



PARK DISTRICT of OAK PARK

Due to the Coronavirus outbreak, the State of Illinois enacted amendments to the Open Meeting Act that authorize public bodies to host public meetings virtually in the event of a declaration of a disaster. Park District Board President Lentz has determined that an in-person meeting of the Park District of Oak Park's Regular Board Meeting scheduled for Thursday, May 20, 2021, is not practicable or prudent. Accordingly, the meeting will take place via Zoom, *not* on site at the Hedges Administrative Center, 218 Madison Street, at 7:30pm.

PARK DISTRICT OF OAK PARK Regular Park Board Meeting Zoom Meeting

<https://us02web.zoom.us/j/86374170042?pwd=a0diR2xEMXRrM1RLZzhQUGkzTXEyUT09>

Thursday, May 20, 2021

AGENDA

- I. Call to Order/Roll Call**
- II. Approval of Agenda**
- III. Visitor/Public Comment**
Each person is limited to three minutes. The Board may set a limit on the total amount of time allocated to public comments.
- IV. Consent Agenda**
 - A. Approval of Cash and Investment Summary*
 - B. Approval of Warrants and Bills*
 - C. Approval of Minutes*
 - D. Approval of Ethics Ordinance Annual Review Update
 - E. Approval of ESAC Committee Application – Beth Rooney*
 - F. Approval of Disposal Ordinance 2021-05-01*
- V. Staff Reports**
 - A. Executive Director's Report*
 - B. Updates and Information*
 - C. Revenue/Expense Status Reports*
- VI. Old Business**
 - A. Recreation and Facility Program Committee – Commissioner Wollmuth
 1. Collaboration For Early Childhood Agreement*
 - B. Buildings and Grounds/Facility Maintenance – None
 - C. Administration and Finance Committee – Commissioner Wick
 1. Noventech Contract*
 2. Rehm Park Temporary Easement Agreement*
 3. Mosiac Mural Donation From Longfellow PTO*
- VII. New Business**
 1. Quarterly MPower Presentation*
 2. Facility Report Card*

VIII. Commissioners' Comments

Commissioner Lentz
Commissioner Worley-Hood
Commissioner Wick
Commissioner Wollmuth
President Porreca

IX. Closed Session

X. Adjourn Meeting

*Indicates information attached

**Indicates information/or additional information to be provided at or prior to the meeting

The Park District of Oak Park welcomes the opportunity to assist residents and visitors with disabilities. If you need special accommodations for this meeting, please call (708) 725-2000 or via email at Karen.Gruszka@pdop.org.



Agenda Comments

Thursday, May 20, 2021

- I. **Roll Call**
- II. **Approval of Agenda** (Voice Vote)
No additions to the Agenda are anticipated at this time.
- III. **Visitor/Public Comment**
- IV. **Consent Agenda** (Roll Call Vote) – Commissioner Wick
Commissioner Wick – Motion of the Board for approval of the Consent Agenda, which includes the approval of the Cash and Investment Summary and Warrants and Bills for the month of April, 2021; approval of minutes from the Committee of the Whole Meeting Minutes, April 8, 2021, and the Regular Board Meeting April 15, 2021; approval of the Ethics Ordinance Annual Review; approval of the ESAC Committee Application – Beth Rooney; and the approval of the Disposal Ordinance 2021-05-01.
- V. **Staff Reports**
 - A. **Executive Director’s Report***
 - B. **Updates and Information***
 - C. **Revenue/Expense Status Report***
- VI. **Old Business**
 - A. **Recreation and Facility Program Committee: Commissioner Wollmuth**
 1. **Collaboration For Early Childhood Agreement***
(Roll Call Vote) (attachment VI.A.1)
Commissioner Wollmuth: I move that the Park Board approve the Agreement with the Collaboration for Early Childhood Care and a funding allocation of \$7,000 a year for the next two years.
 - B. **Parks and Planning Committee: None**
 - C. **Administration and Finance Committee: Commissioner Wick**
 1. **Noventech Contract***
(Roll Call Vote) (attachment VI.C.1)
Commissioner Wick: I move that the Park Board approve the renewal of the agreement with Noventech, Inc., of Wood Dale, IL, for information technology services and support for \$8,850 per month with the ability to extend two additional years based on service delivery.
 2. **Rehm Park Easement***
(Roll Call Vote) (attachment VI.C.2)
Commissioner Wick: I move that the Park Board approve the Rehm Park Easement.
 3. **Mosaic Mural Donation From Longfellow PTO***
(Roll Call Vote) (attachment VI.C.3)
Commissioner Wick: I move that the Park Board accepts the Mosaic Mural donated by the Longfellow PTO.

- VII. New Business**
1. Quarterly MPower Presentation*
2. Facility Report Card*

- VIII. Commissioners' Comments**
Commissioner Lentz
Commissioner Worley-Hood
Commissioner Wick
Commissioner Wollmuth
President Porreca

- IX. Closed Session**

- X. Adjourn Meeting**

* Indicates information attached.

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CASH AND INVESTMENT SUMMARY- April 2021

	Byline	IPDLAF	CD's	PMA - iPRIME	IMET	Apr-21 TOTAL	Mar-21 TOTAL
General Fund							
10 - Corporate	8,674,553	9,046	(1,050,700)	7,616,499	(11,856,181)	3,393,216	3,615,956
Special Revenue Funds							
15 - IMRF	(1,392,957)	1,603	-	-	1,763,545	372,190	400,465
16 - Liability	(1,307,098)	8,965	-	-	1,746,927	448,794	436,676
17 - Audit	(91,176)	237	-	-	102,744	11,805	12,969
20 - Recreation	(2,211,124)	4,979	800,000	(186,375)	7,823,742	6,231,222	6,245,752
21 - Museum	(231,100)	1,220	-	133,871	332,632	236,623	236,165
22 - Special Recreation	(2,154,521)	17,121	-	-	2,503,422	366,022	350,406
25 - Special Facilities	(598,251)	3,288	-	1,040,000	593,203	1,038,240	1,057,471
85 - Cheney Mansion	185,171	462	-	-	52,326	237,959	232,733
Capital Funds							
70 - Capital Projects	(372,636)	78,051	500,000	(305,000)	3,336,613	3,237,028	2,507,437
70 - 2011 Bond	-	-	-	-	-	-	-
70 - 2012 Bond	-	-	-	-	-	-	-
70 - 2013 Bond	-	-	-	-	-	-	-
Total Cash Available to District	500,861	124,971	249,300	8,298,995	6,398,973	15,573,099	15,096,029
Distribution %:	3.22%	0.80%	1.60%	53.29%	41.09%	100.00%	100.00%
Other Funds							
50 - Health Insurance Fund	15,679	345	-	-	350,799	366,824	356,734
x - Memorial Trust	41,626	-	-	-	118,383	160,010	145,847
xx - Working Cash	207,870	-	-	-	-	207,870	207,870
Total Cash Across All Funds	766,036	125,316	249,300	8,298,995	6,868,156	16,307,802	15,806,479



PARK DISTRICT
of OAK PARK

Park District of Oak Park
Cash Status Report
As of April 30, 2021

Operating Accounts

Byline Bank	0.40%	\$	966,954
iPrime Liquid Money Market	0.04%	\$	8,298,995
Illinois Metropolitan Investment Fund	0.24%	\$	6,749,772 *
Illinois Park District Liquid Asset Fund Account	0.02%	\$	125,316
		\$	16,141,037

Operating Investment Accounts

Western Alliance Bank / Torrey Pines Bank	0.25% due 01/13/2022	\$	249,300
	Working Solvency	\$	16,390,337
	2020 Solvency	\$	14,739,680

2013 Bond Accounts

Illinois Metropolitan Investment Fund 2013 Bond	0.96%	\$	59,908 **
	2013 Bond Solvency	\$	59,908

*Includes \$116,909.68 of non-spendable funds, 9/30/14 Value \$263,521.79

**Includes \$59,908.34 of non-spendable funds, 9/30/14 Value \$135,037.16

IV. B

Park District of Oak Park
Voucher List for the Month of April
Presented to the Board of Commissioners
At their Meeting on May 20, 2021

Park District of Oak Park

FY 2021

AP ACCOUNT DISTRIBUTION BY ACCOUNT OPEN & PAID VOUCHERS

CHECK DATES 04/01/2021 TO 04/30/2021 PAY DATES 04/01/2021 TO 04/30/2021

BOTH ACCRUALS AND NON ACCRUALS

CHECK RUN 0 TO 2147483647

<u>VOUCHER NUMBER</u>	<u>VENDOR</u>	<u>PO NUMBER</u>	<u>CHECK NUMBER</u>	<u>PAY DATE/ CHECK DATE</u>	<u>AMOUNT</u>
10 CORPORATE FUND					
10-00-21-20109	IMRF WITHHOLDING				
42336	IMRF ILL MUNICIPAL RETIREMENT FUND		50991	04/09/2021	39,210.15
					<u>39,210.15</u>
10-00-21-20111	HEALTH INSURANCE SECTION 125				
42382	PDRMA PDRMA		51032	04/16/2021	11,746.82
					<u>11,746.82</u>
10-00-21-20114	UNION DUES				
42354	SEIU SEIU LOCAL 73		51035	04/16/2021	354.72
					<u>354.72</u>
10-00-21-20117	AFLAC SECTION 125				
42253	AFLAC AFLAC ATTN: REMITTANCE PROCESSI		50935	04/02/2021	505.32
42608	AFLAC AFLAC ATTN: REMITTANCE PROCESSI		51086	04/30/2021	505.32
					<u>1,010.64</u>
10-00-21-20118	AFLAC				
42253	AFLAC AFLAC ATTN: REMITTANCE PROCESSI		50935	04/02/2021	159.56
42608	AFLAC AFLAC ATTN: REMITTANCE PROCESSI		51086	04/30/2021	159.56
					<u>319.12</u>
10-00-21-20119	I LIFE				
42353	NCPERS NCPERS GROUP LIFE INSURANCE		51026	04/16/2021	12.00
					<u>12.00</u>
10-00-21-20120	ICMA WITHHELD				
42255	ICMA ICMA RETIREMENT TRUST		50944	04/02/2021	1,520.52
42352	ICMA ICMA RETIREMENT TRUST		51020	04/16/2021	1,450.93
42610	ICMA ICMA RETIREMENT TRUST		51098	04/30/2021	1,517.58
					<u>4,489.03</u>
10-00-21-20131	ICMA ROTH IRA WITHHELD				
42255	ICMA ICMA RETIREMENT TRUST		50944	04/02/2021	198.31
42352	ICMA ICMA RETIREMENT TRUST		51020	04/16/2021	198.31
42610	ICMA ICMA RETIREMENT TRUST		51098	04/30/2021	198.23
					<u>594.85</u>
10-00-21-20132	BRIGHT START PROGRAM				
42254	BRIGHTSTA BRIGHT START COLLEGE SAVING		50937	04/02/2021	100.00
42351	BRIGHTSTA BRIGHT START COLLEGE SAVING		51007	04/16/2021	100.00
42609	BRIGHTSTA BRIGHT START COLLEGE SAVING		51089	04/30/2021	100.00
					<u>300.00</u>
10-00-52-00202	LEGAL PUBLICATIONS				
42558	GROWING GROWING COMMUNITY MEDIA NF20210315		51056	04/23/2021	126.00
					<u>126.00</u>
10-00-52-00204	COMPUTER (IT) SERVICE				
42315	AMILIA AMILIA		50968	04/09/2021	15,923.23
42338	NOVEN NOVENTECH, INC	20210021	50995	04/09/2021	2,731.25
42339	NOVEN NOVENTECH, INC	20210021	50995	04/09/2021	977.50
42340	NOVEN NOVENTECH, INC	20210021	50995	04/09/2021	172.50
42341	NOVEN NOVENTECH, INC	20210021	50996	04/09/2021	8,930.00
42347	TIAABANK TIAA BANK	20210014	51000	04/09/2021	1,555.09
42477	VERI VERIZON		509699	04/24/2021	437.00

Park District of Oak Park

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10-00-52-00204	COMPUTER (IT) SERVICE				
42485	ADOBE ADOBE SYSTEMS, INC		509623	04/24/2021	461.05
42497	AMERIEAG AMERICAN EAGLE.COM		509630	04/24/2021	500.00
42501	ARCHIVE ARCHIVE SOCIAL, INC.		509632	04/24/2021	199.00
					<u>31,886.62</u>
10-00-52-00208	COPYING AND PRINTING- INTERNAL				
42366	DELAGE DE LAGE LANDEN PUBLIC FINANCE	20210049	51014	04/16/2021	3,763.45
42626	IMPACT IMPACT NETWORKING LLC	20210347	51100	04/30/2021	3,180.94
					<u>6,944.39</u>
10-00-52-00299	CONTRACTUAL SERVICES - OTHER				
42285	PAYCOM PAYCOM PAYROLL, LLC		50950	04/02/2021	2,021.31
42342	PICKENS PICKENS-KANE BUSINESS SERVICE	20210018	50997	04/09/2021	85.00
42369	FLEX FLEXIBLE BENEFIT SERVICE CORP.	20210052	51017	04/16/2021	120.00
42381	PAYCOM PAYCOM PAYROLL, LLC		51031	04/16/2021	3,351.87
42629	PAYCOM PAYCOM PAYROLL, LLC		51105	04/30/2021	2,096.13
					<u>7,674.31</u>
10-00-52-00650	BANK SERVICE CHARGE				
42316	CARDCONN CARD CONNECT		50970	04/09/2021	69.46
42435	HUNTINGBK HUNTINGTON BANK		509663	04/24/2021	25.00
42435	HUNTINGBK HUNTINGTON BANK		509663	04/24/2021	25.00
42435	HUNTINGBK HUNTINGTON BANK		509663	04/24/2021	25.00
42453	PLUNG PLUG N PAY		509681	04/24/2021	15.00
					<u>159.46</u>
10-00-53-00300	OFFICE EXPENSE				
42337	JJKELLER JJ KELLER & ASSOCIATES	20210267	50992	04/09/2021	319.96
42378	NOVEN NOVENTECH, INC	20210293	51028	04/16/2021	76.00
42430	GARVEY'S GARVEY'S OFFICE PRODUCTS		509658	04/24/2021	434.20
42500	IMPACT IMPACT NETWORKING LLC		509664	04/24/2021	1,290.00
42592	AMAZ AMAZON.COM		509629	04/24/2021	27.98
					<u>2,148.14</u>
10-00-53-00405	COMPUTER EQUIPMENT				
42580	NOVEN NOVENTECH, INC	20210320	51075	04/23/2021	4,375.00
42593	AMAZ AMAZON.COM		509629	04/24/2021	129.58
42594	AMAZ AMAZON.COM		509629	04/24/2021	75.92
42595	AMAZ AMAZON.COM		509629	04/24/2021	64.79
					<u>4,645.29</u>
10-00-56-00605	CONFERENCE AND TRAINING				
42461	SHRM SOCIETY OF HUMAN RESOURCE MANA			04/24/2021	-1,195.00
42462	SHRM SOCIETY OF HUMAN RESOURCE MANA			04/24/2021	930.75
					<u>-264.25</u>
10-00-56-00610	DUES AND SUBSCRIPTIONS				
42460	SHRM SOCIETY OF HUMAN RESOURCE MANA			04/24/2021	-200.00
42599	NRPA NATIONAL RECREATION & PARK ASSOC		509677	04/24/2021	500.00
					<u>300.00</u>
10-00-56-00620	ADMINISTRATIVE EXPENSE				
42431	GFOA GOVERNMENT FINANCE OFFICERS ASSC		509659	04/24/2021	445.00
					<u>445.00</u>
10-00-56-00621	DIRECTOR EXPENSE				

Park District of Oak Park

FY 2021

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10-00-56-00621	DIRECTOR EXPENSE				
42417	CHGOTRIB CHICAGO TRIBUNE MEDIA GROU		509639	04/24/2021	15.96
					<u>15.96</u>
10-00-58-00820	TELECOMMUNICATIONS				
42548	VERI VERIZON		509699	04/24/2021	1,380.42
42553	COMCAST COMCAST	20210030	51053	04/23/2021	8,197.12
					<u>9,577.54</u>
10-35-52-00265	FLEET SERVICE				
42298	VILFLE VILLAGE OF OAK PARK-FLEET	20210258	50960	04/02/2021	1,545.52
42299	VILFLE VILLAGE OF OAK PARK-FLEET	20210258	50961	04/02/2021	52.57
42300	VILFLE VILLAGE OF OAK PARK-FLEET	20210258	50962	04/02/2021	40.52
42401	VILFLE VILLAGE OF OAK PARK-FLEET	20210282	51039	04/16/2021	92.92
42402	VILFLE VILLAGE OF OAK PARK-FLEET	20210282	51040	04/16/2021	100.88
					<u>1,832.41</u>
10-35-52-00299	CONTRACTUAL SERVICES - OTHER				
42482	RENTOKIL ANDERSON PEST SOLUTIONS		509631	04/24/2021	138.45
42483	RENTOKIL ANDERSON PEST SOLUTIONS		509631	04/24/2021	525.00
42486	ALADDEC ALARM DETECTION SYSTEMS, INC.		509625	04/24/2021	246.99
					<u>910.44</u>
10-35-52-00650	BANK SERVICE CHARGE				
42316	CARDCONN CARD CONNECT		50970	04/09/2021	54.57
					<u>54.57</u>
10-35-53-00301	UNIFORMS				
42560	M&MSPORTS M&M SPORTS SCENE INC.	20210314	51058	04/23/2021	161.92
					<u>161.92</u>
10-35-53-00313	SUPPLIES - BUILDING MATERIALS				
42358	ARROW ARROW LOCKSMITH SERVICE	20210303	51006	04/16/2021	24.00
42416	CARHOR CARLIN HORTICULTURAL		509638	04/24/2021	129.55
					<u>153.55</u>
10-35-53-00320	MISCELLANEOUS SUPPLIES				
42408	AMAZ AMAZON.COM		509629	04/24/2021	129.00
42408	AMAZ AMAZON.COM		509629	04/24/2021	41.20
					<u>170.20</u>
10-35-53-00340	SUPPLIES-HORTICULTURAL CONTROL				
42415	CARHOR CARLIN HORTICULTURAL		509638	04/24/2021	1,773.28
42440	KOPPERT KOPPERT BIOLOGICAL SYSTEMS, I		509668	04/24/2021	120.34
42440	KOPPERT KOPPERT BIOLOGICAL SYSTEMS, I		509668	04/24/2021	266.10
42440	KOPPERT KOPPERT BIOLOGICAL SYSTEMS, I		509668	04/24/2021	266.10
42440	KOPPERT KOPPERT BIOLOGICAL SYSTEMS, I		509668	04/24/2021	369.56
					<u>2,795.38</u>
10-35-53-11100	GIFT SHOP				
42432	GREENHOU GREENHOUSE MEGASTORE		509660	04/24/2021	543.25
					<u>543.25</u>
10-35-53-11105	CONSERVATORY SPECIAL EVENTS				
42623	FOPCON FRIENDS OF THE OAK PARK CONSEF20210321		51096	04/30/2021	936.00
					<u>936.00</u>
10-35-56-00610	DUES AND SUBSCRIPTIONS				

Park District of Oak Park

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10-35-56-00610	DUES AND SUBSCRIPTIONS				
42625	ILLDPTAG ILLINOIS DEPT OF AGRICULTURE	20210348	51099	04/30/2021	60.00
					<u>60.00</u>
10-35-56-11100	GIFT SHOP - SALES TAX				
42349	ILLDEP ILLINOIS DEPT. OF REVENUE		50990	04/09/2021	105.00
					<u>105.00</u>
10-35-58-00800	ELECTRICITY				
42399	COMED COMED	20210140	51012	04/16/2021	916.16
					<u>916.16</u>
10-35-58-00810	NATURAL GAS				
42554	CNE CONSTELLATION NEWENERGY - GAS DI	20210196	51052	04/23/2021	1,460.25
42567	NICOR NICOR GAS	20210139	51070	04/23/2021	1,067.71
					<u>2,527.96</u>
10-35-58-00830	WATER				
42525	VILLWAT VILLAGE OF OAK PARK-WATER WA1		509703	04/24/2021	129.75
					<u>129.75</u>
10-50-52-00260	PROPERTY REPAIR				
42279	ECOACHIEV ECO ACHIEVERS LLC	20210259	50940	04/02/2021	1,500.00
42281	EMPIRICAL EMPIRICAL ELECTRIC INC.	20210257	50942	04/02/2021	1,015.00
42293	SYSCAB SYSTEMS & CABLING SOLUTIONS, I	20210256	50957	04/02/2021	875.00
42312	ALLTYPES ALL TYPES ELEVATORS, INC.	20210271	50967	04/09/2021	776.25
42313	ALLTYPES ALL TYPES ELEVATORS, INC.	20210271	50967	04/09/2021	160.00
42314	ALLTYPES ALL TYPES ELEVATORS, INC.	20210271	50967	04/09/2021	160.00
42348	YOUNA YOUNA MECHANICAL INC	20210272	51001	04/09/2021	734.09
42356	ANDERSONE SOUTH WEST INDUSTRIES, INC.	20210300	51005	04/16/2021	165.00
42357	ANDERSONE SOUTH WEST INDUSTRIES, INC.	20210300	51005	04/16/2021	1,040.00
42359	ARROW ARROW LOCKSMITH SERVICE	20210303	51006	04/16/2021	102.00
42398	YOUNA YOUNA MECHANICAL INC	20210302	51046	04/16/2021	345.00
42451	PELICAN PELICAN WIRELESS		509679	04/24/2021	15.00
42457	SAFELITE SAFELITE E-COMMERCE		509685	04/24/2021	38.76
42463	DRINKING DRINKING WATER LABS		509650	04/24/2021	1,495.00
42487	ALADDEC ALARM DETECTION SYSTEMS, INC.		509625	04/24/2021	872.10
42492	ALADDEC ALARM DETECTION SYSTEMS, INC.		509625	04/24/2021	1,427.19
42493	ALADDEC ALARM DETECTION SYSTEMS, INC.		509625	04/24/2021	243.57
42494	ALADDEC ALARM DETECTION SYSTEMS, INC.		509625	04/24/2021	487.26
42495	ALADDEC ALARM DETECTION SYSTEMS, INC.		509625	04/24/2021	2,214.00
42496	ALADDEC ALARM DETECTION SYSTEMS, INC.		509625	04/24/2021	590.10
42588	VILLFIN VILLAGE OF OAK PARK FINANCE	20210309	51084	04/23/2021	43.00
42589	VILLFIN VILLAGE OF OAK PARK FINANCE	20210309	51084	04/23/2021	43.00
42630	PREMIERM PREMIER MECHANICAL INC	20210345	51106	04/30/2021	629.00
42633	STEFL TIM STEFL INC.	20210344	51108	04/30/2021	1,397.00
42635	VILLFIN VILLAGE OF OAK PARK FINANCE	20210339	51110	04/30/2021	43.00
					<u>16,410.32</u>
10-50-52-00265	FLEET SERVICE				
42296	VILFLE VILLAGE OF OAK PARK-FLEET	20210258	50960	04/02/2021	1,057.67
42298	VILFLE VILLAGE OF OAK PARK-FLEET	20210258	50960	04/02/2021	2,030.57
42299	VILFLE VILLAGE OF OAK PARK-FLEET	20210258	50961	04/02/2021	1,246.88
42300	VILFLE VILLAGE OF OAK PARK-FLEET	20210258	50962	04/02/2021	1,725.90

