



PARK DISTRICT of OAK PARK

In partnership with the community, we enrich lives by providing meaningful experiences through programs, parks, and facilities

PARK DISTRICT OF OAK PARK Committee of the Whole Meeting

Hedges Administrative Center
218 Madison Street
Oak Park, Illinois

Thursday, October 1, 2020, 7:30pm

Due to the physical distancing standards required under Governor Pritzker's order and guidance, seating in the Board Room will be very limited for this meeting. You are encouraged to listen to the meeting by calling: (425) 436-6346, Access Code: 135606*, PIN: 5178#

AGENDA

- I. **Call to Order/Roll Call**
- II. **Public Comment**
- III. **Recreation and Facility Program Committee** – Commissioner Wollmuth: Chair
- IV. **Parks and Planning Committee** – Commissioner Wick: Chair
 - A. Tree Pruning and Removal Contract Update
- V. **Administration and Finance Committee** – Commissioner Porreca: Chair
 - A. Dementia Friendly Community Resolution 2020-10-01*
 - B. Budget Meetings Update
 - C. Board Meeting 2021 Calendar*
 - D. NRPA Conference, October 27-29, 2020, Update
- VI. **New Business**
- VII. **Closed Session**

Motion to convene into closed session for the discussion of performance of a specific employee of the District.
- IX. **Adjournment**

* Indicates information attached.

** Indicates information to be provided before or at the meeting.

Update indicates verbal report provided at meeting no materials attached

The Park District of Oak Park welcomes the opportunity to assist residents and visitors with disabilities. If you need special accommodations for this meeting, please call 708-725-2000 or email Karen.Gruszka@pdop.org.



Memo

To: David Wick, Chair, Parks & Planning Committee
Board of Park Commissioners

From: Chris Lindgren, Superintendent of Parks & Planning

CC: Jan Arnold, Executive Director

Date: September 23, 2020

Re: Tree Removal and Pruning Contract



Statement

The Park District of Oak Park has sought out proposals from qualified arboriculture contractors for aerial pruning of trees and the removal of selected trees on Park District property on an as needed basis.

Discussion

The contract will cover pruning and removal of trees on Park District properties. This contract is being bid with the Village of Oak Park as well in an effort to gain more competitive pricing by increasing the scope of work. There will be separate contracts for the Village and Park District. The properties listed for the contract are Randolph, Taylor, Andersen, Dole and Lindberg Parks for year one pruning and other parks will be negotiated for year two and three. Pruning will be performed on trees with a greater than 8” diameter in accordance with industry standards. Tree removals will be performed on an as needed basis at the Park District’s request on trees with a greater than 10” diameter. Both non-emergency and emergency call out prices for tree removal will be outlined in the contract.

The selected contractor will be required to supply all labor, supervision, tools, equipment, materials and supplies, and other means necessary for completing the work. Any required permits will be the responsibility of the contractor to obtain. The selected contractor will also be required to provide certificates of insurance coverage.

The District and Village went out to a public bid on September 9, 2020, and a pre-bid meeting was held on September 16, 2020. This mandatory pre-bid meeting had a total of seven firms in attendance. Bids are due at 2:00pm on Friday, September 25, 2020.

Recommendation

Staff will bring a recommendation for a contract award of the lowest responsive and responsible bidder to the October Regular Board Meeting.



Memo



To: Kassie Porreca, Chair, Parks & Planning Committee
Board of Park Commissioners

From: Maureen McCarthy, Superintendent of Parks & Planning

Cc: Jan Arnold, Executive Director

Date: September 25, 2020

Re: Resolution – Dementia Friendly Community Designation

Statement

The Park District recognizes the changing dynamics of the community and of its growing senior population, including those impacted by dementia. Approval of this resolution will illustrate the Park District of Oak Park’s commitment to ongoing support of this important initiative.

Discussion

Park District Staff have worked with the Village of Oak Park, The Township of Oak Park, the Library of Oak Park as well as individual community businesses and residents to apply for and receive a Dementia Friendly America Community Designation from Dementia Friendly America. We are the 9th community to be so recognized in the State of Illinois. Future efforts will be to engage business, organizations and residents by providing education about interacting with individuals with dementia to assist those with dementia and their families as they navigate this difficult time in their lives. Businesses and organizations that train their staff will receive a decal to display in their window to alert people that their staff are trained and are ready to serve individuals and their caretakers who are dealing with dementia.

Recommendation

Staff recommends that the Park Board accept the resolution to continue to support efforts for maintaining a Dementia Friendly America Community Designation.

