital.
- ◆ Michaela Williams, Program Supervisor of Fitness and Performing Arts, is leaving the agency to pursue a career in acting. We thank her for all her contributions and wish her well!
- ◆ The performing arts programming will be shifting to the general recreation team and our team will be recruiting a new Fitness and Membership Supervisor who will oversee fitness and membership sales in the new CRC.

Sports/Martial Arts

- ◆ The youth basketball league season concludes the week of March 7, with a week of play-off games. Feedback has been positive as the kids and volunteer coaches were thankful to get back on the court after no league play in 2021, due to covid.
- ◆ Upcoming youth spring leagues are youth soccer for ages 3-6, t-ball for ages 3-5, and our new grade 1-2 outdoor basketball league which will be held at Longfellow.
- ◆ Upcoming adult spring leagues are men's softball, co-ed softball, and adult co-ed 11 on 11 and 7 on 7 soccer.
- ◆ Facility attendants will supervise the Rehm trains starting in late March, on the weekends from 11-1pm.

Memo

To: David Wick, Chair, Administration and Finance Committee
Board of Park Commissioners

From: Illiana De La Rosa, Finance Manager
Mitch Bowlin, Director of Finance

CC: Jan Arnold, Executive Director

Date: March 11, 2022

Re: February 2022 Revenue Expense Report



Statement

Attached with this memo are the Revenue and Expense summary charts and reports. The 2022 Budget vs Actual chart shows total year-to-date (YTD) operating revenues, expenses, and net income compared to the YTD Budget. The Month Actual - 3 Year Comparison chart compares the month actuals against the prior two-year monthly actuals for 2020, and 2021.

The District received approximately 13.5% of total 2022 property taxes through the end of February, which is more in line with pre-Covid collections. YTD revenue is 50% higher than budgeted due to 2021 winter program/facility deferred revenue and strong summer camp registrations. Deferred revenue is money received in 2021 for events/programs taking place in 2022.

