



**PARK DISTRICT
of OAK PARK**

**Park District of Oak Park
Regular Board Meeting
Hedges Administrative Center
218 Madison Street, Oak Park, Illinois
Thursday, October 14, 2021, at 7:30pm**

Minutes

The meeting was called to order at 7:30pm.

I. ROLL CALL

Present: Commissioners Worley-Hood, Wollmuth, Wick, Lentz, and President Porreca.

Park District Staff present: Jan Arnold, Executive Director; Mitch Bowlin, Director of Finance; Illiana DeLaRosa, Finance Manager; Jamie Lapke, Program and Operations Manager – GRC; Kayla Lindgren, Program and Operations Manager – RCRC; and Karen Gruszka, Executive Assistant. Bill Hamilton, Superintendent of Special Recreation, attended via phone.

Others Present: None

II. APPROVAL OF AGENDA

A motion was made to approve the agenda. **The motion was passed by a voice vote.**

III. VISITOR/PUBLIC COMMENTS – None

IV. CONSENT AGENDA

A motion was made by Commissioner Wick and seconded by Commissioner Wollmuth to approve the Consent Agenda, which includes the Cash and Investment Summary and Warrants and Bills for the month of September, 2021; approval of minutes from the Committee of the Whole Meeting, September 2, 2021; approval of the minutes from the Regular Board Meeting, September 9, 2021; and approval of the minutes from the Budget Meeting September 30, 2021; approval of the 2022 Committee and Board Meeting Calendar; approval of the Park District Citizen Committee Application – Aaron Stigger; and approval of the Mandatory Covid 19 Vaccination and Testing Policy. **The motion passed with a roll call vote of 5:0.**

V. STAFF REPORTS

A. Director's Report

Executive Director Arnold informed the Board that Pleasant Home's geothermal well digging is ongoing; they will dig twelve wells total, 500 feet deep each and the digging should be completed in the next 10-15 days weather depending. A banner with educational information on the geothermal system is being made and will be placed on the fence at the site for information. The 45th FLW races were scheduled to run this Sunday but are now virtual due to Oak Park Health regulations; currently, 447 racers are signed up for the virtual race and \$3,000 has been donated for the Scholarship Fund from the race. She thanked all the Board Members for coming out to the Elected Officials BBQ and informed the Board that she had removed the Board Retreat from the calendar presented at the COW and that it will be entered at a later date when it is confirmed.

B. Division Managers' Reports (Updates & Information): Written Report Included in Board Packet.

C. Revenue/Expense Status Report – No questions were asked.

VI. OLD BUSINESS

A. Recreation and Facility Program Committee – None

B. Parks and Planning Committee - None

C. Administration and Finance Committee

1. Parameters Ordinance

Commissioner Wick moved and Commissioner Lentz seconded that the Park Board of Commissioners approve Ordinance 2021-10-01 authorizing and providing for an Installment Purchase Agreement for the purpose of paying the cost of purchasing real or personal property, or both, in and for the Park District of Oak Park, Cook County, Illinois, and for the issue of not to exceed \$6,000,000 General Obligation Debt Certificates (Limited Tax), Series 2021, of said Park District evidencing the rights to payment under said Agreement, providing for the security for and means of payment under said Agreement of said Certificates, and authorizing the sale of said Certificates to the purchaser thereof. Executive Director Arnold reminded the Board that staff were seeking approval of the parameters ordinance for capital improvements. It is the right time now for municipal debt due to the current rates being low with the PDOP being quoted a rate of 3.5%, down from 4-5% in 2020. This will not increase taxes and only extend our current debt issued by 2 years from the bonds issued in 2011, 2012, 2013; which were refinanced saving the district \$3 million. The Board confirmed the District would be able to pay off the debt certificate early. **The motion was approved with a roll call vote 5:0.**

2. 2022-2024 Strategic Plan Approval

Commissioner Wick moved and Commissioner Wollmuth seconded that the Park Board of Commissioners approve the 2022-2024 Strategic Plan. Executive Director Arnold reminded the Board of the Strategic Plan that was presented to them at the Committee of the Whole Meeting and thanked Kayla Lindgren and Greg Stopka for all their work conducting the meetings to gather the information for the new plan. She went on to inform the Board that the changes they requested had been made to the plan. The Board confirmed that once it was approved it would be placed on the PDOP website. **The motion was approved with a roll call vote 5:0.**

VII. NEW BUSINESS

1. CRC Update

Executive Director informed the Board that staff have worked closely with Bulley & Andrews, Construction Manager, and Perkins & Will, Architect, and notice was sent to the papers with the Bid going out on the street Friday. There are twenty different packages included such as concrete, masonry, glazing, etc. to give more opportunities to women, minorities, and smaller companies. Twenty eight companies have signed in for the bid of which 18% are minority/women owned businesses; our goal is to have that number at 25%. A press release will be sent out on Monday with this information. We hope to have a story in the paper as we are the first entity in Oak Park to have this goal.. We have two non-mandatory meetings on October 20, for bidders to gather information about the project that will be taped for those unable to attend to continue to get the most varied companies as possible. Bulley & Andrews are going to make calls to firms and organizations that have not signed in yet but had shown interest. They feel this is a great way to match some larger companies with smaller companies to come in as a sub that wouldn't have the ability to bid alone due to our bid bond requirements. The bids will be opened and read virtually on November 5, and will be awarded at the November 18, meeting. The Board discussed costs escalating and confirmed any bids received are locked to that price. **No action is needed on this item at this time.**

VIII. COMMISSIONERS' COMMENTS

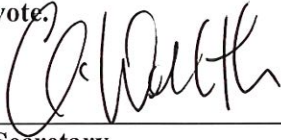
- **Commissioner Wollmuth** – Thanked everyone for a successful Elected Officials BBQ and stated it was a great way to get to know the newly elected officials and had gathered some emails and will be sending them a follow up email to solidify the connection.
- **Commissioner Wick** – Stated he loved the Elected Officials BBQ last night and thanked everyone. He also wanted to thank Mitch and Illiana for all their work on the Budget and said they really make him feel confident with what they present and with the completed budget.

- **Commissioner Worley-Hood** – Stated that knowing we had such a rough month between all the events, budget time, and being low on staff, he just wanted to say that we have really set the bar high. He wanted to thank all the full-time staff for working the event and their work over the past two years covering all the needed areas to run the Park District.
- **Commissioner Lentz** – Agreed that the Elected Officials BBQ was a great night. She thanked the Township when talking to them for their contributions to the CRC, saying she really appreciated all they and their Mental Health Board are doing for the CRC. She also wanted to say she really appreciates all our work and accomplishments in making our parks accessible as possible and it showed at the Fall Fest as she witnessed their use.
- **Commissioner Porreca** – Thanked everyone for the Elected Officials BBQ and felt there were great conversations there and everyone was pleased to be in-person! She attended a work bi-annual event at DePaul University which was also attended by another Oak Park resident who approached her and made a point of thanking her for the work at Rehm Park. He has a family with children of different ages and abilities, and all were able to enjoy the new playground there together. He asked that she extend her thanks to the entire Board.

IX. EXECUTIVE SESSION - None

X. ADJOURNMENT

At 7:54p.m. a motion was made and seconded to adjourn the Regular Board Meeting. **The motion passed a voice vote.**



Secretary
Board of Park Commissioners

November 18, 2021
Date



President
Board of Park Commissioners

November 18, 2021
Date