RESOLUTION 2020-10-01

**A RESOLUTION APPROVING THE PARK DISTRICT OF OAK PARK,
ILLINOIS BECOMING A DEMENTIA FRIENDLY COMMUNITY AS
DESIGNATED BY DEMENTIA FRIENDLY AMERICA**

WHEREAS, the Park District President and Board of Commissioners of the Park District of Oak Park, Cook County, Illinois (“Park District”), desires to improve and enhance the quality of life for its residents within the Village’s boundaries; and

WHEREAS, someone in the world develops dementia every three seconds and there are an estimated 47 million people worldwide living with dementia; and

WHEREAS, the Park District recognizes the changing dynamics of its community and the importance of addressing the needs of its aging population, including those impacted by dementia; and

WHEREAS, the Park District has collaborated with the Village of Oak Park, the Oak Park Library and the Oak Park Township to champion and coordinate dementia friendly improvements in Oak Park with the assistance of the communities Aging in Place Commission and its Dementia Friendly Action Team; and

WHEREAS, the Oak Park Dementia Friendly Action Team has already and will continue to benefit from partnering with many stakeholders across the community, including Dr. Raj Shah and Rush Hospitals Alzheimer’s Disease Center, Belmont Village, Right at Home, Brookdale Oak Park, Age Options, Concordia University, Oak Street Health and other committed entities and businesses, in a coordinated effort to bring about lasting dementia friendly improvements in Oak Park; and

WHEREAS, the Park District has trained its staff to better serve those impacted by dementia and will continue to train staff at all levels to better serve residents experience dementia; and

WHEREAS, in March 2020, the tremendous efforts of the Village, Park District, Library and Township, along with many outstanding stakeholders, culminated in the organization known as Dementia Friendly America, located in Washington, D.C. formally recognizing the Village as part of its network of communities; and

WHEREAS, Dementia Friendly America requires the Park District to adopt a resolution approving and accepting the designation; and

NOW THEREFORE, BE IT RESOLVED by the President and Board of Commissioners of the Park District of Oak Park, Cook County, Illinois, the following:

Section 1. Recitals Incorporated. The above recitals are incorporated herein as though fully set forth.

Section 2. Approval and Acceptance of Designation as Dementia Friendly Community. The Park District President and Board of Commissioners of the Park District of Oak Park, Cook County, Illinois, graciously approves and accepts Dementia Friendly America's designation of the Park District as a Dementia Friendly Community and pledges its support of this important initiative.

Section 3. Delivery of Resolution to Dementia Friendly America. The Park District is directed to transmit a certified copy of this Resolution to Dementia Friendly America.

Section 4. Severability and Repeal of Inconsistent Resolutions, Motions and Ordinances. If any section, paragraph, clause or provision of this Resolution shall be held invalid, the invalidity thereof shall not affect any of the other provisions of this Resolution. All resolutions, motions and ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 5. Effective Date. This Resolution shall be in full force and effect immediately after its passage and approval as provided by law.

ADOPTED this 22nd day of October, 2020 pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED this 22nd day of October, 2020.

By: _____

Sandy Lentz, Park Board President

ATTEST:

Chris Wollmuth, Secretary

Memo

To: Kassie Porreca, Administration and Finance Committee
Board of Park Commissioners

From: Jan Arnold, Executive Director

Date: September 9, 2020

Re: 2021 Park Board Meeting Dates and Time



Statement

The Park Board of Commissioners typically meet for the Committee of the Whole (COW) the first Thursday of the month and the Board Meeting the third Thursday of the month both at 7:30pm.

Discussion

In preparing the 2021 calendar there are three potential conflicts that staff have identified for the standard meeting dates:

School District 200 and 97 do not return to school until January 11; recommend moving COW to January 14
School District 200 and 97 has spring break from March 29-April 2; recommend moving COW to April 8
Yom Kippur falls on the third Thursday in September; recommend moving Board Meeting to September 9

Recommendation

Staff recommends adjusting the calendar for the identified dates.

Attachment: Draft 2021 Meeting Calendar



- = COW Meeting
- = Board Meeting
- = Budget Meetings/Release
- = Publication Date

Committee of the Whole Meeting –
First Thursday of the month (unless noted)
Hedges Administrative Center, 218 Madison
7:30PM (unless noted)

Regular Park Board Meeting –
Third Thursday of the month (unless noted)
Hedges Administrative Center, 218 Madison
7:30PM (unless noted)

January

- 7-COW Meeting
- 21-Board Meeting
- 28-30 IPRA Conference

February

- 4-COW Meeting
- 18-Board Meeting

March

- 4-COW Meeting
- 19-Board Meeting

April

- 8-COW Meeting
- 8-Park District Birthday

- 15-Board Meeting

May

- 6-COW Meeting
- 20-Board Meeting

June

- 3-COW Meeting
- 17-Board Meeting

July

- 1-COW Meeting
- 13-Board Retreat

- 15-Board Meeting

August

- No COW Meeting
- 19-Board Meeting

September

- 2-COW Meeting
- 16-Board Meeting
- 21-23 NRPA Conference
- 30-Budget Meeting

October

- 7-COW Meeting
- 14-Budget Meeting
- 15-Release of draft budget to public (30 days)
- 21-Board Meeting
- 27-Publish notice of hearings held November 4

November

- 4 -COW Meeting/Tax Levy Hearing

- 18-Board Meeting/Budget & Appropriation Hearing, Approval of Budget & Appropriation Ordinance

December

- 2-COW Meeting
- 16-Board Meeting

January

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December

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