



PARK DISTRICT
of OAK PARK

Park District of Oak Park
Regular Board Meeting
Oak Park Conservatory
615 Garfield Street
Oak Park, IL 60302

Thursday, June 17, 2021, 7:30pm

Minutes

The meeting was called to order at 7:30pm.

I. ROLL CALL

Present: Commissioners Lentz, Wick, Wollmuth, and President Porreca. Commissioner Worley-Hood absent.

Park District Staff present: Jan Arnold, Executive Director; Maureen McCarthy, Superintendent of Recreation, Patti Staley, Director of Horticulture and Conservatory Operations; Susan Crane, Cheney Mansion Operations & Event Manager; Kent Gentry, Greenhouse Supervisor; Douglas Peck, Cheney Gardens; and Karen Gruszka, Executive Assistant.

Others Present: Isabel Romero Calvo, Mary O’Kiersey, Mary Ellen Murphy, and residents.

II. APPROVAL OF AGENDA

A motion was made to approve the agenda. **The motion was passed by a roll call vote 4:0.**

III. COMMUNITY SERVICE AWARDS

The Park Board presented the Community Service Awards to the following recipients: The Cheney Mansion garden volunteer group including: Isabel Romero Calvo, Mary O’Kiersey, Donna Makow, Martha Yount, Ann Courter, Mary Ellen Murphy, and Kathie Gillies. President Porreca gave an introduction to the three recipients able to attend: Isabel Romero Calvo, Mary O’Kiersey, and Mary Ellen Murphy, and presented them each with their Community Service Award. The Board thanked them for their many hours of service and selfless devotion to their community. A brief reception took place for the awardees.

IV. VISITOR/PUBLIC COMMENTS – None

V. CONSENT AGENDA

A motion was made by Commissioner Wick and seconded by Commissioner Lentz to approve the Consent Agenda, which includes the approval of Cash and Investment Summary and Warrants and Bills for the month of May, 2021; approval of minutes from the Annual Board Meeting, May 6, 2021, Committee of the Whole Meeting, May 6, 2021, and the Regular Board Meeting, May 20, 2021; approval of the 2020 Audit Report; and review of closed session minutes with no minutes released. **The motion passed by a roll call vote 4:0.**

VI. STAFF REPORTS

A. Director’s Report

Jan Arnold, Executive Director, informed the Board that our pools had their first Ellis audit and the lifeguards scored an Exceeds! There was one lifeguard who received an Outstanding score, Jackson Tanner, which are only given out to 5-6 lifeguards across the country. Pools have been very busy and will be opening to full capacity this

weekend with 350 and RCRC and 750 at Rehm. Both swim lessons and camps started this week with some of the camps, within walking distance, being brought to the pools. Telescope nights will be starting back up with the help of some Boy Scouts/volunteers. Movies in the park will begin in July, with additional movies shown in August and September; concerts in the park will begin July 11, and run through August 29, with environmental sustainability involved in some way during the concerts. Staff are gearing up for the fall activities including Fall Fest and the FLW races; this year there will be no breakfast as we are unsure of the school's allowances. The Board discussed the choices of movies in the park to include all ages.

B. Division Managers' Reports (Updates & Information) – Written Report Included in Board Packet.

C. Revenue/Expense Status Report – No questions asked.

VII. OLD BUSINESS

A. Recreation and Facility Program Committee – None

B. Parks and Planning Committee – None

C. Administration and Finance Committee

1. Budget Timeline/Guidelines

Commissioner Wick motioned and Commissioner Wollmuth seconded for the Park Board of Commissioners to approve the 2022 Budget Guidelines and Timeline. Executive Director Arnold reminded the Board of the discussion that took place at the Board Retreat and per that discussion staff will begin their budget planning and attend budget working meetings using the full 2.9% CPI. The Board will be presented the budget on September 30, and October 14, and once approved, we will hold a hearing in December. **The motion passed with a roll call vote of 4:0.**

VIII. NEW BUSINESS

1. 2021 Apparel Bid Recommendation

Executive Director Arnold informed the Board that we went out to bid for our screen printed apparel; five bids were received and all met our minimum requirements. SP Designs & Mfg., Inc., Cape Coral, FL, were the low, responsible bidder, and references have come back positive; this is for a one-year contract. Next year when we have all our camps and programs up and running, we will go out to bid for a three-year contract. The Board discussed the apparel included in this bid. **This will be brought to the Board at the Continued Regular Board Meeting under the regular agenda.**

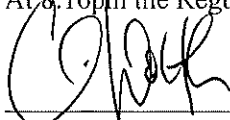
IX. COMMISSIONERS' COMMENTS

- **Commissioner Worley-Hood** – Absent.
- **Commissioner Wick** – Thanked Jan and staff for the retreat and stated that they always received good information and collaboration from it. He questioned the Park District's plans for the new Juneteenth holiday and then informed the Board that FOPCON's Board Meeting was this evening and that they are just doing a great job and are a great organization.
- **Commissioner Wollmuth** – Also said that he really enjoyed the discussion and shared thoughts at the retreat; he then went on and said that the Parks Foundation is really moving along with their meetings on the CRC fundraising and it is great to see the parks in so much use!
- **Commissioner Lentz** – She informed the Board that Festival Theater had worked out the kinks with Covid and are ready to open with The Tempest on July 17. Jan added that the Community Night is Wednesday, July 14; the tickets will be distributed through the Park District with a limit of four per household.
- **President Porreca** – Attended her first COG and said it is still in a transitional stage with changes in participants and agreed how good the retreat is and was happy with the built in time for discussion.

X. CLOSED SESSION - None

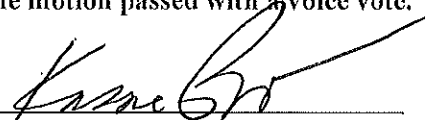
XI. Continue Regular Board Meeting to the Committee of the Whole Meeting, July 1, 2021

At 8:16pm the Regular Board meeting was adjourned. The motion passed with a voice vote.



Secretary
Board of Park Commissioners

July 29, 2021
Date



President
Board of Park Commissioners

July 29, 2021
Date

