

# PARK DISTRICT OF OAK PARK

## FEASIBILITY STUDY FOR COMMUNITY RECREATION CENTER

### PROPOSED WORK PLAN

FEBRUARY 23, 2016

		2016					
#	PHASE	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
-	Notice to Proceed	* <b>JAN. 21, 2016 – NOTICE TO PROCEED</b>					
<b>1.0</b>	<b>PROJECT OVERVIEW</b>	<b>PROJECT OVERVIEW</b>					
1.1	PROJECT BACKGROUND AND INFORMATION GATHERING	▲ PROJECT BACKGROUND AND INFORMATION GATHERING MEETING – SCD, BK, TASK FORCE					
1.2	REVIEW OF COMMUNITY CONTEXT AND POTENTIAL SITES	▲ REVIEW OF COMMUNITY CONTEXT AND POTENTIAL SITES MEETING – SCD, BK, TASK FORCE					
<b>2.0</b>	<b>MARKET ANALYSIS</b>	<b>MARKET ANALYSIS</b>					
2.1	COMPILE BACKGROUND DATA ON DEMOGRAPHICS	■ COMPILE BACKGROUND DATA ON DEMOGRAPHICS – BK					
2.1	DEVELOP MARKET ANALYSIS AND RESEARCH AREA PROVIDERS	▲ DEVELOP MARKET ANALYSIS AND RESEARCH AREA PROVIDERS – BK					
<b>3.0</b>	<b>STRATEGIC PARTNER ANALYSIS</b>	<b>STRATEGIC PARTNER ANALYSIS</b>					
3.1	POTENTIAL STAKEHOLDER INTERVIEWS	▲ POTENTIAL STAKEHOLDER INTERVIEWS WORKSHOP – SCD, BK, TASK FORCE, POTENTIAL STRATEGIC PARTNERS					
3.2	FOCUS GROUP INTERVIEWS	▲ FOCUS GROUP INTERVIEWS WORKSHOP – SCD, BK, TASK FORCE, COMMUNITY FOCUS GROUPS					
3.3	COMMUNITY MEETINGS AND INPUT	▲ COMMUNITY MEETING(S) AND INPUT – SCD, BK, TASK FORCE, OPEN PUBLIC					
3.4	SUMMARY DOCUMENT OF COMMUNITY INPUT	● SUMMARY DOCUMENT OF COMMUNITY INPUT					
<b>4.0</b>	<b>CONCEPT DESIGN</b>	<b>CONCEPT DESIGN</b>					
4.1	INITIAL SITE DATA COLLECTION AND EVALUATION	▲ INITIAL SITE DATA COLLECTION AND EVALUATION TOURS (1-3) – SCD, MANHARD, TASK FORCE					
4.2	SITE DESIGN CONCEPTS FOR PROPOSED FACILITIES	● SITE DESIGN CONCEPTS FOR PROPOSED FACILITIES					
4.3	TRANSLATE THE PROGRAM INTO DETAILED SPACE DESCRIPTION	● TRANSLATE THE PROGRAM INTO DETAILED SPACE DESCRIPTION					
4.4	CONCEPTUAL PLAN LAYOUTS OF PROPOSED AMENITIES	▲ CONCEPTUAL PLAN LAYOUTS OF PROPOSED AMENITIES WORKSHOP – SCD, BK, TASK FORCE, COMMUNITY FOCUS GROUPS					
4.5	FINAL DESIGN CONCEPTS AND COST EVALUATION	▲ FINAL DESIGN CONCEPTS AND COST EVALUATION MEETING(S) – SCD, CCS, TASK FORCE					
<b>5.0</b>	<b>PROJECT CAPITAL COST ESTIMATE</b>	<b>PROJECT CAPITAL COST ESTIMATE</b>					
5.1	PRELIMINARY COST EVALUATION OF PROPOSED AMENITIES	● PRELIMINARY COST EVALUATION OF PROPOSED AMENITIES					
5.2	REFINED COST ESTIMATE AND BUDGET ASSUMPTIONS	● REFINED COST ESTIMATE AND BUDGET ASSUMPTIONS					
<b>6.0</b>	<b>DRAFT REPORT</b>	<b>DRAFT REPORT</b>					
6.1	DRAFT REPORT	● DRAFT REPORT					
6.2	PRESENTATION OF DRAFT TO BOARD OF COMMISSIONERS	▲ PRESENTATION OF DRAFT FEASIBILITY STUDY TO BOARD OF COMMISSIONERS					
<b>7.0</b>	<b>COMPLETION OF FEASIBILITY STUDY</b>	<b>COMPLETION</b>					
7.1	FINAL REPORT	* <b>JUN. 2, 2016 FINAL REPORT</b>					
7.2	PRESENTATION OF FINAL TO BOARD OF COMMISSIONERS	* <b>JUN. 16, 2016 PRESENTATION</b>					