Park District of Oak Park

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10-50-52-00265 FLEET SERVICE					
42303	VILFLE VILLAGE OF OAK PARK-FLEET	20210258	50961	04/02/2021	1,403.90
42400	VILFLE VILLAGE OF OAK PARK-FLEET	20210282	51038	04/16/2021	3,792.85
42401	VILFLE VILLAGE OF OAK PARK-FLEET	20210282	51039	04/16/2021	1,846.87
42402	VILFLE VILLAGE OF OAK PARK-FLEET	20210282	51040	04/16/2021	1,981.81
42403	VILFLE VILLAGE OF OAK PARK-FLEET	20210282	51041	04/16/2021	5,279.16
42404	VILFLE VILLAGE OF OAK PARK-FLEET	20210282	51042	04/16/2021	3,400.73
					23,766.34
10-50-52-00270 LANDSCAPING SERVICE					
42365	DAVI DAVIS TREE CARE & LANDSCAPING INC	20210298	51013	04/16/2021	1,054.00
					1,054.00
10-50-52-00280 SCAVENGER SERVICE					
42301	WASTE WASTE MANAGEMENT CO.	20210079	50963	04/02/2021	21.26
42302	WESTCOOK WEST COOK COUNTY SOLID WAS	20210241	50964	04/02/2021	141.01
42503	WASTE WASTE MANAGEMENT CO.		509705	04/24/2021	150.27
42504	WASTE WASTE MANAGEMENT CO.		509705	04/24/2021	1,189.31
42637	WESTCOOK WEST COOK COUNTY SOLID WAS	20210343	51112	04/30/2021	334.91
					1,836.76
10-50-52-00285 PORTABLE RESTROOMS					
42502	SERV SERVICE SANITATION INC.		509687	04/24/2021	48.21
					48.21
10-50-52-00286 SPORTS FIELD IMPROVEMENTS					
42271	ADVANTURF ADVANCED TURF SOLUTIONS	20210265	50933	04/02/2021	4,604.00
42311	A&L A & L GREAT LAKES LABORATORIES	20210270	50966	04/09/2021	533.65
42409	AMAZ AMAZON.COM		509629	04/24/2021	133.09
42411	BEACON BEACON ATHLETICS		509634	04/24/2021	836.36
42452	PIONMANU PIONEER MANUFACTURING CO P		509680	04/24/2021	2,488.80
42619	CONSER CONSERVE FS, INC.	20210342	51091	04/30/2021	3,249.00
					11,844.90
10-50-52-00650 BANK SERVICE CHARGE					
42316	CARDCONN CARD CONNECT		50970	04/09/2021	11.76
					11.76
10-50-53-00301 UNIFORMS					
42408	AMAZ AMAZON.COM		509629	04/24/2021	65.98
42561	M&MSPORTS M&M SPORTS SCENE INC.	20210310	51058	04/23/2021	252.25
					318.23
10-50-53-00310 SUPPLIES-PARKS					
42344	RUSSO RUSSO POWER EQUIPMENT	20210269	50999	04/09/2021	53.65
42345	RUSSO RUSSO POWER EQUIPMENT	20210269	50999	04/09/2021	47.99
42346	RUSSO RUSSO POWER EQUIPMENT	20210269	50999	04/09/2021	136.04
42408	AMAZ AMAZON.COM		509629	04/24/2021	63.00
42408	AMAZ AMAZON.COM		509629	04/24/2021	583.92
42409	AMAZ AMAZON.COM		509629	04/24/2021	47.96
42413	BRENT BRENT AND BECKY'S BULBS HEATH E		509636	04/24/2021	271.00
42415	CARHOR CARLIN HORTICULTURAL		509638	04/24/2021	310.15
42445	LOWES LOWES		509673	04/24/2021	26.46
42445	LOWES LOWES		509673	04/24/2021	123.86
42557	FLAGS FLAGS USA	20210312	51055	04/23/2021	303.00

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10-50-53-00310	SUPPLIES-PARKS				
42582	RUSSO RUSSO POWER EQUIPMENT	20210307	51078	04/23/2021	205.40
					<u>2,172.43</u>
10-50-53-00311	SUPPLIES- CLEANING & HOUSEHOLD				
42394	WAREHOUS WAREHOUSE DIRECT OFFICE	20210279	51044	04/16/2021	264.72
42396	WAREHOUS WAREHOUSE DIRECT OFFICE	20210305	51044	04/16/2021	183.84
42470	HOME HOME DEPOT		509662	04/24/2021	241.33
42636	WAREHOUS WAREHOUSE DIRECT OFFICE	20210340	51111	04/30/2021	70.23
					<u>760.12</u>
10-50-53-00313	SUPPLIES - BUILDING MATERIALS				
42286	ORBIS ORBIS CONSTRUCTION COMPANY INC	20210244	50949	04/02/2021	712.00
42295	ULINE ULINE INC	20210262	50959	04/02/2021	161.87
42406	AIRFILTER AIR FILTERS CO		509624	04/24/2021	910.12
42409	AMAZ AMAZON.COM		509629	04/24/2021	152.91
42420	CONSERVAT CONSERVATION MART LLC		509643	04/24/2021	165.09
42421	DERO DERO BIKE RACKS		509644	04/24/2021	50.05
42425	DRESSEL DRESSEL'S ACE HARDWARE		509649	04/24/2021	23.97
42433	HARBOR HARBOR FREIGHT USA		509661	04/24/2021	83.97
42434	HOME HOME DEPOT		509662	04/24/2021	125.73
42441	KULLY KULLY SUPPLY INC		509669	04/24/2021	83.44
42456	ROYAL ROYAL PIPE & SUPPLY CO.		509684	04/24/2021	112.44
42458	SCHAU SCHAUER'S HARDWARE		509686	04/24/2021	7.64
42458	SCHAU SCHAUER'S HARDWARE		509686	04/24/2021	17.23
42458	SCHAU SCHAUER'S HARDWARE		509686	04/24/2021	11.23
42458	SCHAU SCHAUER'S HARDWARE		509686	04/24/2021	4.23
42458	SCHAU SCHAUER'S HARDWARE		509686	04/24/2021	5.46
42470	HOME HOME DEPOT		509662	04/24/2021	18.96
42470	HOME HOME DEPOT		509662	04/24/2021	64.85
42470	HOME HOME DEPOT		509662	04/24/2021	153.75
					<u>2,864.94</u>
10-50-53-00410	EQUIPMENT				
42275	ATLASBOB ATLAS BOBCAT OMPANIES	20210263	50936	04/02/2021	135.08
42276	ATLASBOB ATLAS BOBCAT OMPANIES	20210243	50936	04/02/2021	295.48
42288	REIN REINDERS, INC	20210264	50952	04/02/2021	72.05
42290	RUSSO RUSSO POWER EQUIPMENT	20210246	50954	04/02/2021	1,035.99
42292	SPANNUTH SPANNUTH BOILER COMPANY	20210242	50956	04/02/2021	600.00
42383	REIN REINDERS, INC	20210278	51033	04/16/2021	266.67
42384	REIN REINDERS, INC	20210299	51033	04/16/2021	100.52
42385	REIN REINDERS, INC	20210299	51033	04/16/2021	73.20
42386	REIN REINDERS, INC	20210306	51034	04/16/2021	375.93
42408	AMAZ AMAZON.COM		509629	04/24/2021	-86.36
42408	AMAZ AMAZON.COM		509629	04/24/2021	-51.00
42408	AMAZ AMAZON.COM		509629	04/24/2021	-21.59
42408	AMAZ AMAZON.COM		509629	04/24/2021	51.52
42408	AMAZ AMAZON.COM		509629	04/24/2021	49.58
42409	AMAZ AMAZON.COM		509629	04/24/2021	175.96
42409	AMAZ AMAZON.COM		509629	04/24/2021	128.97
42409	AMAZ AMAZON.COM		509629	04/24/2021	43.99

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10-50-53-00410 EQUIPMENT					
42409	AMAZ AMAZON.COM		509629	04/24/2021	136.80
42409	AMAZ AMAZON.COM		509629	04/24/2021	53.59
42409	AMAZ AMAZON.COM		509629	04/24/2021	59.95
42433	HARBOR HARBOR FREIGHT USA		509661	04/24/2021	69.98
42631	REIN REINDERS, INC	20210346	51107	04/30/2021	491.66
42632	REIN REINDERS, INC	20210341	51107	04/30/2021	66.06
					4,124.03
10-50-56-00605 CONFERENCE AND TRAINING					
42505	EPPLEY EPPLEY INSTITUTE FOR PARKS & PUI		509654	04/24/2021	280.00
					280.00
10-50-56-00610 DUES AND SUBSCRIPTIONS					
42282	IRIZARRYA ANTHONY IRIZARRY		50945	04/02/2021	50.00
					50.00
10-50-58-00800 ELECTRICITY					
42319	COMED COMED	20210140	50973	04/09/2021	433.21
42320	COMED COMED	20210108	50974	04/09/2021	31.50
42321	COMED COMED	20210108	50978	04/09/2021	22.98
42322	COMED COMED	20210108	50979	04/09/2021	405.67
42323	COMED COMED	20210108	50980	04/09/2021	63.98
42324	COMED COMED	20210088	50982	04/09/2021	205.52
42325	COMED COMED	20210090	50981	04/09/2021	284.11
42326	COMED COMED	20210087	50983	04/09/2021	274.55
42328	COMED COMED	20210101	50985	04/09/2021	28.05
42331	COMED COMED	20210105	50977	04/09/2021	1,019.64
42333	COMEDI COMED DELIVERY SERVICES	20210089	50987	04/09/2021	173.52
42335	HUDSON HUDSON ENERGY - IL	20210104	50989	04/09/2021	223.54
42399	COMED COMED	20210140	51012	04/16/2021	2,828.30
					5,994.57
10-50-58-00810 NATURAL GAS					
42562	NICOR NICOR GAS	20210128	51059	04/23/2021	479.40
42564	NICOR NICOR GAS	20210124	51067	04/23/2021	683.06
42565	NICOR NICOR GAS	20210125	51068	04/23/2021	533.67
42566	NICOR NICOR GAS	20210126	51069	04/23/2021	356.95
42568	NICOR NICOR GAS	20210123	51071	04/23/2021	161.83
42569	NICOR NICOR GAS	20210132	51072	04/23/2021	362.20
42570	NICOR NICOR GAS	20210131	51073	04/23/2021	430.86
42571	NICOR NICOR GAS	20210122	51074	04/23/2021	315.79
42572	NICOR NICOR GAS	20210130	51061	04/23/2021	440.25
42578	NICOR NICOR GAS	20210129	51066	04/23/2021	194.28
					3,958.29
10-50-58-00820 TELECOMMUNICATIONS					
42498	COMCAST COMCAST		509641	04/24/2021	138.40
					138.40
10-50-58-00830 WATER					
42507	VILLWAT VILLAGE OF OAK PARK-WATER WA1		509703	04/24/2021	15.00
42509	VILLWAT VILLAGE OF OAK PARK-WATER WA1		509703	04/24/2021	15.00
42510	VILLWAT VILLAGE OF OAK PARK-WATER WA1		509703	04/24/2021	15.00

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10-50-58-00830 WATER					
42511	VILLWAT VILLAGE OF OAK PARK-WATER WA1		509703	04/24/2021	40.50
42512	VILLWAT VILLAGE OF OAK PARK-WATER WA1		509703	04/24/2021	104.25
42513	VILLWAT VILLAGE OF OAK PARK-WATER WA1		509703	04/24/2021	10.00
42514	VILLWAT VILLAGE OF OAK PARK-WATER WA1		509703	04/24/2021	15.00
42515	VILLWAT VILLAGE OF OAK PARK-WATER WA1		509703	04/24/2021	10.00
42516	VILLWAT VILLAGE OF OAK PARK-WATER WA1		509703	04/24/2021	10.00
42518	VILLWAT VILLAGE OF OAK PARK-WATER WA1		509703	04/24/2021	10.00
42519	VILLWAT VILLAGE OF OAK PARK-WATER WA1		509703	04/24/2021	27.75
42521	VILLWAT VILLAGE OF OAK PARK-WATER WA1		509703	04/24/2021	27.75
42522	VILLWAT VILLAGE OF OAK PARK-WATER WA1		509703	04/24/2021	206.25
42523	VILLWAT VILLAGE OF OAK PARK-WATER WA1		509703	04/24/2021	10.00
42524	VILLWAT VILLAGE OF OAK PARK-WATER WA1		509703	04/24/2021	30.00
42526	VILLWAT VILLAGE OF OAK PARK-WATER WA1		509703	04/24/2021	10.00
42527	VILLWAT VILLAGE OF OAK PARK-WATER WA1		509703	04/24/2021	66.00
42528	VILLWAT VILLAGE OF OAK PARK-WATER WA1		509703	04/24/2021	15.00
42529	VILLWAT VILLAGE OF OAK PARK-WATER WA1		509703	04/24/2021	10.00
42530	VILLWAT VILLAGE OF OAK PARK-WATER WA1		509703	04/24/2021	27.75
42531	VILLWAT VILLAGE OF OAK PARK-WATER WA1		509703	04/24/2021	15.00
42532	VILLWAT VILLAGE OF OAK PARK-WATER WA1		509703	04/24/2021	27.75
42533	VILLWAT VILLAGE OF OAK PARK-WATER WA1		509703	04/24/2021	15.00
42534	VILLWAT VILLAGE OF OAK PARK-WATER WA1		509703	04/24/2021	27.75
42535	VILLWAT VILLAGE OF OAK PARK-WATER WA1		509703	04/24/2021	94.17
42536	VILLWAT VILLAGE OF OAK PARK-WATER WA1		509703	04/24/2021	15.00
42539	VILLWAT VILLAGE OF OAK PARK-WATER WA1		509703	04/24/2021	15.00
42540	VILLWAT VILLAGE OF OAK PARK-WATER WA1		509703	04/24/2021	78.75
42541	VILLWAT VILLAGE OF OAK PARK-WATER WA1		509703	04/24/2021	25.00
42542	VILLWAT VILLAGE OF OAK PARK-WATER WA1		509703	04/24/2021	15.00
42543	VILLWAT VILLAGE OF OAK PARK-WATER WA1		509703	04/24/2021	15.00
42544	VILLWAT VILLAGE OF OAK PARK-WATER WA1		509703	04/24/2021	74.46
42545	VILLWAT VILLAGE OF OAK PARK-WATER WA1		509703	04/24/2021	55.50
42546	VILLWAT VILLAGE OF OAK PARK-WATER WA1		509703	04/24/2021	117.18
42547	VILLWAT VILLAGE OF OAK PARK-WATER WA1		509703	04/24/2021	15.00
					1,280.81
FUND 10 TOTAL					209,906.49

16 LIABILITY

16-00-52-00514 EMPLOYEE SCREENINGS					
42278	CONCENTRA CONCENTRA HEALTH SERVICES	20210251	50939	04/02/2021	230.00
42367	FASTEST FASTEST LABS OF NW CHICAGO	20210287	51015	04/16/2021	464.80
42379	OCCUPHEAL OCCUPATIONAL HEALTH CENTE	20210295	51029	04/16/2021	54.50
42581	OCCUPHEAL OCCUPATIONAL HEALTH CENTE	20210313	51076	04/23/2021	70.50
42618	CONCENTRA CONCENTRA HEALTH SERVICES	20210332	51090	04/30/2021	60.00
42628	OCCUPHEAL OCCUPATIONAL HEALTH CENTE	20210349	51104	04/30/2021	66.50
					946.30
16-00-53-00350 RISK CARE MANAGEMENT					
42408	AMAZ AMAZON.COM		509629	04/24/2021	91.80
42549	AT&TAED AT&T MOBILITY	20210055	51047	04/23/2021	313.20
					405.00

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16-00-56-00605	CONFERENCE AND TRAINING				
42419	COMPUTER COMPUTER TRAINING SOURCES,		509642	04/24/2021	299.00
					<u>299.00</u>
		FUND 16 TOTAL			1,650.30
17 AUDIT					
17-00-52-00299	CONTRACTUAL SERVICES - OTHER				
42373	LAUT LAUTERBACH & AMEN, LLP	20210294	51022	04/16/2021	2,000.00
					<u>2,000.00</u>
		FUND 17 TOTAL			2,000.00
20 RECREATION					
20-00-21-20135	REFUNDS DUE				
42269	GORDONB BRYNNE GORDON		50943	04/02/2021	503.86
42270	JACOB T TIMOTHY JACOB		50946	04/02/2021	1,803.00
42309	KRAUS CATHERINE KRAUS		50993	04/09/2021	1,057.00
42362	BURCH CONNOR BURCH		51009	04/16/2021	325.81
42611	ANDERSONM MARY ANDERSON		51087	04/30/2021	10.00
42612	JACKSONM MARLON JACKSON		51101	04/30/2021	397.00
					<u>4,096.67</u>
20-00-52-00265	FLEET SERVICE				
42393	VILFLE VILLAGE OF OAK PARK-FLEET	20210301	51037	04/16/2021	345.11
					<u>345.11</u>
20-00-56-00610	DUES AND SUBSCRIPTIONS				
42334	DOCNET DOCNETWORK, INC.	20210273	50988	04/09/2021	84.00
42449	NRPA NATIONAL RECREATION & PARK ASSOC		509677	04/24/2021	65.00
42620	DOCNET DOCNETWORK, INC.	20210335	51093	04/30/2021	1,000.00
					<u>1,149.00</u>
20-00-56-00615	EMPLOYEE TRAVEL REIMBURSEMENT				
42374	LILLY JOSEPH LILLY		51023	04/16/2021	9.74
					<u>9.74</u>
20-00-56-09999	NON-RESIDENT FEE EXPENSE				
42343	RIVERPARK RIVER FOREST PARK DISTRICT	20210275	50998	04/09/2021	275.00
					<u>275.00</u>
20-00-58-00820	TELECOMMUNICATIONS				
42551	CALLONE CALLONE	20210225	51049	04/23/2021	2,757.04
					<u>2,757.04</u>
20-05-52-00221	Brochure				
42414	CAPSULE CAPSULCRM.COM ZESTIA		509637	04/24/2021	54.00
42426	DROPBOX DROPBOX INC.		509651	04/24/2021	45.00
42473	UBERFLIP UBERFLIP		509695	04/24/2021	10.00
42473	UBERFLIP UBERFLIP		509695	04/24/2021	10.00
42600	UBERFLIP UBERFLIP		509695	04/24/2021	10.00
					<u>129.00</u>
20-05-56-00222	Marketing				
42428	FACEBOOK FACEBOOK		509655	04/24/2021	27.35
42465	SIGNEXP SIGN EXPRESS		509689	04/24/2021	234.00
42465	SIGNEXP SIGN EXPRESS		509689	04/24/2021	372.00

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20-05-56-00222	Marketing				
42465	SIGNEXP SIGN EXPRESS		509689	04/24/2021	560.00
42579	PCI PUBLIC COMMUNICATIONS INC.	20210227	51077	04/23/2021	10,455.00
					<u>11,648.35</u>
20-25-52-00650	BANK SERVICE CHARGE				
42316	CARDCONN CARD CONNECT		50970	04/09/2021	463.09
					<u>463.09</u>
20-25-52-13050	FITNESS EXERCISE				
42443	LESMILLS LES MILLS UNITED STATES TRADI		509671	04/24/2021	248.00
					<u>248.00</u>
20-25-52-13170	MARTIAL ARTS PROGRAMS				
42284	OAKPKAIK OAK PARK AIKIKAI, INC DEBORA	20210252	50948	04/02/2021	140.25
42294	TAEKWOND KH KIM TAEKWONDO	20210253	50958	04/02/2021	639.60
					<u>779.85</u>
20-25-53-13050	FITNESS EXERCISE				
42283	M&MSPORTS M&M SPORTS SCENE INC.	20210254	50947	04/02/2021	51.00
					<u>51.00</u>
20-26-52-00650	BANK SERVICE CHARGE				
42316	CARDCONN CARD CONNECT		50970	04/09/2021	5,791.56
					<u>5,791.56</u>
20-26-52-13870	YOUTH SPORTS CLINICS				
42364	CHGOFIRE CHICAGO FIRE SOCCER LLC	20210285	51011	04/16/2021	1,017.50
42397	WINDYNIN WINDY CITY NINJAS-ELMHURST	20210286	51045	04/16/2021	2,500.00
42586	UNG DIANA S. UNGER	20210319	51082	04/23/2021	630.00
					<u>4,147.50</u>
20-27-52-00650	BANK SERVICE CHARGE				
42316	CARDCONN CARD CONNECT		50970	04/09/2021	338.84
					<u>338.84</u>
20-27-53-13640	ADULT SOFTBALL LEAGUES				
42583	SANT SANTO SPORT STORE	20210318	51079	04/23/2021	1,320.00
					<u>1,320.00</u>
20-29-52-00650	BANK SERVICE CHARGE				
42316	CARDCONN CARD CONNECT		50970	04/09/2021	88.29
					<u>88.29</u>
20-61-52-00650	BANK SERVICE CHARGE				
42316	CARDCONN CARD CONNECT		50970	04/09/2021	5,239.32
					<u>5,239.32</u>
20-61-52-12020	FAMILY EVENTS				
42429	FAIRY FAIRYTALE ENTERTAINMENT		509656	04/24/2021	310.00
42556	FASCIONE CHRIS FASCIONE	20210326	51054	04/23/2021	575.00
					<u>885.00</u>
20-61-52-12340	SPECIAL INTEREST PROGRAMS				
42317	CHESS FAMBRO MANAGEMENT LLC	20210277	50971	04/09/2021	10.00
42363	CHESS FAMBRO MANAGEMENT LLC	20210283	51010	04/16/2021	864.00
42627	JOHNSONST STEVEN JOHNSON	20210316	51102	04/30/2021	4,095.00
					<u>4,969.00</u>
20-61-52-12350	NATURE AND ADVENTURE PROGRAMS				

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20-61-52-12350	NATURE AND ADVENTURE PROGRAMS				
42318	CHGOARCH BRENT A. HARMON	20210274	50972	04/09/2021	1,225.00
					<u>1,225.00</u>
20-61-53-12020	FAMILY EVENTS				
42407	AMAZ AMAZON.COM		509629	04/24/2021	48.94
42424	DOLL DOLLARTREE		509648	04/24/2021	26.00
42424	DOLL DOLLARTREE		509648	04/24/2021	51.00
42424	DOLL DOLLARTREE		509648	04/24/2021	21.00
42450	OTCBRANDS OTC BRANDS INC		509678	04/24/2021	185.62
42466	STAR STARSHIP CATERING		509691	04/24/2021	95.00
					<u>427.56</u>
20-61-53-12040	AFTERSCHOOL PROGRAMS				
42424	DOLL DOLLARTREE		509648	04/24/2021	12.00
42424	DOLL DOLLARTREE		509648	04/24/2021	14.00
42424	DOLL DOLLARTREE		509648	04/24/2021	26.20
42424	DOLL DOLLARTREE		509648	04/24/2021	81.75
42424	DOLL DOLLARTREE		509648	04/24/2021	5.00
42424	DOLL DOLLARTREE		509648	04/24/2021	8.10
42596	DOLL DOLLARTREE		509648	04/24/2021	24.00
42597	FIVE FIVE BELOW		509657	04/24/2021	35.95
42598	JEWELS JEWEL - OSCO		509666	04/24/2021	19.00
42598	JEWELS JEWEL - OSCO		509666	04/24/2021	40.00
					<u>266.00</u>
20-61-53-12050	ACTIVE ADULTS PROGRAMS				
42407	AMAZ AMAZON.COM		509629	04/24/2021	39.12
					<u>39.12</u>
20-62-52-00650	BANK SERVICE CHARGE				
42316	CARDCONN CARD CONNECT		50970	04/09/2021	4,450.02
					<u>4,450.02</u>
20-62-52-12390	SCAW WORKSHOP				
42624	HUMPHREYT TARA HUMPHREY	20210237	51097	04/30/2021	266.00
					<u>266.00</u>
20-62-52-12610	DANCE PROGRAMS				
42360	A-Z A-Z ENTERTAINMENT LTD	20210291	51003	04/16/2021	700.00
					<u>700.00</u>
20-62-53-12610	DANCE PROGRAMS				
42375	M&MSPORTS M&M SPORTS SCENE INC.	20210284	51024	04/16/2021	70.00
42407	AMAZ AMAZON.COM		509629	04/24/2021	54.44
42407	AMAZ AMAZON.COM		509629	04/24/2021	41.96
42407	AMAZ AMAZON.COM		509629	04/24/2021	-45.45
42407	AMAZ AMAZON.COM		509629	04/24/2021	51.52
42407	AMAZ AMAZON.COM		509629	04/24/2021	36.87
42410	AMAZ AMAZON.COM		509629	04/24/2021	53.99
42410	AMAZ AMAZON.COM		509629	04/24/2021	38.17
42422	DISCODAN DISCOUNT DANCE SUPPLY		509645	04/24/2021	218.08
42424	DOLL DOLLARTREE		509648	04/24/2021	14.10
42439	JIFFY JIFFYSHIRTS.COM		509667	04/24/2021	37.04
42459	SHOPNIMB SHOPNIMBLY.COM		509688	04/24/2021	87.90