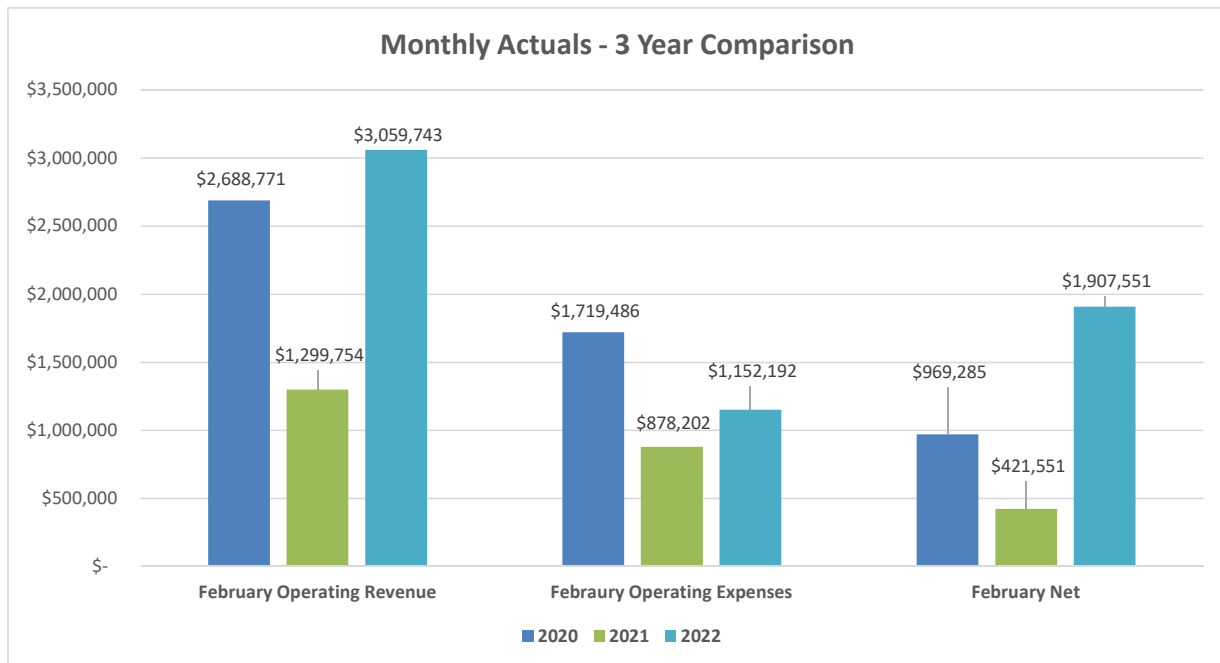
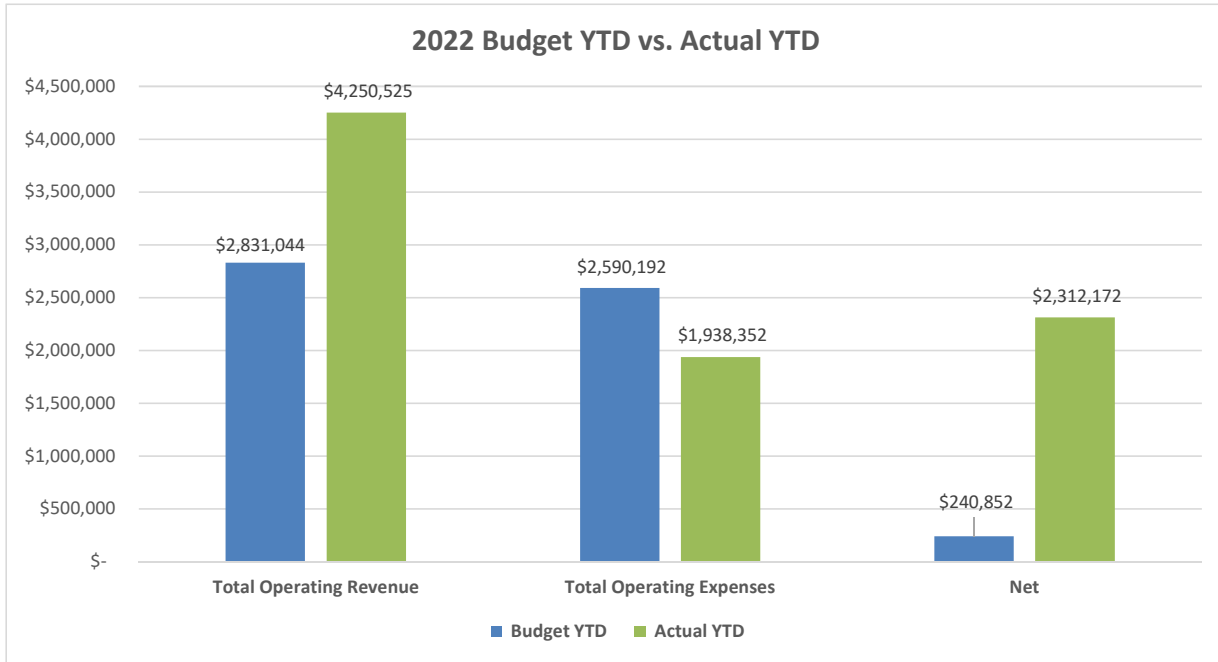
Total expenses are tracking below budget by 25% YTD due to timing of major Capital Project expenses, wages, benefits, and utilities. Water bills are at least three months behind due to processing time at the Village.

The February Revenue Expense Reports highlights include:

- Higher than expected Summer Camp registrations on February 5, helped actuals surpass budgeted revenues.
- Health Insurance expense actuals are lower than budgeted, due to 2022 full-time vacancies being budgeted with the highest cost health insurance.
- The Concessions budget is now under the Special Facilities Administration budget.
- Revenue and expenses for Pleasant Home programming and events are now reflected under the Historical Properties budget with Cheney Mansion.



