



PARK DISTRICT of OAK PARK

Due to the COVID outbreak, Park District Board President Porreca has determined that an in-person meeting of the Park District of Oak Park's Committee of the Whole Meeting scheduled for Thursday, January 13, 2022, is not practicable or prudent. Accordingly, the meeting will take place via Zoom, *not* on site at the Hedges Administrative Center, 218 Madison Street, at 7:30pm.

PARK DISTRICT OF OAK PARK Committee of the Whole Meeting Zoom Meeting

<https://us02web.zoom.us/j/85847145140?pwd=emw2ODhKMTgvV0tpVCtjVXEyeWMxdz09>

Meeting ID: 858 4714 5140

Passcode: 787133

Thursday, January 13, 2022; 7:30pm

AGENDA

- I. Call to Order/Roll Call**
- II. Public Comment**
- III. Recreation and Special Facility Program Committee**
 - A. Program Scholarship Report*
- IV. Parks and Planning Committee**
 - A. Stevenson Park Master Plan Update Presentation*
 - B. Rehm Pool Painting Contract*
 - C. Park District HVAC Contract*
 - D. Dole Center Tuck-Pointing Contract*
- V. Administration and Finance Committee**
 - A. Tax Levy Abatement Resolution 2022-01-01*
 - B. Illinois Park and Recreation Conference, January 27-29, Update
- VI. New Business**
- VII. Executive Session**
- VIII. Adjournment**

* Indicates information attached.

** Indicates information to be provided before or at the meeting.

Update indicates verbal report provided at meeting no materials attached

The Park District of Oak Park welcomes the opportunity to assist residents and visitors with disabilities. If you need special accommodations for this meeting, please call (708) 725-2000 or via email at Karen.Gruszka@pdop.org.

*In partnership with the community, we provide
quality parks and recreation experiences for the residents of Oak Park*



Memo



To: Chris Wollmuth, Chair, Recreation and Special Facility Program Committee
Board of Park Commissioners

From: Scott Sekulich, Customer Service Manager

Cc: Jan Arnold, Executive Director

Date: January 6, 2022

Re: 2021 Scholarship and CDM Report

Scholarship Statement

The Park District of Oak Park Scholarship Program exists to provide programs and services to our residents who might otherwise financially not be able to participate. Sources of approved funding include \$8,000 from the Township of Oak Park, non-resident fees, patron donations, and other fundraising initiatives. Heading into the Summer of 2022, an additional \$6,000 in YES funds (Youth Engagement Scholarship from Oak Park – River Forest Community Foundation) has been contributed/approved specifically toward Summer Camp registration fees for current recipients. While \$55,565 in scholarships were used, we ended up returning \$6,563 back to the scholarship fund due to cancellations. Therefore, the amount of scholarship funds redeemed in 2021, totaled \$49,002 compared to \$18,752.66 in 2020. While this was a good increase in an effort to return to the 2019 high of \$71,432, the pandemic will continue to impact our overall scholarship numbers.

Criteria for 2021 scholarship eligibility remained the same as it did in 2020.