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20-62-53-12610 DANCE PROGRAMS					
42459	SHOPNIMB SHOPNIMBLY.COM		509688	04/24/2021	253.70
42459	SHOPNIMB SHOPNIMBLY.COM		509688	04/24/2021	381.55
42459	SHOPNIMB SHOPNIMBLY.COM		509688	04/24/2021	-254.92
42459	SHOPNIMB SHOPNIMBLY.COM		509688	04/24/2021	2,961.62
					<u>4,000.57</u>
20-62-53-12620 CIRCUS ARTS					
42283	M&MSPORTS M&M SPORTS SCENE INC.	20210254	50947	04/02/2021	135.00
42407	AMAZ AMAZON.COM		509629	04/24/2021	50.94
42407	AMAZ AMAZON.COM		509629	04/24/2021	-54.89
42407	AMAZ AMAZON.COM		509629	04/24/2021	-14.85
42407	AMAZ AMAZON.COM		509629	04/24/2021	-29.45
42407	AMAZ AMAZON.COM		509629	04/24/2021	17.85
					<u>104.60</u>
20-63-52-00650 BANK SERVICE CHARGE					
42316	CARDCONN CARD CONNECT		50970	04/09/2021	505.61
					<u>505.61</u>
20-63-53-12700 PRESCHOOL					
42410	AMAZ AMAZON.COM		509629	04/24/2021	33.90
42423	DISCOUNT DISCOUNT SCHOOL SUPPLY		509646	04/24/2021	103.34
42424	DOLL DOLLARTREE		509648	04/24/2021	27.00
42424	DOLL DOLLARTREE		509648	04/24/2021	14.00
42438	JEWELS JEWEL - OSCO		509666	04/24/2021	5.49
42438	JEWELS JEWEL - OSCO		509666	04/24/2021	7.78
42438	JEWELS JEWEL - OSCO		509666	04/24/2021	1.99
42468	TARGET TARGET STORES, INC		509692	04/24/2021	10.92
42469	TEACHERS TEACHERSPAYTEACHERS.COM		509693	04/24/2021	2.00
42469	TEACHERS TEACHERSPAYTEACHERS.COM		509693	04/24/2021	1.20
42469	TEACHERS TEACHERSPAYTEACHERS.COM		509693	04/24/2021	2.00
42476	USPS USPS-POSTMASTER		509698	04/24/2021	12.25
42478	WALMART WALMART STORES, INC.		509704	04/24/2021	8.24
					<u>230.11</u>
20-63-53-12720 PLAYSCHOOL					
42377	NEGRON WENDY NEGRON		51027	04/16/2021	5.97
42407	AMAZ AMAZON.COM		509629	04/24/2021	32.38
42423	DISCOUNT DISCOUNT SCHOOL SUPPLY		509646	04/24/2021	34.45
42438	JEWELS JEWEL - OSCO		509666	04/24/2021	12.74
					<u>85.54</u>
20-63-53-12740 EARLY CHILDHOOD CLASSES					
42472	TRADER TRADER JOES		509694	04/24/2021	3.49
					<u>3.49</u>
					<u>57,034.98</u>
FUND 20 TOTAL					
					<u>57,034.98</u>
21 MUSEUM					
21-00-52-00260 PROPERTY REPAIR					
42488	ALADEC ALARM DETECTION SYSTEMS, INC.		509625	04/24/2021	130.29
					<u>130.29</u>
21-00-52-00650 BANK SERVICE CHARGE					

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21-00-52-00650	BANK SERVICE CHARGE				
42316	CARDCONN CARD CONNECT		50970	04/09/2021	58.69
					<u>58.69</u>
21-00-52-11185	PH ADULT PROGRAMS				
42584	SYMPHONY SYMPHONY OF OAK PARK RIVER	20210331	51080	04/23/2021	3,838.00
42585	SZABELSKI ANTHONY SZABELSKI	20210330	51081	04/23/2021	400.00
					<u>4,238.00</u>
21-00-53-00313	SUPPLIES - BUILDING MATERIALS				
42447	MICH MICHAELS STORE		509675	04/24/2021	35.99
42467	TARGET TARGET STORES, INC		509692	04/24/2021	154.98
					<u>190.97</u>
21-00-58-00800	ELECTRICITY				
42399	COMED COMED	20210140	51012	04/16/2021	271.82
					<u>271.82</u>
21-00-58-00810	NATURAL GAS				
42574	NICOR NICOR GAS	20210137	51063	04/23/2021	833.82
					<u>833.82</u>
21-00-58-00830	WATER				
42506	VILLWAT VILLAGE OF OAK PARK-WATER WAI		509703	04/24/2021	15.00
					<u>15.00</u>
21-00-58-00840	PH SECURITY MONITORING				
42291	SMG SMG SECURITY SYSTEMS, INC.	20210261	50955	04/02/2021	137.70
					<u>137.70</u>
					<u>137.70</u>
					<u>5,876.29</u>
FUND 21 TOTAL					
25 SPECIAL FACILITIES					
25-00-56-00615	EMPLOYEE TRAVEL REIMBURSEMENT				
42590	CHRANKO AIDAN CHRANKO		51051	04/23/2021	62.72
					<u>62.72</u>
25-00-58-00820	TELECOMMUNICATIONS				
42499	COMCAST COMCAST		509641	04/24/2021	143.40
					<u>143.40</u>
25-19-52-00299	CONTRACTUAL SERVICES - OTHER				
42480	WHENTO WHEN TO WORK, INC		509706	04/24/2021	100.00
					<u>100.00</u>
25-19-52-00650	BANK SERVICE CHARGE				
42316	CARDCONN CARD CONNECT		50970	04/09/2021	2,159.58
					<u>2,159.58</u>
25-19-53-00318	GUARD EQUIPMENT AND SUPPLIES				
42408	AMAZ AMAZON.COM		509629	04/24/2021	41.48
42436	ELIFE ELIFEGUARD, INC.		509652	04/24/2021	58.56
42444	LIFGUA LIFEGUARD STORE, INC.		509672	04/24/2021	2,736.60
					<u>2,836.64</u>
25-19-53-11620	AQUATICS SPECIAL EVENTS				
42481	WORLDWAT WORLD WATERPARK ASSOCIATI		509707	04/24/2021	109.00
					<u>109.00</u>
25-20-52-00650	BANK SERVICE CHARGE				

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25-20-52-00650	BANK SERVICE CHARGE				
42316	CARDCONN CARD CONNECT		50970	04/09/2021	3,963.20
					<u>3,963.20</u>
25-20-52-11960	YOUTH HOCKEY				
42613	DISTEFANO JUSTIN DISTEFANO		51092	04/30/2021	61.00
42614	KREYERJ JONATHAN KREYER		51103	04/30/2021	91.00
					<u>152.00</u>
25-20-53-00320	MISCELLANEOUS SUPPLIES				
42455	REDIFORM REDIFORM.COM		509683	04/24/2021	13.73
					<u>13.73</u>
25-20-53-11960	YOUTH HOCKEY				
42408	AMAZ AMAZON.COM		509629	04/24/2021	25.16
42412	BOATHOUSE BOATHOUSE SPORTS		509635	04/24/2021	3,588.85
					<u>3,614.01</u>
25-20-53-11990	RINK CAMP				
42484	ZOOM ZOOM.US		509708	04/24/2021	7.49
					<u>7.49</u>
25-20-56-00646	SKATE SHOP SUPPLIES				
42405	A&RSPORTS A&R SPORTS		509633	04/24/2021	69.79
42407	AMAZ AMAZON.COM		509629	04/24/2021	110.20
42408	AMAZ AMAZON.COM		509629	04/24/2021	41.48
					<u>221.47</u>
25-24-52-00650	BANK SERVICE CHARGE				
42316	CARDCONN CARD CONNECT		50970	04/09/2021	3,191.64
					<u>3,191.64</u>
25-24-52-11275	Gymnastics GI Joe				
42289	RODRIGUEZ UBALDO RODRIGUEZ		50953	04/02/2021	26.77
					<u>26.77</u>
25-24-56-00050	BOOSTER CLUB EXPENSE				
42277	CHMIEL TANYA CHMIELEWSKI		50938	04/02/2021	117.60
42280	EDWARDSDE DEMARCO EDWARDS		50941	04/02/2021	82.32
42287	PEDERSEN ALEK PEDERSEN		50951	04/02/2021	68.77
42289	RODRIGUEZ UBALDO RODRIGUEZ		50953	04/02/2021	99.85
42552	CHMIEL TANYA CHMIELEWSKI		51050	04/23/2021	98.67
					<u>467.21</u>
25-24-56-00605	CONFERENCE AND TRAINING				
42475	USA USA GYMNASTICS		509697	04/24/2021	25.00
					<u>25.00</u>
25-24-56-00675	SALES TAX				
42349	ILLDEP ILLINOIS DEPT. OF REVENUE		50990	04/09/2021	35.00
					<u>35.00</u>
25-24-56-30150	GYM FUND RAISING IMPROVEMENTS				
42427	ELITE ELITE SPORTSWEAR, L.P.		509653	04/24/2021	136.70
					<u>136.70</u>
25-50-52-00262	PROPERTY REPAIR - RINK				
42393	VILFLE VILLAGE OF OAK PARK-FLEET	20210301	51037	04/16/2021	1,458.51
42491	ALADEC ALARM DETECTION SYSTEMS, INC.		509625	04/24/2021	571.53

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25-50-52-00262	PROPERTY REPAIR - RINK				
42621	DUALTEMP DUAL TEMP ILLINOIS INC	20210045	51094	04/30/2021	602.00
					<u>2,632.04</u>
25-50-52-00263	PROPERTY REPAIR - GRC				
42490	ALADEC ALARM DETECTION SYSTEMS, INC.		509625	04/24/2021	320.37
					<u>320.37</u>
25-50-52-00267	FLEET SERVICE - RINK				
42376	NATIONAL NATIONAL LIFT TRUCK INC.	20210289	51025	04/16/2021	222.94
					<u>222.94</u>
25-50-52-00296	CONTRACTUAL SERVICES- OTHER - GRC				
42390	VILLFIN VILLAGE OF OAK PARK FINANCE	20210288	51043	04/16/2021	43.00
					<u>43.00</u>
25-50-52-00301	CONTRACTUAL SERVICES- OTHER - RINK				
42272	AEREX AEREX PEST CONTROL INC.	20210260	50934	04/02/2021	103.00
42273	AEREX AEREX PEST CONTROL INC.	20210260	50934	04/02/2021	103.00
42274	AEREX AEREX PEST CONTROL INC.	20210260	50934	04/02/2021	103.00
42448	MOOD MOOD MEDIA NO AMERICA HOLDING		509676	04/24/2021	26.95
					<u>335.95</u>
25-50-52-00650	BANK SERVICE CHARGE				
42316	CARDCONN CARD CONNECT		50970	04/09/2021	13.63
					<u>13.63</u>
25-50-53-00301	UNIFORMS				
42372	JACKLIN ROBERT JACKLIN		51021	04/16/2021	259.98
					<u>259.98</u>
25-50-53-00314	SUPPLIES- BUILDING MATERIALS - POOL				
42370	GRAINGER GRAINGER, INC.	20210255	51018	04/16/2021	135.17
42371	HALOGEN HALOGEN SUPPLY COMPANY INC	20210250	51019	04/16/2021	631.36
42437	LICHT J C LICHT & CO.		509665	04/24/2021	192.16
42442	LAIRD LAIRD PLASTICS, INC.		509670	04/24/2021	150.00
42446	MENARDS MENARD'S		509674	04/24/2021	127.06
42454	POWREQ POWER EQUIPMENT DIRECT INC		509682	04/24/2021	289.50
42458	SCHAU SCHAUER'S HARDWARE		509686	04/24/2021	11.57
42458	SCHAU SCHAUER'S HARDWARE		509686	04/24/2021	35.03
42471	HOME HOME DEPOT		509662	04/24/2021	-21.45
42471	HOME HOME DEPOT		509662	04/24/2021	128.28
42471	HOME HOME DEPOT		509662	04/24/2021	53.28
42634	TNEMEC TNEMEC COMPANY INC.	20210268	51109	04/30/2021	2,183.00
					<u>3,914.96</u>
25-50-53-00316	SUPPLIES - BUILDING MATERIALS - RIN				
42408	AMAZ AMAZON.COM		509629	04/24/2021	54.16
42442	LAIRD LAIRD PLASTICS, INC.		509670	04/24/2021	150.00
42454	POWREQ POWER EQUIPMENT DIRECT INC		509682	04/24/2021	289.50
42458	SCHAU SCHAUER'S HARDWARE		509686	04/24/2021	10.33
42458	SCHAU SCHAUER'S HARDWARE		509686	04/24/2021	11.69
42471	HOME HOME DEPOT		509662	04/24/2021	23.41
42471	HOME HOME DEPOT		509662	04/24/2021	128.28
42471	HOME HOME DEPOT		509662	04/24/2021	18.31
42471	HOME HOME DEPOT		509662	04/24/2021	5.47

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25-50-53-00316	SUPPLIES - BUILDING MATERIALS - RIN				
42471	HOME HOME DEPOT		509662	04/24/2021	-21.44
42474	ULINE ULINE INC		509696	04/24/2021	641.66
					<u>1,311.37</u>
25-50-53-00317	SUPPLIES-CLEANING & HOUSEHOLD - GRC				
42395	WAREHOUS WAREHOUSE DIRECT OFFICE	20210292	51044	04/16/2021	163.05
					<u>163.05</u>
25-50-53-00335	FUELS AND LUBRICANTS				
42368	FERRELL FERRELLGAS	20210290	51016	04/16/2021	12.10
42622	FERRELL FERRELLGAS	20210308	51095	04/30/2021	204.98
					<u>217.08</u>
25-50-53-00340	POOL CHEMICALS				
42615	AQUA AQUA PURE ENTERPRISES, INC	20210350	51088	04/30/2021	841.65
42616	AQUA AQUA PURE ENTERPRISES, INC	20210324	51088	04/30/2021	1,511.30
42617	AQUA AQUA PURE ENTERPRISES, INC	20210323	51088	04/30/2021	13,411.20
					<u>15,764.15</u>
25-50-58-00801	REHM ELECTRICITY				
42327	COMED COMED	20210092	50984	04/09/2021	439.57
					<u>439.57</u>
25-50-58-00802	RIDGELAND ELECTRICITY				
42332	COMED LI COMED DELIVERY SERVICES	20210091	50986	04/09/2021	3,058.14
					<u>3,058.14</u>
25-50-58-00803	GYMNASTICS ELECTRICITY				
42329	COMED COMED	20210106	50975	04/09/2021	1,126.88
					<u>1,126.88</u>
25-50-58-00811	REHM NATURAL GAS				
42555	CNE CONSTELLATION NEWENERGY - GAS DI	20210196	51052	04/23/2021	2.95
42563	NICOR NICOR GAS	20210127	51060	04/23/2021	433.42
					<u>436.37</u>
25-50-58-00812	RIDGELAND NATURAL GAS				
42576	NICOR NICOR GAS	20210136	51064	04/23/2021	2,399.73
					<u>2,399.73</u>
25-50-58-00813	GYMNASTICS NATURAL GAS				
42573	NICOR NICOR GAS	20210138	51062	04/23/2021	516.75
					<u>516.75</u>
25-50-58-00831	REHM WATER				
42508	VILLWAT VILLAGE OF OAK PARK-WATER WA1		509703	04/24/2021	15.00
42517	VILLWAT VILLAGE OF OAK PARK-WATER WA1		509703	04/24/2021	15.00
					<u>30.00</u>
25-50-58-00832	RIDGELAND WATER				
42537	VILLWAT VILLAGE OF OAK PARK-WATER WA1		509703	04/24/2021	249.50
					<u>249.50</u>
25-50-58-00833	GYMNASTICS WATER				
42479	WASTE WASTE MANAGEMENT CO.		509705	04/24/2021	80.67
42538	VILLWAT VILLAGE OF OAK PARK-WATER WA1		509703	04/24/2021	27.75
					<u>108.42</u>

Park District of Oak Park

FY 2021

AP ACCOUNT DISTRIBUTION BY ACCOUNT OPEN & PAID VOUCHERS

CHECK DATES 04/01/2021 TO 04/30/2021 PAY DATES 04/01/2021 TO 04/30/2021

BOTH ACCRUALS AND NON ACCRUALS

CHECK RUN 0 TO 2147483647

<u>VOUCHER NUMBER</u>	<u>VENDOR</u>	<u>PO NUMBER</u>	<u>CHECK NUMBER</u>	<u>PAY DATE/ CHECK DATE</u>	<u>AMOUNT</u>
FUND 25 TOTAL					50,829.44
50 INSURANCE FUND					
50-00-21-20112	LIFE INSURANCE 125 K				
42382	PDRMA PDRMA		51032	04/16/2021	752.72
					<u>752.72</u>
50-00-55-00550	HEALTH INSURANCE - PPO				
42382	PDRMA PDRMA		51032	04/16/2021	110.66
42382	PDRMA PDRMA		51032	04/16/2021	43,539.88
					<u>43,650.54</u>
50-00-55-00551	HEALTH INSURANCE - HMO				
42382	PDRMA PDRMA		51032	04/16/2021	16,269.98
					<u>16,269.98</u>
50-00-55-00552	LIFE INSURANCE				
42382	PDRMA PDRMA		51032	04/16/2021	319.06
					<u>319.06</u>
50-00-55-00553	DENTAL INSURANCE				
42382	PDRMA PDRMA		51032	04/16/2021	2,931.74
					<u>2,931.74</u>
50-00-55-00554	EMPLOYEE ASSISTANCE PROGRAM				
42382	PDRMA PDRMA		51032	04/16/2021	158.40
					<u>158.40</u>
50-00-55-00557	VISION INSURANCE				
42382	PDRMA PDRMA		51032	04/16/2021	956.78
					<u>956.78</u>
FUND 50 TOTAL					65,039.22
70 CAPITAL PROJECTS					
70-20-72-70150	REHM MASTER PLAN IMPROVEMENTS				
42355	ALTA ALTAMANU, INC.	20210281	51004	04/16/2021	1,204.17
42550	BAKERUTIL BAKER UTILITY PARTNERS, LLC	20210311	51048	04/23/2021	800.00
					<u>2,004.17</u>
FUND 70 TOTAL					2,004.17
85 CHENEY MANSION					
85-00-21-20153	CHENEY RENTAL DEPOSIT				
42310	MCNICHOL ALEXANDRA MCNICHOLAS		50994	04/09/2021	600.00
					<u>600.00</u>
85-00-52-00260	PROPERTY REPAIR				
42418	COKER COKER SERVICES, INC.		509640	04/24/2021	67.41
42418	COKER COKER SERVICES, INC.		509640	04/24/2021	205.70
42418	COKER COKER SERVICES, INC.		509640	04/24/2021	210.00
42489	ALADDEC ALARM DETECTION SYSTEMS, INC.		509625	04/24/2021	377.07
					<u>860.18</u>
85-00-52-00275	CUSTODIAL SERVICES				
42387	UNIFIRST UNIFIRST CORPORATION	20210297	51036	04/16/2021	96.76
42388	UNIFIRST UNIFIRST CORPORATION	20210297	51036	04/16/2021	96.76
42389	UNIFIRST UNIFIRST CORPORATION	20210297	51036	04/16/2021	96.76
42587	UNIFIRST UNIFIRST CORPORATION	20210297	51083	04/23/2021	96.76

Park District of Oak Park

FY 2021

AP ACCOUNT DISTRIBUTION BY ACCOUNT OPEN & PAID VOUCHERS

CHECK DATES 04/01/2021 TO 04/30/2021 PAY DATES 04/01/2021 TO 04/30/2021

BOTH ACCRUALS AND NON ACCRUALS

CHECK RUN 0 TO 2147483647

<u>VOUCHER NUMBER</u>	<u>VENDOR</u>	<u>PO NUMBER</u>	<u>CHECK NUMBER</u>	<u>PAY DATE/ CHECK DATE</u>	<u>AMOUNT</u>
					387.04
85-00-52-00299	CONTRACTUAL SERVICES - OTHER				
42464	SPOTIFY SPOTIFY		509690	04/24/2021	9.99
					9.99
85-00-52-00650	BANK SERVICE CHARGE				
42316	CARDCONN CARD CONNECT		50970	04/09/2021	536.49
					536.49
85-00-52-11185	CHENEY ADULT PROGRAMS				
42380	PARKER SHARON S. PARKER	20210296	51030	04/16/2021	200.00
42559	HUMPHREYT TARA HUMPHREY	20210328	51057	04/23/2021	225.00
					425.00
85-00-53-11155	HOLIDAY EVENTS				
42424	DOLL DOLLARTREE		509648	04/24/2021	10.00
42468	TARGET TARGET STORES, INC		509692	04/24/2021	30.54
					40.54
85-00-58-00800	ELECTRICITY				
42330	COMED COMED	20210102	50976	04/09/2021	32.05
42399	COMED COMED	20210140	51012	04/16/2021	220.98
					253.03
85-00-58-00810	NATURAL GAS				
42577	NICOR NICOR GAS	20210135	51065	04/23/2021	538.11
					538.11
85-00-58-00830	WATER				
42520	VILLWAT VILLAGE OF OAK PARK-WATER WA1		509703	04/24/2021	86.50
					86.50
					3,736.88
					FUND 85 TOTAL
					3,736.88
99 MEMORIAL TRUST					
99-20-53-00320	MISCELLANEOUS SUPPLIES				
42361	BRON BRONZE MEMORIAL COMPANY INC.	20210280	51008	04/16/2021	471.33
42458	SCHAU SCHAUER'S HARDWARE		509686	04/24/2021	5.39
					476.72
					476.72
					FUND 99 TOTAL
					476.72
					GRAND TOTAL
					398,554.49

Accounts Payable

Corporate Fund	\$	209,906.49
IMRF Fund	\$	-
Liability Fund	\$	1,650.30
Audit Fund	\$	2,000.00
Recreation Fund	\$	57,034.98
Museum Fund	\$	5,876.29
Special Recreation Fund	\$	-
Special Facilities Fund	\$	50,829.44
Insurance Fund	\$	65,039.22
Capital Projects	\$	2,004.17
Cheney Mansion Fund	\$	3,736.88
Memorial Trust	\$	476.72
TOTAL	\$	398,554.49

To the Executive Director,

The Payment of the above listed accounts has been approved by the Board of
Commissioners at their meeting held May 20, 2021

And you are hereby authorized to pay them from the appropriate funds.