Revenue and Expense Summary Charts - February 2022





February 2022 Revenue and Expense Report - by Fund

	<u>Operating Funds</u>										February Total	Budget YTD	Actual YTD	Prior YTD
	Corporate	IMRF	Liability	Audit	Recreation	Museum	Special Rec	Special Facilities	Capital Projects	Historic Properties				
Taxes	\$ 680,956	\$ 27,875	\$ 39,664	\$ 2,998	\$ 635,819	\$ 48,621	\$ 57,726	\$ -	\$ -	\$ -	\$ 1,493,658	\$ 774,138	\$ 1,493,658	\$ 839,538
Fees and Charges	\$ 10,590	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 71,356	\$ -	\$ 22,270	\$ 104,216	\$ 109,776	\$ 207,266	\$ 97,521
Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 89,641	\$ 228,076
Miscellaneous Income	\$ 3,374	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,369	\$ -	\$ -	\$ 14,743	\$ 10,576	\$ 17,735	\$ 7,577
Sponsorship & Donations	\$ 762	\$ -	\$ -	\$ -	\$ 2,369	\$ -	\$ -	\$ -	\$ 2,000	\$ -	\$ 5,131	\$ 5,800	\$ 23,406	\$ 1,566
Other Financing Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 255,677	\$ -	\$ 255,677	\$ 511,355	\$ 511,355	\$ 504,501
Program Revenue	\$ 1,195	\$ -	\$ -	\$ -	\$ 1,029,881	\$ -	\$ -	\$ 149,356	\$ -	\$ 5,886	\$ 1,186,318	\$ 1,419,399	\$ 1,907,465	\$ 472,539
Total Revenue	\$ 696,877	\$ 27,875	\$ 39,664	\$ 2,998	\$ 1,668,069	\$ 48,621	\$ 57,726	\$ 232,081	\$ 257,677	\$ 28,156	\$ 3,059,743	\$ 2,831,044	\$ 4,250,525	\$ 2,151,318
Wages	\$ 170,587	\$ -	\$ 5,291	\$ -	\$ 125,819	\$ -	\$ -	\$ 98,046	\$ -	\$ 8,619	\$ 408,362	\$ 762,104	\$ 605,305	\$ 533,379
Contractual Services	\$ 57,111	\$ -	\$ 708	\$ -	\$ 28,280	\$ -	\$ -	\$ 13,218	\$ -	\$ 15,005	\$ 114,323	\$ 445,724	\$ 309,040	\$ 218,597
Materials and Supplies	\$ 36,001	\$ -	\$ 3,010	\$ -	\$ 11,896	\$ -	\$ -	\$ 4,025	\$ -	\$ 2,571	\$ 57,503	\$ 92,145	\$ 73,463	\$ 22,827
Benefits	\$ 30,042	\$ 19,001	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 49,043	\$ 126,168	\$ 94,824	\$ 88,978
Miscellaneous Expense	\$ 3,772	\$ -	\$ -	\$ -	\$ 23,000	\$ -	\$ -	\$ 4,305	\$ -	\$ 279	\$ 31,356	\$ 139,943	\$ 62,579	\$ 44,920
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utilities	\$ 29,221	\$ -	\$ -	\$ -	\$ 3,005	\$ 3,199	\$ -	\$ 23,271	\$ -	\$ 2,113	\$ 60,809	\$ 99,246	\$ 72,225	\$ 49,312
Other Financing Uses	\$ 63,908	\$ -	\$ -	\$ -	\$ 261,045	\$ -	\$ -	\$ 14,667	\$ -	\$ 3,728	\$ 343,348	\$ 686,696	\$ 686,696	\$ 652,599
Capital Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 87,449	\$ -	\$ 87,449	\$ 238,167	\$ 34,220	\$ 14,557
Total Expense	\$ 390,643	\$ 19,001	\$ 9,009	\$ -	\$ 453,045	\$ 3,199	\$ -	\$ 157,531	\$ 87,449	\$ 32,315	\$ 1,152,192	\$ 2,590,192	\$ 1,938,352	\$ 1,625,169
Net	\$ 306,234	\$ 8,874	\$ 30,655	\$ 2,998	\$ 1,215,024	\$ 45,422	\$ 57,726	\$ 74,549	\$ 170,229	\$ (4,159)	\$ 1,907,551	\$ 240,852	\$ 2,312,172	\$ 526,149
	<u>Non-Operating Funds</u>													
	<u>Health Insurance</u>	<u>February Total</u>	<u>Budget YTD</u>	<u>Actual YTD</u>	<u>Prior YTD</u>									
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -									
Fees and Charges	\$ 11,863	\$ 11,863	\$ 30,766	\$ 24,034	\$ 22,106									
Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -									
Miscellaneous Income	\$ 6,010	\$ 6,010	\$ -	\$ 6,010	\$ 9,540									
Sponsorship & Donations	\$ -	\$ -	\$ -	\$ -	\$ -									
Other Financing Sources	\$ 87,671	\$ 87,671	\$ 175,341	\$ 175,341	\$ 148,098									
Program Revenue	\$ -	\$ -	\$ -	\$ -	\$ -									
Total Revenue	\$ 105,543	\$ 105,543	\$ 206,107	\$ 205,385	\$ 179,743									
Wages	\$ -	\$ -	\$ -	\$ -	\$ -									
Contractual Services	\$ -	\$ -	\$ -	\$ -	\$ -									
Materials and Supplies	\$ -	\$ -	\$ -	\$ -	\$ -									
Benefits	\$ 81,869	\$ 81,869	\$ 207,357	\$ 94,356	\$ 85,887									
Miscellaneous Expense	\$ -	\$ -	\$ -	\$ -	\$ -									
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -									
Utilities	\$ -	\$ -	\$ -	\$ -	\$ -									
Other Financing Uses	\$ -	\$ -	\$ -	\$ -	\$ -									
Capital Projects	\$ -	\$ -	\$ -	\$ -	\$ -									
Total Expense	\$ 81,869	\$ 81,869	\$ 207,357	\$ 94,356	\$ 85,887									
Net	\$ 23,675	\$ 23,675	\$ (1,250)	\$ 111,029	\$ 93,856									