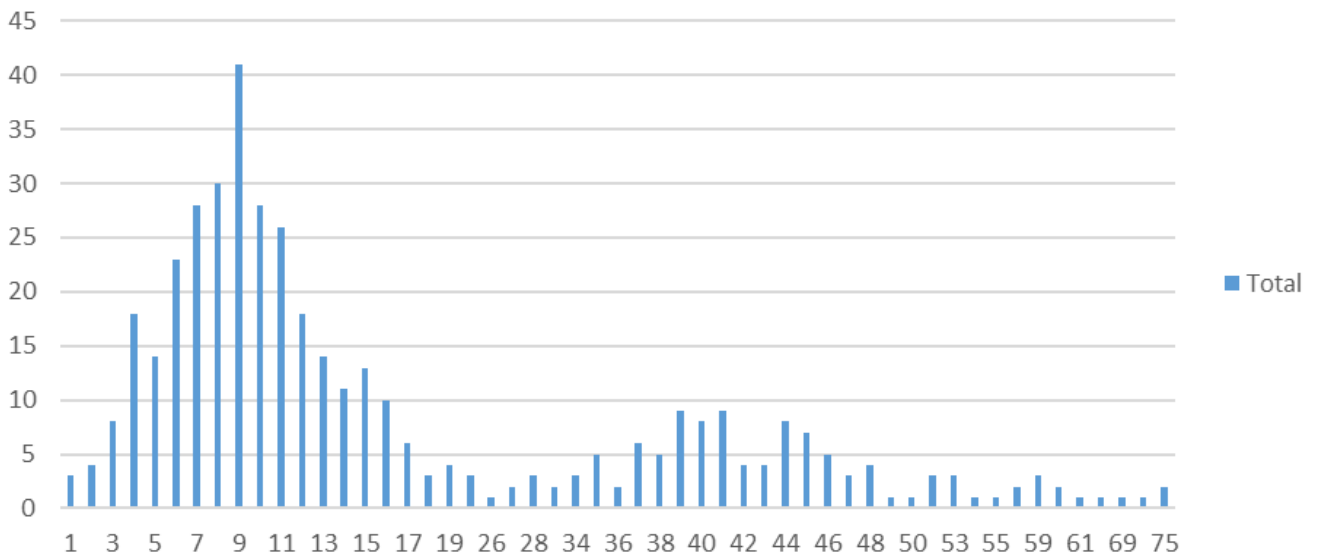
- \$300 maximum funding for each qualified family member.
- No household maximum.
- Registrations can take place any time throughout the year.
- 3 tiers of financial qualification exist. (Tier 1 provides 75% funding; Tier 2 provides 55% funding; and Tier 3 provides 35% funding towards program and pass fees.)

Discussion

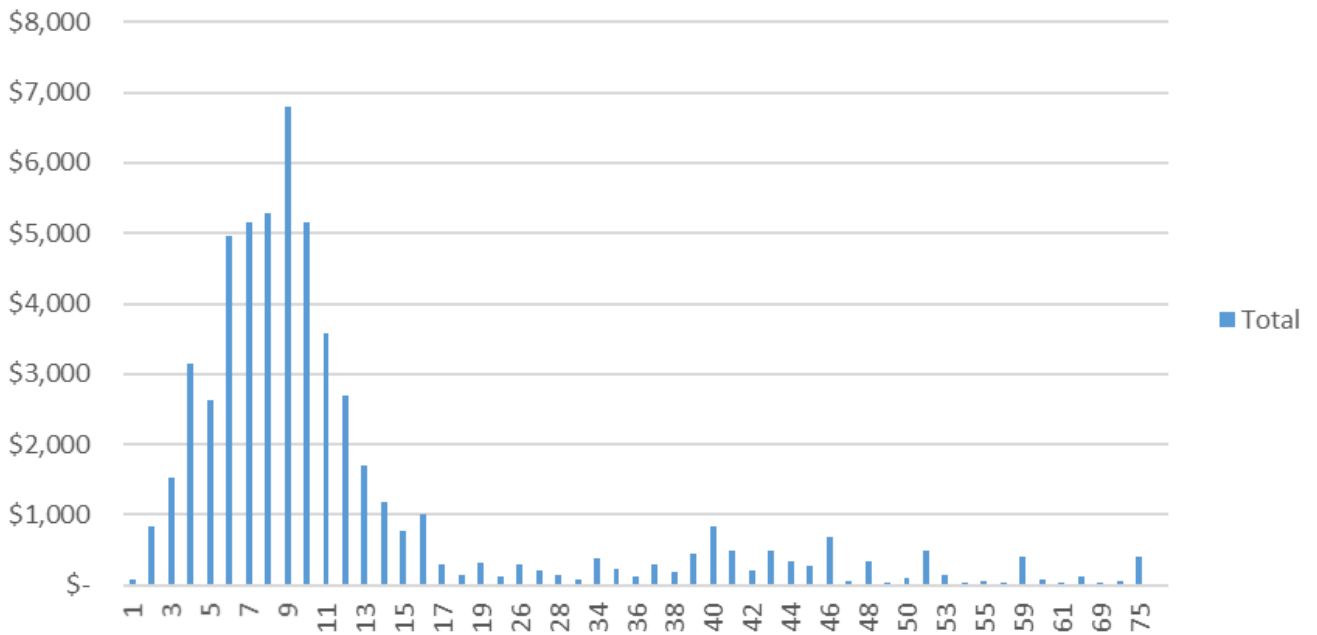
A total of 201 (142 in 2020) households applied and were approved for the 2020 program. 485 unique individuals within those households used the scholarship (387 in 2020). Out of these 201 households, 13% qualified at Tier 3 (35% income level), 16% qualified at Tier 2 (55% income level) and the remaining 71% qualified at Tier 1 (75% income level). Statistically we saw an increase in the number of Tier 1 scholarships approved.

