



**PARK DISTRICT
of OAK PARK**

**Park District of Oak Park
Committee of the Whole
Hedges Administrative Center
218 Madison Street, Oak Park IL 60302**

Thursday, November 4, 2021

Minutes

The meeting was called to order at 7:30pm.

I. Roll Call

Present: Commissioners Lentz, Wick, Wollmuth, Worley-Hood and President Porreca.

Park District Staff present: Jan Arnold, Executive Director; Mitch Bowlin, Director of Finance; Chris Lindgren, Superintendent of Parks and Planning; Maureen McCarthy, Superintendent of Recreation; and Karen Gruszka, Executive Assistant, attended electronically.

Others Present: None

II. Public Comment: None

III. Public Hearing - Tax Levy

Roll Call: Commissioners Lentz, Wick, Wollmuth, Worley-Hood and President Porreca.

Public Comment – None

Discussion of Property Tax Increase

Executive Director Arnold stated the Board must annually approve a property tax levy ordinance and file it with the county. The Board was reminded of the previous discussions at the Board Retreat as well as the two Budget Meetings and that the Park District is recommending along with the 1.4% increase, to capture 1.5% of growth in the EAV for a total increase for the tax levy to 2.9%. This will equal a \$4.60 increase per \$100,000 of assessed home value. Discussion took place on the raising of program fees for the first time in two years, the upcoming CIP needs, and wages/minimum wage increases as well as the scholarship funds. With no public comments and the Board all in agreement, President Porreca adjourned the Public Hearing on the Tax Levy. **The Public Hearing adjourned by a roll call vote 5:0.**

IV. Parks and Planning Committee

A. CRC Construction Bid

The project went out to public bid on October 15, 2021, with bids due by 2:00pm, Friday, November 5. At this time, there are a minimum of three bidders per trade. The project information sessions were held on October 13 and 20, with an onsite non-mandatory pre-bid meeting held on October 20. The District has a goal of 25% being MWBE contractors and with the bidding broken down into trade packages, the District feels the goal is reachable. The Board discussed the details of bidding companies and taking the lowest responsible bidder and were informed that Bulley and Andrews will go through each bid to make sure all the requirements are bid correctly and meeting our needs. The Board thanked staff for continuing the District's equity work. **This item will be brought to the Board for approval at the November Regular Board Meeting under the regular agenda.**

B. Rehm Pool Concrete Bid Update

The Board was reminded that they will be visiting both pools on the Fall Tour. The work for concrete and drain repair when researched was over \$25,000 which requires a public bid. We engaged WT Group for the engineering of the repairs. Bid documents will go out on November 10, with the opening taking place on November 24; the November Regular Board Meeting will be continued to December 2, for approval. The Board discussed the possibility of getting these repairs completed during the winter. **This item will be brought to the Board for approval at the November Continued Regular Board Meeting under the regular agenda.**

V. Recreation and Facility Program Committee

A. 2022 PACT Agreements

Executive Director Arnold reminded the Board of the ongoing PACT Program which was launched in 2012, and stands for Partner, Associate, Companion and Tenant. The PACT agreements before the Board today were the annual agreements for Troop 2, Oak Park River Forest Ultimate Organization, Fenwick High School, Ascension, and St. Giles. The Board had a discussion on the requirements for being a partner, associate, companion and tenant and if certain groups should have more restrictions put on their use. The Board also discussed how the District should handle groups offering funds for improvements they would like done and were reminded that we have a CIP that we follow for improvements but should a group come forward, the opportunity would be discussed and finally, they discussed groups with the requirement of a percentage of residents meeting that quotient. **This will come before the Board under the consent agenda at the November Regular Board Meeting.**

VI. Administration and Finance Committee

A. 2021 Tax Year Levy – Abatement Ordinance for 2019 Bond

Executive Director Arnold informed the Board that when the Park District announced the issuing of park bonds, it did so stating that there would not be a property tax increase to pay for the bonds. In order for the Park District to keep this pledge, it needs to adopt an annual property tax abatement ordinance that eliminates the property tax levy to be collected for payment on the General Obligation Park Bonds (Alternative Revenue Source) Series 2019. The abated amount for 2021 tax year is \$301,400. **This will come before the Board on the consent agenda at the November Regular Board Meeting.**

B. 2021 Tax Year Levy – Abatement Ordinance for 2020 Bonds

The Board was reminded that the bonds were issued stating that there would not be a property tax increase to pay for them, and that this ordinance was the same as the Abatement Ordinance for the 2019 Bonds. The abated amount for 2021 tax year is \$1,561,200. **This will come before the Board on the consent agenda at the November Regular Board Meeting.**

C. Budget and Appropriation Ordinance 2022

The Budget and Appropriation Ordinance has been put on the table to make it available for the public for 30 days, after being discussed thoroughly at two budget meetings. There will be a Budget and Appropriation hearing held at the beginning of the November Regular Board Meeting. Executive Director Arnold reminded the Board that the budget and appropriation ordinance is 15% higher than the working budget to provide staff flexibility between lines but provides spending limits. Upon adoption, it will be filed with the County Clerk. **This will come before the Board on the Regular agenda at the November Regular Board Meeting.**

D. Working Budget – Department Goals 2022

Executive Director Arnold reminded the Board that two budget meetings were held this year and from those meetings, this working document was created and will be used for the goals that are tied into the budget and will help staff to make operational decisions. The Board discussed benchmarking, feedback to the Board, programming and fundraising, and the addition of a continued BIPOC goal. **This will come before the Board on the consent agenda at the November Regular Board Meeting.**

J. Credentials Certificate for 2020 IAPD Annual Meeting

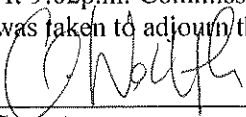
On a yearly basis, the IAPD hosts its annual meeting in conjunction with the IPRA Conference. In 2022, it will be held January 27-29, 2022. Commissioner Wick will be the delegate at the IAPD meeting during the conference and Commissioner Lentz will be the alternate. **This will come before the Board on the consent agenda at the November Regular Board Meeting.**

VII. New Business - None

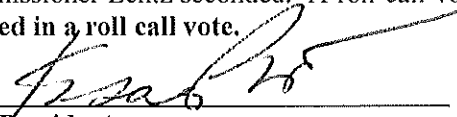
VIII. Closed Session – None

IX. Adjournment

At 9:02p.m. Commissioner Wick motioned to adjourn and Commissioner Lentz seconded. A roll call vote was taken to adjourn the Committee of the Whole. **Motion carried in a roll call vote.**



Secretary
Board of Park Commissioners



President
Board of Park Commissioners

December 16, 2021
Date

December 16, 2021
Date