February 2022 Summarized Revenue Expense Report



PARK DISTRICT of OAK PARK

	<u>February-22</u>	<u>Budget YTD</u>	<u>Actual YTD</u>	<u>Prior YTD</u>
<u>Operating Funds</u>				
Corporate Fund				
10-00- Administration				
Revenue	\$684,330	\$357,928	\$743,551	\$425,364
Expense	(\$194,592)	(\$432,267)	(\$365,503)	(\$331,268)
Net	\$489,738	(\$74,339)	\$378,048	\$94,096
10-35- Conservatory				
Revenue	\$10,840	\$9,025	\$23,732	\$6,177
Expense	(\$29,853)	(\$61,140)	(\$46,146)	(\$29,768)
Net	(\$19,013)	(\$52,115)	(\$22,414)	(\$23,591)
10-50- Parks and Planning				
Revenue	\$1,706	\$6,735	\$36,577	\$3,748
Expense	(\$166,197)	(\$287,605)	(\$243,147)	(\$214,026)
Net	(\$164,491)	(\$280,870)	(\$206,570)	(\$210,278)
Total Corporate				
Revenue	\$696,877	\$373,688	\$803,860	\$435,290
Expense	(\$390,643)	(\$781,011)	(\$654,796)	(\$575,063)
Net	\$306,234	(\$407,323)	\$149,064	(\$139,774)
IMRF Fund				
15-00-				
Revenue	\$27,875	\$14,447	\$27,875	\$7,950
Expense	(\$19,001)	(\$43,116)	(\$37,412)	(\$43,249)
Net	\$8,874	(\$28,669)	(\$9,537)	(\$35,299)
Liability Fund				
16-00-				
Revenue	\$39,664	\$21,194	\$39,664	\$46,660
Expense	(\$9,009)	(\$22,214)	(\$15,897)	(\$10,761)
Net	\$30,655	(\$1,020)	\$23,767	\$35,899
Audit Fund				
17-00-				
Revenue	\$2,998	\$1,554	\$2,998	\$1,687
Expense	\$0	(\$2,066)	\$0	\$0
Net	\$2,998	(\$512)	\$2,998	\$1,687
Recreation Fund				
20-00- Administration				
Revenues	\$637,188	\$329,534	\$637,776	\$357,794
Expense	(\$315,750)	(\$680,248)	(\$606,027)	(\$564,236)
Net	\$321,438	(\$350,714)	\$31,749	(\$206,443)