Please see below for more scholarship statistics.

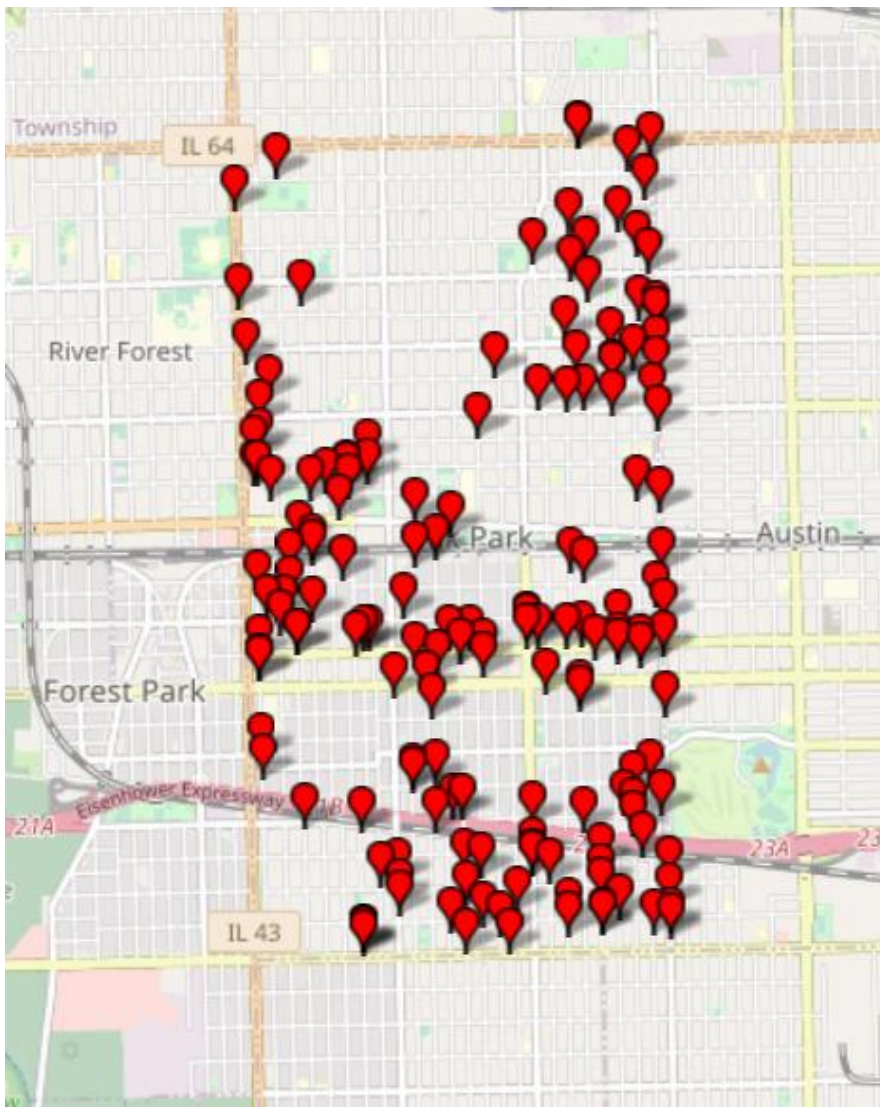
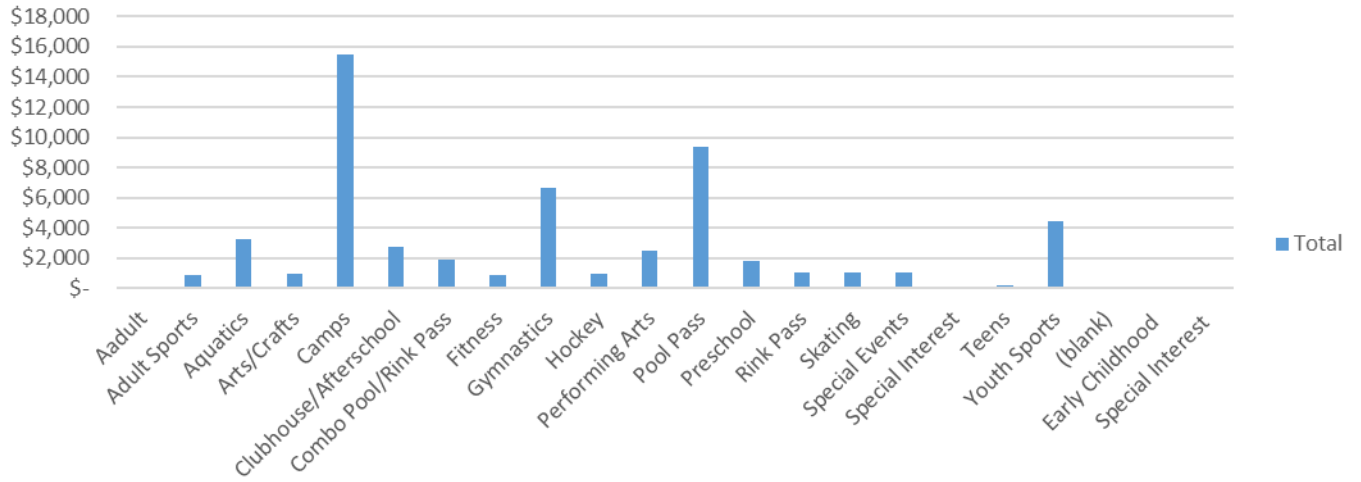
Total People Approved by Age