(Treasurer)

(Secretary)

Commissioner

**Park District of Oak Park
Committee of the Whole Meeting
Held as Zoom Meeting
Thursday, April 8, 2021**

Minutes

The meeting was called to order at 7:30pm.

I. Roll Call

Present: Commissioners Porreca, Wick, Worley-Hood, and President Lentz attended electronically. Commissioner Wollmuth was absent.

Park District Staff present: Jan Arnold, Executive Director, attended in person; Mitch Bowlin, Director of Finance; Chris Lindgren, Superintendent of Parks and Planning; Maureen McCarthy, Superintendent of Recreation; and Karen Gruszka, Executive Assistant, attended electronically.

Others Present: Raeann Spencer, Pleasant Home Foundation President, attended electronically.

II. Public Comment – Executive Director Arnold informed the Board that due to the meeting being held electronically, they posted on the website and social media that public comments could be submitted electronically. There were no public comments sent in for this meeting.

III. Recreation Committee

1. Park District Citizen Committee Application – Kathleen Lorden

The Board was reminded of the application submitted by Kathleen Lorden to join the PDCC. She had attended a meeting and was looking forward to bringing her knowledge to the committee. The Board agreed that her background will be an asset to the committee. **This will come before the Board on the consent agenda at the April Regular Board Meeting.**

2. SEOPCO PACT Agreement

SEOPCO, South East Oak Park Organization, came about during the Barrie Park restoration in the early 2000s. Annually, the organization gets together and works with the Irving Park PTO for a back to school movie day in Barrie Park as well as puts on Barriefest. SEOPCO is requesting the agreement be renewed. The Board discussed any damage to the park during Barriefest. **This will come before the Board on the consent agenda at the April Regular Board Meeting.**

IV. Parks and Planning Committee

1. Pleasant Home Foundation Annual Report

Raeann Spencer, Pleasant Home Foundation President, shared the highlights from the past year including: the shutdown for Covid and turnover of Board and staff. She went on to say the PDOP agreement that was reached in September 2020, has worked well and they are adjusting nicely. All the furnishings in the home were evaluated and moved to the second floor, enabling the Park District to hold more events and helping to eliminate damage caused during events to the furnishings. The PH Foundation continues to market the home on social media as well as holding free days and stated that foot traffic is up. Architectural tours to the third floor, behind the scenes tours, and grounds tours have begun. A few small renovations have been planned along with the restoration efforts to repair the matching cane chair donation and the urns restoration. She informed the Board of grants received and spoke of a successful annual appeal, the return of people to the home, the many partnerships for events, and lastly she was happy that a grant writer had been obtained. The Board discussed the online gift

shop, their theme of Welcome Home, grant timelines, and thanked her and the PH Foundation for all their work. **No action is needed by the Board on this item.**

V. Administration and Finance Committee

1. Park District 109th Birthday

The Board was reminded that today, April 8, 2021, was the Park District’s 109th birthday. A discussion took place on possible celebrations for its 110th birthday which the Board decided would not take place. Executive Director Arnold informed the Board that she would notify IAPD of the 110th birthday for its recognition. **No action is needed by the Board on this item.**

2. D200/PDOP Intergovernmental Facility Use Agreement 2021-2026 First Reading

Jan Arnold, Executive Director, reminded the Board of the agreement between the two entities. Upon reviewing, there were no changes to the agreement except for the addition of a \$1 per hour usage fee for the RCRC fields and ice rink. D200’s usage has become heavy all day with their PE classes; it is the same amount we pay to D97 for the use of their fields. The agreement will go before the D200 Board at their next Board Meeting this month for approval. The Board was informed that we do not need to supply an attendant as the use is outdoors so none are needed and the handling and keeping track of the payments for field usage is the same as other PACT agreements. **This will come before the Board on the regular agenda at the April Regular Board Meeting.**

VI. New Business – None

VII. Closed Session - None

VIII. Adjournment

At 7:56p.m. a roll vote was taken to adjourn the Committee of the Whole. **Motion carried 4:0.**

Secretary
Board of Park Commissioners

May 20, 2021
Date

President
Board of Park Commissioners

May 20, 2021
Date



**Park District of Oak Park
Regular Board Meeting
Electronically Held Meeting
Thursday, April 15, 2021 at 7:30pm**

Minutes

The meeting was called to order at 7:30pm.

I. ROLL CALL

Present: Commissioners Wollmuth, Porreca, Wick, Worley-Hood, and President Lentz attended electronically.

Park District Staff present: Jan Arnold, Executive Director, was present. Mitch Bowlin, Director of Finance; Maureen McCarthy, Superintendent of Recreation; Chris Lindgren, Superintendent of Parks and Planning; and Karen Gruszka, Executive Assistant, attended electronically.

Others Present: None.

II. APPROVAL OF AGENDA

A motion was made to approve the agenda. **The motion was passed by a voice vote.**

III. VISITOR/PUBLIC COMMENTS – Executive Director Arnold informed the Board that due to the meeting being held electronically, they posted on the website and social media that public comments could be submitted electronically. There were no public comments sent in for this meeting.

IV. CONSENT AGENDA

A motion was made by Commissioner Porreca and seconded by Commissioner Wollmuth to approve the Consent Agenda, which includes the Cash and Investment Summary and Warrants and Bills for the month of March, 2021; approval of minutes from the Committee of the Whole Meeting March 4, 2021, the Regular Board Meeting March 18, 2021; approval of Closed Session Minutes from March 4, 2021, and March 18, 2021; Park District Citizen Committee Application – Kathleen Lorden; SEOPCO Agreement; and Disposal Ordinance 2021-04-01. **The motion passed with a roll call vote of 5:0.**

VI. STAFF REPORTS

A. Director’s Report

Jan Arnold, Executive Director, informed the Board she has been working with the Camille Wilson-White, the Longfellow Art Teacher, and the artist of a mosaics project done by students to be donated by the Longfellow PTO for the CRC and it is looking very good for their support of the donation; the Board has received a doodle for the spring park tour; and she has been invited to attend a Facebook event with black residents of Oak Park to give a presentation and for a discussion on the programs that will be taking place in the CRC.

B. Division Managers’ Reports (Updates & Information) – In packet

VII. OLD BUSINESS

A. Recreation and Facility Program Committee – None

B. Parks and Planning Committee – None

C. Administration and Finance Committee

1. D200/PDOP Intergovernmental Facility Use Agreement 2021-2026

Commissioner Porreca moved and Commissioner Wollmuth seconded that the Park Board approve the D200/PDOP Intergovernmental Agreement. The Board was reminded this is the same IGA used in the past with the exception of a charge of \$1 for use of the RCRC fields and ice

rink for D200. This is the same charges that we are charged for use of D97 fields and will be handled the same as PACT agreement charges; and will help offset the cost of ice makes and turf replacement. The D200 Board approved this agreement at their April Board Meeting. The Board had no further questions. **The motion passed by a roll call vote of 5:0.**

VIII. NEW BUSINESS

1. 228-230 Madison Demolition Update

The Board was reminded of the property 228-230 directly west of the Hedges Administrative Center that we own and currently have two tenants in. The property has sustained some standing water in the basement due to deterioration of the facility and with the construction of the CRC planned to begin, consensus was being sought for demolition of the property so it could be demolished to keep further damage from taking place and monies needing to be put into the property this fall. Once it is demolished, it will be used to hold the Park District vehicles that are currently in the lot where the CRC will be constructed. The two tenants whose leases are up shortly will be notified and have the opportunity to extend their lease to September, when demolition will take place. The Board gave consensus for the demolition. **This will be brought to the Board for approval at a future Regular Board Meeting.**

IX. COMMISSIONERS' COMMENTS

- **Commissioner Porreca** – Congratulations to Sandy and David for their re-election as commissioners. She stated she was happy to participate as a client of the Easter Bunny home visit; her grandchildren were able to meeting the Easter Bunny, neighbors came out and it was great! Kudos to the staff on another innovative, fun program. She also stated she has been thinking about the CRC and the importance of our work as she works with high school students and they talk about their lives they mention how COVID has affected them. She said it really hit home how important it is that the CRC will have a mental health facility available in it and how important it is how it can impact them along with the program and space it will provide for life balance it will provide.
- **Commissioner Wick** – Stated that he enjoyed the forums for the election that he participated in. He also said this Saturday was the IGOV meeting which may be the last for a few of the members as they either chose not to run again or might not have been re-elected. He said it will be more about them sharing thoughts and ideas and he is looking forward to what they have to say.
- **Commissioner Wollmuth** – He has been getting out into the parks and with the nice weather and there has just been an explosion of activity and he has enjoyed seeing all their use, stating that it shows the value the Park District provides with the strain of the pandemic and how happy everyone is to be out using our parks again.
- **Commissioner Worley-Hood** – Congratulated Commissioners Wick and Lentz. He attended a PH meeting this past week, in-person, and has an Active Adult Committee Meeting coming up as well. He too is glad to see everyone out in the parks and it definitely feels like spring!
- **President Lentz** – Said that she volunteers at the Conservatory and it was just full of children and parents playing on the bridge and playing with the new FOPCON donated piece. She also stated that the yellow daffodils were just beautiful throughout the parks.

X. CLOSED SESSION - None

XI. ADJOURNMENT

At 8:02pm the Regular Board meeting was adjourned. **The motion passed with a roll call vote.**

Secretary
Board of Park Commissioners

May 20, 2021
Date

President
Board of Park Commissioners

May 20, 2021
Date



Memo

To: Commissioner Worley-Hood, Chair, Parks and Planning Committee
Park Board of Commissioners

From: Patti Staley, Director of Horticulture/Oak Park Conservatory

CC: Jan Arnold, Executive Director

Date: May 11, 2021

Re: Environmental Sustainability Advisory Committee application



Statement

The Environmental Sustainability Advisory Committee (ESAC) acts as a liaison between the Park District and the community, helping implement the Park District's Environmental Policy and Integrated Pest Management Policy, assisting the Park Board in identifying and exploring sustainability issues and environmental initiatives, helping determine annual projects, and maintaining the Green Team. The ESAC is actively searching for new committee members. Elizabeth (Beth) Rooney of Oak Park, has expressed an interest in joining the ESAC.

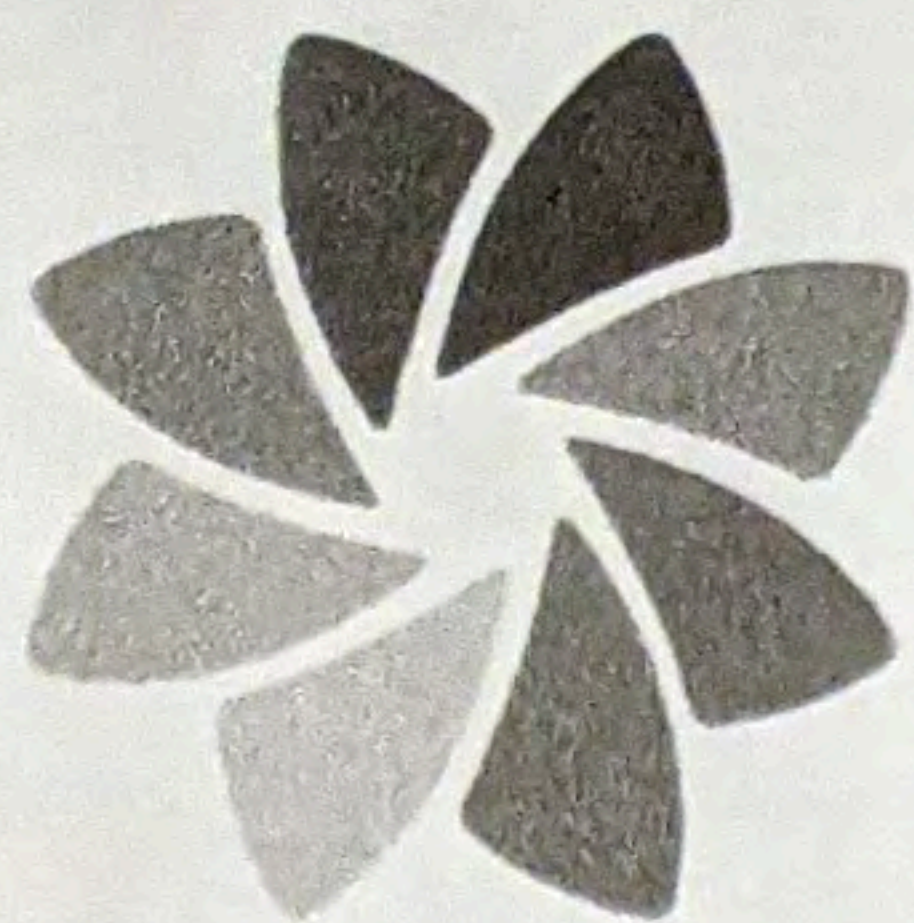
Discussion

The Environmental and Sustainability Committee members serve staggered three years terms. Beth Rooney, resident of Oak Park, and has expressed interest and submitted a committee interest application. Beth has a bachelor's of science in Visual Communication from Ohio University. She currently volunteers serving as a school board member at West Suburban Montessori School, as a Girl Scout troop leader, and as an election judge. She is also a member of the West Cook, Wildones. Beth is a daily visitor at our parks, including the Oak Park Conservatory and is a freelance photographer and writer.

Conclusion

The recommends the Park Board review and approve the application of Beth Rooney as a citizen committee member to the ESAC.

Attachment: Beth Rooney Application
Beth Rooney Bio



PARK DISTRICT of OAK PARK

PARK DISTRICT OF OAK PARK

218 Madison Street • Oak Park, IL 60302 • (708) 725-2000 (info) • (708) 725-2301 (fax) • www.pdop.org

In partnership with the community, we enrich lives by providing meaningful experiences through programs, parks and facilities.

Committee Interest Application

Thank you for your willingness to serve your community on one of our volunteer citizen's committees. The following information will assist the Park District in determining the best position for you to utilize your experience, abilities and interests.

INSTRUCTIONS: Please complete and submit this application for review to the location listed above.

Committee you are interested in joining: (please check all that apply)

- Park District Citizen Committee (PDCC)
- Environmental Sustainability Advisory Committee (ESAC)
- Active Adult Advisory Committee (AAAC)

APPLICANT INFORMATION Please note, Oak Park residency is required to apply.

Applicant Name Elizabeth (Beth) Rooney

Address 831 Clarence Ave

City Oak Park State IL Zip 60304

Email Address beth.rooney@gmail.com

Daytime Phone 630-988-2669 Evening Phone 630-988-2669

Age of Applicant: Up to 29 years 30-54 years 55 years & up

What park and public space are closest to your residence? Rehm, Conservatory + Fox

AVAILABILITY

Please indicate your availability on a regular basis:

CHOOSE ONE: Daytime Evening Anytime (as needed)

CHOOSE ONE: Weekly Semi-monthly Monthly Intermittently

EDUCATIONAL DATA

Degrees (if any) B.S. in visual communication from Ohio University, 2005.

Other Educational Experience _____

COMMUNITY ACTIVITIES, PROFESSIONAL ORGANIZATIONS OR OTHER INTERESTS

Please list any activities you are currently involved with: West Suburban Montessori School board, Member of West Cook Wild Ones, Girl Scout troop leader, Election Judge,

Please indicate how you can best be of service to the Park District of Oak Park: (see other document)

Applicant's Signature: Elizabeth Date 3/29/21

You are welcome to attach additional information in a resume or write on the back of this form.

Attn: Park Board President, ESAC selection committee

By way of introduction, I am a freelance photographer and writer and has worked on a wide variety of assignments ranging from then-candidate Obama's campaign in the Iowa caucuses to the food culture of Corsica. I am well-versed in various forms of communication and recently had an opinion article published in the New York Times. I spend my free time working on native gardening and enjoying nature with my family.

In my professional life, I strive to make work that speaks to the greater human condition and to help viewers/readers experience life more deeply. This requires focus, patience and an inquisitive nature. These characteristics, partnered with the discipline I have gained through years of self-employment, makes me a great candidate for the ESAC board.

I have lived in Oak Park with my husband and two children since 2014 and I currently serve on the board at West Suburban Montessori School in Oak Park where I help with fundraising, messaging and mission statements.

My family and I are daily visitors to the various parks in the village and live close enough to the consider the Oak Park Conservatory our second home. The Park District has a strong record on sustainability and conservation, and I believe strongly in the ESAC's mission and philosophy. I would be honored to use my communication skills and enthusiasm for environmental stewardship as a member of advisory board, in order to give back to the community that has given our family so much.

Thank you.

Sincerely,

Beth Rooney

PARK DISTRICT OF OAK PARK

ORDINANCE NO. 2021-05-01AN ORDINANCE AUTHORIZING DISPOSAL OF PERSONAL PROPERTY
OWNED BY THE PARK DISTRICT OF OAK PARK

WHEREAS, in the opinion of the Park District of Oak Park, it is no longer necessary, useful, or in the best interests of the Park District to retain ownership of the personal property described in this Ordinance; and

WHEREAS, it has been determined by the President and the Board of Commissioners of the Park District of Oak Park to dispose of said personal property in the manner described in this Ordinance;

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Commissioners of the Park District of Oak Park, Cook County and State of Illinois, as follows:

Section 1. Recitals. The foregoing recitals are hereby incorporated into this Ordinance as findings of the President and Board of Commissioners.

Section 2. Disposal of Surplus Property. The President and Board of Commissioners find that the personal property described in Exhibit A attached to this Ordinance and by this reference incorporated into this Ordinance (the "Surplus Property") is no longer necessary or useful to the Park District, and thus the Executive Director of the Park District is hereby authorized to direct the sale or disposal of the Surplus Property in the manner most appropriate to the Park District. The Surplus Property shall be sold or disposed of in "as is" condition.

Section 3. Effective Date. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form in the manner provided by law.

PASSED this 20th day of May, 2021.

AYES:

NAYS:

ABSENT:

APPROVED this 20th day of May, 2021.

By: _____
Kassie Porreca, Park Board President

ATTEST:

Chris Wollmuth, Secretary

(See Other Side)

DESCRIPTION OF SURPLUS PROPERTY

Andersen Center

Ice cube trays - 3
Cleaning sponges
Storage containers - 5
Wooden alphabet blocks
Alphabet bingo game
Matching games - 2
Card games - 11
My Little ponies - 20
Hairdress shop dolls -2
Serving spoons - 5
Halloween craft kit
Holiday décor
Stuffed bears - 12

Field Center

Foam letters/#s
Alphabet blocks
Play tool set
Wooden blocks
Farm blocks
Stuffed animals
Vet shop
Misc. dress up
Tunnel
Foam hopscotch
Wooden maze
Holiday décor
Small wooden chairs - 4
Cash register
Toy animals
Large blue rug
Oval train rug

Barrie Center

Plastic roller carts - 3

Mirror

Shopping carts - 2

Doll high chair

Play rugs - 2

Small table and stools

Small felt boards - 2

Pet carriers - 2

Globes - 2

Misc. kitchen box

Stuffed animals - 15

Wooden blocks

Writing tools - 5

Puzzles - 4

Rolls wrapping paper - 2

Easter eggs

Wooden bench

Play tents - 2

Baby doll bed

Plastic beach chairs - 2

Longfellow Center

Placemats - 2

Cookie tins - 4

Paper party supplies

Ice molds - 3

Foam crafts

Plastic sea animals - 10

Dog bowl

Games - 6

Plush dice

Shape mats

Alphabet abacus

Tool set

Magnet sets - 3

Super hero party

Fine motor button board



Executive Director's Report

From the desk of Jan Arnold

Friday, May 14, 2021

- 1. Upcoming Board Meetings** – The May Regular Board Meeting is scheduled for Thursday, May 20, 2021, to be held electronically. The June Committee of the Whole Meeting is scheduled for Thursday, June 3, 2021, at 218 Madison Street. The June Regular Board Meeting is scheduled for Thursday, June 17, 2021, to be held at the Oak Park Conservatory. All meetings will begin at 7:30pm. At the end of my report are some events you may consider stopping by.
- 2. GFOA Award** – On Wednesday, March 10, the Park District was notified that we had been awarded the Certificate of Achievement for Excellence in Financial Reporting for the audit report FY 2019. Congratulations to the Finance Team for all of their efforts!
- 3. Arbor Day** – A cooperative effort between the PDOP and the VOP did a tree planting at Carroll Park. The preschoolers from the Carroll Center took part in the planting.
- 4. Summer Hiring** – The Park District is in full swing for hiring lifeguards, day camp counselors, landscape assistant, etc. Annually the Park District hires over 400 seasonal team members; some positions are proving difficult to fill this year.
- 5. Community Service Awards** – The Community Service Award is awarded for recognition of ongoing support, outstanding contributions of time, money, services, volunteer work, or the advancement of parks and recreation. Honorees might include a non-member employee, a group, an organization, an individual, an elected official, governing body, local business, church, or school district. A group has been identified for the award and the ceremony will take place at the June, Regular Board Meeting at the Oak Park Conservatory. Letters have been mailed to the seven recipients.
- 6. Full-day Child Care** – On January 25, we moved our full-day care partner program with D97 into our facilities since the teachers needed access to their classrooms for the transition to hybrid learning. The week of February 1, we transitioned to mirror the hybrid hours. We have one location that still offers care from 8am – 6pm for families who opted out of returning to their classrooms but still needed child care. The other locations begin at Noon when we pick up the children from their school and walk them to our locations. We are working with the free and reduced lunch families through scholarships and the Child Care Discount to help them cover the cost difference between what the school reimburses and the program costs. Full-time Supervisors and Managers are serving as the site directors to assist in controlling expenses. D97 is reimbursing a portion of the half-day and full-day fees for the free and reduced lunch families as well as for families making under \$100,000 a year. The District is offering one full-day site and five part-day sites serving our families. With D97 moving to full-day, we now serve children from 3-6pm at Dole Clubhouse, Cheney Mansion Clubhouse, Barrie Clubhouse, Fox Clubhouse and Longfellow Clubhouse.
- 7. Dutch Elm Inoculations** – The Park District currently has a total of 15 trees that we have in an inoculation schedule. This summer, seven of those trees will be inoculated that are located in the following parks: Andersen, Field, Lindberg, Ridgeland Common, and Scoville. This will take place the end of June or the beginning of July for the inoculation to work best.
- 8. Rehm Park Playground** – Altamanu (Landscape Architect). Integral Construction (Contractor). This project was originally planned for 2020, and due to COVID impacts, the start date was moved to the spring of 2021. The project went out to bid on November 16, 2020, with nine bids received on December 17. This project started on April 1, and is planned to be completed by September 1, 2021. Trains and the playground will be closed for 2021, due to construction and will stay in place with the new design. All of the site demo

has been completed and the site work has been ongoing. The contractor is focusing on the northern side of the park to get things wrapped up before the busy pool season. All utility work has been completed and the Portland Loo is expected to arrive on site late May. New sidewalks are being poured over the next two weeks and contractors will move to working on the playground curbing next. All major submittals are approved and equipment has been ordered. Also, the volleyball courts will be opened up for the remainder of the project prior to the Memorial Day weekend.