February 2022 Summarized Revenue Expense Report



PARK DISTRICT of OAK PARK

	February-22	Budget YTD	Actual YTD	Prior YTD
20-05- Communications				
Revenue	\$1,000	\$5,000	\$15,850	\$0
Expense	(\$32,124)	(\$101,732)	(\$47,636)	(\$34,077)
Net	(\$31,124)	(\$96,732)	(\$31,786)	(\$34,077)
20-51- Customer Service				
Revenues	\$0	\$0	\$0	\$0
Expense	(\$17,189)	(\$38,169)	(\$27,132)	(\$20,978)
Net	(\$17,189)	(\$38,169)	(\$27,132)	(\$20,978)
20-25- Fitness				
Revenue	\$4,013	\$39,558	\$45,810	\$11,941
Expense	(\$3,900)	(\$8,981)	(\$6,636)	(\$2,905)
Net	\$113	\$30,577	\$39,174	\$9,036
20-26- Youth Athletics				
Revenue	\$293,575	\$166,987	\$367,063	\$24,000
Expense	(\$8,806)	(\$10,942)	(\$10,761)	(\$486)
Net	\$284,769	\$156,045	\$356,301	\$23,514
20-27- Adult Athletics				
Revenue	\$16,070	\$18,854	\$19,159	\$9,295
Expense	(\$1,039)	(\$350)	(\$1,132)	(\$8)
Net	\$15,031	\$18,504	\$18,027	\$9,287
20-29- Teens				
Revenue	\$14,294	\$26,106	\$18,994	\$1,226
Expense	(\$996)	(\$3,845)	(\$1,236)	(\$292)
Net	\$13,298	\$22,261	\$17,757	\$934
20-61- Community Programs				
Revenue	\$443,835	\$575,693	\$628,002	\$165,896
Expense	(\$37,435)	(\$97,250)	(\$54,749)	(\$55,184)
Net	\$406,400	\$478,443	\$573,253	\$110,712
20-62- Fine Arts				
Revenue	\$232,719	\$170,033	\$307,454	\$28,210
Expense	(\$19,494)	(\$31,029)	(\$22,792)	(\$2,908)
Net	\$213,226	\$139,004	\$284,662	\$25,302