Distribution of \$ By Age



Distribution of \$ by Program Type



Memo

To: Jake Worley-Hood, Parks and Planning Committee
Board of Park Commissioners

From: Jan Arnold, Executive Director

Date: January 6, 2022

Re: Stevenson Park Master Plan



Statement

Stevenson Park was acquired by the Village of Oak Park in 1916, and named after author Robert Louis Stevenson. The Park District entered into a 99-year lease agreement with the Village in 2006, rather than purchasing the property outright, because the park contains two underground water reservoirs. The center was built in 1965. The second water reservoir was installed in the eastern part of the park in 2002. Other park features include a baseball diamond, multi-purpose field, and a skateboard activity area.

In 2019, park improvements included a handicap accessible entrance on the west side of the park and a continuous walking path on the east side of the park along with a new playground with handicap accessible surface, outdoor table tennis, hit/kick wall, and a bio swale.

Discussion

Altamanu, Inc. created the Stevenson Park Master Plan in 2010, and held a Master Plan review meeting virtually on October 20, 2021. At the master plan review meeting, several community members provided input into the park and potential enhancements to the sports court.

John MacManus and Josephine Bellalta will be attending the January 13, Committee of the Whole Meeting to present an updated Stevenson Master Plan with cost estimates for the Board's review.

Recommendation

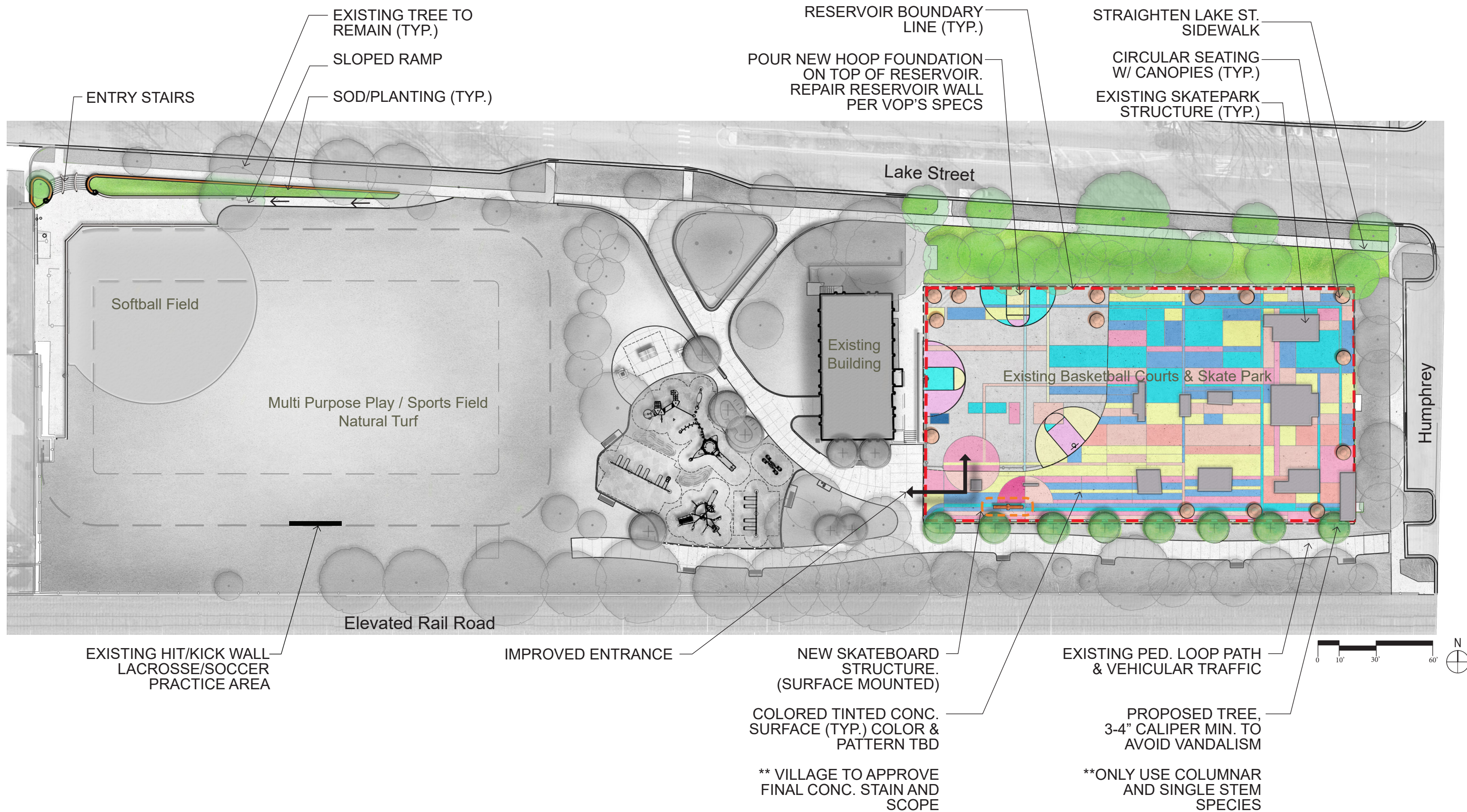
Staff request Board review and approval of the updated Stevenson Park Master Plan.

Attached: Stevenson Park Master Plan
Stevenson Park Cost Sheet



OPTION "A"

01.06.2022



OPTION "A"

01.06.2022

Stevenson Park Master Plan Update - Opinion of Probable Construction Cost (Option A)
Park District of Oak Park, Illinois

6-Jan-22

Altamanu Inc.
landscape architecture + urban design + planning



Item	Unit	Qty	Price/Unit	Total
Site Preparation & Demolition				
1 Construction Fence and Gate	LS	1	\$4,000	\$4,000
2 Erosion Control measurement	LS	1	\$1,000	\$1,000
3 Tree Protection Fence	LS	1	\$1,000	\$1,000