- 9. Pleasant Home Geothermal HVAC - Museum Grant** – Architectural Consulting Engineers, Inc. (Design Engineer). The Park District received the Museum Grant for \$421,500, to assist in the installation of geothermal at Pleasant Home. The Park Board approved a contract with Architectural Consulting Engineers (ACE) on January 21, to serve as the system design professional. ACE will begin working on drawings and specifications for a bid-date in August. On March 17, the Park District completed an air leakage and thermal imaging diagnostic test that will guide the direction for a few in-house improvements to improve on the insulation and air leakage. This project is expected to start in September and be completed by April 1, 2022.
- 10. Stevenson Solar PV Array** – The Park District has awarded the contract to Windfree Solar for installation of a 9.4 kW solar array on the Stevenson Center flat roof. The application has been submitted to ComEd for interconnection and approval as of April 5, and we are awaiting the response to move forward with the actual install. We expect to install this system in May.
- 11. Summer Brochure** – The summer brochure was released to our community virtually on May 7; registration will begin May 15, for residents and on May 22, for non-residents.
- 12. Pool Planning** – Staff are planning for both pools to open Memorial Day Weekend (if cool, only Rehm). A variety of safety precautions will take place including the guest will need to complete a Wellness Survey prior to entering the pool. Additionally, all users will be required to reserve a 90 minute slot to visit either pool. NO passes will be sold at the gate. Currently, we are looking at 100 at RCRC and 150 at Rehm (these numbers may increase based on mitigation). The pool will be sanitized every 90 minutes with a 30 minute break and then a new group of swimmers will be allowed to enter. Staff has been using Fenwick for lifeguard trainings. We will not be offering concessions other than bottled water (not sure if fountains will be allowed to be turned on) and we will not allow eating at the pool to align with the safety protocols. When individuals are not in the water, they will be required to have on a face-covering. Staff are finalizing the technology for scanning in those with reservations to ensure a smooth process. Testing is currently happening with gymnastics and open skate. Staff submitted a pool opening plan to the VOP Health Department outlining steps and initiatives for safe operations. Staff are evaluating guidelines from the state on exact number of attendees as the pandemic seems to be getting under control with vaccinations.

Calendar of Events

May 15 – Summer Registration Begins

May 20 - Regular Board Meeting, 7:30pm, Zoom Meeting

May 29 – RCRC and Rehm Pools Open for the Summer

Please visit the PDOP Website for online activities and programming



May

ADMINISTRATION AND FINANCE**Mitch Bowlin, Director of Finance**

- ◆ Staff has begun work on the 2022 Budget Guide and Timeline. Both will be presented to the Board in June.
- ◆ Staff and Noventech are finishing IT preparations for summer camps and the pools.
- ◆ Work has begun on the 2022-2026 Capital Improvement plan which will be presented to the Board in July.
- ◆ Staff has met with the Chicago Brigade of Code for America to explore technology solutions that would help the District track park usage.
- ◆ For the first time since the COVID-19 pandemic, staff held an MPower Quarterly Meeting. The meeting led to many productive discussions and a summary will be presented to the Board at the Regular Board Meeting in May.

Ann Marie Buczek, Communication and Community Engagement Manager

- ◆ Summer Program Guide was released online May 7.
- ◆ Resident registration opens Saturday, May 15, at 8:30am and non-resident registration on May 22.
- ◆ Development of the Fall Program Guide is underway. The guide will be printed and delivered at the end of July—the first since the winter 2019/2020 guide.
- ◆ The first monthly social media report (March) from PCI shows all channels (Facebook, Instagram, and Twitter) see increases in engagement and followers compared to the month prior (February). Engagement is any form of interaction with the post, e.g. likes, comments, shares.

Scott Sekulich, Registration and Customer Support Manager

- ◆ Scholarships used in April, were \$4,591.27, totaling \$19,878.32 for YTD. A total of 20 additional scholarship applications have been received and seven Childcare Discount Membership Applications in the month of April; making a total of 129 and 68 respectively.
- ◆ 51 dog park memberships were purchased of which 17 were renewals.
- ◆ Access scanners continue to be tested in preparation of the upcoming pool season. A trial using these scanners will also take place in two of our summer camps to assist with check-in/check-out processes.
- ◆ Updates to Amilia's automated waitlist functions have been activated. We continue to work with Amilia on additional improvements to the automated waitlist functions.

Paula Bickel, Director of Human Resources

- ◆ Seven staff completed CPR/AED and First Aid Training.
- ◆ Ten new replacement AED's were placed in their new locations (Conservatory, Dole, GRC (2), Longfellow, Ridgeland (2), Rehm and Stevenson).
- ◆ Actively recruiting for a full-time general maintenance staff and a full-time building specialist.
- ◆ Actively recruiting for multiple part-time year-round positions.

PARKS AND PLANNING**Chris Lindgren, Superintendent of Parks and Planning**

- ◆ Landscape team has been very busy with mowing of all the parks and trying to keep the dandelion surge under control.
- ◆ Energized/opened comfort stations.
- ◆ Installed "Beeskeep" clubhouse in Discovery Garden at Conservatory.

- ◆ Planted 16 new trees throughout system.
- ◆ Replaced top of Scoville flagpole.
- ◆ Sterlyn Harris joined team.
- ◆ Installed new light poles for Cheney patio.
- ◆ Vines removed from Dole.
- ◆ Dole west entrance tuck-pointed.
- ◆ Dole roof was repaired, due to leaks along with new installation of heat trace cable.
- ◆ Dole fascia repaired on west entrance.
- ◆ Rusted piping leading to greenhouse replaced in the basement of Cheney.

Susan Crane, Historical Properties & Special Events Manager

Cheney Mansion

- ◆ We held private events in April taking advantage of the outdoor space and the start of warm weather. All three were special occasion events, fully meeting all guidelines for gatherings.
- ◆ Outdoor Yoga returned to Cheney in April, and will run throughout the summer.
- ◆ Appointments for private events were brisk with 36% of those visiting in the month booking for future events---many of them still in 2021.
- ◆ Rentals for weddings, special, and corporate events are currently on pace to be over our budget goals. Continued easing of restrictions have resulted in many inquiries.

Pleasant Home

- ◆ An adult event at Pleasant and had 25 patrons join us for Ghosts by the Gaslight on April 10. We also launched a family program on the porch with nationally known story teller and local resident, Chris Fascione. We are continuing this series in May as well as summer.
- ◆ The Pleasant Home Foundation continues with their tour days on Thursdays, from 11-4 pm and have seen traffic pick up a bit with nicer weather
- ◆ Rentals and inquiries are coming in at Pleasant Home, for May and June events and then for September and October.
- ◆ We will continue to work with Parks and Planning once details of geothermal installation gets closer.

Special Events

- ◆ We continue to wait for easing of mitigations to see if we will be able to move forward with any sort of movie or concert schedule for later in the summer.

Patti Staley, Director of Horticulture and Conservatory Operations

- ◆ The Conservatory welcomed 2,656 visitors during the month of April.
- ◆ Story time at the Conservatory, held every Wednesday, had 126 participants.
- ◆ Virtual Take Home Tet was held in March, with 21 in attendance.
- ◆ Learn and Grow virtual lecture series were held every Thursday in April, with 283 registered participants.
- ◆ Quick Sketch Garden Design was held every Friday, in-person with the Conservatory Director, Patti Staley. All sessions sold out.
- ◆ The Bee Skep Clubhouse and musical instrument flowers were installed in April, generously donated by the Friends of the Oak Park Conservatory.
- ◆ Park visitors enjoyed a beautiful display of spring bulbs in the parks during April.
- ◆ Over 65 cubic yards of mulch was installed in the parks during April.

SPECIAL FACILITIES

Bill Hamilton, Superintendent of Special Facilities

Maintenance

- ◆ Staff have been working diligently to get the pools ready for opening on the Memorial Day Weekend. Temporary staff were brought in to help with some of the many tasks; three individuals work a total of 9 days.

- ◆ Ridgeland Common is filled and operating. Staff will be using it for training on May 17, so it will need to be warm; as of May 13, the water temperature was 78 degrees with a target of 80.
- ◆ At Rehm, we had to work through some pump problems which delayed the pool filling. The work was completed on May 10, filled on May 11, and equipment was functioning well by May 12. Temperature of 80 degrees will take longer to reach due to the efficiency of the furnace which was installed in 1999 and with cool weather.
- ◆ Wading pools at both pools will be filled and functioning by May 17.

Customer Service

- ◆ We'd like to welcome Essie Williams and Rebecca Krause to the Customer Service team. They are our newest Customer Service Specialists and are working their way through the onboarding process.
- ◆ Two additional Customer Service Specialists will begin training soon.
- ◆ Few patrons are selecting to come to Ridgeland for Customer Service, most in-person service has been for pool information and dog park passes.

Kayla Fauria, Aquatics and Rink Manager

Camp

- ◆ Ridgeland Camps are fully staffed for day and extended camp.
- ◆ Ridgeland will be home to general Ridgeland Camp, Hockey Camp, and Figure Skating Specialty Camp this summer; majority of weeks are filled or close to.
- ◆ With COVID mitigations relaxing, there was minimal interest in Virtual Camp, so we have pulled it for summer 2021.

Hockey/Figure Skating/Ice Arena

- ◆ This spring we combined our higher youth levels with the Sunday scrimmages to give players a more rounded experience and prepare them faster for the step to travel hockey.
- ◆ Spring Youth Hockey Academy had 109 participants for sessions and 95 participants for semi-private lessons.
- ◆ Advanced Adult Hockey has begun with Sunday night Rat Hockey to start to bring back our advanced players we have not seen since March 2020 and hopefully, build demand for an Adult Level 2 program this summer.
- ◆ Spring Skate Academy continues to wow us through COVID, with 300 youth participants and 30 adult participants.
- ◆ This year we partnered with Julian Middle School to have social skating events for the 6th, 7th and 8th graders and they have been a huge hit.
- ◆ We are working to hire Skate Shop Attendants and Building Supervisors as program demand continues to increase
- ◆ Ice rentals are picking back up again with three high schools practicing out of Ridgeland, Fenwick Boys and Girls, OPRF, and St Pats.

Pools

- ◆ Summer 2021 aquatic programming will feature group swim lessons, private swim lessons, & semi-private lessons this summer as well as water polo and junior lifeguarding.
- ◆ Swim instructors will begin online training through Starfish Aquatics in May, which takes them through an extensive learning experience. On June 2, a representative from Starfish Aquatics Institute will be coming to Ridgeland to certify Swim Lesson Trainers and Swim Instructors.
- ◆ 52 life guards have been trained and licensed over the last three weekends at Fenwick High School with Ellis Instructors.
- ◆ The Summer 2021 Pool information has been released, Ann Marie worked with PCI to clean up the Aquatic webpages to make it easy for the community to view. This info can be found at pdop.org/pools

Jamie Lapke, Program and & Operations Manager – Gymnastics

- ◆ The 9-week Winter Session of Gymnastics classes ended with a total of 402 participants.
- ◆ The 9-week Spring Session of Gymnastics classes started with a total of 566 participants.

- ◆ The Level 8 USAG Girls participated at the state meet in Waukegan. Leena Ramon placed 5th on bars with a 9.475 and Violet Ruff placed 5th on vault and beam with a 9.3 on each event.
- ◆ The Level 6 USAG Girls participated at the state meet in Northbrook. Our top finisher at this level was Teagan Lucas placing 7th on beam with a 9.325.
- ◆ The GRC's Booster Club sponsored Cartwheel-A-Thon; 425 students participated completing 24,848 cartwheels. The staff guessing contest of how many overall cartwheels would be performed was won by Coach Jade Ramsey who guessed 24,617.
- ◆ The 9-week Spring Session of Gymnastics classes has 584 students registered with only 24 total spots remaining available reaching 96% full capacity.

RECREATION

Mike Loszach, Program Manager

School Age/Day Camp/Teens

- ◆ Our Clubhouse program shifted back to a traditional afterschool program on April 26, when D97 shifted to a full in-person instruction.
- ◆ The May teen programs are looking strong with maximum enrollment for the D&D Adventures program on May 15, and the Safe Sitter class on May 22.

Early Childhood

- ◆ The week of May 3-7, was Teacher Appreciation Week. This has been an especially challenging year for teachers and we appreciate everything our preschool teachers have done to make this year a success!
- ◆ We're able to add a three-day/week PM option for our early childhood Adventure Weeks Summer Camp to accommodate some families on the waitlist for the AM camp.

Arts/Special Interest/Active Adults

- ◆ The Active Adults had two well received special events at Pleasant Home featuring guest speakers. The first event, *Elegant Indulgence: The History and Rituals of Afternoon Tea*, had 14 in-person and 4 virtual attendees. The second event, *Before the Mother Road: Route 66, Illinois 4, and the Pontiac Trail*, had 10 in-person and three virtual attendees.
- ◆ The Youth creative cooking class has been popular as the April class was full for both the AM and PM session.

Nature/Adventure

- ◆ We are excited to bring back our Nature & Science camps after a one-year hiatus last summer. We will have two Outdoor Explorers Camps at Dole Center and our Camps for Curious Minds Science camp at Austin Garden. Staff are busily preparing the nature and science activities to go with each weekly theme.
- ◆ Archery continues to be very popular this Spring as our May Youth beginning class has 10 participants and the Youth Club class has seven participants

Chad Drufke, Program Manager

Fitness/Sports/Dance/Races

- ◆ The Friday, Bodypump fitness class will be offered exclusively outside @ RCRC starting May 14.
- ◆ Fitness in the Parks starts next week and outdoor Family Fitness class starts May 25.
- ◆ Dance recital season is officially here! Picture day is May 8, the performance team is competing in *Dance Idol* on May 15, and then the recital *There's No Place Like Home* takes place on May 22, at Mills Park.
- ◆ A new parent-tot circus offering has 17 parent/child combos learning about circus on Sunday mornings.

Sports/Martial Arts

- ◆ We are offering a total of eleven different sports camps this summer.
- ◆ We have 195 youth participants in soccer this spring; we are partnering with the Chicago Edge and Chicago Fire to offer these soccer classes for the youth.

- ◆ We have 78 adults participating in our adult tennis lessons this spring at Taylor tennis courts.
- ◆ We had 145 total karate participants that finished up their winter session; they were very happy to be back in person.

Memo

To: David Wick, Chair, Administration and Finance Committee
Board of Park Commissioners

From: Illiana De La Rosa, Finance Manager
Mitch Bowlin, Director of Finance

CC: Jan Arnold, Executive Director

Date: May 13, 2021

Re: April 2021 Revenue Expense Report



Statement

Attached with this memo are the April Revenue and Expense summary charts and reports. New for 2021, are two charts: 2021 Budget vs Actual and the Month Actual – 3-Year Comparison. The 2021 Budget vs Actual chart shows total year-to-date (YTD) operating revenues, expenses, and net income compared to the YTD Budget. The Month Actual – 3-Year Comparison chart compares the month actuals against the prior two-year monthly actuals for 2019 and 2020.

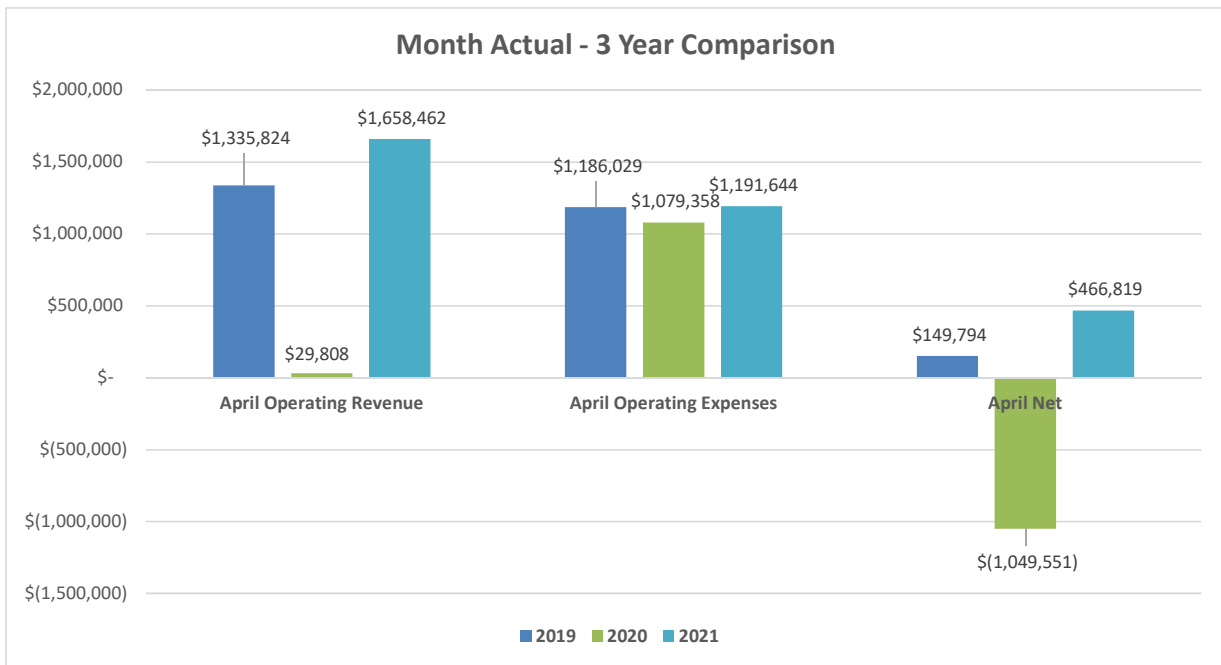
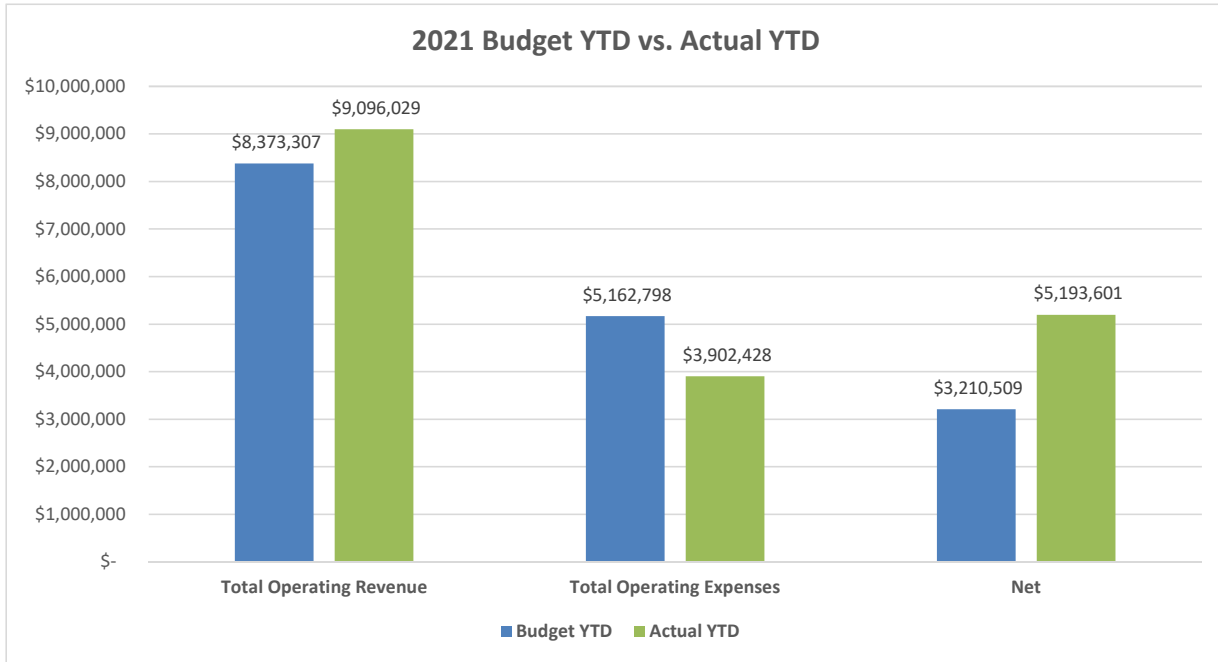
The actual YTD total revenue variance is 9% over budget due to continued better than projected performance in Fees and Charges. In addition, the District received \$600,000 in early April, from the Community Mental Health Board as part of their lease agreement for the Community Recreation Center.

YTD expenses are 24% below budget due to programming restrictions and timing of expenses in the Capital Projects Fund. Utilities payments are normally two months behind and for 2021, are trending lower than 2020.

The April Revenue Expense Reports highlights include:

- Tax receipts are slightly behind due to a deadline extension for the first installment from March 1, to May 1. Staff expects these to catch up to budgeted amounts as the year progresses.
- Through the month of April, the following areas have surpassed budgeted revenue:
 - Conservatory: strong plant sales and rentals picking up
 - Fitness: virtual and in-person classes, outdoor classes boosting revenue, along with parent-tot circus
 - Youth Athletics: summer clinic camp registration had early increased registrations
 - Pleasant Home: better than expected rentals and adult programming participation
 - Pools: strong pool pass sales, approximately \$88,500 in sales for April alone
 - Rink: higher than expected demand for skating passes, increase in competitive hockey rentals, strong camp registration numbers compared to budgeted
- Afterschool programming earned \$27,929 in April. \$7,245 was provided by District 97 for free and reduced lunch students.
- \$100,000 in Unemployment expense is budgeted in the Liability fund for 2021. However, the District has not paid any claims to-date.
- Wages, Contractual Services, and Materials and Supplies remain approximately 20% under budget due to programming restrictions because of COVID.
- Capital Projects Fund YTD revenue is over budget because \$200,000 of the Rehm OSLAD grant was received in January, and \$600,000 was received from the Community Mental Health Board in early April.