February 2022 Summarized Revenue Expense Report



PARK DISTRICT of OAK PARK

	February-22	Budget YTD	Actual YTD	Prior YTD
20-63- Early Childhood				
Revenue	\$25,375	\$87,119	\$94,654	\$86,587
Expense	(\$16,311)	(\$31,409)	(\$24,351)	(\$19,215)
Net	\$9,064	\$55,709	\$70,303	\$67,372
 Total Recreation				
Revenue	\$1,668,069	\$1,418,885	\$2,134,762	\$684,948
Expense	(\$453,045)	(\$1,003,956)	(\$802,452)	(\$700,288)
Net	\$1,215,024	\$414,929	\$1,332,310	(\$15,340)
 Museum Fund				
21-00-				
Revenue	\$48,621	\$25,199	\$48,621	\$8,615
Expense	(\$3,578)	(\$1,393)	(\$4,066)	(\$1,887)
Net	\$45,043	\$23,807	\$44,555	\$6,728
 Special Recreation Fund				
22-00-				
Revenue	\$57,726	\$29,918	\$57,726	\$31,497
Expense	\$0	(\$118,343)	(\$94,359)	(\$93,756)
Net	\$57,726	(\$88,425)	(\$36,634)	(\$62,259)
 Special Facilities Fund				
25-00- Administration				
Revenue	\$153	\$0	\$153	\$0
Expense	(\$28,748)	(\$48,804)	(\$44,500)	(\$34,254)
Net	(\$28,595)	(\$48,804)	(\$44,347)	(\$34,254)
 25-19- Pools				
Revenue	\$22,236	\$10,651	\$33,623	\$26,127
Expense	(\$3,756)	(\$10,968)	(\$5,641)	\$0
Net	\$18,480	(\$317)	\$27,982	\$26,127
 25-20- Rink				
Revenue	\$147,914	\$165,848	\$253,824	\$89,512
Expense	(\$17,793)	(\$57,469)	(\$30,880)	(\$17,967)
Net	\$130,121	\$108,379	\$222,944	\$71,544

February 2022 Summarized Revenue Expense Report



PARK DISTRICT of OAK PARK

	February-22	Budget YTD	Actual YTD	Prior YTD
25-24- Gymnastics				
Revenue	\$61,537	\$233,912	\$254,095	\$71,978
Expense	(\$43,533)	(\$127,136)	(\$89,150)	(\$72,477)
Net	\$18,004	\$106,776	\$164,945	(\$499)
25-50- Maintenance				
Revenue	\$240	\$233	\$550	\$540
Expense	(\$63,701)	(\$101,621)	(\$83,745)	(\$45,309)
Net	(\$63,461)	(\$101,388)	(\$83,195)	(\$44,769)
Total Special Facilities				
Revenue	\$232,081	\$410,644	\$542,245	\$188,156
Expense	(\$157,531)	(\$345,998)	(\$253,916)	(\$170,007)
Net	\$74,549	\$64,646	\$288,329	\$18,150
Capital Projects Fund				
70-xx- Revenue	\$257,677	\$511,355	\$515,605	\$704,501
Expense	(\$87,449)	(\$238,167)	(\$34,220)	(\$14,557)
Net	\$170,229	\$273,188	\$481,385	\$689,944
Historic Properties Fund				
85-00- Revenue	\$28,156	\$24,160	\$77,169	\$42,014
Expense	(\$31,658)	(\$33,928)	(\$41,233)	(\$15,600)
Net	(\$3,502)	(\$9,768)	\$35,936	\$26,414
<u>Non-Operating Funds</u>				
Health Insurance Fund				
50-00- Revenue	\$105,543	\$206,107	\$205,385	\$179,743
Expense	(\$81,869)	(\$207,357)	(\$94,356)	(\$85,887)
Net	\$23,675	(\$1,250)	\$111,029	\$93,856



Memo

To: Commissioner Wollmuth, Chair, Recreation and Facility Programming Committee
Park Board of Commissioners

From: Maureen McCarthy, Director of Horticulture/Oak Park Conservatory

CC: Jan Arnold, Executive Director

Date: March 7, 2022

Re: Bus Bid Contract Award

Statement

Every year, the Park District offers a large number of trips. Due to the large number of vehicles required to transport our participants and resulting overall costs, we feel it is beneficial to contract with one company. On February 23, 2022 at 1:00PM we opened the bid proposals.

Discussion

Two bids were submitted. First Student submitted a comprehensive bid packet describing the company and providing information on its history, finances, safety measures, and training methods and complied with all bidding requirements. First Student was the lowest responsible bidder: \$58 per hour minimum of 3 hours for field trips during the school year and summer camp trips. We also had pricing options for year 2 and 3 renewals. We will evaluate each year based on performance.

We have used this company the last several years and have been satisfied with their services.

Conclusion

The Recreation and Facility Program Committee are recommending that the Park District of Oak Park contract with First Student for bus service for March 2022 – February 2023, with the option of renewing for the next two years based on performance.