4 Furnish and install one single chain link fence gate as necessary between Skate Park and basketball court	LS	1	\$1,500	\$1,500
5 Miscellaneous Furniture Removal	LS	1	\$1,000	\$1,000
Subtotal Site Preparation & Demolition				\$8,500
Skate Park Improvements				
6 Existing concrete pavement crack repair as necessary	LS	1	\$2,000	\$2,000
7 Stained PCC concrete at Skate Park	SF	19,384	\$6	\$116,304
8 Repaint existing chain link fence fabric with graphic	SF	5,200	\$2.00	\$10,400
9 Skate Park teeter totter element	EA	1	\$20,000	\$20,000
10 Site furnishing - table & benches with umbrella	EA	8	\$9,000	\$72,000
11 Storage shelves	LS	1	\$1,000	\$1,000
Subtotal Skate Park Improvements				\$221,704
Basketball Court Improvements				
12 Basketball Hoop with above ground footing	EA	2	\$5,000	\$10,000
13 Basketball Court paint	SF	8,920	\$6	\$53,520
14 Basketball Court pavement marking	LS	1	\$3,000	\$3,000
15 Site furnishing - table & benches with umbrella	EA	6	\$9,000	\$54,000
16 Storage shelves	LS	1	\$800	\$800
17 Repair the reservoir wall per the VOP's specs due to the existing basketball hoops	LS	1	\$7,500	\$7,500
Subtotal Basketball Court Improvements				\$128,820
Plantings				
18 Shade Trees (3"-4" Caliper)	EA	8	\$1,200	\$9,600
19 Sod restoration	LS	1	\$1,000	\$1,000
Subtotal Plantings				\$10,600
Stairs and Walls @NW site				
20 NW Park Entry Staircase concrete treads w/ reinforcement (8 @ 22' long/ea)	LF	176	\$100.00	\$17,600
21 NW Park Entry Staircase concrete footings w/ reinforcement (2 @ 1'W x 3.5'D x 22'L)	CY	6	\$300.00	\$1,800
22 NW Park Entry Staircase SS handrail	LF	63	\$140.00	\$8,820
23 NW Park Entry Precast Concrete Pillar	EA	2	\$5,000.00	\$10,000
24 Concrete Retaining Wall w/ cap	LF	413	\$500.00	\$206,500
Subtotal Stairs and Walls @NW site				\$244,720
Lake Street Public Site Walk (east side)				
25 Remove and haul off existing conc. sidewalk (Lake Street)	SF	1,260	\$4	\$5,040
26 Furnish an Install PCC Sidewalk, South Walkway path (CA-6 Base)	SF	1,260	\$9	\$11,340
27 Existing tree root pruning	LF	64	\$6	\$384
Subtotal Lake Street Public Site Walk (east side)				\$16,764
Subtotal Direct Costs				\$631,108
25% Contingent				\$157,777
Total Cost Summary				\$788,885