Revenue and Expense Summary Charts - April 2021





April 2021 Revenue and Expense Report - by Fund

	<u>Operating Funds</u>										April Total	Budget YTD	Actual YTD	Prior YTD
	Corporate	IMRF	Liability	Audit	Recreation	Museum	Special Rec	Special Facilities	Capital Projects	Cheney Mansion				
Taxes	\$ 195,735	\$ 3,942	\$ 20,655	\$ 836	\$ 177,389	\$ 2,059	\$ 15,616	\$ -	\$ -	\$ -	\$ 416,232	\$ 5,412,084	\$ 5,197,500	\$ 5,411,337
Fees and Charges	\$ 9,282	\$ -	\$ -	\$ -	\$ -	\$ 3,375	\$ -	\$ 116,080	\$ -	\$ 19,132	\$ 147,870	\$ 204,495	\$ 404,044	\$ 241,573
Intergovernmental	\$ 47,397	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 600,000	\$ -	\$ 647,397	\$ 38,462	\$ 885,616	\$ 41,963
Miscellaneous Income	\$ 2,220	\$ -	\$ 528	\$ -	\$ -	\$ -	\$ -	\$ 499	\$ -	\$ -	\$ 3,247	\$ 42,218	\$ 32,442	\$ 143,789
Sponsorship & Donations	\$ 1,072	\$ -	\$ -	\$ -	\$ 2	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,074	\$ 2,200	\$ 11,386	\$ 49,962
Other Financing Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 252,250	\$ -	\$ 252,250	\$ 1,012,727	\$ 1,009,002	\$ 730,842
Program Revenue	\$ 406	\$ -	\$ -	\$ -	\$ 148,994	\$ 1,102	\$ -	\$ 39,161	\$ -	\$ 729	\$ 190,392	\$ 1,661,122	\$ 1,556,039	\$ 2,204,801
Total Revenue	\$ 256,112	\$ 3,942	\$ 21,183	\$ 836	\$ 326,385	\$ 6,536	\$ 15,616	\$ 155,741	\$ 852,250	\$ 19,861	\$ 1,658,462	\$ 8,373,307	\$ 9,096,029	\$ 8,824,267
Wages	\$ 222,868	\$ -	\$ 7,414	\$ -	\$ 154,486	\$ 201	\$ -	\$ 124,673	\$ -	\$ 9,923	\$ 519,565	\$ 1,629,126	\$ 1,415,405	\$ 1,635,657
Contractual Services	\$ 105,179	\$ -	\$ 946	\$ 2,000	\$ 30,733	\$ 4,427	\$ -	\$ 13,161	\$ -	\$ 2,019	\$ 158,466	\$ 787,132	\$ 574,223	\$ 873,595
Materials and Supplies	\$ 21,793	\$ -	\$ 405	\$ -	\$ 6,528	\$ 191	\$ -	\$ 27,680	\$ -	\$ 41	\$ 56,638	\$ 210,060	\$ 104,718	\$ 204,078
Benefits	\$ 38,527	\$ 32,217	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70,743	\$ 254,384	\$ 207,317	\$ 233,557
Miscellaneous Expense	\$ 992	\$ -	\$ 299	\$ -	\$ 17,764	\$ -	\$ -	\$ 948	\$ -	\$ -	\$ 20,003	\$ 220,899	\$ 93,617	\$ 68,938
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utilities	\$ 24,523	\$ -	\$ -	\$ -	\$ 2,757	\$ 1,258	\$ -	\$ 8,509	\$ -	\$ 878	\$ 37,925	\$ 184,334	\$ 140,619	\$ 166,806
Other Financing Uses	\$ 74,050	\$ -	\$ -	\$ -	\$ 250,250	\$ -	\$ -	\$ -	\$ -	\$ 2,000	\$ 326,299	\$ 1,305,198	\$ 1,305,198	\$ 1,029,848
Capital Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,004	\$ -	\$ 2,004	\$ 571,667	\$ 61,331	\$ 1,061,157
Total Expense	\$ 487,932	\$ 32,217	\$ 9,064	\$ 2,000	\$ 462,518	\$ 6,077	\$ -	\$ 174,972	\$ 2,004	\$ 14,860	\$ 1,191,644	\$ 5,162,798	\$ 3,902,428	\$ 5,273,635
Net	\$ (231,820)	\$ (28,275)	\$ 12,118	\$ (1,164)	\$ (136,132)	\$ 458	\$ 15,616	\$ (19,231)	\$ 850,246	\$ 5,001	\$ 466,819	\$ 3,210,509	\$ 5,193,601	\$ 3,550,632
	<u>Non- Operating Funds</u>													
	Health Insurance	April Total	Budget YTD	Actual YTD	Prior YTD									
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -									
Fees and Charges	\$ 11,316	\$ 11,316	\$ 51,493	\$ 45,169	\$ 47,546									
Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -									
Miscellaneous Income	\$ -	\$ -	\$ -	\$ 21,605	\$ 1,000									
Sponsorship & Donations	\$ -	\$ -	\$ -	\$ -	\$ -									
Other Financing Sources	\$ 74,049	\$ 74,049	\$ 296,196	\$ 296,196	\$ 290,614									
Program Revenue	\$ -	\$ -	\$ -	\$ -	\$ -									
Total Revenue	\$ 85,365	\$ 85,365	\$ 347,689	\$ 362,970	\$ 339,160									
Wages	\$ -	\$ -	\$ -	\$ -	\$ -									
Contractual Services	\$ -	\$ -	\$ -	\$ -	\$ -									
Materials and Supplies	\$ -	\$ -	\$ -	\$ -	\$ -									
Benefits	\$ 75,920	\$ 75,920	\$ 346,156	\$ 237,848	\$ 257,448									
Miscellaneous Expense	\$ -	\$ -	\$ -	\$ -	\$ 287									
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -									
Utilities	\$ -	\$ -	\$ -	\$ -	\$ -									
Other Financing Uses	\$ -	\$ -	\$ -	\$ -	\$ -									
Capital Projects	\$ -	\$ -	\$ -	\$ -	\$ -									
Total Expense	\$ 75,920	\$ 75,920	\$ 346,156	\$ 237,848	\$ 257,736									
Net	\$ 9,446	\$ 9,446	\$ 1,534	\$ 125,122	\$ 81,424									

April 2021 Summarized Revenue Expense Report



PARK DISTRICT of OAK PARK

	<u>April-21</u>	<u>Budget YTD</u>	<u>Actual YTD</u>	<u>Prior YTD</u>
<u>Operating Funds</u>				
Corporate Fund				
10-00- Administration				
Revenue	\$244,889	\$2,623,526	\$2,535,694	\$2,478,594
Expense	\$232,432	\$889,336	\$736,469	\$735,702
Net	\$12,457	\$1,734,190	\$1,799,226	\$1,742,891
10-35- Conservatory				
Revenue	\$4,627	\$4,200	\$13,980	\$14,964
Expense	\$32,188	\$103,630	\$83,808	\$89,370
Net	(\$27,561)	(\$99,430)	(\$69,828)	(\$74,406)
10-50- Parks and Planning				
Revenue	\$6,596	\$2,896	\$14,898	\$61,934
Expense	\$223,312	\$717,706	\$584,132	\$694,667
Net	(\$216,716)	(\$714,810)	(\$569,234)	(\$632,732)
Total Corporate				
Revenue	\$256,112	\$2,630,622	\$2,564,572	\$2,555,492
Expense	\$487,932	\$1,710,671	\$1,404,408	\$1,519,739
Net	(\$231,820)	\$919,950	\$1,160,164	\$1,035,753
IMRF Fund				
15-00-				
Revenue	\$3,942	\$51,250	\$49,218	\$194,242
Expense	\$32,217	\$98,639	\$97,460	\$102,654
Net	(\$28,275)	(\$47,389)	(\$48,242)	\$91,588
Liability Fund				
16-00-				
Revenue	\$21,183	\$268,563	\$281,106	\$201,928
Expense	\$9,064	\$124,783	\$29,510	\$35,639
Net	\$12,118	\$143,781	\$251,596	\$166,289
Audit Fund				
17-00-				
Revenue	\$836	\$10,874	\$10,443	\$10,884
Expense	\$2,000	\$17,135	\$17,350	\$0
Net	(\$1,164)	(\$6,261)	(\$6,907)	\$10,884
Recreation Fund				
20-00- Administration				
Revenues	\$177,391	\$2,306,519	\$2,223,070	\$2,355,017
Expense	\$315,884	\$1,262,487	\$1,176,857	\$863,661
Net	(\$138,493)	\$1,044,032	\$1,046,213	\$1,491,355

April 2021 Summarized Revenue Expense Report



PARK DISTRICT of OAK PARK

	April-21	Budget YTD	Actual YTD	Prior YTD
20-05- Communications				
Revenue	\$0	\$1,300	\$0	\$0
Expense	\$23,539	\$110,720	\$112,336	\$145,379
Net	(\$23,539)	(\$109,420)	(\$112,336)	(\$145,379)
20-51- Customer Service				
Revenues	\$0	\$0	\$0	\$0
Expense	\$19,147	\$71,528	\$52,476	\$112,943
Net	(\$19,147)	(\$71,528)	(\$52,476)	(\$112,943)
20-25- Fitness				
Revenue	\$7,948	\$26,140	\$40,001	\$58,589
Expense	\$4,508	\$20,210	\$10,534	\$51,891
Net	\$3,439	\$5,930	\$29,467	\$6,699
20-26- Youth Athletics				
Revenue	\$57,493	\$232,756	\$304,895	\$329,353
Expense	\$10,384	\$13,880	\$11,284	\$27,141
Net	\$47,110	\$218,876	\$293,611	\$302,212
20-27- Adult Athletics				
Revenue	\$2,913	\$21,795	\$25,839	\$14,111
Expense	\$2,529	\$5,079	\$2,793	\$10,363
Net	\$384	\$16,716	\$23,046	\$3,749
20-29- Teens				
Revenue	\$2,164	\$13,509	\$6,899	\$11,353
Expense	\$441	\$2,762	\$1,126	\$3,245
Net	\$1,723	\$10,747	\$5,772	\$8,107
20-61- Community Programs				
Revenue	\$50,138	\$574,668	\$428,408	\$650,083
Expense	\$52,558	\$174,807	\$143,309	\$134,161
Net	(\$2,421)	\$399,860	\$285,099	\$515,921
20-62- Fine Arts				
Revenue	\$13,991	\$277,077	\$213,194	\$211,734
Expense	\$15,091	\$20,932	\$23,945	\$28,372
Net	(\$1,099)	\$256,144	\$189,248	\$183,362

April 2021 Summarized Revenue Expense Report



PARK DISTRICT of OAK PARK

	April-21	Budget YTD	Actual YTD	Prior YTD
20-63- Early Childhood				
Revenue	\$14,347	\$103,954	\$114,222	\$151,562
Expense	\$18,436	\$49,604	\$51,263	\$70,138
Net	(\$4,089)	\$54,350	\$62,959	\$81,425
Total Recreation				
Revenue	\$326,385	\$3,557,717	\$3,356,528	\$3,781,803
Expense	\$462,518	\$1,732,008	\$1,585,924	\$1,447,294
Net	(\$136,132)	\$1,825,709	\$1,770,604	\$2,334,509
Museum Fund				
21-00-				
Revenue	\$6,536	\$27,168	\$36,886	\$26,792
Expense	\$6,077	\$10,787	\$10,325	\$17,568
Net	\$458	\$16,381	\$26,561	\$9,224
Special Recreation Fund				
22-00-				
Revenue	\$15,616	\$203,045	\$194,994	\$317,853
Expense	\$0	\$220,045	\$187,513	\$243,536
Net	\$15,616	(\$17,000)	\$7,482	\$74,316
Special Facilities Fund				
25-00- Administration				
Revenue	\$0	\$0	\$0	\$0
Expense	\$29,786	\$85,634	\$84,115	\$190,605
Net	(\$29,786)	(\$85,634)	(\$84,115)	(\$190,605)
25-19- Pools				
Revenue	\$88,429	\$112,050	\$199,959	\$95,525
Expense	\$7,130	\$17,142	\$8,772	\$45,721
Net	\$81,299	\$94,908	\$191,186	\$49,805
25-20- Rink				
Revenue	\$48,231	\$257,972	\$295,574	\$450,069
Expense	\$24,945	\$95,581	\$56,011	\$136,486
Net	\$23,286	\$162,391	\$239,563	\$313,583

April 2021 Summarized Revenue Expense Report



PARK DISTRICT of OAK PARK

	<u>April-21</u>	<u>Budget YTD</u>	<u>Actual YTD</u>	<u>Prior YTD</u>
25-24- Gymnastics				
Revenue	\$18,719	\$211,016	\$214,144	\$395,866
Expense	\$53,561	\$182,501	\$162,251	\$236,383
Net	(\$34,842)	\$28,515	\$51,893	\$159,483
25-50- Maintenance				
Revenue	\$331	\$900	\$1,421	\$660
Expense	\$59,550	\$245,842	\$155,292	\$179,854
Net	(\$59,219)	(\$244,942)	(\$153,871)	(\$179,194)
25-57- Concessions				
Revenue	\$32	\$2,650	\$58	\$5,805
Expense	\$0	\$0	\$0	\$5,505
Net	\$32	\$2,650	\$58	\$300
Total Special Facilities				
Revenue	\$155,741	\$584,588	\$711,155	\$947,926
Expense	\$174,972	\$626,700	\$466,442	\$794,553
Net	(\$19,231)	(\$42,112)	\$244,714	\$153,373
Capital Projects Fund				
70-xx-				
Revenue	\$852,250	\$1,012,727	\$1,809,002	\$726,358
Expense	\$2,004	\$571,667	\$61,331	\$1,061,157
Net	\$850,246	\$441,061	\$1,747,670	(\$334,799)
Cheney Mansion Fund				
85-00-				
Revenue	\$19,861	\$26,752	\$82,125	\$60,991
Expense	\$14,860	\$50,364	\$42,165	\$51,495
Net	\$5,001	(\$23,612)	\$39,960	\$9,496
<u>Non-Operating Funds</u>				
Health Insurance Fund				
50-00-				
Revenue	\$85,365	\$347,689	\$362,970	\$339,160
Expense	\$75,920	\$346,156	\$237,848	\$257,736
Net	\$9,446	\$1,534	\$125,122	\$81,424

Memo



To: Commissioner Wollmuth, Chair, Recreation and Facility Program Committee
Board of Park Commissioners

From: Maureen McCarthy, Superintendent of Recreation

Cc: Jan Arnold, Executive Director

Date: May 13, 2021

Re: Park District Early Childhood Programming and Collaboration for Early Childhood Care Agreement

Statement

The Park District of Oak Park's Early Childhood Program offers classes geared towards the social, emotional, and cognitive development of children from birth to six years of age. The Collaboration for Early Childhood supports the professional growth of the teachers for these programs in addition to providing resources and support for our families.

Discussion

The Park District of Oak Park currently offers DCFS licensed preschool programs at Andersen, Carroll, and Barrie Centers and are adding a site at Longfellow. Guided exploration and experimentation through play is the foundation of our preschool curriculum; fostering new opportunities for children to make connections to literacy, math, science, motor and sensory development, as well as the arts. Our highly qualified teachers focus on creating a safe and nurturing environment, while introducing approaches to learning that can be carried with them throughout their schooling years. To continue to develop our program portfolio, educate our teachers, and provide opportunities for our children that focus on age appropriate/best practices, our partnership with the Collaboration for Early Childhood is essential.

The Collaboration for Early Childhood has been extremely supportive of the Park District's early childhood programs, preschool, teachers, and families. This past year the 18th Annual Early Childhood Symposium took place virtually and focused on virtual preschool and social emotional learning at home. Also, Families First/La Familia Primero, a parent-led group, is supported by the collaboration and focuses on tools and information to support their child's healthy development. Over 50 children received hearing, vision and development screenings. A new website was launched which includes a searchable, online version of the Early Childhood Resource Directory.

Conclusion

The Recreation and Facility Program Committee recommends the Park Board approve the Agreement with the Collaboration for Early Childhood Care and a funding allocation of \$7,000 a year for the next two years.

Attachment: Collaboration For Early Childhood Care Agreement



Collaboration for
Early Childhood
Strong Start, Bright Future

April 28, 2021

Sandy Lentz, President,
Board of Commissioners
Jan Arnold, Executive Director
Park District of Oak Park
218 Madison Street
Oak Park, IL 60302

Dear Ms. Lentz, Commissioners, and Ms. Arnold:

What a year it has been! While a number of agencies that so many relied on continued to remain closed due to the pandemic, the Park District of Oak Park's green spaces became even more important for cooped up families working and learning from home. Skating on the Paul Hruby Arena, or borrowing a sled from the 'sled library' to take a ride down Barrie Hill this winter allowed families to get out of the house and engage in the serious work of play. Hearing Ms. Arnold's regular and steadfast updates at the biweekly Social Services Meeting is a window into the team's hard work to ensure that the Park District and its vibrant programming remains available to all in safe way.

While children need spaces to play, create, swim, dance, and skate, the role of the Park District as one of the largest providers of early education programs in Oak Park bolsters the work of the Collaboration for Early Childhood. The Park's Playschool, Preschool, and Pre-Kindergarten Programs play a crucial part in helping us to become a community where every child truly thrives. We look to the Park District's early learning programs as an educational example to aspire to across Oak Park. For this reason, and many others that I will share below, the Collaboration for Early Childhood welcomes the opportunity to continue our dynamic partnership with the Park District of Oak Park.

In your fantastic new video about early childhood programs, Barbara Grooms, Supervisor for Early Childhood Programs, says, "teachers are the cornerstone of our program." It is with this understanding that the Park District continues to leverage the Collaboration's offerings in our Early Learning program service area. As I ask the Park District of Oak Park to renew its support of the Collaboration for another two years, I thought I would take the opportunity to highlight the many ways we have worked together this year to continue to cultivate high-quality early learning experiences for our children through the support of our educators and families.

Early Learning:

- *ComPASSION Matters! Virtual Early Childhood Symposium.* Like many things this year, our 18th Annual Early Childhood Symposium took place virtually. Park District teachers Emily Norman and Erin Bradd facilitated sessions that focused on virtual preschool and social emotional learning at home; two extremely relevant topics in early childhood education today. In addition, 8 members of the Park District attended the symposium

as participants. With this new digital conference platform, we are excited to let you know that we are currently in the final stages of offering a selection of the symposium workshops asynchronously so teachers can earn credits remotely on their own time after the initial event.

- *Directors' Roundtable* – Ms. Grooms is a member of this professional community. She lends her voice and knowledge to this unique network of early childhood program directors, and she will also participate in our inaugural Aim4Excellence Directors' Credential Cohort to build on her expertise later this year.

Family Engagement:

- *Parenting Resource Program* – The Collaboration's Parenting Resource Program brings together community partners to connect families with early childhood information and resources. This occurs through a shared calendar of family-focused community events and parent workshops. The Park District of Oak Park continues to play a role in driving this work.
- *Early Childhood (Virtual) Resource Fair* – While we were not able to host the Early Childhood Resource fair in person this year, the Park District was still an integral part of the online platform, which had over 300 visitors. Participants were able to search early childhood resources by age and by category.
- *Community Ambassadors* – The Collaboration's Community Ambassadors connect families to tools and information that support their child's healthy development. They also help run Families First | La Familia Primero, a parent-led group supported by the Collaboration. Whitney Brooks is one of our Ambassadors, and she is also an assistant preschool teacher at the Park District. This has led to even more connections between the Collaboration and the Park District. For example, Erin Bradd was the guest speaker at a fall Families First | La Familia Primero Parent Circle session that focused on social emotional learning.

Health and Development:

- *Hearing and Vision Screenings*. The Park District's Austin Gardens, Carroll Center and Stevenson Center all participate in hearing and vision screenings. 56 children received hearing and vision screenings at one of the Park District's early learning sites this program year.
- *Developmental Screening Project*. Fifty-seven children attending Park District programs received a developmental screening as a part of the Collaboration's screening project. Screenings provide an important snapshot of a child's communication, motor, cognitive, self-help and social-emotional skills.


Community Engagement:

- *Online Early Childhood Resource Directory.* This past fall, the Collaboration for Early Childhood launched their new website, which includes a searchable, online version of the Early Childhood Resource Directory, where the Park District has multiple listings. We have also delineated special symbols to highlight which early childhood programs participate in hearing and vision screenings, and which programs are a member of the Developmental Screening Project. The Park District has the distinction of both badges on their entries.

Our work continues. On May 3, the Collaboration and the Park District will cohost a Kindergarten Readiness Parent Workshop. Later that month, we will host our first ever Equity Summit and share our agency's equity framework. And this summer, we are preparing to launch our Community Connect Project, that expands our screenings to include social determinants of health and next steps to mitigate any that arise as barriers to learning and development in our children.

There's a lot to do, and it is so much more powerful to do it with the support of such high-quality community partners as the Park District. We are asking the Park District of Oak Park to renew its support of the Collaboration for Early Childhood with a 2-year commitment of \$7,000 a year.

Warmly,



John Borrero
Executive Director

Additional materials:

[Our audited financial statements for FY20](#)

[Our annual data report presented at the November Tri-Board meeting](#)

Memo

To: Commissioner Wick, Chair, Administration and Finance Committee
Board of Park Commissioners

From: Mitch Bowlin, Finance Director

Cc: Jan Arnold, Executive Director

Date: May 11, 2021

Re: Renewal of Noventech, Inc. Contract



Statement

In 2020, the Park District outsourced IT management from two full-time staff positions to a contract with Noventech. The contractual arrangement has been successful and staff are seeking to renew the agreement.

Discussion

The District has partnered with Noventech for managed IT services for one year now, and the contract is up for renewal. Staff have been very pleased with the relationship and are seeking to continue it.

A few key points:

- Noventech has nine (9) staff with a variety of skills, which will allow a broader skills set to support the District.
- A designated tech will be onsite a minimum of 16 hours per month.
- Agreement includes disaster backup (value approximately \$10K), which PDOP also needs.
- Noventech is maintaining the previous pricing, which is approximately \$106,200. This is approximately \$70,000 - \$120,000 cheaper than hiring two full time staff members for these positions.
- Joe Wright, owner, is the individual that PDOP has used to write all of our code for importing data into MPower over the past eight years.
- All feedback from staff on Noventech's services has been very positive.

Conclusion

The Administration and Finance Committee recommends renewing Noventech, Inc., of Wood Dale, IL, for information technology services and support for \$8,850 per month. Staff request approval for one year with the ability to extend two additional years based on service delivery.

Attachment: Managed IT Services Proposal and Scope of Work



Custom Managed IT Services Plan for the Park District of Oak Park

The custom PDOP Managed IT Service plan provides the following services:

- Guaranteed 1 Hour Helpdesk Response Time
- Unlimited Remote & On-Site Support.
- Real-time Monitoring of Network Services (Ensure critical network services are up and running)
- Ongoing Maintenance to Network Infrastructure
- Minimum 16 hours of on-site support per month.
- Discounted rate of \$115/hr. for any Out-of-Scope project work.
- Realtime Hardware Monitoring (Monitors Hard Drives, RAM, Temperatures and General PC Health)
- Application of Windows Updates & Third-Party Application Updates (Microsoft Office, Flash, Java, Adobe)
- **Includes Noventech Cyber Total Protection Plan**

The Noventech Cyber Total Protection package includes the following:

- Managed threat detection and response services to uncover and address malicious footholds that slip past your standard preventative defenses.
- Artificial intelligence based anti-phishing filtering and user testing framework.
- Monthly internal and external network security scans including dark web scans for compromised accounts.

Monthly Recurring Costs

Description	Monthly Price	Quantity	Cost
Core Infrastructure Maintenance & Management (17 Current Locations + 1 Future Location)	\$5250.00	1	\$5250.00
Per User	\$30.00	120	\$3600.00
Total:			\$8,850.00 / Month.

Printed Name _____ Signature _____ Date _____



Managed IT Services Scope of Work (SOW)

Exhibit A

The following table will provide a basis for determining what IT related tasks are considered In-Scope (covered and included in the Managed IT Service Agreement) and what tasks are considered Out-Of-Scope (billed hourly or as a project).

In-Scope	Out-Of-Scope
<ul style="list-style-type: none"> • Routine hardware checks, software updates, OS updates and 3rd party updates. • Installation of hardware and software. • Hardware and software troubleshooting. • Server backups, replication, testing and assisting with restoring files. • Maintenance and troubleshooting of network infrastructure, including switches, routers and Wi-Fi systems. • Troubleshooting connections between network devices such as computers and printers. • Management and troubleshooting of 3rd party email services such as GSuite and Office 365 (if utilized). 	<ul style="list-style-type: none"> • Maintenance and troubleshooting of any device not associated with an existing Park District of Oak Park location. • Hardware repairs to equipment not typically serviceable by general IT consultants such as printers, switches and routers. • Website updates and content generation. • Social media updates and management. • Custom software development and related programming services.



Managed IT Services Agreement

This Managed IT Services Agreement (“Agreement”) is made on Thursday, May 20, 2021 with services beginning June 1st. 2021 by and between Noventech, Inc., hereinafter referred to as (“Provider”) and Park District of Oak Park, hereinafter referred to as (“Client”) to provide IT services, hereinafter referred to as the (“IT Services”).

WHEREAS, the Client hereby wishes to engage in Provider’s services to maintain, service and upgrade Client’s IT assets as provided in this Agreement.

NOW, THEREFORE, Provider and Client agree as follows:

1. Scope of Services

Provider will perform such infrastructure development, network maintenance and support services as are set forth in Exhibit A (Scope of Work).

2. Price and Payment

Provider is being hired on a fixed-price basis per item covered to perform the Services and provide the Services described above in Exhibit A (Scope of Work). Changes to current number of users covered under this agreement will cause a change in overall agreement price. The fixed price for this Scope of Work with its current users covered under contract can be found attached to this contract.