Memo



To: Jake Worley-Hood, Chair, Parks and Planning Committee
Board of Park Commissioners

From: Bill Hamilton, Superintendent of Special Facilities

Cc: Jan Arnold, Executive Director

Date: January 6, 2022

Re: Rehm Pool – Pool Preparation and Painting Project

Statement

Following the repair work that is taking place on the Rehm Pool diving well and main pool, the diving well will need to be painted in its entirety. On January 5, a legal notice for a “Request for Proposal” was issued and bid documents posted to the Park District website. The scope of work includes brush blasting the entire diving well surface, cleaning, patching minor holes, priming bare concrete and applying two coats of epoxy paint; included in the bid is an alternate to prepare and paint the main pool.

Discussion

Staff prepared and researched pool painting projects, processes and materials, and developed the project specifications. While the main pool does not require the extensive preparation work that the diving well requires, having both pools professionally painted will place the pools on a regular professional painting rotation of 4 to 5 years and reduce the amount of yearly touch up painting and repair staff have to make to the pools.

The budget for the diving well preparation and painting is expected to be between \$30,000 and \$45,000 and the main pool is expected to be \$10,000 to \$20,000. The Bids are due on January 19.

Recommendation

Staff will update the Board on the project’s status at the January 20, Board Meeting and make a recommendation and seek approval for a contract at Continued Board meeting prior to the February 3, Committee of the Whole Meeting.

Memo



To: Jake Worley-Hood, Parks & Planning Committee
Board of Park Commissioners

From: Chris Lindgren, Superintendent of Parks & Planning

Date: January 6, 2022

Re: HVAC Service Contract

Statement

In 2015, the Parks & Planning Department was reorganized to take over all of the park landscape functions. Thus, resulting in the need to engage an HVAC contractor to provide regular preventative maintenance as well as repair services due to staffing levels.

The 2019 contract was held by YMI Mechanical, where they provided quality service and repair work on the HVAC systems, for a three-year contract. Since our first contract in 2015, the Park District has now added Austin Gardens Environmental Educational Center, Dole Center, and additions to Carroll Center. The awarded contractor will perform routine maintenance, seasonal start-up/shut-downs and repairs.

Discussion

The Park District had bidding documents posted to the website on November 3, for companies to download. Two pre-bid walk-thru meetings were held on November 11 and 12, giving the attendees an opportunity to see all fourteen of the facilities. Multiple firms attended the pre-bid walk through meetings. Seven bids were received on Tuesday, November 19, at 2:00pm.

The 2022 budget has \$30,000 allocated for these services.

Recommendation

Staff will bring this to the Board for discussion at the January 13, Committee of the Whole Meeting and will be looking for approval of a contract at the January 20, Regular Board Meeting.

Memo

To: Commissioner Worley-Hood, Chair, Parks and Planning Committee
Board of Park Commissioners

From: Chris Lindgren, Superintendent of Parks & Planning

CC: Jan Arnold, Executive Director

Date: January 10, 2022

Re: Dole Center Tuck-Pointing Contract



Statement

Dole Learning Center was built in 1926, and donated to the Village of Oak Park (VOP) in 1939, by Andrew and Mary Dole, who also owned Cheney Mansion. The Village used it as a library branch for several decades and added recreational programming in the late 1970s. Dole Center underwent a major renovation in 2002, which made the building ADA accessible. On June 1, 2019, the Park District of Oak Park became the owners of the Dole Center located at 255 Augusta Street. The Park District and Oak Park Public Library have an intergovernmental agreement for the Library's usage of the facility. When the Park District took over the Dole Center, there was significant deferred maintenance and we have committed capital funding to address these maintenance issues for the long term.

Discussion

The Park District has allocated \$100,000 in our 2022 CIP for repairs and upgrades to the Dole Center. Staff have compiled a prioritized list and a schedule for the work needed; part of the list of repairs requires tuck-pointing to be completed on the north facade of the building along with completion of the west facade. This project is using a US Communities partner in order to complete the repairs. US Communities has contracts that they publicly bid so any public entity can take advantage of their pricing. We anticipate starting the repairs during the spring of 2022.

Recommendation

Staff requests that the Park District Board of Commissioners authorize the Executive Director to sign a contract with Futurity 19, of Hinsdale, IL, for an amount not to exceed \$56,050.



Memo

To: David Wick, Chair, Administration and Finance Committee
Board of Park Commissioners

From: Mitch Bowlin, Director of Finance

Cc: Jan Arnold, Executive Director

Date: January 3, 2022

Re: 2021 Tax Year Levy – Abatement Resolution for 2021 Levy Adjustment



Statement

Starting in 2022, Cook County will automatically increase tax levies to recapture any losses from assessment appeal refunds. The District can abate this levy increase similar to the bond levy abatements until April 1, 2022.

Discussion

The State of Illinois passed Public Act 102-0519 (SB 508) in 2021, which will direct counties to automatically increase a taxing body's levy by the amount lost due to assessment appeal refunds. This additional levy does not affect the PTELL calculation in future years. The Park District's calculated amount for 2022 is \$135,127.

The 2022 Budget did not include this additional levy. The additional tax as a result of this levy would be \$1.99 per \$100,000 of equalized assessed valuation. Since this levy was not part of the 2022 Budget and has no impact on future PTELL calculations, staff feel it is prudent to abate this levy and not collect the additional taxes from residents.

Recommendation

Staff recommends the 2021 Tax Levy Abatement Resolution 2022-01-01 for the 2021 Tax Year be approved.

Attached: Abatement Resolution for 2021 Levy 2022-01-01

**Park District of Oak Park
Resolution No. 2022-01-01**

A RESOLUTION abating the tax levy increase for 2021 provided by Public Act 102-0519 (SB 508), of the Park District of Oak Park, Cook County, Illinois.

WHEREAS, the Board of Park Commissioner (the “Board”) of the Park District of Oak Park, Cook County, Illinois (the “District”), by ordinance adopted on the 18th day of November, 2021, did provide for the levy of \$11,086,828 in property taxes to fund its operations;

WHEREAS, the Property Tax Code was amended by Public Act 102-0519 (SB 508) (the “Act”), providing PTELL Districts an increase to their annual levies as an offset for property tax assessment appeal refunds;

WHEREAS, it is necessary and in the best interests of the District that the levy increase due to the Act for the year 2021 be abated in its entirety;

NOW THEREFORE, it is hereby resolved by the Board of Park Commissioners of the Park District of Oak Park, Cook County, Illinois, as follows:

Section 1. Abatement of Tax. The levy increase heretofore levied for the year 2021 as a result of Public Act 102-0519 (SB508), namely one hundred thirty five thousand and one hundred twenty seven dollars (\$135,127), is hereby abated in its entirety.

Section 2. Filing of Resolution. Forthwith upon the adoption of this resolution, the Secretary of the Board shall file a certified copy hereof with the County Clerk of Cook County, Illinois, and it shall be the duty of said County Clerk to abate said tax levied for the year 2021 in its entirety in accordance with the provisions hereof.

Section 3. Effective Date. This Resolution shall be in full force and effect forthwith upon its adoption.

Adopted by roll call vote January 20, 2022.

Ayes: _____

Nays: _____

Abstained: _____

Absent & Not Voting: _____

By: _____
Kassie Porreca, Park Board President

ATTEST:

Chris Wollmuth, Secretary