Additionally, services that are not covered under this agreement are eligible for discounted rates which are detailed with the plan selected.

3. Term and Termination

Unless terminated as provided herein, this Agreement will extend for a period of twelve (12) months and will automatically renew from month to month thereafter. Provider may terminate this Agreement without cause upon written notice, and Client may terminate this Agreement without cause upon sixty (60) day’s written notice. Additionally, if after 6-months, the Park District of Oak Park is not fully satisfied with the performance of Noventech the agreement can be cancelled without penalty. Either party may terminate this agreement upon written notice for material breach, provided, however, that the terminating party has given the other party at least fifteen (15) days written notice of and the opportunity to cure the breach. Termination for breach will not alter or affect the terminating party’s right to exercise any other remedies for breach. Upon termination of this agreement client may request all credentials and login information as it relates to their IT systems and network and will be willingly surrendered by the provider.

4. Obligations of Client



A. Client will immediately notify Provider upon learning of any significant problem with the performance of the network.

B. Client will cooperate with Provider in connection with its performance of the Services by providing access to Client's physical premises as reasonably necessary from time to time.

C. Client will allow a monitoring agent (to monitor computer health) and remote access utility to be installed on all managed computers under the terms of the agreement.

D. Client will, from time to time, purchase such software and hardware as may be reasonably necessary for the effective operation of its network.

E. Client will provide hands-on assistance to Provider in remote support situations when required, i.e. restarting computer, power-cycle network device, place disk in drive, etc.

5. Confidential Information

A. All information relating to Client that is known to be confidential or proprietary, or which is clearly marked as such, will be held in confidence by Provider and will not be disclosed or used by Provider except to the extent that such disclosure or use is reasonably necessary to the performance of Provider's Work.

B. All information relating to Provider that is known to be confidential or proprietary, or which is clearly marked as such, will be held in confidence by Client and will not be disclosed or used by Client except to the extent that such disclosure or use is reasonably necessary to the performance of Client's duties and obligations under this Agreement.

C. These obligations of confidentiality will extend for a period of one (1) year after the termination of this agreement, but will not apply with respect to information that is independently developed by the parties, lawfully becomes a part of the public domain, or of which the parties gained knowledge or possession free of any confidentiality obligation.

6. Warranty and Disclaimer

Client acknowledges that no computer system or software can be made completely stable or secure, and that Provider cannot guarantee the stability, safety or security of client's network or data. Provider warrants that the IT Services will be provided in a workmanlike manner, and in conformity with generally prevailing industry standards and the time frame, if any, set forth in the description of IT Services herein. Client is solely responsible for implementing and monitoring appropriate operational and security procedures, and for making appropriate backup copies of all data. THIS WARRANTY IS EXCLUSIVE AND IS IN LIEU OF ALL OTHER WARRANTIES, WHETHER EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION ANY WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE AND ANY ORAL OR WRITTEN REPRESENTATIONS, PROPOSALS OR STATEMENTS MADE ON OR PRIOR TO THE EFFECTIVE DATE OF THIS AGREEMENT.



7. Limitation of Liability

In no event will Provider be liable for any loss of profit or revenue by Client, or for any other consequential, incidental, indirect or economic damages incurred or suffered by Client arising as a result of or related to the IT Services, whether in contract, tort, or otherwise, even if Client has advised of the possibility of such loss or damages. In no event will Provider be liable for any loss of data that may occur, regardless of the cause of such loss of data. The total liability of Provider for all claims of any kind arising as a result of or related to this Agreement, or to any act or omission of Provider, whether in contract, tort or otherwise, will not exceed an amount equal to the amount actually paid by Client to Provider for the IT Services during the twelve (12) month period preceding the date the claim arises.

8. Indemnification

Client will indemnify and hold Provider harmless against any claims by third parties, including all costs, expenses and attorneys' fees incurred by Provider therein, arising out of or in conjunction with Client's performance under or breach of this Agreement.

9. Relation of Parties

The performance by Provider of its duties and obligations under this Agreement will be that of an independent contractor, and nothing herein will create or imply an agency relationship between Provider and Client, nor will this Agreement be deemed to constitute a joint venture or partnership between the parties.

10. Employee Solicitation/Hiring

During the period of this agreement and for twenty-four (24) months thereafter, Client will not directly or indirectly solicit or offer employment to or hire any employee, former employee, subcontractor, or former subcontractor of the provider. The terms "former employee" and "former subcontractor" will include only those employees or subcontractors of either party who were employed or utilized by that party on the Effective Date of this Agreement.

11. Non-assignment

Neither party will assign this Agreement, in whole or in part, without the prior written consent of the other party. This Agreement will inure to the benefit of, and be binding upon the parties hereto, together with their respective legal representatives, successors, and assigns, as permitted herein.

12. Arbitration

Any dispute arising under this Agreement will be subject to binding arbitration by a single Arbitrator with the American Arbitration Association (AAA), in accordance with its relevant industry rules, if any. The parties agree that this Agreement will be governed by and construed and interpreted in accordance with the laws of the State of Illinois. The arbitration will be held in Illinois. The Arbitrator will



have the authority to grant injunctive relief and specific performance to enforce the terms of this Agreement. Judgment on any award rendered by the Arbitrator may be entered in any Court of competent jurisdiction.

13. Attorneys' Fees

If any litigation or arbitration is necessary to enforce the terms of this Agreement, the prevailing party will be entitled to recover reasonable attorneys' fees and costs from the other party.

14. Severability

If any term of this Agreement is found to be unenforceable or contrary to law, it will be modified to the least extent necessary to make it enforceable, and the remaining portions of this Agreement will remain in full force and effect.

15. Force Majeure

Neither party will be held responsible for any delay or failure in performance of any part of this Agreement to the extent that such delay is caused by events or circumstances beyond the delayed party's reasonable control.

16. No Waiver

The waiver by any party of any breach of covenant will not be construed to be a waiver of any succeeding breach or any other covenant. All waivers must be in writing, and signed by the party waiving its rights. This Agreement may be modified only by a written instrument executed by authorized representatives of the parties hereto.

17. Entire Agreement

This Agreement together with any attachments referred to herein constitute the entire agreement between the parties with respect to its subject matter, and supersedes all prior agreements, proposals, negotiations, representations or communications relating to the subject matter. Both parties acknowledge that they have not been induced to enter into this Agreement by any representations or promises not specifically stated herein.

IN WITNESS WHEREOF, the parties have executed this Agreement by their duly authorized representatives.

Provider: Noventech, Inc.

Client: Park District of Oak Park

Name : _____

Name: _____

Signature: _____

Signature: _____



Memo

To: Commissioner Wick, Chair, Administration and Finance Committee
Board of Park Commissioners

From: Jan Arnold, Executive Director

Date: May 14, 2021

Re: Rehm Park Easement Agreement



Statement

Haviva Siegel and Tabias Mix owners of the property directly adjacent to the southwest portion of Rehm Park contacted the Park District of Oak Park regarding a large maple tree that was on both the PDOP and her property. They are planning to install a new fence to the north portion of their lot line and wanted to save the large tree. Thus, Haviva asked if the Park District of Oak Park would grant a temporary easement agreement for them to install a section of the fence on park property until which time the tree dies or is required to be removed. Once the tree is removed the fence must be relocated to the owner's lot line.

Discussion

Mark Burkland, PDOP Counsel, worked with Haviva Siegel's attorney to agree on the attached easement agreement between the Park District and the owner that states that the Park District hereby grants and conveys to the Grantees a temporary easement to install, maintain, repair, and remove the Temporary Fence (the "*Temporary Easement*"), subject to the terms and conditions of this Easement Agreement, in the location depicted on the Plat of Easement (the "*Easement Premises*"). This grant of the Temporary Easement is only for the Temporary Fence in the depicted location and not for any other activity or installation. The temporary easement will be recorded on the property owner's deed in case there is a sale of property.

Conclusion

The Parks and Planning Committee recommends the Board approve the Rehm Park Temporary Easement Agreement.

Attachment: Rehm Park Temporary Easement Agreement

PIN 16-18-411-004-0000

**This instrument prepared by
and after recording return to:**

Elrod Friedman LLC
325 North LaSalle Street
Chicago, Illinois 60654

Reserved for Recorder's Office

**PARK DISTRICT OF OAK PARK
TEMPORARY FENCE EASEMENT AGREEMENT
(1020 SOUTH EAST AVENUE)**

THIS EASEMENT AGREEMENT, dated as of May ____, 2021, is made by the Park District of Oak Park, an Illinois park district and unit of local government, (“*Park District*”) and Haviva B. Siegel and Tobias D. Mix (the “*Grantees*”) the owners of the real property commonly known as 1020 South East Avenue, Oak Park, Illinois 60304 (the “*Grantees’ Property*”);

W I T N E S S E T H:

WHEREAS, the Grantees’ Property abuts a recreational park owned by the Park District called Rehm Park; and

WHEREAS, the Grantees’ Property includes a fence and a mature Maple Tree along the north boundary of the Property and abutting Rehm Park, all as identified on the Plat of Easement attached to and by this reference incorporated into this Agreement as Exhibit A; and

WHEREAS, the Grantees, for the benefit of Grantee’s Property, seek a temporary easement from the Park District allowing the relocation of a portion of the fence of approximately nine feet in length onto Rehm Park to a depth not to exceed two feet, extending below and above grade level adjacent to the Maple Tree (that portion of the fence being the “*Temporary Fence*”), for the purposes of protecting the Maple tree, for so long as provided in this Easement Agreement; and

WHEREAS, the Grantees have acknowledged and agreed that at any time that the Maple Tree or the Temporary Fence creates any threat to Rehm Park or any person within Rehm Park, then this Easement Agreement may be terminated by the Park District as provided in this Easement Agreement; and

WHEREAS, the Park District is willing to grant a temporary easement in accordance with this Easement Agreement;

NOW, THEREFORE, in consideration of the terms and conditions set forth in this Easement Agreements, the Park District and the Grantees agree as follows:

Section 1. Grant of Easement. The Park District hereby grants and conveys to the Grantees a temporary easement to install, maintain, repair, and remove the Temporary Fence (the “*Temporary Easement*”), subject to the terms and conditions of this Easement Agreement, in the location depicted on the Plat of Easement (the “*Easement Premises*”). This grant of the Temporary Easement is only for the Temporary Fence in the depicted location and not for any other activity or installation.

Section 2. Access. The Grantees and their tree contractor may have access to the Easement Premises, but only as reasonably necessary for maintenance or removal of the Temporary Fence and the Maple Tree. Access to the Easement Premises must be from the Grantee Property directly to the Easement Premises and no further than reasonably necessary to accomplish work. The Park District will allow reasonable access across Rehm Park to the Easement Premises for safety trimming, treating, and removal of part or all of the Maple Tree.

Section 3. Installation and Maintenance of Temporary Fence.

A. Installation; Notice. The installation of the Temporary Fence must be undertaken by a professional fence contractor. The Grantees must give the Park District written notice not less than two business day prior to commencement of the installation. The notice must include the day and time the installation will be conducted.

B. Maintenance; Notice. The Grantees must keep the Temporary Fence in good and serviceable condition at all times. If significant maintenance is necessary, then the Grantees must cause the maintenance to be conducted promptly by a professional fence contractor. The Grantees must give the Park District not less than one business day prior written notice that maintenance will be undertaken. After completion of the maintenance, the Grantees must give the Park District notice promptly by telephone that the maintenance is finished.

Section 4. Maintenance or Removal of Maple Tree; Termination.

A. Maintenance or Removal. The Grantees may remove or safety trim the Maple Tree at any time. At any time the Park District’s Executive Director determines, in consultation with an arborist or forester, that the Maple Tree is damaged, diseased, or distressed to the point that the Maple Tree poses a nuisance or a safety threat, then the Grantees must cause the Maple Tree to be safety trimmed or removed, within 28 days after written notice from the Park District. The notice will include the determination of the forester. The Park District may extend the 28-day time period for good cause shown. The Grantees must reimburse the Park

District for all costs incurred by the Park District related to maintenance or removal of the Maple Tree, including removal of the Maple Tree if the Grantees fail to act pursuant to the notice to trim or remove the Maple Tree.

B. Termination of Agreement. The Park District may terminate this Easement Agreement at any time if (i) the Grantees fail to remove the Maple Tree as required by the Easement Agreement or (ii) otherwise fail or refuse to comply with any terms or conditions of the Easement Agreement. In the event of termination, then all of the following conditions will apply immediately: The Temporary Fence will be removed, access to the Easement Premises by the Grantees is revoked, and the Temporary Easement is null and void without any further action by the Park District, and the Grantees

Section 5. Indemnification. The Grantees, without regard to the availability or unavailability of any insurance covering the Park District, must indemnify the Park District and its officials, officers, employees, attorneys, and representatives against, and hold the Park District and its officials, officers, employees, attorneys, and representatives harmless from, any and all lawsuits, claims, demands, damages, liabilities, losses, and expenses (including without limitation attorney's fees and administrative expenses), that may be sustained or incurred as a result of or in connection with the Grantees' performance, or failure to perform, under this Easement Agreement, regardless of whether due or claimed to be due in whole or in part to the active, passive, or concurrent negligence or willful misconduct or fault of the Grantees. Nothing in this Section 5 or in any other section of this Easement Agreement is intended to constitute, nor may be deemed or construed to constitute, a waiver by the Park District of the defenses available to the Park District under the Illinois Local Governmental and Governmental Employees Tort Immunity Act with respect to claims by third parties.

Section 6. Park District's Reserved Rights in Easement Premises. The Park District hereby reserves the right to use the Easement Premises in any manner whatsoever that will not prevent or interfere with the exercise by the Grantees of the rights granted under this Easement Agreement.

Section 7. Compliance with Laws. The installation and all maintenance of the Temporary Fence must comply with all applicable building codes and any other applicable law. This Easement Agreement does not abrogate or supersede any applicable laws requiring the Grantees to obtain permits, licenses, inspections, or approvals related to installation or maintenance.

Section 8. Breach by Grantees. If the Grantees breach any term or condition in this Easement Agreement and fail to cure that breach within five business days after written notice from the Park District, then the Park District will have the right: (i) To cure the breach at the Grantees' expense or (ii) to terminate this Easement Agreement, remove the Temporary Fence from the Easement Premises and Rehm Park at the Grantees' expense and nullify this Easement

Agreement. In the event of termination, the Temporary Easement will be null and void immediately and without any further action by the Park District.

Section 9. Reimbursements by Grantees. In addition to each provision of this Easement Agreement that requires payment from the Grantees, the Grantees must reimburse any costs incurred by the Park District related to installation, maintenance, removal, or any other elements of the Temporary Fence, including without limitation extraordinary Park District staff time as determined by the Park District.

Section 10. Covenants Running with the Land. The Temporary Easement granted in this Easement Agreement and the terms of this Easement Agreement run with the land, and this Agreement will be recorded against the Easement Premises and will be binding on and inure to the benefit of Grantees and the Park District and each of all their transferees, heirs, successors and assignees and the Grantee's Property.

Section 11. Notices. All notices and other communications given pursuant to this Agreement must be in writing and will be deemed properly served if delivered on the first day after delivery to an overnight courier service or on the third day after deposit in the U.S. mail as registered or certified mail, return receipt requested, postage prepaid, as follows:

<u>If to Park District:</u>	<u>If to Grantee:</u>
Park District of Oak Park	Haviva B. Siegel
Attention: Executive Director	Tobias D. Mix
218 Madison Street	1020 South East Avenue
Oak Park, Illinois 60302	Oak Park, Illinois 60304

Changes to any recipients of notice must be made in writing and delivered to the parties in the same manner required for all notices and communications under this section.

Section 12. Amendments. This Easement Agreement may not be amended or otherwise changed except only in writing and approved and executed by the Park District and the Grantee in accordance with all applicable laws.

Section 13. Authority to Execute. The Park District hereby warrants and represents to the Grantees that the persons executing this Easement Agreement on its behalf have been properly authorized to do so by the Park District. The Grantees hereby warrant and represent to the Park District that the Grantees have the full and complete power and authority to enter into this Easement Agreement and to abide to the terms of this Easement Agreement.

IN WITNESS WHEREOF, the Park District and the Grantees have caused this instrument to be executed on the date first above written.

PARK DISTRICT OF OAK PARK

ATTEST:

President

Secretary

By: _____
HAVIVA B. SIEGEL

By: _____
TOBIAS D. MIX

STATE OF ILLINOIS)
)
COUNTY OF COOK) SS

This instrument was acknowledged before me on May __, 2021, by _____, the President of the Park District of Oak Park, an Illinois park district, and by _____ the Secretary of the Park District of Oak Park.

Signature of Notary

SEAL

My Commission expires: _____



STATE OF ILLINOIS)
)
COUNTY OF COOK) SS

This instrument was acknowledged before me on _____, 2021, by the Grantee Haviva B. Siegel and by the Grantee Tobias D. Mix.

Signature of Notary

SEAL

My Commission expires: _____

EXHIBIT A

PLAT OF EASEMENT
Depicting and Describing Easement Premises.
Maple Tree, and Temporary Fence

[see next page]



Memo

To: Commissioner Wick, Chair, Administration and Finance Committee
Board of Park Commissioners

From: Jan Arnold, Executive Director

Date: May 7, 2021

Re: Donation of Mosaic Mural - Longfellow PTO



Statement

In the Spring of 2000, artist Mirtes Zwierzynski together with Longfellow Elementary School's art teacher Chris Worley, students, and PTO gathered to create an outdoor art installation thanks to a grant from the Illinois Arts Council Agency. Her work with the school became: Stories of Our Neighborhood. The group created five mosaic columns adorned with student-created stepping stones that depict the stories of Oak Park's geography, history, and people from prehistoric times through the present. First- through sixth-grade Longfellow students worked in art class using a grade-level curriculum to guide their work and create some 400 stepping stones. Unfortunately, the art was never installed.

Discussion

In February, Camille Wilson-White contacted the Park District of Oak Park to discuss the potential use of an existing art project as part of the Community Recreation Center (CRC) that was created by Longfellow Elementary students in the early 2000's. The mosaic tile project has been in storage for over 20 years and she felt it might be a great opportunity to showcase the art as well as serve as a collaboration between the Park District and Longfellow PTO.

Longfellow PTO on May 5, graciously voted to donate Stories of Our Neighborhood to the Park District of Oak Park to proudly display outside the Community Recreation Center. In order to transform this artwork into a mural for display, Camille Wilson White, of the Oak Park Area Arts Council, will work with Carolyn Elaine, a mosaicist who was mentored and trained by Mirtes, to perform this work over the next two summers as part of the *Off the Wall* Summer Arts Employment program.

Conclusion

The Parks and Planning Committee recommend acceptance of this donation of mosaic mural from the Longfellow PTO.



Memo

To: Commissioner Wick, Chair, Administration and Finance Committee
Board of Park Commissioners

From: Greg Stopka, Manager of Strategy & Innovation

CC: Jan Arnold, Executive Director

Date: May 14, 2021

Re: 2021 First Quarter Performance Measures Report



Statement

A well-defined system of performance measures can be a powerful means for setting organizational priorities and can assist with tracking progress towards improving them. Beyond monitoring completion of goals, these measures can also allow an organization to see the impact of any special initiatives and their return on investment for the organization and the community.

Discussion

For the seventh year, the Park District has been measuring a set of organizational performance measures. Results are reviewed frequently by staff, including at quarterly performance measurement meetings. Discussion will include internal customer service, training satisfaction, innovation participation, accident/incident reports, and goal performance. Data will include current year and previous years unless otherwise stated.

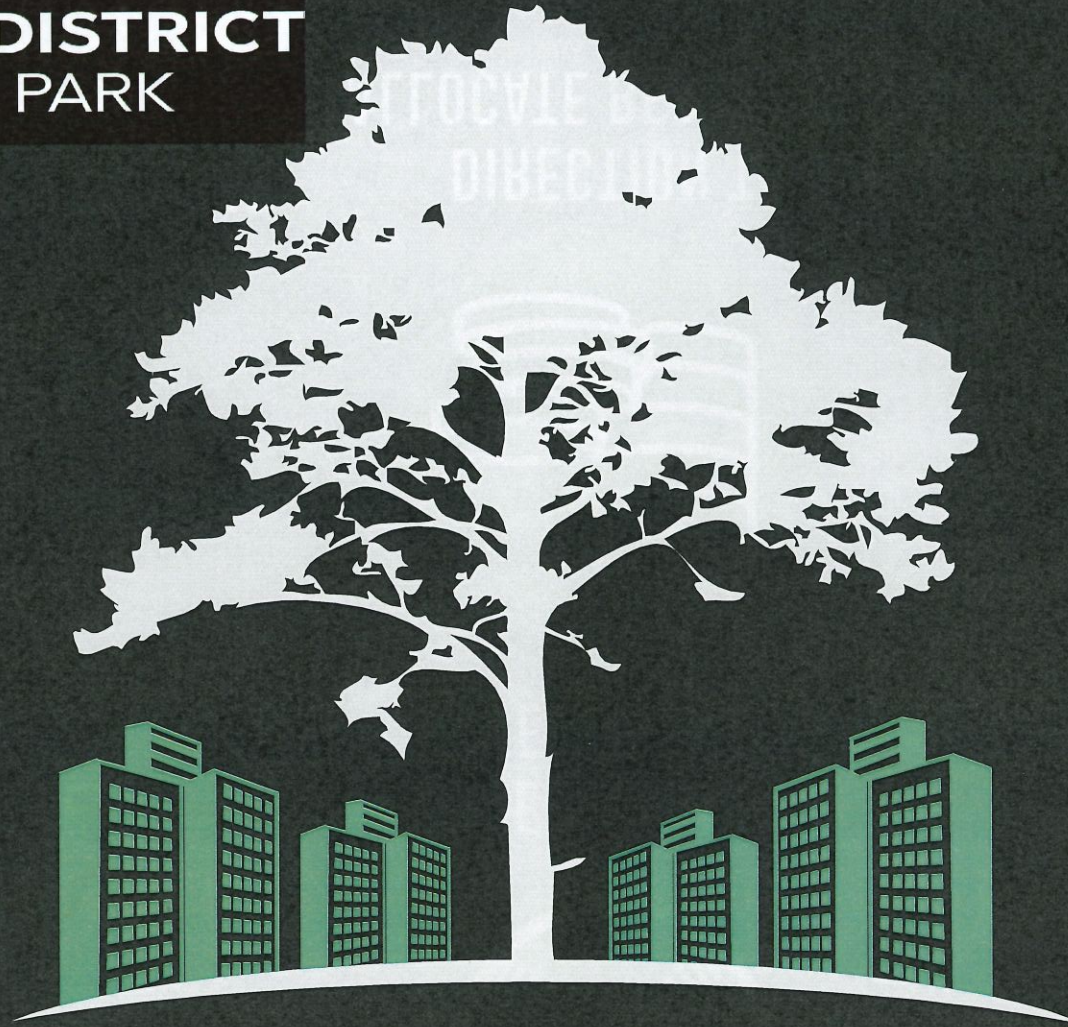
Conclusion

Greg Stopka, Manager of Strategy & Innovation, will attend the May 20, Regular Board Meeting to present an update regarding the status of 2021 performance measures.

Attachment: First Quarter Performance Measures Report



PARK DISTRICT
of OAK PARK



MPOWER 2021 Q1 UPDATE

GREG STOPKA, STRATEGY AND INNOVATION MANAGER

includes current year data and previous years unless otherwise stated

WHY MEASURE OUR PERFORMANCE?



**DEMONSTRATE
PROGRESS**



**DETERMINE
EFFECTIVENESS**



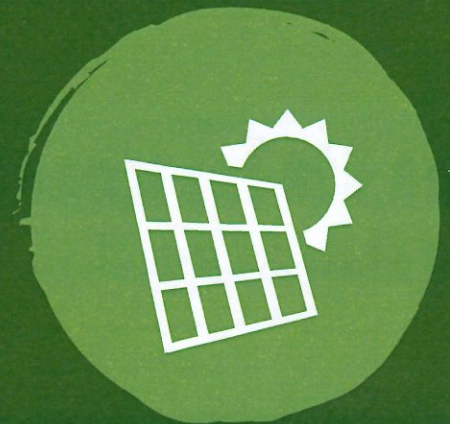
**COMMUNICATE
PRIORITIES**



**COMPARE PRESENT TO PAST
AND FUTURE PERFORMANCE**



**DIRECTION TO
ALLOCATE RESOURCES**



**TRANSPARENCY AND
ACCOUNTABILITY**

DECISION-MAKING

Staff meets quarterly to review positive and negative data trends

Identify reasons for trends

Celebrate the wins and identify potential actions to improve

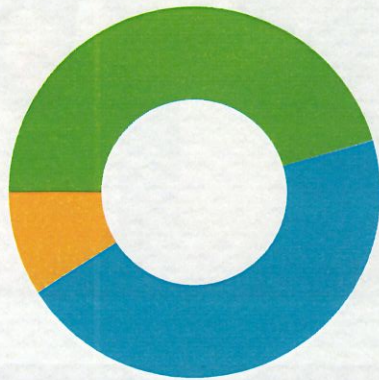
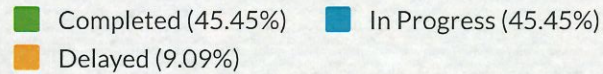


BOARD UPDATES

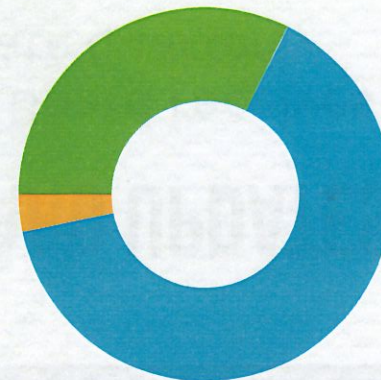
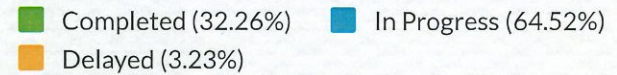
The Board receives an update quarterly

OVERALL GOAL PERFORMANCE YTD

Strategic Plan Goals



Budget Goals



The Park District has started or completed over 90% of its Strategic Goals (45% complete) and 96% of its Budget Goals (32% completed).

Strategic Plan Goals Completed for 2021:

Community and Customer Focused

- Prepare for the 2022-2024 Strategic Plan
- Build nature play areas within parks for challenging and explorative play

Organizational Excellence

- Submit for the Gold Medal

Maintaining and Improving our Infrastructure

- Expand storm water management projects

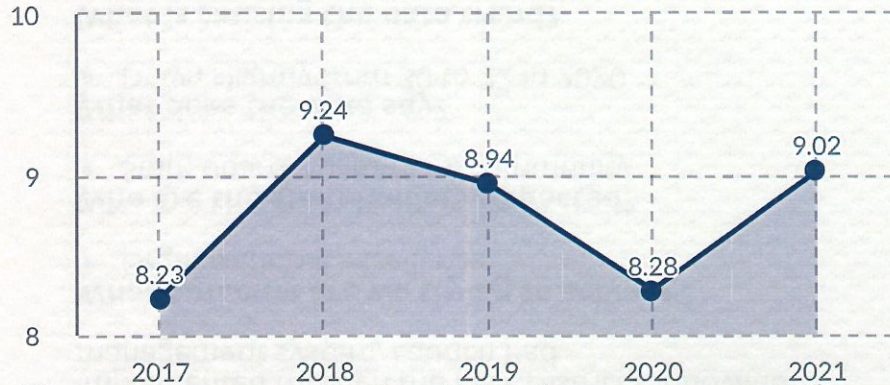
Staff Excellence

- Investigate the use of technology to provide various trainings

ORGANIZATIONAL AND STAFF EXCELLENCE

INTERNAL CUSTOMER SERVICE SATISFACTION: OVERALL QUALITY

on a 10 point scale



The average score, given by staff in the current year in the areas of Communication, Skills & Knowledge, Approachable & Available, Courteous & Helpful, Reliable Responsive, Understanding, Professional & Discrete, Forms, Technology, & Processes, Working in the Best Interest of the District, and Enables Me to Be More Effective.

What outcome are we trying to achieve?

- Organizational excellence

Who are the stakeholders impacted?

- Staff

What does the data say?

- Down from 8.94 to 8.28 in 2020. The lowest scores were "Proactive and Innovative" and "Forms, Technology and Processes"

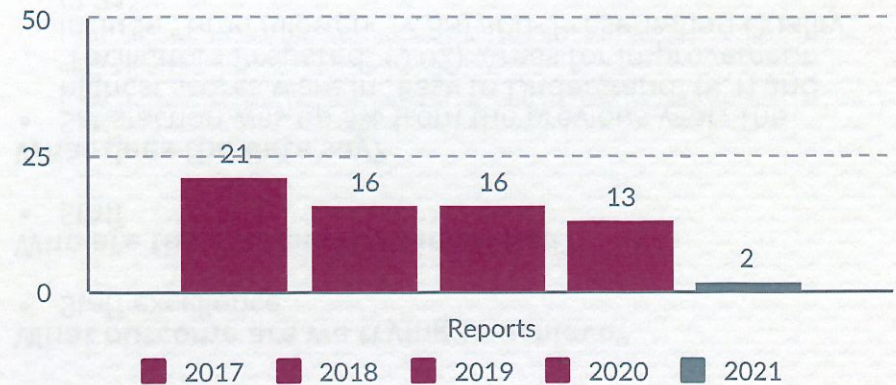
What is causing the data trend?

- Communication challenges from the pandemic
- Staff Zoomed out

What actions have we taken?

- Service standards & multiple ways to communicate including All Staff (now recorded) and Dept. Meetings

ACCIDENT/INCIDENT CLAIMS SUBMITTED



The Park District defines the measurement as the number of accident and/or incident reports of a serious nature submitted to the Park District Risk Management Association (PDRMA) in the current year as reported by Park District staff.

What outcome are we trying to achieve?

- Organizational excellence

Who are the stakeholders impacted?

- Park users, participants, PDRMA, staff

What does the data say?

- Down slightly compared to 2019

What is causing the data trend?

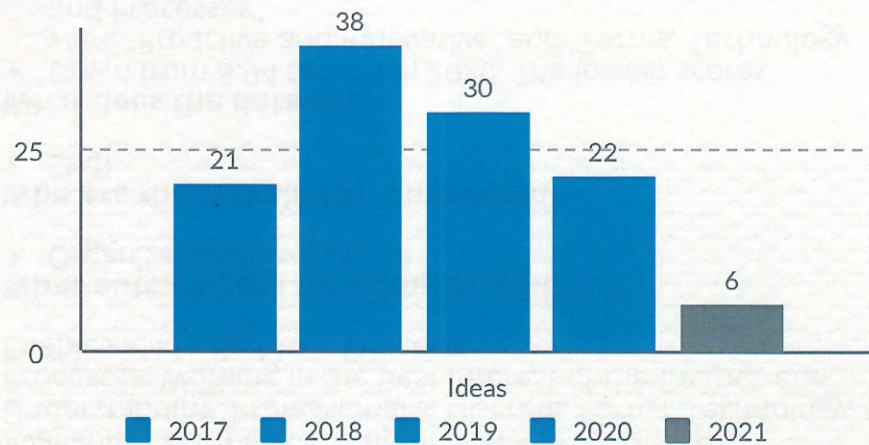
- Rise in vandalism & drops in personal injuries

What actions have we taken?

- New best practice procedures and trainings
- Helmets at the rink
- Full time Risk Manager and Safety Committee being involved in all departments and all staff meetings
- Using videos to build awareness and educate

ORGANIZATIONAL AND STAFF EXCELLENCE

LAUNCH PAD IDEAS IMPLEMENTED



We define the measurement as the number of ideas implemented through the Park District's innovation management system, Launch Pad.

What outcome are we trying to achieve?

- Organizational excellence

Who are the stakeholders impacted?

- Staff, board, customers, community

What does the data say?

- Down slightly from 30 to 22 in 2020

What is causing the data trend?

- Fewer staff
- Non-resident fees being used to fund child care discount

What actions have we taken?

- Innovation Committee looking at engaging more people

TRAINING SATISFACTION



The average "Overall Quality" score, on a scale of 0-10, given by staff through the Park District's Training Evaluation from the current year.

What outcome are we trying to achieve?

- Staff excellence

Who are the stakeholders impacted?

- Staff

What does the data say?

- Satisfaction was up 3% from the previous year. The highest scores were in "Easy to Understand" (9.1) and "Facilitators Prepared" (9.02). Areas for improvement include "Time Allotted" (7.88) and "Presentation Quality" (7.81)

What is causing the data trend?

- Communication challenges when staff attend trainings
- A manual process dependent on HR sending out surveys

What actions have we taken?

- We have transitioned to Paycom Learning and are embedding the survey links into the training module



Memo

To: Commissioner Worley-Hood, Chair, Parks and Planning Committee
Board of Park Commissioners

From: Greg Stopka, Manager of Strategy & Innovation

CC: Jan Arnold, Executive Director

Date: May 14, 2021

Re: 2021 Facility Report Card



Statement

In order to help the Park District advance its strategic initiative, “Quality Infrastructure Management,” a facility evaluation tool was developed by staff. The Facility Report Card is an effort to objectively measure the quality of facility infrastructure and maintenance in order to ensure the highest level of service for the residents of Oak Park.

Discussion

From March-April 2021, each facility was visited twice and individual features and areas within were evaluated, including Common Areas, Rooms, Elevators, Stairways, Bathrooms, Exteriors, and Drinking Fountains. The results have been analyzed at the overall facility system level as well as the individual area level. Based on these evaluations and analysis, Park District of Oak Park facilities received a system-wide score of 96 (A) in 2021. This is the first facility report card survey we have done.

Conclusion

Greg Stopka, Manager of Strategy & Innovation, will attend the May 20, Regular Board Meeting to present an update regarding the Facility Report Card 2021 scores.

Attachment: Facility Report Card



2021 Facility Report Card

Greg Stopka, Strategy and Innovation Manager

WHAT IS THE FACILITY REPORT CARD?

OUR GREATEST ASSET

- 2019 Community Attitude and Interest Survey, 92% respondents visited a park or facility
- Lacked a way to measure quality of facility infrastructure and maintenance

WHY GRADE OUR FACILITIES?

- COMMUNICATE PRIORITIES internally as well externally
- MEASURE IMPACT of infrastructure investment and maintenance efforts
- LEARN how the present state compares to past performance
- DEMONSTRATE PROGRESS toward mission, goals, and objectives
- PROVIDE DIRECTION for allocation of funding
- OFFER TRANSPARENCY and ACCOUNTABILITY to the public

HOW DO WE USE THIS INFO?

- Key performance metric
- Guides CIP, plans, standards and procedures

**FEATURES
EVALUATED**



Common Areas



Rooms



Exteriors



**FEATURES
EVALUATED**



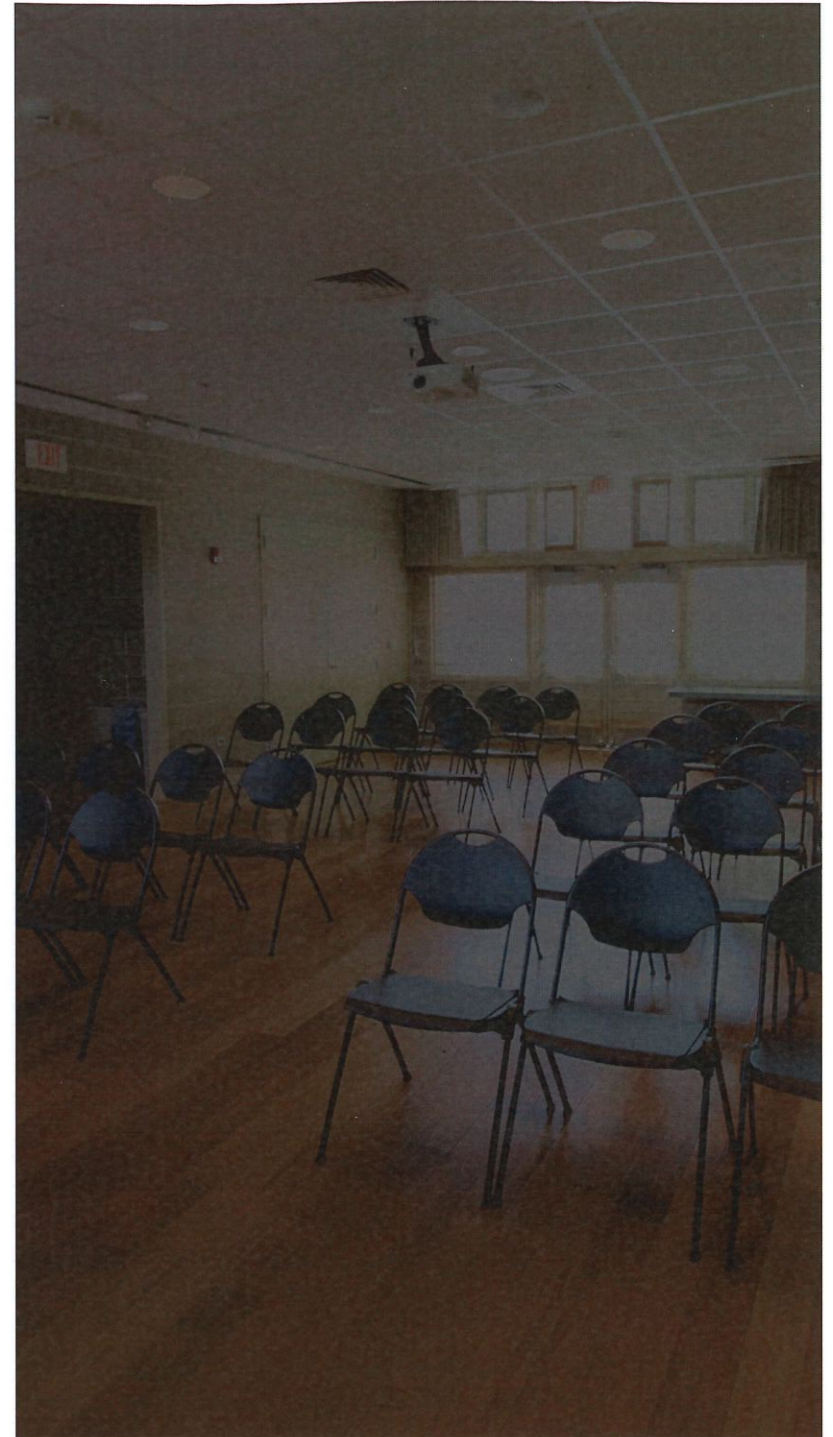
**Stairways and
Elevators**



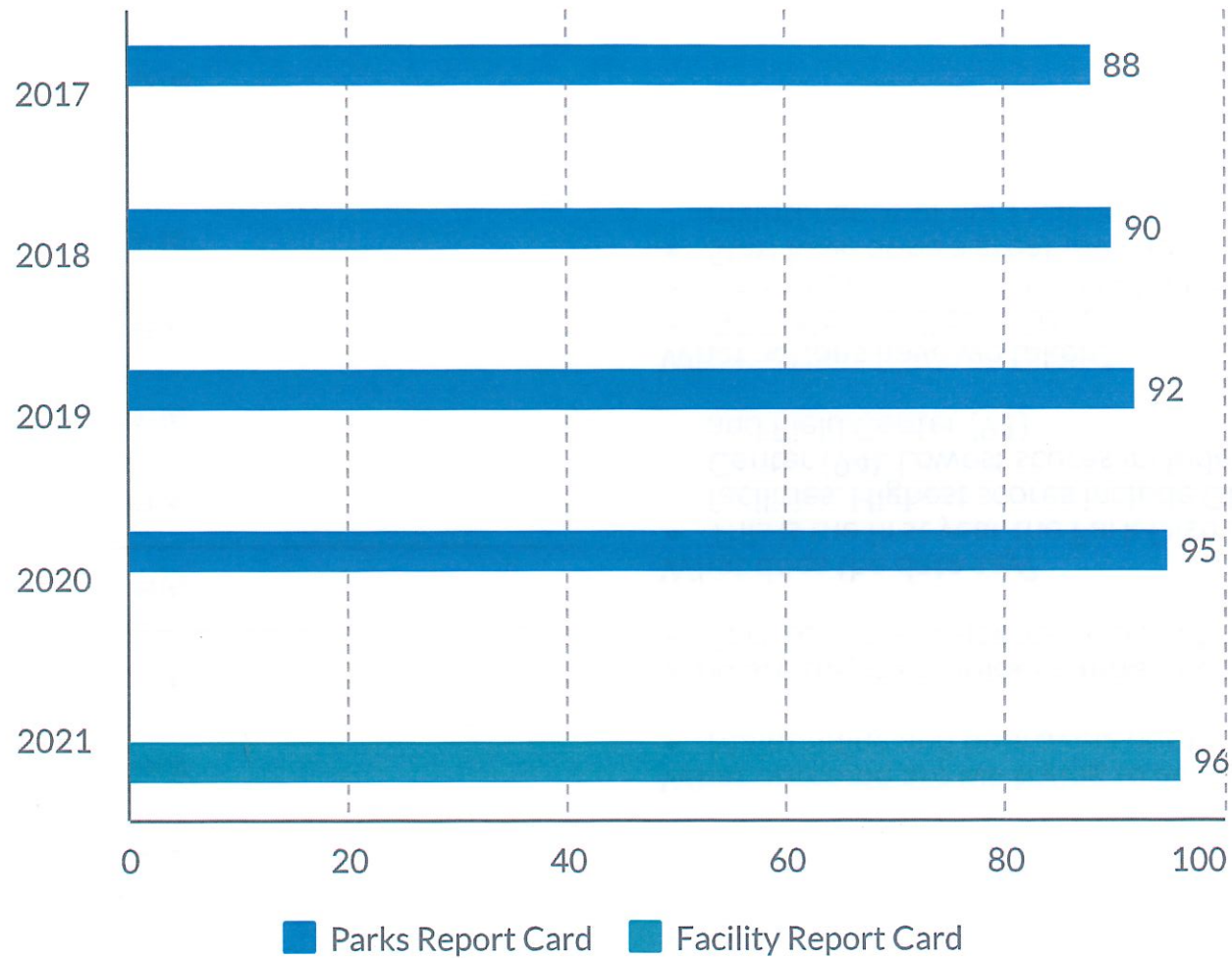
Bathrooms



Drinking Fountains



OVERALL SCORES



The Park District defines the measurement as the average score of all facilities, on a scale of 0 to 100, from the Park District's Facility Report Card from the current year indicating quality and maintenance of the facilities. This measure builds on the success we have seen with the Parks Report Card.

FACILITY SCORES

FACILITY	GRADE
Ridgeland Common	97 (A)
Stevenson Center	96 (A)
Carroll Center	99 (A)
Barrie Center	97 (A)
Austin Gardens	98 (A)
Field Center	93 (A)
Andersen Center	95 (A)
Longfellow Center	96 (A)
Fox Center	94 (A)
Conservatory	99 (A)
Dole Center	97 (A)
Gymnastics and Recreation Center (GRC)	99 (A)

What outcome are we trying to achieve?

- Maintaining and Improving our Infrastructure

Who are the stakeholders impacted:

- Park patrons, residents, and staff

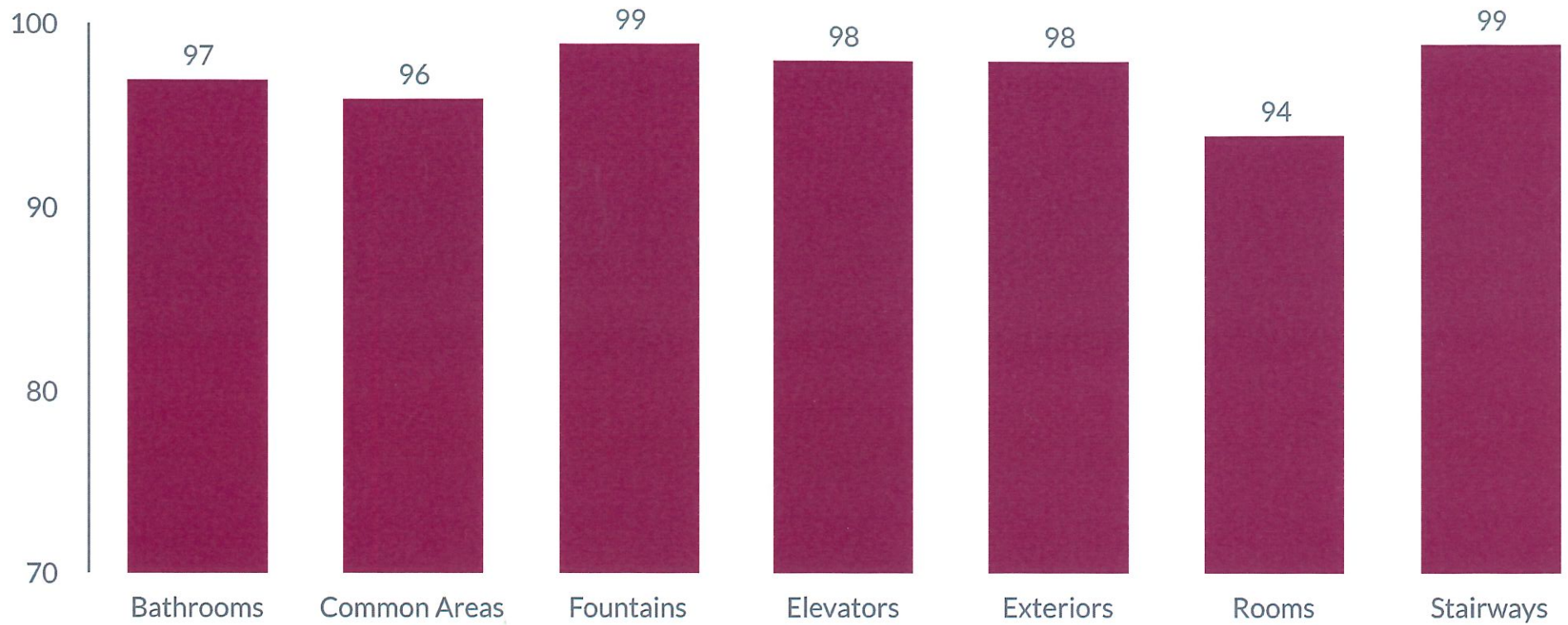
What does the data say?

- This is the first year the Park District surveyed our facilities. Highest scores include GRC (95) and Carroll Center (94). Lowest scores include Andersen Center and Field Center (91)

What actions have we taken?

- GRC: New facility in 2013
- Carroll Center: New facility built in 2020
- Staff have done a great job with preventative maintenance of our facilities

FEATURE SCORES



What outcome are we trying to achieve?

- Maintaining and Improving our Infrastructure

Who are the stakeholders impacted:

- Park patrons, residents, and staff

What does the data say?

- Most scores were extremely high. The lowest scores were for "Rooms" at Field Center and Fox Center